NEW BOSTON SCHOOL DISTRICT

NEW BOSTON SCHOOL BOARD MEETING
New Boston Central School – Library
15 Central School Road - New Boston, NH 03070
Wednesday, June 3, 2026 @ 6:30pm

TO: New Boston School Board Members, SAU Central Office Administrators
New Boston Central School Principal – Tori Underwood
New Boston Central School Assistant Principal – John Bridle
New Boston Central School Special Education Director – Jennifer Gilliland
FROM: Brian Balke - Superintendent of Schools
SUBJECT: New Boston School Board Meeting Agenda
DATE: June 1, 2026

I. Call to Order

II. Pledge of Allegiance

III. Data Governance Presentation

IV. Approval of the Draft 05/13/2026 Board Meeting Minutes

V. Correspondence

VI. Public Comment(s)

VII. Reports:
- **A. Business Operations/Finance Report – Doug Totten Reporting**
  1) **Manifest and Vouchers**
  2) **Revenue and Expense Reports- review and process**
  3) **Fund Balance Projection- update**
  4) **FY27 Contingency Vote (final vote in August or September)**
  5) **Audit Questionnaire**
  6) **Summer Procurement/Commodity Purchases**
- **B. Principal's Report**
- **C. New Boston Policy Review Committee: 06/11/2025 – 1:00pm - SAU**
- **D. Goffstown Administration & Finance Committee: 06/01/2026 – 6:00pm - GHS**
- **E. Goffstown Planning & Communication: 06/01/2026 - 6:00pm - GHS**
- **F. Goffstown Policy Review Committee: No June Meeting**
- **G. Goffstown C&E Committee: No June Meeting**
- **H. Superintendent's Report**

VIII. Old Business
- **A. 2nd Read and Approval of Policies**
  ILBA – Assessment (recommended for deletion)
  LDA – Student Teaching and Internship (Required by Law)

IX. New Business

A. Policy BFD – Board Authorizations

B. Q/A Policies

AB – NH Parental Bill or Rights (Required by Law) (4/2/2026)

ACF – Food and nutrition Services: Anti-Discrimination. (Required by Law)

ADB/GBEC – Drug Free Workplace (ADB is a New Policy)

ADC/JICG/GBED Prohibition Regarding Used & Possession E-cigarettes, etc. (Combined Policies – some new policies)

DAF, DAF 1-13 – Administration of Federal Funds (Required by Law) (4/2/2026)

DAFB – Equivalent in Instructional Staff and Material (new) (Required by Law)

EFA – Availability and Distribution of Healthy Foods

ILD-ILD-R – Non-Educational/Non-Academic Questionnaires (Required by Law)

JQ – Student, Fees, Fines, and Charges – Reconsideration requested.

JRA – JRA-R Student Records and Access (Recommended) deleting JRA-R - Combined

JJA – Student Activities, Organizations (Recommended) (4/2/2026)

JJF – Student Activities Fund Management – Recommended (4/2/2026)

KE – Public Complaints and Public Complaints About School Personnel (Recommended) (4/2/2026)

KEB – Public Complaints About School Personnel – (Combined with KE Recommending deletion of KEB and dual coding KE) (4/2/2026)

C. Request From Town to Cost Share New Plow Truck

D. 1st Read Policies

E. Draft 2026-2027 Board meeting schedules

X. Staffing

a. Notification

b. Approval

c. Other

XI. Public Comment(s)

XII. Other Business That May Legally Come Before the Board Meeting

XIII. Non-Public Session RSA 91-A:3II(a) and (c)

(a) ***The dismissal, promotion, or compensation of any public employee or the discipline of such employee, or the investigation of any charges against him or her, unless he employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.***

