

**HILLSBORO-DEERING SCHOOL BOARD
REGULAR MEETING
Monday, November 20, 2017
6:15pm - HD Elementary School Media Center**

MINUTES

In Attendance:

Board Members:

Rich Pelletier

Paul Plater

Chris Bober

Nancy Egner

Steven Hahn

Administration:

Robert Hassett, Superintendent

Lori Schmidt, Business Administrator

Patricia Parenteau, Assistant Superintendent

Carol Fogarty, Executive Admin. Assistant

Jim O'Rourke, HS Principal

Jennifer Crawford, HS Associate Principal

Marc Peterson, MS Principal

Patrick West, MS Assistant Principal

James Bailey, Facilities Director

A. Call to Order

Chair Pelletier called the meeting to order at 6:18pm

B. Pledge of Allegiance

Chair Pelletier led the Pledge of Allegiance and a moment of silence. He thanked everyone for attending the meeting and stated that the meeting was being recorded and will appear on the internet.

C. Recognitions

1. Robert Hassett

a. Email Sent by parent

1. Parent of autistic student commending the school district for their outstanding work to accommodate her son and to let them know how much everyone who was involved in making her son's time in the district special and successful.

b. New England Association of Schools and Colleges

a. 24 commendations and no immediate recommendations.

i. Only 5 year recommendations.

D. Correspondence

a. None

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E. Presentation

None

F. Public Comment

1. Comments by David Fullerton
 - i. He was looking at police budget, 700 arrests vs. other towns of similar size had 400.
 - ii. Feels that there are not an acceptable number of programs to keep youth out of trouble.
 - iii. Gym closes at 10pm.
 1. Would like to consider keeping the gym open longer for people and community out of school to play at night.
2. Comments from Leigh Bosse
 - a. Lion's Club
 - i. Thank you for the use of the MS cafeteria for the Senior Dinner.
 - ii. 170 seniors served.
 - iii. 41st Annual Senior Citizen Dinner.
 - iv. Appreciated the use of space
3. Comments by John Segedy
 - i. You are considering board member conflict of interest.
 - ii. It has worked well to have a ban on hiring people related to board members.
 1. It is a bad appearance to do so.
 - iii. Urge you to not jump into spending the tech trust fund.
 1. It was set up as a trust, it's not supposed to be spent right away.
 2. If you are going to use the money in the same financial year it should be in your budget.

G. School Board Response to Public Comment

1. Paul Plater
 - a) Thank you to Lion's Club.
 - b) Food was good.
 - c) Echo what Leigh said. Thank you for letting the Lion's Club use the cafeteria.
2. Rich Pelletier
 - a) Do we ever deny people use of the gym?
 - i. No, as long as someone is there to open and lock up (9-10:30)

H. Board Discussion Items

1. Live Stream Video of Board Meetings

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- a) Tabled to a later meeting (next meeting).

2. Technology Trust Fund Use

- a) Tech trust fund use (hand out)
- b) Comments by Robert Hassett
 - i. Last meeting we were looking at about \$80k.
 - 1. Revised request is now \$61,616.25.
- c) Comments by Steven Hahn
 - i. Agree with John about Trust Funds.
 - ii. How immediate is the need, vs. what our needs will be 4-5 years down the road?
 - iii. Is this consistent with our long term tech plans?
- d) Comments by Rich Pelletier
 - i. Currently we have \$100k in the Trust Fund.
 - ii. Also agrees with John, however until they set up the Trust, they had no idea what needs they would have.
 - iii. There is a need now.
 - iv. In regards to the pavement project, there was an opportunity to save money, which is why they started it when they did.
- e) Comments by Robert Hassett
 - i. Disagrees with some previous comments.
 - ii. 10 years ago, every student had a Chromebook in the High School he was principal of.
 - iii. This tech addition would put Chromebooks into the hands of the students who were missed in the first round.
 - iv. This was meant to be a 2-phase tech plan.
 - v. Disagrees with where we are with warrant articles.
 - 1. People did not agree that the purchase of a truck be put in the budget – they wanted it to be a warrant article.
 - vi. Our school and town are judged on how our students perform on standardized tests. Tests are taken on computers today.
 - 1. Students need to be exposed to the technology and become comfortable with it.
 - vii. Feels it should not take 3 years to bring the school up to date.
- f) Question/Comments by Steven Hahn
 - i. Can we predict what our needs will be next year, 3 years from now, etc..
 - ii. Still dancing around the concept of what a Trust Fund is.
 - iii. He is nervous about next year, what's going to happen when we try to fund the Trust Fund again.
 - iv. Response from Robert Hassett
 - 1. The Chromebook roll over is approximately 3 years before they will have to be replaced.

