

- Attendees: Charlie Niebling (project lead), Connor Bailey, Lorrie Carey, Fred Reagan, John Porter, Gary Moore, Kellee Easler, Kate Merrill, Katie Phelps, Julie Heystek

Park Project: Redevelopment of a historic bridge site into a public overlook/park, including landscaping, stonework, fencing, interpretive signage, and access improvements

#### Project Needs

- Permitting: DES stormwater/shoreland protection permit requires standard silt fencing and notification to DDX; town must sign, general contractor signature optional
- Fencing design unresolved: Need minimum 42-inch barrier at overlook drop-off; debating stone wall vs. black-coated chain link vs. hybrid approach to balance safety, aesthetics, and cost
- Cost pressure: Drilling fence posts into granite is expensive; alternatives being explored include setting perimeter wall with posts going directly into ground
- Security gap: Existing cameras have a directional blind spot; recent vandalism has highlighted the need for additional coverage
- Maintenance fund: No ongoing facility maintenance fund exists; all current project work (fencing, groundworks, pavilion, walkways) is donated or grants and will eventually need replacement

#### Project Opportunities

- LandShapes donation: Granite from Commercial Street could be repurposed for the overlook area instead of fencing — visually consistent and cost-saving since stone is already owned
- Conduit installation: Running conduits now during construction saves significant future electrical costs
- Impact fees: Parks & Rec impact fees not yet established; road is now a park road — potential to route impact fee revenue toward Parks & Rec security cameras or facility improvements
- Interpretive signage: Pavilion panel covers bridge history; overlook panel focuses on the engineer — panels aligned with historic photography from the Boscawen Historical Society

#### Open Questions or Objections

- Mobilization timeline: CAD drawings submitted; waiting on confirmation of start date (expected today or tomorrow)

- Fencing spec: Underwood confirmed 42-inch minimum; whether to use 42" or 48" and in what material remains open
- Security cameras: Whether Chief Jason Killary can allocate a portion of the \$14K toward additional security cameras needs follow-up
- Maintenance fund structure: No formal mechanism established yet; idea of creating an ongoing fund raised but not resolved

#### Budget & Timeline

- Fundraising goal: ~\$50,000 by end of year
- Already paid: Surveying, permits, Upton & Hatfield, engineering deposit, interpretive signage
- Pending estimate: Access improvements (cost TBD)
- Underwood fees: Original contract ~\$25K; additional amounts discussed but exact total unclear
- Rotary Foundation: Can approve grants up to \$5,000 via letter of request alone — suggested asking for \$4,999 to avoid formal process
- Other grant targets identified: Disabled veterans/handicap accessibility grant, AARP accessibility grant, L.L. Bean Grant, Lowe's, non-profit foundations like the Thorton Fund & Concord Rotary. Potential donors might include Wheelabrator, York Brothers, Knight Brothers, Barn Store, Avitar, Upton & Hatfield, the Masons, Jasmor, KSD, Beau Truss and Tom Berkley.

#### Next Steps / Close Plan

- Permit: Kellee Easler to sign DES stormwater permit and send to contractor's office with a deadline for return
- Peckham: Await mobilization schedule confirmation by end of week
- Fencing decision: Finalize design approach (stone wall + chain link hybrid vs. full stone) before contractor mobilizes
- Security cameras: Follow up with Jason on using available funds for camera gap coverage
- Fundraising letters: Send letters immediately to target organizations/departments; Rotary Foundation letter of request to be submitted
- Grant research: Look into disabled veterans accessibility grant and AARP grant eligibility
- Maintenance fund: Begin planning for a formal ongoing maintenance fund for the facility