(c)*Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.*

XIV. Adjournment

Data Governance Changes for 2026

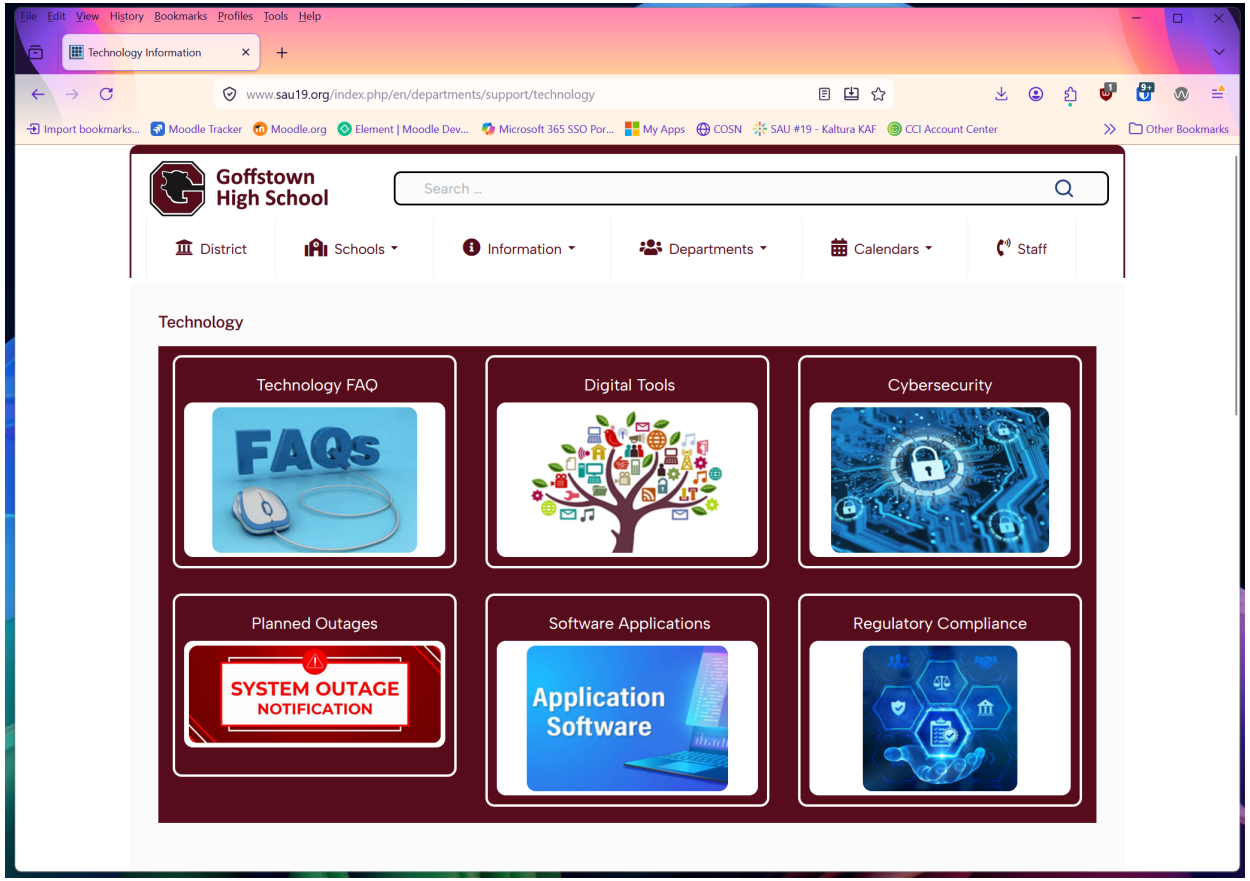
Data Governance Plan

Required by RSA 189:66-v

"The department shall establish minimum standards for privacy and security of student and employee data, based on best practices, for local education agencies. Each local education agency shall develop a data and privacy governance plan which shall be presented to the school board for review and approval by June 30, 2019. **The plan shall be updated annually and presented to the school board**."

Data Governance Plan

The Plan can be found on the District website by navigating to any school, and then selecting “Technology Information” from the Departments menu.



Data Governance Updates

New Appendix

- Appendix Q – Criteria for deploying software applications for desktop and mobile devices.
  - Defines desktop and mobile application software requirements
    - Data privacy requirements
      - Only the minimum data necessary for the approved purpose may be collected, accessed, stored, or shared.
      - Applications shall support appropriate authentication, role-based access, administrative control, and secure configuration.
      - Applications shall not require unnecessary device permissions or permit unauthorized sharing, advertising use, or secondary use of district data.
      - Applications shall meet district accessibility expectations and be supportable within the district environment.
      - No application may be used with covered data until required privacy, security, and contract review is complete and the tool is recorded in the district inventory.

Data Governance Updates

New Appendix

- Appendix Q – Criteria for deploying software applications for desktop and mobile devices.
  - Defines desktop and mobile application software requirements
    - Technical requirements - Desktop
      - Desktop software applications should be deployed through district-managed methods whenever feasible.
      - Commercial software applications shall be supported by a reputable company located within the United States or an allied country.
      - Open-source software applications shall be obtained from projects or maintaining organizations with identifiable ownership or maintainers, documented release practices, evidence of ongoing maintenance, a publicly available issue or vulnerability reporting process, and published integrity assurances for releases such as cryptographic hashes or digital signatures. Applications distributed primarily through source-code hosting repositories, including platforms such as GitHub or GitLab, shall not be approved unless the project otherwise satisfies these requirements and district review confirms that the distribution source is official and sufficiently trustworthy for deployment.

Data Governance Updates

New Appendix

- Appendix Q – Criteria for deploying software applications for desktop and mobile devices.
  - Defines desktop and mobile application software requirements
    - Technical requirements – Desktop (Continued)
      - Desktop software applications shall be actively supported by the publisher or maintaining organization and shall be capable of receiving timely security updates and patches; applications that are no longer supported, no longer receive security updates, or cannot be patched within a reasonable timeframe shall be removed from service.
      - Desktop software applications should be sources using one of the following methods to reduce the risk of tampering, malicious code, and untrusted distribution sources:
        - Distributed through the operating-system manufacturer application store such as the Apple App store or the Microsoft Store.
        - Installed from manufacturer or publisher provided read-only media such as CD-ROM, DVD, or Blu-ray.
        - Obtained by download from the manufacturer or publishers website, Any electronic downloads of applications shall be validated through cryptographic hash verification (e.g., SHA-256), publisher signature verification, or equivalent integrity assurance before deployment.

Data Governance Updates

New Appendix

- Appendix Q – Criteria for deploying software applications for desktop and mobile devices.
  - Defines desktop and mobile application software requirements
    - Technical requirements – Mobile
      - Mobile applications should be deployed through district's mobile device management platform.
      - Mobile applications should be distributed by the publisher through either the Apple App Store or the Google Play store.
      - Applications that require the device to be Jailbroken or "rooted" will not be supported by the district
      - Applications that contain or display third-party advertisements will not be supported by the district

Data Governance Updates

Other changes:

- Web links to policies were updated to align with the updated policies.
- Added web links to RSA 31:103b for Cybersecurity Incident reporting.

Web Application Vetting Updates

The published lists of web, desktop and mobile applications has been reviewed.

- We have continued to work on getting privacy agreements signed with website vendors for online resources.
- We have over 250 digital applications that have gone through the vetting process.
  - 195 have been approved for use
  - 4 vendors have declined participating in the vetting process.
  - 28 platforms do not meet the minimum standards
  - 29 platforms are currently going through the vetting or renewal process

Q&A

Any Additional Questions?

Subject to Board Approval

NEW BOSTON SCHOOL DISTRICT
NEW BOSTON SCHOOL BOARD MEETING
New Boston Central School – Library
15 Central School Road - New Boston, NH 03070
May 13, 2026 @ 6:30pm

Board Members: Julie Kirklin, Kelly Socia, Kate Merva, Bill Schmidt, Adam French (excused absence)
School Administrators: Tori Underwood, Principal, John Bridle, Assistant Principal,
SAU Administrators: Brian Balke, Superintendent, Wendy Kohler, Assistant Superintendent, Doug Totten, Business Administrator

Julie Kirklin called the meeting to order at 6:30pm.

Pledge of Allegiance

Presentations
Food Service Presentation – Megan Bizzarro Presenting
Average Meal Participation Comparison through March 2026

	SY25	SY26
Breakfast	13	6
Lunch	195	175
Enrollment	413	376 (grades 1-6)

Eligibility Comparison March 2025 vs March 2026

	SY 25	SY26
Free	43	33
Reduced	11	10

Active Student Accounts Receivable

March 2025	$ 880.10
March 2026	$2,815.60

Projected Financial Status: June 30, 2025, Audited Fund Balance: $ 2,843.81

	Projected June 2026
Revenues	$ 154,534
Expenses	$ 204,757
Net Loss	($50,222)

Projected July 1, 2026, Fund Balance: ($ 47,378.19)

Pricing	SY 26	SY 27	Weekly Financial Impact Per Customer
Breakfast	$2.25	$2.50	$0.25 x 5 days/week = $1.25
Lunch	$3.75	$4.00	$0.25 x 5 days/week = $1.25

Recommendation: Increase breakfast and lunch by $0.25.
Question: Is providing breakfast mandatory?
Response: No, it is not mandated. In past years, we provided the students with a mid-morning snack which was difficult for the staff to manage and a distraction for the students. We replaced the mid-morning snack with breakfast. The breakfast is pre-packaged and we currently have (1) one person serving the students. It is important to note that eliminating the breakfast program would result in minimal savings. **Noted:** During COVID we provided free lunches, after COVID food service debt increased.