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2. Our network is constantly being taxed, and has been challenging with how many devices are connecting to it every day.
3. We will need to balance our needs with the funds in the Trust Fund.
 - v. Paving
 - a) We decided to pave the needed space in sections because of the cost - \$600-750k to pave the rest of the property.
 - g) Comments from Paul Plater
 - i. Paving – Clarifying that the cost is for tearing the current pavement up and starting fresh.
 - h) Comments from Rich Pelletier
 - i. Do we bring this to the public, the \$61,616.25? We will have a public hearing.
 - ii. The Date: December 4th at 6pm. We will be presenting the technology Trust Fund.

3. **Lease with Rymes** - Deering Airport Space for HS Alt Program

- a) Answer by Lori Schmidt
 - i. We will wait to contact and request an abatement.
 - ii. We have not heard from them.
 - iii. Base rent is \$1,000/month plus property taxes
 - iv. Can I enter a lease extension for the \$12,000 / year? (up to 3 additional years)
 - v. The last two are optional (option for 3 year extension by both parties)
- b) Comment by Rich Pelletier
 - i. We are renters, the property owner pays the taxes.
 - ii. Should we continue as we are or ask the property owner to set a base pay?
- c) Comments from Chris Bober
 - i. Town administration shared with board, but did not put it on the agenda because we are not the property owner.

4. **HDES Exterior Improvements**

- a) Total is approximately \$620k in 3 phases.
 - i. Phase 1 - \$120k
 - ii. Phase 2 - \$153k
 - iii. Phase 3 - \$261k
- b) Comments from Steven Hahn
 - i. This company has experience?
 1. They built the Middle School
- c) Comments from Rich Pelletier

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- i. How do we want to approach this? As a one year, two year, or three year project?
- ii. Are there additional cost if we break it up into phases?
 - 1. Answer by James Bailey
 - a) There would be an additional 10% cost per phase if we broke it up.
- d) Comments from Chris Bober
 - i. The parents liked the idea a lot. The PTO is working on raising money for the playground portion.
 - ii. If we start breaking it into sections, we run into the Trust Fund issue. Could end up costing us more.
 - iii. The parents want to do something with the playground – also like the green space
 - iv. Need a community drive effort.
 - v. As board members, we should be talking to our constituents about how they feel about it.
- e) Comments from Robert Hassett
 - i. Phases were quoted to give the board options.
 - ii. Cost of the playground is approximately \$200k, \$150k for the kit
 - iii. We would have enough in about 15 years, based on current surveys.
 - iv. Cost per household would be approximately \$183.00 (a one time cost).
- f) Comments from Steven Hahn
 - i. We also run the risk of completing Phase 1 but not the other two.
 - ii. We have already been waiting many years.
 - iii. Would attract more families to the town
 - iv. Should put the whole project to vote
 - v. Would have to try very hard to make the case
- g) Comments by Rich Pelletier
 - i. Phase 2 is paving the parking lot and we have a paving Trust Fund already.
 - ii. Does not feel the public will want to fund the playground.
- h) Comments by Nancy Egner
 - i) We need to put together a complete package before we put it to the voters.

5. Policy Committee – Steve Hahn

- a) Most of these changes are Required by law changes.
- a. IHAMA Teaching About Alcohol, Drugs and Tobacco – Second Reading
 - i. Discussed in a previous meeting.
 - 1. Question from Paul Plater
 - a. When you say evidence based, are there any local results?
 - i. Answer from Nancy Egner
 - 1. Usually much larger pool. Study is based in research.

