



Salisbury Board of Selectmen

Meeting Minutes

September 16, 2026

DRAFT

Selectman Jim Hoyt, Chair	Present
Selectman David Hostetler	Present
Selectman David Kelly	Present
Town Administrator April Rollins	Present
Municipal Assistant Sam Wasil	Present

Attendees: A dozen citizens attended the meeting in person. Four citizens attended via Zoom.

Chair Hoyt opened the Board of Selectmen meeting at 7:00 p.m.

Review & Approval of Draft Minutes:

Chair Hoyt **motioned** to approve the draft minutes from the meeting of August 31st and September 2nd, 2026 as written.

Selectman Kelly **seconded** the motion to approve which passed with none opposed.

Chair Hoyt **motioned** to approve the amendment to the minutes for August 19th, 2026.

Selectman Kelly **seconded** the motion to approve which passed with none opposed.

Signatures:

Chair Hoyt noted that the Selectboard had reviewed and signed off on:

Accounts Payable & Payroll Registers which are available for Public Inspection.

Summary Inventory of Valuation (MS-1)

Department Head, Board, Committee Updates:

- Road Agent / Fire Department – RA MacDuffie noted all road projects should be completed and the invoices should be received soon.
TA Rollins asked about tonnage for the Eastern Minerals contract. RA MacDuffie will finalize with tonnage with her at a later time.
TA Rollins noted the Dredge and Fill Wetlands Permit was approved. Chair Hoyt and RA MacDuffie signed the permit.
- Transfer Station – Selectman Hostetler felt confident in his choice of wifi device and the square devices chosen. The cameras will hold off until the ability to get power to the transfer station is available.
TA Rollins noted a receipt for Tire Pickup was received for 396 tires. Due to the high volume collected, TA Rollins reached out to New Hampshire Recycles for a closer look at tires

collected in recent years. It was averaged that about 436 tires are picked up each year in the past seven years, excluding 2025 and 2022 when no tires were picked up. 2026 total pickups to date are 939 tires. The amount of pickup will be monitored. Selectman Kelly noted tires with rims will not be picked up by the recycler, and about a dozen tires have been left at the Transfer Station. The board felt the Town should stop excepting tires with rims due to the work needed to remove the rims. Mary Heath asked if that decision required a public hearing. Chair Hoyt noted transfer station fees were changed depending on the amount of cost to the Town and did not require a public hearing. Ken Egounis on zoom, stated "Tires with out rims period, make a public notice."

Selectman Hostetler **motioned** to change the Transfer Station Fee Schedule to not include tires with rims.

Selectman Kelly **seconded** the motion, which passed unopposed.

- Energy Committee – Met on September 9th. Discussion included the Highway Request for Bids and Energy Audits.
- Zoning Board of Adjustment – A variance for front and side yard setbacks was granted for Daniel and Mary Renwick.
- Conservation Commission –A kiosk is being built with the name, Sandy & Everett McLaughlin Conservation Area and the trail is named the Vermetti Pond Trail. Conservation Chair Mike Rossetti presented posters that will be post at the trail kiosk. Trail opening will be held this Sunday, September 20th at 1:30 p.m.

New Business:

- Fuss & O'Neil – The contract for 2027 has been received and is \$2,800 dollars less than 2026. Chair Hoyt **motioned** to accept the quote and allow TA Rollins to sign the contract. Selectman Hostetler **seconded** the motion, passing unopposed.
- Town Hall Rental – Salisbury Historical Society to meet on the 2nd Tuesday of each month. Chair Hoyt **motioned** to waive the fee for the town hall rental. Selectman Hostetler **seconded** the motion, passing unopposed.

Old Business:

Portable Toilet Quotes

Two quotes were received to replace portable toilet services. Prime quoted \$249 dollars per month per toilet with a fuel surcharge of \$34.95 dollars. Best Septic Service quoted \$150 dollars per month per toilet. Best Septic Services also provided an Old Home Day quote for \$125 dollars per regular toilet and \$200 dollars per handicap toilet. These quotes will be for a three year contract.

Chair Hoyt **motioned** to authorize TA Rollins to sign the three year agreement for Best Septic Services

Selectman Hostetler **seconded** the motion, passing unopposed.

Email Addresses

Selectman Hostetler noted he would like to find out if Network Solutions allows group aliases. This would allow emails to be sent to one email address and multiple people would then receive that email. TA Rollins will ask the representative about that. Nathan Irving, on zoom, stated "I would absolutely support a single point of email contact for the selectmen & other official committees and roles

in the town.” The board agreed to move forward with Network Solutions for the office emails to be switched in time for the TDS deadline.

Public Comment:

No public comment was made.

Nonpublic Session:

Chair Hoyt **motioned** to enter Non-public Session in accordance with RSA 91-A:3, II (a) and (b). Selectman Kelly **seconded** the motion. **Roll Call: Hoyt, aye; Hostetler, aye; Kelly, aye.**

Public session **recessed** at 7:37 p.m.

Public session **reconvened** at 7:55 p.m.

Chair Hoyt announced the rehiring of Albert LaFlamme as Transfer Station Manager at the same salary rate, effective September 19th, 2026.

Selectman Kelly **motioned** to seal the Non-public Session minutes for RSA 91-A:3, II (a) and (b). Selectman Hostetler **seconded** the motion. **Roll Call: Hoyt, aye; Hostetler, aye; Kelly, aye.**

NEXT MEETING: Wednesday, September 16, 2026 @ 7 p.m. upstairs in Academy Hall

Adjournment:

Chair Hoyt **motioned** that they adjourn the meeting.

Selectman Kelly **seconded** the motion and the Board adjourned at 7:56 p.m.

Respectfully Submitted,

Sam Wasil, Municipal Assistant