Brian Balke noted that this is no different from what we experience when going to the grocery store. The price of shipping, food, fuel, etc. has increased for all of us. The Food Service Program is an enterprise fund. They can only spend what they take in, and everything costs more.

Being a smaller school, we do not offer "a la carte" items which is a revenue stream. Julie inquired if the Board could be provided with historical percentage rates for the last 5 years. Megan will gather the information and provide it to the Board at their June 3rd meeting.

Bill Schmidt inquired if the discussion regarding the proposed price increase could be shared.

- The driver is labor and materials. Our labor cost is $2.50, and the food cost is close to $2.00. We receive $0.53 if the people and state pay. If we do not increase the meal price, the deficit will continue to grow.
- As an enterprise fund, the general fund can make up the deficit, but we would need to have a food service revenue surplus.
- Food and supply prices skyrocketed within 5-7 years. This is a statewide issue, and we are trying to find the balance for families and for the Food Service Program. We plan to have conversations with other school districts during the summer to discuss how they are handling the situation.
- NH is the only New England state that does not provide free lunch for students.

Inquiry: Is there a cost price and participation rate that would balance the budget? Megan had not done the math on that but noted that reducing 2 staff would not decrease the amount.
Bill Schmidt motioned to approve the increase of $0.25 as recommended, seconded by Julie Kirklin Vote: 3-1-0 Kelly Socia (Opposed). Motion Passed.

New Reading Proposal: Brian shared that there is a statutory obligation to have a research evidence-based program starting July 2027 which we do not currently meet. This is another unfunded mandate, and lawsuits would be needed to change this situation. Wendy Kohler shared that we are at the end of our current program which is why we are bringing this to the Board for approval. If we do not meet the statutory obligation, the state could hold funding.

New Reading Proposal – John Bridle Presenting: Road to a New Literacy Program
Team Members: Committee Members: Carrie Gentili, 5thGrade Teacher, Jillian LeBourveau, 2ndGrade Teacher, Danielle Wayland, Reading Specialist, Maura Webber, Reading Specialist Tori Underwood, Principal. John Bridle, Assistant Principal, Wendy Kohler, Assistant Superintendent
Pilot Team: Christy Barbu, First Grade Teacher, Carrie Gentili, Fifth Grade Teacher, Julie Lamontagne, First Grade Teacher, Jillian LeBourveau, Second Grade Teacher, Kathy Marchesseault, Kindergarten Teacher, Julie McNish, Fourth Grade Teacher, Kristen Mitchell, Third Grade Teacher, Jennifer Prive, Fourth Grade Teacher.
Collaborated with Goffstown School District Teachers throughout the process.

Timeline: May 2025: Initial Meeting with Goffstown Team
Summer/Fall: Research & Review of Programs
December 2025: Narrowed products to Pilot – Open Court – Into Reading- Collaborative Classroom.
January-April 2026: Pilot
May 2026: Ask School Board to approve adoption of New Reading Curriculum.

New Boston Must Haves:

- Decodables
- Systematic/ explicit phonics instruction
- Daily structure and layout

- Engaging stories and content
- Differentiation tools embedded
- Spelling scope and sequence as grade level appropriate
- Grammar pacing
- Writing
- Student friendly online components for upper elementary students

Programs Reviewed: Bookworms, Collaborative Classroom, HMH Into Reading, Wit and Wisdom, Open Court.
Programs Piloted: Open Court Reading – Grades K-5, HMH Into Reading.

Research & Review:
We Reviewed for: Phonemic Awareness, Word Recognition, Language Comprehension, Reading Comprehension, Writing Components, Assessment.
Steps we took: Met with Sales Representatives, Reviewed *The Reading League* Reports, Met with schools utilizing the programs.

Pilot Process:
Professional Development Day: 2.5 Hours of training with the company, Check-ins w/company. Digital Access review, Teachers Selected Unit(s)of study.
Review of information from The Reading League
During Pilot: Our pilot teachers met regularly, Observe at NBCS & Goffstown Schools, Administration observation of pilot implementation, Goffstown teachers came to observe NBCS.
Final Review

Mrs. Prive – Piloted HMH Into Reading Strengths:
- Strong Support for Comprehension
- Evidence-Based Instruction
- Consumable Student Material
- Strong Foundational Skills Instructions
- Organization and Structure of Lesson Plan
- Online Resources are Engaging and Supportive
- Strong Alignment Between Reading and Writing Tasks.

Open Court Reading – Grades K-5 – AREAS of Concern:
- Pacing and volume of materials
- Limited depth
- Lack of practice for mastery
- Digital platform difficult to navigate
- Limited leveled reading materials.

Noted: This was a 6-week program which was overwhelming and not user-friendly. It became too much for the teachers and students.

NBCS Reading Program Committee Unanimous Recommendation:
HMH Into Reading:
- Strong Decodable Text Support
- Systematic & Explicit Phonics Instruction

- Consistent Daily Structure & Lesson Design
- Highly Engaging Stories & Content
- Embedded Differentiated Tools
- Clear Spelling Scope and Sequence with Integration of Grammar Instruction
- Integrating of Writing Instruction
- Student Friendly & Engaging Online Component.

Noted: The program had predictable routines and was consistent from grade level to grade level. The program has strong progression from kindergarten forward and is more comprehensive and integrated in programming. Kids loved this program and it aligned with our expectations.

6th Grade Plan – Adapting the EL Curriculum: Adopted by Mountain View Middle School, Content-Based Literacy Approach, Integration of Reading, Writing, and Discussion, Focus on Writing and Research, NBCS Teachers currently reviewing anchor text to adopt and integrate into curriculum. Open Source.

Implementation Plan: Professional Development: Initial training during welcome back teacher days in the fall, Regular follow-up coaching and check-ins throughout the year.
Collaboration: Collaborating in vertical and horizontal meetings to support the implementation.
Monitoring & Evaluation: Ongoing assessment of effectiveness, Review of data, Adjustments as needed.

