

Parks and Recreation Commission Meeting Minutes
Town of Littleton, NH
Parks and Recreation Department
Tuesday, July 16, 2026 | 5:30PM
Lakeway Elementary School | Cafe
Union Street, Littleton, NH 03561

Attendance: Danielle Cook, Heidi Hurley, Courtney Bowler, Rilee Clark, Mike Heath, Ray Bowler, Jocelyn Nute, Jim Fillion, John Ward, Conne Ward, Ron Lahout, Casey Hadlock, Kerri Harrington, Steve Kelly, Scott Powers, Korrine Towle, Alan Smith, David McClure, Troy Brown, Kristie Driscoll

Call to Order: Meeting called to order at 5:30 PM by Danielle Cook. Heidi seconded. Motion carried unanimously.

Public Hearing(s):
None

Presentation(s):
None

Approval of Minutes:
I. 6/16/2026
Danielle made the motion to approve the 6/16/2026 minutes as presented. Courtney seconded. No further discussion. Motion carried unanimously.

Danielle made the motion to move agenda Item #1 of new business as the next business to discuss. Heidi seconded the motion. No further discussion. Motion carried unanimously.

Revenue/Expense Reports:
I. June Expense
II. May Revenue

Tabled for next meeting.

Old Business:
None

New Business:

I. Pool Discussion

To initiate this topic, Rilee introduced Mike Heath from Country Pools, Spas and Billiards who has been working with the Town on opening the pool last and this season as well as troubleshooting the issues that have been encountered. Mike explained the issue with the pool have really been ongoing, that after fixing a main pipe break last year, the pool was able to operate safely, but the issues this year were relative to the pump and filtration system and after many attempts to make it work, and having the state regulatory office weigh in, the decision was made that the pool could not operate safely with the current equipment. The primary issue is that the cast iron sand filter system that was installed in the late 1980s has corroded and is now losing sand that is ending up in the pool. The evidence of the sand in the pool means the filter is not doing its job. There is also the secondary issue that the pump system is unable to maintain the necessary pressures to operate the pool safely.

Mike prepared and presented a proposal to repair the current pool facility, recommending a three (3) phase approach to:

- 1) Focus on repairing the filtration and circulation system, by choosing one of two options
 - a. Install two (2) 23.2 sq ft horizontal sand filter tanks plumbed in series, filled with 3000lbs of 60 micron washed quartz filter media each and install one (1) Intellichem water chemistry controller feeder pump for automated liquid chlorine dosing and CO2 injection for pH regulation w/ electronic logging capabilities.
Estimated cost = \$166,478.02
 - b. Install six (6) Pentair Triton sand filters in series with individual backwash valves and filled with 925lbs of 60 micron washed quartz filter media each.
Estimated cost = \$107,326.25
- 2) Includes removing the concrete deck surrounding the pool, replacing all skimmers and associated plumbing and then replacing the concrete pool deck. No price estimate provided.
- 3) Includes sandblasting the old pool lining paint, making necessary repairs to the pool shell and surface, repairing broken main drain at the floor of the pool, acid washing, pressure washing, applying a primer coat, and base coat of epoxy, and coating the pool shell with a flame applied polyethylene coating called Ecofinish. No price estimate was provided.

This three phased proposal could allow for seasonal operation between maintenance operations over the course of three (3) seasons/years.

There was much discussion and public feedback from those in the room. The big questions were how did this happen, when was it known that the pool would need to be closed, and what can be done to get the pool back running as soon as possible. From the discussion and the one pool

vendor proposal that was available at the time of the meeting, it was suggested that replacing the filter and pump plumbing system were the top priority to get the pool open as soon as possible.

Key pieces of information that were stated during the discussion:

- July 5th during regular maintenance it became very clear that there was a critical failure with the filtration system
- July 6th – 9th the Department worked with Country Pools to troubleshoot and fix the issue for safe operations. The State department responsible for oversight of public bathing facilities was notified of the issue and advised closure to be the best course of action.
- July 9th- 13th the Department notified the Commissioners of the situation and the decision to close the pool for the season due to health and safety concerns.
- July 13th the public was notified.
- July 16th is the first time the Commission is convening for a public meeting to discuss the situation and how to form a plan forward.
- Per the state regulation any commercial bathing facility is required to have a flow meter. This year the level was reading averaging 110 gpm, the historic reading is typically 660 gpm.
- Jim Fillion stated that the filter was replaced in 88 by Clearwater Pools.
- Pool is about 200,000 gallons.
- Groveton pool was recently redone, someone should contact them to find out who the vendor was.

Heidi asked when a decision would be needed that would allow enough time so that the pool could potentially open for summer 2027, if Mike's proposal was accepted and signed. Mike stated that knowing by the end of August would be acceptable.

Courtney reminded everyone that this was the first meeting the commissioners had convened to discuss a path forward. That it wouldn't be fiscally responsible for the commission to accept the first incomplete proposal and estimate without doing our due diligence to the tax payers of seeking other proposals and quotes. That the best course of action would be to seek other proposals and estimated before committing spending 6 figures of tax monies, regardless if there is \$270,000 set aside for the pool. That this situation provided an opportunity to consider fixing the current facility as it is, or to consider the options of a differently configured aquatic facility like a splash pad that we've heard much feedback about.

Courtney also pointed out that the proposal address the pool only, not the bath house (which has inoperable showers) or the kiddie pool that has not operated for decades.

Troy Brown also spoke to the need to slow down to consider the options carefully and to allow time for a competitive bid process for any potential work and spending.

Heidi would like a pool subcommittee established.

Heidi made the motion to establish pool subcommittee. Danielle seconded the motion. No further discussion. Motion carried unanimously.

Heidi requested a Pool subcommittee meeting date 8/20/2026 at 6:00 in the Lakeway Cafeteria. This will be information meeting only.

Courtney reminded that the per the Commission Bylaws, the Commission needs to appoint members of that subcommittee. Heidi requested that interested parties email Rilee to notify of their intended interest to be appointed to the subcommittee.

Danielle made the motion to pursue other estimates or quotes for the project basing the work on Country Pool's three phased project and option A as presented in Country Pool's proposal. Heidi seconded the motion. No further discussion. Motion carried unanimously.

II. 2027 Budget Preparation -Tabled to next meeting

Commissioner's Topics:

None

Next Meeting:

- I. Regular Meeting: Thursday, August 20, 2026 5:30PM
- II. Regular Meeting: Thursday, September 17, 2026 5:30PM

Adjournment: Danielle made the motion to adjourn the meeting at 7:17pm. Heidi seconded the motion. No further discussion. Motion carried unanimously.

Respectfully Submitted,

Courtney Bowler
Parks & Recreation Commission Secretary