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- b. BG Board Policy Process – Revision
 - i. Not required
 - ii. Talks about how we create policies.
 - iii. Our most current version is 20 years old
 - iv. Updating the policy, but no big changes
- c. GBCD Background Investigation & Criminal Records Check – Revision
 - i. Required by law
 - ii. Bringing it up to date
 - iii. Comment from Paul Plater
 - 1. Clarification: Regulation has changed, based on case in Claremont.
- d. IGE Parental Objection to Specific Course Material – Revision
 - i. Required by law
 - ii. Question from Paul Plater
 - 1. Is this opt in or opt out?
 - a. Answer from Steven Hahn
 - i. The parent has to come in and see the instructional materials.
 - ii. The parent can decide to get out.
 - b. Answer from Robert Hassett
 - c. The parents or guardians will be notified 2 weeks before anything related to the topic is covered.
 - 2. There is no way to know if the parent actually receives the information?
 - a. Answer from Steven Hahn
 - i. Feels that 99.9% of parents will get this information in a timely manner.
- e. JLCD Administering Medication to Students – Revision
 - i. Legalize about what a nurse can and can not do.
 - ii. Brings it up to date.
 - iii. Question from Nancy Egner
 - 1. Do we need to have our stave who are around the medication go through a screening process?
 - a. Deals more with what students are allowed to carry.
- f. JLCE/EBBC Emergency Care and First Aid – Revision
 - i. Updates
 - ii. Lets law enforcement know medication are administered by the district.
 - iii. Potentially life saving (Eppi pens, Narcan, etc)
- g. Rich Pelletier requests to Revisit Policy BCB Board Member Conflict of Interest
 - i. Comments from Rich Pelletier
 - 1. Does not like the revision.
 - 2. Disagrees with the nepotism portion of the policy.
 - 3. When he was voted onto the board, his wife was a teacher in the district. The public knew of the relationship.
 - 4. We have to be careful as a board not to allow that to happen

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5. It would make board relationships awkward.
6. The board should not be forced to vote on hiring another board member's family.
7. Not the message we should be sending to the public
8. We are elected officials, we need to set an example and show the community that we are above nepotism
9. Big difference between us deciding to have someone come work for us and having the public vote someone into the position.
- ii. Comments from Steven Hahn
 1. Reasoning behind this was that there is not a large pool of potential candidates

I. Superintendent's Report

1. Appointments, Leaves and Resignations
 - a. Jennifer Chacos – actually step 3 \$11.99/hr.
2. Overnight Field Trip Request
 - a. Senior Class trip request
3. Business Administrator's Report
 - a. Financial Statement
 - i. Changed report column header.
 - b. Budget Transfers
 - c. We are a bit behind connecting some revenues.
 - d. Will be updating the actual budget in November.
 - e. Hillsboro Tax Rate – Deering Tax Rate has been set
 - i. Processed tax rate docs.
 - ii. There is a percentage of error the back page says that the amount we can retain as 0% - but there is an error in their system.

J. Minutes – November 6, 2017 meeting

1. Chris Bober moved to accept the minutes as written. Nancy Egner seconds the motion.
 - a. Corrections to the minutes
 1. Student rep last name should be Nordland.
 2. Pg 4 , letter H, #2, # 1 - should read “hand out”
 3. Page 4, Letter H, # 2, #4, letter c - Should read “stream” not steam.
2. Rich Pelletier moves to accept the corrections. Motion seconded by Nancy Egner. Motion passed 5-0
3. Rich Pelletier moves to accept the minutes as amended. Motion seconded by Nancy Egner. Motion passed 5-0