Budget & Funding: 5-year Deal: All classroom materials needed, Consumables, online access and professional development. **Total Cost:** Just under $111,000.00 for K-5.

Wendy Kohler negotiated with the vendor and reduced the price by $12,000.00. Doug noted that $111,000.00 may sound like a lot of money, however, this is for 5 years at $20,000.00/year. This is not built into the budget and will be funded by the contingency or general fund.

Wendy stated that the team did their due diligence as they researched other programs. This program was highly recommended by Reading League Reports. The program was rated 97% for math and language arts, 97% for text quality, 100% for building knowledge and 94% for meeting expectations. We honored the team's recommendation and when teachers like the program, they use it. The 6th grade connection will be important, and they will slowly roll that in. The Goffstown School District loved the program.

Goffstown will have a different program and the C&E Committee will be bringing their recommendation forward to the Goffstown School Board on June 1st for approval.

Kate Merva motioned to adopt the reading program as recommended moving forward for next year with an anticipated cost of $111,000, seconded by Bill Schmidt. Vote: 4-0-0 – All in Favor – Motion Passed.

Approval of the Draft 04/08/2026 and 4/23/2026 Public Hearing and Board Meeting Minutes
Kelly Socia motioned to approve both sets of minutes as amended, seconded by Kate Merva. Vote: 4-0-0 – All in Favor – Motion Passed. Amendment: Correction to Kelly's last name.

Correspondence: Town Planning Board Memo – Minor subdivision change. Julie Kirklin noted that the Board received email submissions for the Bobcat award which will be in nonpublic session.
Public Comment(s):

Debbie Brand, 30 Page Lane, New Boston: Debbie shared her thoughts on the continuation of the readiness program. Part of the sales pitch for the full day kindergarten was the elimination of readiness and use those funds and space for full-day kindergarten. When there is ½ day kindergarten and a child isn't ready to move forward to first grade, they cannot repeat ½ day kindergarten and that is when readiness comes in. With full-day kindergarten, they can repeat it. There is no harm in that. Debbie feels duped because she has always given her full support to the school budget and supported full-day kindergarten because she felt it made sense on many levels and now you are talking about keeping readiness after saying otherwise. You are going back on your word. Debbie commented that she is sure she is not the only person that feels this way and is wondering that if there is enough leeway in the school budget to afford to keep readiness and full-day kindergarten, she wonders what other areas of the budget are being padded. It will be difficult for her to continue to support the School Budget in the future if the Board moves forward with this plan.

Maria Haddad, 39 Bedford Road, New Boston: Maria commented that she has a son who repeated kindergarten as we felt along with his teacher, that he was not ready to move forward to 1st grade and did great. Maria inquired what the cost of the current reading program is to compare to the $111,000.00 program? Julie Kirklin noted that public comment was not a question-and-answer exercise and that the Board will try to answer her question either at tonight's meeting or at another time. Maria understood and commented that she would just like to know the price comparison. Maria also commented that she does not know when it became the school's responsibility to feed the kids as opposed to the parents. She would like to understand how we got to that place. It was mentioned that it had to do with COVID but is sounds like it has been going longer than that. There was a statement that was shared tonight that they are committed to feeding every student and that sounded odd to hear. As a parent why is it not my job to feed my kids?

Nancy Biederman, 140 Byam Road, New Boston Commenting: First to let everyone know, the State Legislature does know that there is a financial issue with school lunches. Three bills were put forth this session, unfortunately all three have failed to make it through both houses.

I would like to know why there are two teaching positions posted for NBCS. In the presentations for the Full Day Kindergarten program, it was stated that even if NBCS needed 4 full day kindergarten classes that you would not need to hire any more teachers because you had enough staff that could be moved around. While you only need one teacher to be moved to cover the full day kindergarten, and you have had one teacher retire, and one teacher moved to an admin position, that leaves you with one teacher that can still be moved. Then why are you hiring more teachers? One board member said that you would reduce staff numbers as they retire because of the continued decrease in the students. Why is that not happening?

Are the taxpayers of New Boston going to hear how you are planning on paying for this septic system repair/replacement? I assume at this point it will be a replacement. Where is that money coming from?

Again, I object to keeping the Readiness Program at NBCS. This program is outdated. While there is funding from the state for full day kindergarten, there is no funding for a Readiness program. We just heard the Superintendent express dismay about having to pay for unfunded mandated programs. Readiness is neither mandated nor funded. Again, we are the only school in NH that still has a Readiness program, all others including Goffstown have figured out how to support all students moving from kindergarten to first grade, socially, emotionally and academically. Why can't NBCS?

A reminder- the School Budget next year is over 21 million dollars for 900 students, K- 12, while the Town Budget is in default for 6,000 New Boston Residents. You talked about people on fixed income, not affording the school lunches, do you think they can afford their property taxes? How about all the senior citizens in this town who are on a fixed income? The town is tightening its belt, it's time for the school to do the same.

April 2026 Manifest Summary Review:

			Amount	
Total Manifest Value		**$**	**822,927.51**	
Major Items:				
Payroll / Taxes / Benefits				
Payroll	4/9 & 4/23	$	258,955	
Payroll Taxes		$	78,097	
HealthTrust		$	127,339	Health, Dental- **Employer** Contributions
NHRS		$	84,108	Retirement Contributions
TSA Consulting		$	6,465	403B Contributions
	Sub Total	**$**	**554,965.48**	
A/P Activity				
SPED:				
Boothby Therapy Services		$	25,345	SPED Contracted Services
Durham School Services		$	25,033	SPED Transportation
ProCare Therapy		$	9,381	SPED Contracted Services
Monarch School		$	3,250	Out of District Tuition and Services
	SPED Sub Total	**$**	**63,008.67**	
General Expenses				
Goffstown Truck Center/STA		$	90,277	Regular Education Transportation
SAU 19		$	37,894	Assessment
Dead River		$	8,211	Oil and Propane
GovConnections		$	7,360	Server Licensing
Eversource		$	6,794	Electricity
Pinkerton Academy		$	4,307	Tuition
Amazon		$	3,863	School supplies and equipment
M&S Global Transporation		$	3,675	Purchase of Container (no longer rent)
Peac Solutions		$	2,912	Copier Lease
Town of New Boston		$	2,720	Share of Solid Waste and Composting
St. Onge Septic		$	2,530	Septic Pumping
	Gen Sub Total	**$**	**170,543.01**	
Food Service				
Performance Food Service		$	4,355	Food and Commodities
	Food Sub Total	**$**	**4,355**	
(Does not represent all payments)	**Total**	**$**	**792,872.49**	
Only A/P over $2,000 included				

Kate Merva questioned the purchase of the container. Doug Totten shared that after looking at the use of the current container, it was determined that they were too big for our needs and it would make sense and be more profitable to purchase a smaller container rather than rent a large one.

