

BOARD OF SELECTMEN MEETING MINUTES
TOWN OF EPPING, NEW HAMPSHIRE
Monday August 31, 2026



ATTENDANCE

Chairman Pamela Tibbetts; Vice-Chairman Caitlin McCormack; Selectmen Tom Gauthier, Joe Trombley and Cliff Cray; Town Administrator Jake T. Roger; Executive Secretary Joyce Blanchard

CALL TO ORDER 6:30 PM

Motion by Chairman Tibbetts to enter a non-public session in accordance with RSA 91-A:3 II **(C) and (L)**. Seconded by Selectman Gauthier. Motion carried **3-0**. Roll Call Vote; Pamela Tibbetts, Tom Gauthier, and Cliff Cray, all voting aye.

RECONVENE

Chairman Gauthier reconvened the public session at 7:00 PM. Selectman Trombley joined the meeting.

CONSENT CALENDAR

Minutes from the August 17, 2026 Board of Selectmen meeting were submitted for approval.

The payroll manifest for the pay period ending August 13, 2026 in the amount of \$237,012.92 was submitted for approval.

Accounts Payable manifest for the period ending August 13, 2026 in the amount of \$1,345,870.54 (\$1,000,000.00 is for the school, \$90,521.54 is for IT Services, \$101,555.00 is for Sewer Solar Project and \$153,794.00 is for the Town) were submitted for approval.

Request to hire Gavin Davis for After School Program Jr. Staff at \$13.00 an hour was submitted for approval.

Motion by Selectman Gauthier to approve the Consent Calendar as submitted. Seconded by Chairman Tibbetts. Motion carried 4-0. Vice-Chairman Caitlin McCormack joined the meeting.

BUSINESS

FIRE

Purchase Order #702 to Fire Tech and Safety for a skid unit for the new forestry truck and upfits for the forestry truck and the F-150 in the amount of \$77,972.72 coming from the revolving account was submitted for approval.

Motion by Selectman Cray to approve purchase order #702 to Fire Tech and Safety for a skid unit for the new forestry truck and upfits for the forestry truck and the F-150 in the amount of \$77,972.72. Seconded by Selectman Cray. Motion carried 5-0.

POLICE

Request to Hire Full Time Police Officer Dyllon Bruno at \$34.50 an hour was submitted for approval. Police Chief Michael Wallace read a brief biography of Officer Bruno.

Motion by Selectman Gauthier to approve the hiring of Full Time Police Officer Dyllon Bruno at \$34.50 an hour effective September 21, 2026. Seconded by Selectman Trombley. Motion carried 5-0.

Selectman Gauthier discussed the danger of bicycles riding on the sidewalk and to fast in the roads. He would like the police to monitor the situation. Police Chief Wallace will have School Officer Huard have an educational bike and road safety class for students. An ordinance needs to be written that the Police Department can follow. It was the opinion of the Board this is not to stop children from riding bikes and being outdoors, it's for the safety for drivers, walkers and the bike riders.

7:30 DAN MCCOMBS – SIDEWALK WARRANT ARTICLE

Town Administrator Jake Roger explained last year's Main Street sidewalk warrant article asked voters if they had any interest having the Main Street sidewalk extended. The sidewalk warrant article passed and Mr. McCombs is requesting the possibility of funding and supporting a new warrant article to extend the sidewalk. Discussion regarding a five-year plan, adding the money into the road paving line, a petition warrant article or a Selectmen's warrant article continued. Mr. Roger will reach out to Road Supervisor Moe Hicks and DPW Director

Dennis Koch for their opinion on how to fund this project. Selectman McCormack and Chairman Tibbetts as School Board Information Coordinators will contact the school to find out if they are interested in assisting with the cost.

ADMINISTRATION

MS-1 Summary of Inventory of Valuation for 2026 generated from the Town's assessing system was submitted for approval.

Motion by Selectman Gauthier to approve the MS-1 Summary of Inventory of Valuation for 2026 generated from the Town's assessing system. Seconded by Selectman Trombley.

Motion carried 5-0.

An updated Transfer Station Policy was submitted for discussion. Town Administrator Jake Roger explained this is the first draft and reviewed the changes in the policy. Price increases were debated but will be readdressed at a future meeting.

A Home Occupancy change was submitted for discussion. Town Administrator Mr. Roger stated a large majority of towns have the permitting process through the Planning Board instead of the Selectmen's office.

Motion by Selectman Gauthier to have Town Administrator Jake Roger forward a letter to the Planning Board saying the Board of Selectman approve of the change for Home Occupancy's to come under the Planning Board Department. Seconded by Selectman Cray.

Motion carried 5-0.

TOWN ADMINISTRATORS REPORT

Town Administrator Jake Roger said there was a nationwide Microsoft outage starting today at 10 AM. The Town Hall's emails have been affected but not the Town web site. He is hoping it's all fixed tomorrow.

Mr. Roger reminded residents that voting is on September 8th at School Gym from 7 AM – 7 PM. Sample ballots are here, on the Town Web Site and Facebook.

SELECTMEN REPORTS

Selectman Gauthier announced Highnotes is at the McPhee Farm on September 12 starting at 2 PM till dusk with fireworks.

Selectman Cray invited all residents to the American Legion on Calef Highway for a September 11th program at 2 PM. This ceremony to remember those who lost their lives on 9-11. Never forget!

Selectman Trombley reminded the Board of Selectmen they need a pro-temp if they cannot attend the Elections Tuesday to take their place.

Chairman Tibbetts publicized the Block Party is a go. If anyone is interested in helping let her know.

Chairman Tibbetts sent her condolences to the O'Connell and Baker families for their loss.

ADJOURN

Motion by Selectman Trombley to adjourn. Seconded by Selectman Gauthier. Motion carried 5-0.

Meeting adjourned 8:43 PM

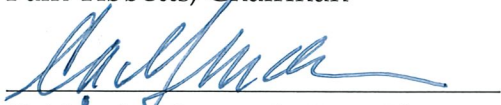
Respectfully Submitted:



Joyce Blanchard
Executive Secretary



Pam Tibbetts, Chairman



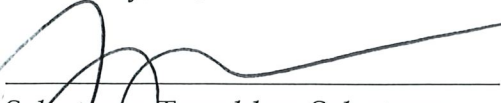
Caitlyn McCormack, Vice Chairman



Tom Gauthier, Selectman



Cliff Cray, Selectman



Selectman Trombley, Selectman

Dated: August 31, 2026

BOS August 31, 2026