K. Public Comment

1. Comments from Leigh Bosse
 - a. Technology Trust Fund.

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1. If you have identified a deficiency, you must correct it immediately.
 2. Spend the money to address the situation now.
 - b. Elementary Project
 1. Take a more objective look at the project. Look at what you have, look at what you want to spend, look to put a new parking lot where playground is. You want to tear up the current playground to make a parking lot.
 2. The community will build that playground for you, as they have done in other similar towns. Do not ask tax payers for \$200,000 to build a playground.
 3. This project is a cosmetic improvement. You need to have priorities.
2. Comments from John Segedy
 - a. Mr. Hassett was discussing warrant articles vs. Trust Fund.
 1. You seem to be missing the point. There is a big difference between the two.
 - a. You lied to the public if you created a Trust Fund to spend the money in the same year
 2. A recent availability of a grant for infrastructure projects from the DOE that was going to be offered on a first-come, first-serve basis.
 - a. Would like to know what we applied for, and if we didn't, why not.
 - i. The big problem with a lot of these discussions is the funding issues.
 - ii. Previously funded at a state level, but might not be now. The local property taxes are being asked to fund these projects.
 - iii. Use the state money when it is available. Why should the tax payers fund anything if you do not take advantage of the funding opportunities.
 3. Elementary School Project
 - a. A lot of the budget for that project is paving.
 - i. Feels the paving fund was misused to pave the parking lot for the football field.
 - b. Hassett's comment about \$60.00 not being a large sum: it is to some people in this town.
3. Comments from Hurleigh Donnasy
 - a. Elementary School Project
 1. Tax payers in the past approved the Middle School and High School.
 2. They deserve the right to approve entryway to this building to look as nice as the other campuses.
 3. The current playground is not ADA compliant.

L. School Board Response to Public Comment

1. Comments by Rich Pelletier

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- i. 1st paving project. Estimate was off. Project ended up costing more.
 - ii. Decided to pave multiple dirt parking lots that existed previously.
- b. Will discuss how we will fund it.
- 2. Steven Hahn
 - i. Agrees about the technology needs.
 - ii. The Playground does have to be moved
 - iii. The project should be presented as one unit.
- 3. Robert Hassett
 - i. Infrastructure issue of health and safety.
 - ii. The way the DOE has handled the grant money has confused the superintendents.
 - iii. We have not applied yet, but the door is still open.
 - iv. Has shared application process with James and Lori.
 - v. Feels only the ventilation project would qualify.
 - vi. Will keep you posted on the progress.
 - vii. We are aware of the funding opportunity.

M. Action Items

- 1. Lease with Rymes - Deering Airport Space for HS Alt Program
 - a) Nancy Egner moved to authorize the business administrator to take action per previous discussion regarding the lease contract. Motion was seconded by Chris Bobber. Motion passed 5-0.
- 2. Overnight Trip - Senior Class Trip to Camp Mitena in Alton, NH from Sunday, June 3, 2018 to Tuesday, June 5, 2018.
 - a) Steven Hahn Moved to accept the Overnight Senior Class Trip to Camp Mitena in Alton, NH from Sunday, June 3, 2018 to Tuesday, June 5, 2018 as proposed. Motion was seconded by Chris Bober. Motion Passed 5-0.
- 3. Policies Requiring Board Action
 - a) IHAMA Teaching About Alcohol, Drugs and Tobacco – Second Reading
 - i. Chris Bober moved to approve the 2nd reading of the IHAMA Teaching About Alcohol, Drugs and Tobacco policy. Motion was seconded by Steven Hahn. Motion passed 5-0.
 - b) BG Board Policy Process – Revision
 - i. Steven Hahn moved to accept the revision to the BG Board Policy Process. Motion was seconded by Chris Bober.
 - ii. Discussion
 - 1. Paul Plater moved to discuss substituting "School Board" Wherever "Board" is used. Motion seconded by Chris Bober. Brief Discussion followed.
 - 2. Paul Plater moved to accept the revision to the revision and substitute "School Board" Wherever "Board" is used. No second was given - motion failed.