Kelly Socia asked if speech therapy has always been $25,000+? Doug and Brian explained that whenever we do not have an in-house therapist, we contract an outside service, and they charge by the day/hour. Speech therapist services increased substantially over the years (supply and demand), especially in a hospital setting. Our speech therapists are part of our union, and some school districts have a separate union for their therapists and in some districts, speech therapists are the highest paid individuals in the school district. We are researching hiring speech assistants, but this again is a challenge.

Julie Kirklin motioned to approve the April manifest in the amount of $822,927.51, seconded by Kate Merva. Vote: 4-0-0 – All in Favor – Motion Passed.

Revenues and Expense Reports (April) – This information is online for the public and will be emailed to Board members tomorrow morning.

FY 2026 Projected Fund Balance: Doug explained that the purpose of the contingency fund is for tax relief or emergent needs. Kelly Socia noted that the School District does tighten their belt which is why the tax rate has decreased. Administration will provide an updated Fund Balance Projection for the June 3rd meeting.

Calculation 1 (must match calculation 2):				
As of: May 12, 2026	Budget		Actual	Variance ((Overcollection)/ Underspend)
Revenues (not including fund balance that offsett taxes or approved to fund CRF)	18,885,598.00		18,932,361.65	(46,763.65)
Expenditures	20,128,250.00		19,116,059.26	1,012,190.74
Fund 11	103,580.60		112,716.65	(9,136.05)
FY 26 Net (excluding use of PY UFB)		**$**	**(296,414.26)**	
FY 25 Unassigned Fund Balance		**$**	**1,242,652.00**	
FY 26 Fund Balance (Starting)		**$**	**946,237.74**	
Adjustments to FY26 Fund Balance				
Accruals (Vacation Carryover)			(6,500.00)	
Liquidate FY25 Encumbrances			103,580.60	
FY26 Encumbrances			(35,000.00)	
Reading Program Purchase			(111,000.00)	
Food Service Transfer			(50,000.00)	
Liquidate FY26 Contingency			797,028.00	Contingency Max 5%
FY27 Contingency			(783,122.00)	$783,122.35
Increase in Inventory/Prepaids			(2,000.00)	
Special Ed CRF to General Fund			162,000.00	
CRF Deposit			(450,000.00)	
Ending Unassigned Fund Balance		**$**	**571,224.34**	
Estimated Amount to Offset Taxes			(600,000.00)	
Remaining			**(28,775.66)**	

Calculation #2 (must agree to #1)			
Unassigned fund balance and CRF fund balance, beginning			$ 1,242,652.00
Changes:			
UFB used to reduce school district assessment			$ (1,042,652.00)
UFB appropriated for use in 2025-2026 (Deposit to CRF)			$ (200,000.00)
2025-2026 Budget summary			
Revenue surplus	$	46,763.65	
Unexpended balance of appropriations	$	1,012,190.74	
Liquidated FY25 Encumbrances	$	(9,136.05)	
Accruals	$	(6,500.00)	
2026 Budget surplus			$ 1,043,318.34
Nonspendable fund balance (inventory/prepaids)			(2,000.00)
Special Education CRF to general fund			162,000.00
Committed fund balance (CRF)			(450,000.00)
Assigned (encumbrances)			(146,000.00)
Tranfer to Food Service			(50,000.00)
Decrease in assigned (5% contingency)			13,906.00
		Unassigned fund balance:	**$ 571,224.34**
		Estimated amount to offsett taxes:	(600,000.00)
		Remaining:	**$ (28,775.66)**

Variance of Calculation 1 & 2 $0.00
CRF = Capital Reserve Fund
FY = Fiscal Year
PY = Prior Year
UFB = Unassigned Fund Balance
Federal Title Projection for 2026-2027:

FY	Title I A	$ Change	% Change	Title II A	$ Change	% Change	Title IV A	$ Change	% Change
FY27	$18,022.45	-$27,652.78	-60.54%	$22,249.41	-$9,510.31	-29.94%	$10,004.19	$4.19	0.04%
FY26	$45,675.23	$589.26	1.31%	$31,759.72	$4,476.18	16.41%	$10,000.00	$0.00	0.00%
FY25	$45,085.97	-$5,992.78	-11.73%	$27,283.54	-$4,094.71	-13.05%	$10,000.00	-$9,025.32	-47.44%
FY24	$51,078.75			$31,378.25			$19,025.32		

*FY27 reported amount is the preliminary allocation.

Title 1A Allocated based on students from low-income families for each school.
Title IIA Allocated based on both population and poverty.
Title IVA Allocated based on on districts Title IA funding from previous year

Title 1A Improving the academic achievement of the disadvantaged.
Title IIA Preparing, training, recruiting, and retaining high quality teachers, principals, and other school leaders.
Title IVA Enhance student learning by supporting improved school conditions and digital literacy.

Wendy Kohler shared that funding is decreasing, and we never anticipated this would happen. The grant ends next year, however, if your application is under $50K, you can carry over those funds that you did not spend the previous year. We are cognizant of what we are purchasing as you cannot supplant. Title I Funds cover 25% of the teacher and the number of low-income families in New Boston has decreased therefore our level of need has decreased. This is connected to the free and reduced lunch applications.

