

**Sandown Conservation Commission (SCC) Minutes DRAFT**  
**8/13/2026**

**Meeting Date:** August 13, 2026

Meeting Location: Sandown Town Hall, 320 Main Street, Sandown, NH

**Opening:** Mr. Butler opened the meeting at 7:01 p.m.

**Members Present:** Brian Butler (Chairman), Kala Parisi, Terry Knuuttunen (Alternate), Pam Gaudreau, Scott Barta, Timothy Robinson (Vice-Chair) and Nicole Pitts (Administrative Aide)

**Members Absent:** Kristin McClary, Darren Hudgins, and Ben Sharpe (ex officio)

**Correspondence:** None

**Review public and non-public meeting minutes – 7/23/26**

**MOTION** made by Mr. Knuuttunen to approve the non-public meeting minutes for 7.23.26 as written. Second, by Ms. Parisi. All in favor. Motion passed.

**MOTION** made by Mr. Knuuttunen to approve the meeting minutes for 7.23.26 as written. Second, by Mr. Parisi. All in favor. Motion passed.

**Wetland Permit by Notification (WPN)** hearing submitted by Alpine Site Development LLC on behalf of Marchetti Family Realty Trust for 66 Phillips Pond Drive, Sandown, NH Map 6, Lot 11 to repair a retaining wall on the pond.

**Mr. Anthony Cincotta** was present to speak on behalf of the owner Marchetti Family Realty Trust.

Mr. Robinson asked about the red line changes presented on the plan. He specifically asked regarding the layout of the Geogrid on the second page. Mr. Cincotta stated they would place the Geogrid 3ft. up the wall. He asked how wide the cap unit was. Mr. Cincotta replied approximately 8 inches. He asked how far the leveling pad would extend? Mr. Cincotta stated it will be crushed stone and will extend 6 inches.

Mr. Robinson stated he would like to see the final set of plans submitted to the town be re-drawn by an engineer to reflect the red line changes, and all dates and signatures be up to date as well.

Mr. Cincotta stated he would reach out to the engineer that created the plans to have them updated.

Mr. Butler asked the SCC for their opinion in signing the WPN tonight. The opinion was to have the plans meet the recommendations set out by Mr. Robinson before signing the WPN.

### **Red Barn**

Mr. Barta gave a summary of the work that has been done and is ongoing. Mr. Butler would like Mr. John Runcie, Town of Sandown Building and Grounds dept., to see the pictures of the overgrowth of the pond views so he can start work on clearing the overgrowth in that area. Mr. Butler scheduled cleanup of the red barn can occur during the next SCC meeting on the 27<sup>th</sup> at 6:30pm.

**Wells Village Town Forest – postponed for next meeting because Daren and Kristen were not present.**

### **Hunt Pond**

Ms. Parisi spoke to the West Environmental report dated 8.6.26. She asked if the SCC wanted to do a site walk of the property.

Discussion ensued regarding the plan for investment and time management of the possibility of implementing a trail system with bridges. Conducting a site walk to better assess the situation and have West Environmental Scientist come along with the SCC was a suggestion by Mr. Robinson. Also, SCC would like West Environmental to present their proposals to the commission going forward so they may be present to answer questions that come up while reviewing the proposal.

**MOTION:** Mr. Barta made a motion to spend no more than \$2,880.00 from the SCC Budget Line Item “Environmental Consultant” on the West Environmental proposal for environmental consulting services regarding the Hunts Pond Boardwalk Project. Seconded by Mr. Robinson. All in favor. Motion passed.

### **Magnets**

Discussion ensued regarding producing a QR Code that would link directly to a web page that would list all the trail maps to the conservation properties in town.

The QR code on the magnet should link to the SCC page that references the trail maps. Ms. Pitts will coordinate with the Town Administrators Assistant to obtain an updated QR code that links to the SCC webpage. Once the QR code is established the magnets can be printed.

**New Business**

**Old Business**

Mr. Robinson stated the monuments have been surveyed but the flags have not been placed. As soon as the flags are placed at the monuments, they can complete the work.

**MOTION** made by Mr. Robinson to adjourn the meeting. Second, by Mr. Barta. All in favor, the motion passed. Public Meeting **ADJOURNED** at 7:59 p.m.

Respectfully Submitted by,

*Nicole D. Pitts*

Town of Sandown Administrative Aide for  
Conservation Commission, Planning and Zoning Boards