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iii. Vote on the original motion made by Steven Hahn to accept the revision to the BG Board Policy Process, and was seconded by Chris Bober. Motion passed 4-1-0 (Paul Plater opposed).

c) GBCD Background Investigation & Criminal Records Check – Revision

i. Chris Bober moved to approve the revision to the GBCD Background Investigation & Criminal Records Check policy. Motion was seconded by Steven Hahn. Motion passed 5-0.

d) IGE Parental Objection to Specific Course Material – Revision

i. Steven Hahn Moved to accept the revision to the IGE Parental Objection to Specific Course Material policy. Motion was seconded by Chris Bober.

ii. Paul Plater moved to amend the revision to include a written opt-in form that parents must sign. No second was given - motion failed.

iii. Vote on the original movement made by Steven Hahn to accept the revision to the IGE Parental Objection to Specific Course Material policy as written, which was seconded by Chris Bober. Motion passed 4-1-0 (Paul Plater opposed).

e) JLCD Administering Medication to Students – Revision

i. Steven Hahn Moved to accept the revision to the JLCD Administering Medication to Students policy. Motion was seconded by Chris Bober. Motion passed 5-0.

f) JLCE/EBBC Emergency Care and First Aid – Revision

i. Paul Plater Moved to accept the revision to the JLCE/EBBC Emergency Care and First Aid policy. Motion was seconded by Chris Bober. Motion passed 5-0.

g) BCB - Revert to previous version

Rich Pelletier Moved to revert to the previous version of the BCB policy. No second was given - Motion failed.

N. Non-Public Session – RSA 91-A:3 II. (I.)

1. Steven Hahn moved to go into a non-public session. Second by Nancy Egner. Motion passed 5-0 at 8:10pm.

O. Call Back to Order

1. Chair Pelletier called the meeting back into public session @9:19pm

P. Action Following Non-Public Session

1. Chris Bober moved to seal the minutes from the non-public session referencing RSA 91-A:3 II (e). Second by Steven Hahn. Motion passed 5-0.

2. Nancy moved to give the Chair permission to act upon what was agreed upon in the non-public session. Motion was seconded by Chris Bober. Motion Passed 5-0.

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Q. Adjournment

1. Motion to adjourn made by Chris Bober, second by Nancy Egner. Passed 5-0 approved at 9:20pm.

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Per RSA 91-A:3 II. (a) -(e), (k) and (l) only the following matters may be considered or acted upon by a school board in non-public session:

- a) the dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him/her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted;
- b) the hiring of any person as a public employee;
- c) matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting;
- d) consideration of the acquisition, sale or lease of property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community; and
- e) consideration or negotiations of pending claims or litigation which has been threatened in writing or filed against the body or agency or any subdivision thereof, or against any member thereof, because of his/her membership in such body or agency until the claim or litigation has been fully adjudicated or otherwise settled.
- k) Consideration by a school board of entering into a student or pupil tuition contract authorized by RSA 194 or RSA 195-A, which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general public or the school district that is considering a contract, including any meeting between the school boards, or committees thereof, involved in the negotiations.
- l) Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.

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LEASE AGREEMENT EXTENSION

This Lease Agreement Extension made this 1st day of November, 2017 between **James T. Rymes**, of P.O. Box 2948, Concord, New Hampshire, 03301 ("Landlord") and **Hillsboro-Deering School District (SAU34), of Hillsborough**, New Hampshire ("Tenant")

WITNESSETH

WHEREAS the parties entered into a Lease Agreement dated July 1, 2011 pertaining to the Office Space, located on Second New Hampshire Turnpike, in the Town of Deering, State of New Hampshire: and **Whereas** the parties are desirous of extending the said Lease:

NOW THEREFORE, in consideration of the terms and conditions of the Lease aforementioned, the parties agree to extend the Lease on the same terms and conditions as contained in the original Lease Agreement, provided, however, that the term of the Lease be extended for (2) years, and that the amount of rent for the extended term of this Lease shall be at an annual amount of Twelve Thousand Dollars (\$12,000), payable in monthly installments of One Thousand Dollars (\$1,000). After the term of this extension there will be, upon acceptance by both parties, an option for three 1-year extensions.

IN WITNESS WHEREOF the parties have hereunto caused their names to be subscribed on the day and year first above written.

Date: _____

James T. Rymes, Landlord

Date: _____

Hillsboro Deering SD SAU#34

By: _____

Title: _____