Budget Transfers:

Budget Unit	Account Code	Budget Unit Title	Account Title	Fiscal Year	Period	Transaction Description	Transaction Amount
10111110000	111	REG ED	TEACHER SALARIES	26	8	VACANT REG ED TO PROF SVS	($29,777.00)
10111110000	121	REG ED	TEACHER SUB SALARIES	26	10	6TH GRADE CAMP NURSE 2026	($1,200.00)
10111110000	211	REG ED	HEALTH INSURANCE	26	8	VACANT REG ED TO PROF SVS	($9,223.00)
10111110000	339	REG ED	OTHER PROFESSIONAL SVCS	26	10	6TH GRADE CAMP NURSE 2026	$1,200.00
10111120000	339	REG ED SPED	OTHER PROFESSIONAL SVCS	26	10	VACANT SPEECH TO PROF SER	$27,720.00
10111120000	339	REG ED SPED	OTHER PROFESSIONAL SVCS	26	8	VACANT REG ED TO PROF SVS	$39,000.00
10111120000	339	REG ED SPED	OTHER PROFESSIONAL SVCS	26	8	VACANT SPEECH TO PROF SVC	$103,193.00
10111215000	111	SPEECH	TEACHER SALARIES	26	10	VACANT SPEECH TO PROF SER	($25,750.00)
10111215000	111	SPEECH	TEACHER SALARIES	26	8	VACANT SPEECH TO PROF SVC	($64,294.00)
10111215000	211	SPEECH	HEALTH INSURANCE	26	8	VACANT SPEECH TO PROF SVC	($20,714.00)
10111215000	212	SPEECH	DENTAL INSURANCE	26	8	VACANT SPEECH TO PROF SVC	($531.00)
10111215000	213	SPEECH	LIFE INSURANCE	26	8	VACANT SPEECH TO PROF SVC	($31.00)
10111215000	214	SPEECH	DISABILITY INSURANCE	26	8	VACANT SPEECH TO PROF SVC	($187.00)
10111215000	221	SPEECH	FICA	26	10	VACANT SPEECH TO PROF SER	($1,970.00)
10111215000	221	SPEECH	FICA	26	8	VACANT SPEECH TO PROF SVC	($4,918.00)
10111215000	232	SPEECH	TEACHER RETIREMENT	26	8	VACANT SPEECH TO PROF SVC	($12,364.00)
10111215000	261	SPEECH	WORKERS COMPENSATION	26	8	VACANT SPEECH TO PROF SVC	($154.00)

Informational only.

Principal's Report:

- May 8th the 3rd grade went to the YMCA for a water safety course. The program is fully funded by the YMCA. The Y provided bus transportation gave them lunch. The class learned how to help a friend if they fall in the water and learned skills for accidental water entry if they fall into water themselves. The class then had an opportunity for open swimming, with rave reviews from kids and staff. The YMCA water instructor shared that the class was the most gracious they have seen so far, and looking forward to having NBCS back next year. The YMCA covered the cost of the program thanks to a local donor, which paid for all GSD and NBSD children to attend.
- The kindergarten teachers with Mr. Bridle, Mrs. Prive, and Mrs. Gilliland greeted incoming K students with popsicles on the playground as part of programing to integrate them into the school.
- Teachers and 1st graders planted trees at Old Coach Road tree farm area. The group really enjoyed themselves. Thank you to Tom Miller, Forestry Commission, and volunteers for help with the program.
- The 3rd and 4th grades completed SAS testing. The 5th and 6th grade will be testing next week. The principal offered thanks to Mr. Bridle for coordination and collaboration with teachers. Thanks to teachers for preparing students for testing.
- The 6th grade is participating in Outdoor Classroom in Freedom, NH.
- The 5th grade participated in a curriculum enrichment program sponsored by PTA: Discovery Museum for a chemistry lab.
- The 2nd grade will heading to Squam Lake for a field trip.
- 5/18 - Mrs. Underwood and Mrs. Gentili will take 13 5th graders to the cemetery to place flags on Veterans' graves.
- 5/21 - NBCS will hold the final Community Meeting of the year at 8:30am.
- 5/29 - Memorial Day Remembrance program and annual Veterans' breakfast will be served by the Readiness classes. Program begins at 9am.
- 6/2 - The Spring Band Concert will take place in the NBCS gymnasium at 6pm.

Julie Kirklin asked how close we were to harvesting the trees. Tori shared that they are currently mixed sizes and one year we lost the entire crop to drought conditions, so we are not close to harvesting at this time.

New Boston Policy Review Committee – June 11, 2026 – 1:00-2:00pm – SAU Covered policies many

Goffstown Administration & Finance Committee: June 1, 2026 – 6:00pm – GHS Library
Goffstown federal grants were very flat.

Goffstown Planning & Communication Committee: June 1, 2026 – 6:00pm – GHS Library – GHS scholarships GSD and NBSD strategic plan. Standardized communication.

Goffstown C&E and Policy Review Committee May 18, 2026 – 7:00pm – SAU -

Superintendent's Report:

- The septic system has been reactivated which has decreased the need for pumping.
- GHS had an issue with their elevator, and it is currently offline.
- Legislation: Approximately seventy (70) bills are moving through the legislative process and 24 are on the table until the final gavel falls. House and Senate sessions are May 14th, a full agenda is expected, and conference committees will be formed the week after. Amendments, including floor amendments which do not receive any type of public hearing are now being acted on.
- HB564: this bill changes the SAU budget adoption RSA and would require a vote on Town meeting day. If the SAU budget doesn't pass in any of the towns, there is a new "default-like" provision.
- HB1300: This bill establishes a biennial local tax cap question during even-numbered state election; there is also a 6% cap limit on the total of the SAU budget. There will likely be another amendment on this one to just be one time this November, but we shall see.
- HB1268: This bill provides access to EFA students to academics, athletics, and co-curriculars and requires the creation of a Policy. We paused on a draft policy and will continue to hold for now.
- There was damage done at Lion's Field which involved vulgar graffiti. Two individuals responsible for the damage were apprehended and are now charged.
- The MVMS promotion is June 11th at 1:00pm at St. Anselm College.
- There has been another data breach. The districts were not affected except for the students who are taking VLAC classes.
- Canvas (a Learning Management software (LMS)) that is used by all university systems in New Hampshire. The Education Department (NHED) allows districts to access the software under their account. This did not impact us except for some students taking Virtual Learning Academy (VLAC) classes. The breach did not impact Schoology.

Committee Assignments Re-Visited: Adam French requested to be removed from negotiations and placed as an alternate. Kate Merva will replace Adam and will flip her roles with Julie Kirklin on the Finance Committee.

