

Stephenson Memorial Library Trustee Meeting Agenda

May 18, 2026

Andra Hall-Chair

Wendy Durrett -Treasurer

Stephanie Kokal-Secretary



We are here to serve our neighbors and community by providing a gathering place and free access to materials and resources to promote learning, literacy and connection.

Call to Order at 7:00 pm

Public Hearing at 7:00 to accept donation from the Debra Cilley Trust

Accept April Meeting Minutes

Treasurer's Report

Director's Report

Old Business

- Deb Cilley Funds
 - Plan
 - ~~Phase 1: Property Engineering from Field Stone, Gardening 2024~~
 - ~~Phase 1A: Outstanding Field Stone bill (3/2025)~~
 - ~~Phase 2: Maple Trees along property line (2)~~
 - Stage 3: Shed for outdoor equipment (Summer '26)
 - ~~Stage 4: Roof on Platform (Summer '25)~~
 - **Phase 5: Maple Trees along property line: Greenfield Inn (1) (Spring '26)**
 - **Phase 6: Fence along other property line (Spring '26)**
 - Phase 7: New Sign for Library (Spring '27?)
- Gardening project/update/review
 - Scheduled days of service-5/17/26
- Website
 - Update on website
- Capital Plan
 - Electrical Upgrades
 - Front Door-possible grant through Historic Preservation Alliance
 - Air exchange system and graduated engineering plan-possible grant through LChip
 - Furniture
 - Upgrades to Wensberg Room
 - Wensberg Room entrance
- Grant Opportunities
 - Pave Parking Lot
 - Biblio-Bike
- Donor for Children's Area
- GES field trips to the library scheduled for fall '26
- Update from Auditors

- NHLTA conference-Jean and Ella

Strategic Planning:

- Marketing Plan

Event Planning

- May events

Policy Review

- SML-POL-03 Library Bill of Rights-Vote to take this policy off the review cycle until updates are made from the federal government.
- SML-POL-02: Meeting Space Policy
- SML-POL-02F: Application for Meeting Space Use
- SML-POL-04: Circulation Policy
- SML-POL-05: Code of Conduct
- SML-POL-14: Interlibrary Loan Policy

New Business

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To Do List

Non-Public Session per RSA 91-A:3, II (a-m) (if needed)

Next Monthly Trustee Meeting:

Monday, June 15, 2026 at 7:00 pm in the Reading Room at Stephenson Memorial Library