Q/A Policies – Returning June 3rd for Adoption
ILBA – Assessment Optional Policy (recommended for deletion) –
Explanation: We are required by law to have assessments but not to have a policy which is why we are asking for its deletion.
LDA – Student Teaching and Internship (Required by Law)
Bobcat Award Nominations (Non-Public Discussion)

1st Read Policies – Returning for Q/A June 3rd
AB – NH Parental Bill or Rights (Required by Law) (4/2/2026)
ACF – Food and Nutrition Services: Anti-Discrimination. (Required by Law)
DAF, DAF 1-13 – Administration of Federal Funds (Required by Law) (4/2/2026)
DAFB – Equivalent in Instructional Staff and Material (new) (Required by Law)
EFA – Availability and Distribution of Healthy Foods (new) (Required by Law)
ILD-ILD-R – Non-Educational/Non-Academic Questionnaires (Required by Law)
JJA – Student Activities, Organizations - Recommended (4/2/2026)
JJF – Student Activities Fund Management – Recommended (4/2/2026)
KE – Public Complaints & Public Complaints About School Personnel - Recommended (4/2/2026)
KEB – Public Complaints About School Personnel – (Combined w/KE – Recommending deletion (4/2).

Staffing:
Notifications:
Track Change:
Jillian LeBourveau.....M+15 to M+30
Student Observer:
Annelise Setzler (5.12.26 – 6.5.26).....Julie McNish
Approval:
Teacher Resignation (6/30/2026):
Maggie Smith.....Elementary Ed Teacher
Bill Schmidt motioned the approval of the resignation of Maggie Smith with regret, seconded by Kate Merva. Vote: 4-0-0- All in Favor – Motion Passed.

2nd Public Comment(s): None

Other Business That May Legally Come Before the Board Meeting: None

Non-Public Session RSA 91-A:3II(c) M*atters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.*

Julie Kirklin motioned to enter nonpublic session pursuant to RSA 91-A:3II(c) at 8:35pm, seconded by Kelly Socia. An individual voice poll vote was called. Julie Kirklin (yes), Kate Merva (yes), Kelly Socia (yes), Bill Schmidt (yes). Vote: 4-0-0 – All in Favor – Motion Passed.

Julie Kirklin motioned to leave nonpublic session pursuant to RSA 91-A:3II(c) at 8:42pm, seconded by Kelly Socia. An individual voice poll vote was called. Julie Kirklin (yes), Kate Merva (yes), Kelly Socia (yes), Bill Schmidt (yes), Vote: 4-0-0 – All in Favor – Motion Passed.

Bill Schmidt motioned to seal the minutes until awarded, seconded by Kate Merva. An individual voice poll vote was called. Julie Kirklin (yes), Kate Merva (yes), Kelly Socia (yes), Bill Schmidt (yes), Vote: 4-0-0 – All in Favor – Motion Passed.

Kelly Socia affirmed the vote taken in nonpublic session, seconded by Kate Merva. Vote: 4-0-0 – All in Favor – Motion Passed. An individual voice poll vote was called. Julie Kirklin (yes), Kate Merva (yes), Kelly Socia (yes), Bill Schmidt (yes). Vote: 4-0-0 – All in Favor – Motion Passed.

Kelly Socia motioned to adjourn at 8:44pm, seconded by Bill Schmidt. An individual voice poll vote was called. Julie Kirklin (yes), Kate Merva (yes), Kelly Socia (yes), Bill Schmidt (yes). Vote: 4-0-0 – All in Favor – Motion Passed.

Respectfully submitted by,

Denise F. Morin
Recording Clerk

New Boston School Board Meeting
Manifest Summary Review
Vendor Payments and Invoices > $2,000
May 2026

			Amount	
Total Manifest Value		**$**	**757,607.59**	
Major Items:				
Payroll / Taxes / Benefits				
Payroll	5/7 & 5/21	$	243,791	
Payroll Taxes		$	74,772	
HealthTrust		$	127,339	Health and Dental
NHRS		$	88,676	Retirement Contributions
Lincoln National		$	1,329	Life/LTD
TSA Consulting		$	5,874	403B Contributions
	Sub Total	**$**	**541,781.97**	
A/P Activity				
SPED:				
Boothby Therapy Services		$	21,587	SPED Contracted Services
Durham School Services		$	21,116	SPED Transportation
SERESC		$	9,152	SPED Contracted Services
ProCare Therapy		$	5,110	Out of District Services
Monarch School		$	2,314	Out of District Services
	SPED Sub Total	**$**	**59,279.40**	
General Expenses				
Goffstown Truck Center/STA		$	80,355	School supplies and equipment
SAU 19		$	31,575	Assessment
Impact Fire		$	4,862	Repairs
Amazon		$	4,233	School supplies and equipment
Home Depot Pro		$	3,625	Facilities supplies and equipment
Hussey Seating Company		$	3,355	Inspections
St. Onge Septic		$	2,940	Septic Pumping
	Gen Sub Total	**$**	**130,944.91**	
Food Service				
	Food Sub Total	**$**	**-**	
(Does not represent all payments)	**Total**	**$**	**732,006.28**	
Only A/P over $2,000 included				

GOFFSTOWN SCHOOL BOARD AUTHORIZATIONS

It has been past practice of the Goffstown School Board to grant authorizations to the Superintendent of Schools and or designees to conduct business on the Board's behalf.

The following authorizations are granted to the Superintendent of Schools and or designees to conduct Goffstown School District business between the last June School Board meeting until the first successful Board meeting of the subsequent school year.

1. Authorization for the Superintendent and or designees to act on commodity and capital project bid(s) that have been previously approved.
2. Authorization for the Superintendent and or designees to sign any and all available grants.
3. Authorization for the Business Administrator working in conjunction with the Goffstown School District Treasurer and Deputy Treasurer to pay bills and sign checks until the next Goffstown School Board meeting.
4. Authorization for the Business Administrator to make budget transfers during the summer months in accordance with Goffstown School District Policy DJB and to notify the Board at the next Goffstown School Board meeting.
5. Authorization for the Superintendent or designee to hire staff as needed between Goffstown School Board Meetings.
6. Authorization for the Goffstown School Board Chair to sign off on Federal Grant Assurances.
7. Ratified by the Goffstown School Board annually at the organizational meeting in April.

Proposed: 10/02/2023
Adopted: 11/06/2023

Town of New Boston

PO Box 250
7 Meetinghouse Hill Road
New Boston, NH 03070
Ph: 603-487-2500 Email: NewBoston@newbostonnh.gov

Doug Totten
Business Administrator
SAU #19 (Goffstown & New Boston)
11 School Street
Goffstown, NH 03045

Doug,

This letter follows up on discussions in 2025 between former Town Administrator Carl Weber and Brian Balke, Superintendent of Schools (Goffstown and New Boston School), regarding the replacement of the Town's ¾-ton pickup truck, which is used in part to clear snow from the New Boston Central School campus during the winter months. At that time, the Town understood that the School District would contribute approximately one third (1/3) of the cost of the replacement truck in recognition of this shared use.

Accordingly, as we recently had to purchase the new truck, I respectfully request that the New Boston School Board review this matter and vote to approve funding of one third (1/3) of the replacement truck cost (estimated total cost: $56,401; School share: $18,801), to be paid to the Town. The new truck, a 2026 GMC Sierra 2500HD VIN #1GT2ULE7XTF174048, was purchased on March 25, 2026. Attached is a copy of the retail order for the truck and the Town's check payment stub #098517 for your review.

Thank you for your consideration.

Respectfully,

William McFadden, Select Board Chair
Town of New Boston

Deal # KNOP260325

QUIRK
AUTO DEALERS

QUIRK BUICK
1250 SOUTH WILLOW STREET
MANCHESTER, NH 03103
(603)206-2991

SALESPERSON _____

RETAIL ORDER FOR A MOTOR VEHICLE

Mar. 25, 2026
DATE

TOWN OF NEW BOSTON
PURCHASER'S NAME

7 MEETINGHOUSE HILL RD NEW BOSTON, NH 03070
MAILING ADDRESS | CITY | STATE | ZIP

LEGAL ADDRESS | CITY | STATE | ZIP

RES PHONE | BUS PHONE

E-MAIL ADDRESS

PLEASE ENTER MY ORDER FOR THE FOLLOWING ☒ NEW ☐ CAR ☐ USED ☒ TRUCK ☐ DEMO

YEAR 2026 MAKE GMC

MODEL OR SERIES SIERRA 2500HD TK20953 BODY TYPE CYL. 4 6 8 8

COLOR CARDIN TRIM PRO VIN 1GT2ULE7XTF174048

TO BE DELIVERED ON OR ABOUT 03/25/2026 STOCK NO. G22781

CASH DELIVERED PRICE OF UNIT	$ 56,865.00	USED CAR TRADE-IN AND/OR OTHER CREDIT	
		MAKE OF TRADE-IN	
		YEAR MODEL BODY	
		MVI OR SERIAL NO.	
ACCESSORIES	$ 0.00	BALANCE OWED TO	
		ADDRESS	
		USED TRADE-IN ALLOWANCE	$ 0.00
		BALANCE OWED ON TRADE-IN	0.00
		NET ALLOWANCE ON USED TRADE-IN	$ 0.00
		DEPOSIT	$ 0.00
		CASH ON DELIVERY	$ 0.00
		OTHER REBATE	$ 1,000.00
		TOTAL	$ 1,000.00
		Buyer D.O.B.	
		Co-Buyer D.O.B.	
		Lien Holder	
		Months	
		Rate	
MILES 4		**Certified**	
NH EMISSIONS & INSPECTION FEE	$ 0.00		
ADMINISTRATION FEE	499.00		
CASH SALE OF DESCRIBED MOTOR VEHICLE	57,364.00	Total Due at Delivery $56401.00	
TITLE FEES	37.00	**Remarks**	
TOTAL	$ 57,401.00		
Less: Total Right Column	1,000.00		
BALANCE	$ 56,401.00		

Purchaser agrees that this Order includes all of the terms and conditions on both the face and reverse side hereof, that this order cancels and supersedes any prior agreement and as of the date hereof comprises the complete and exclusive statement of the terms of the agreement relating to the subject matters covered hereby, and that THIS ORDER SHALL NOT BECOME BINDING UNTIL ACCEPTED BY DEALER OR HIS AUTHORIZED REPRESENTATIVE. Purchaser by his execution of this Order acknowledges that he has read its terms and conditions and has received a true copy of this Order.

Benjamin Knapp
Purchaser Signature

03/25/2026
Date

Dealer or Authorized Representative

New Boston Board Meeting
Staffing

Wednesday, June 03, 2026

Notification:

Support Staff Resignation (effective 6/30/2026):

Deborah Smith **.....** Kitchen Manager

Approval:

Teacher Nomination (effective 8/10/2026):

Emily Ellis **.....**Elementary Ed Teacher

Other:

Rates approval Speech Language Assistant Position (non-public)

NEW BOSTON SCHOOL BOARD
COMMITTEE REPRESENTATIVES 2026-2027

Joint AREA Sub-Committee (Annual January Meeting)
Bil Schmidt, Kate Merva

Joint Board Meeting (Annual June Meeting)
All SAU#19 Board Members

SAU Policy Review Committee
Kelly Socia, Julie Kirklin
Adam French (alternate)

CIP Committee
Adam French

Finance Committee
Julie Kirklin
Kate Merva (alternate)

MVMS Liaison Committee
Kate Merva

GHS Liaison Committee
Julie Kirklin

New Boston Policy Review Committee (NBPRC)
Kelly Socia, Julie Kirklin
Adam French (alternate)

School Board E-Mail Monitor
Julie Kirklin, Bill Schmidt

Board of Selectmen Representative
Adam French

Space Needs Committee
Kate Merva, Julie Kirklin

Negotiations
Kelly Socia, Kate Merva
Adam French (alternate)

****Goffstown School Board Sub-Committees****

Curriculum/Education Committee (C&E)

Bill Schmidt
Kate Merva (alternate)

Policy Review Committee (GPRC)
Julie Kirklin
Kelly Socia (alternate)

Planning & Communications Committee (P&C)
Kate Merva

Administration and Finance Committee: (A&F)
Julie Kirklin

PUBLIC NOTICE
2026-2027 NEW BOSTON SCHOOL BOARD MEETING DATES
NEW BOSTON CENTRAL SCHOOL LIBRARY
15 CENTRAL SCHOOL ROAD, NEW BOSTON, NH 03070

August 26, 2026

September 9, 2026
September 23, 2026

October 14, 2026
October 28, 2026 (if needed)

November 4, 2026
November 18, 2026 Wendy Kohler on behalf of Brian Balke

December 2, 2026
December 16, 2026

January 6, 2027 - Public Budget Hearing & School Board Meeting
January 20, 2027

****Tuesday, February 2, 2027 – Deliberative Session 7:00pm****
February 17, 2027

****March 17, 2027 - (3rd Wednesday due to Election) ****
****March 31, 2027 (5th Wednesday) ****

April 7, 2027
April 21, 2027

May 12, 2027
May 26, 2027

June 2, 2027
June 16, 2027 (Retreat)

DRAFT

Approved: