



**Town of Plymouth
Select Board Meeting Minutes
Plymouth Town Hall
Plymouth, NH 03264
July 27, 2026**

5:00 PM Meeting was called to order with the Pledge of Allegiance

Members Present: Chair Zach Tirrell, Vice Chair Ted Wisniewski, Jason Neenos, and Phil LaMoreaux

Members Absent: None

Others Present: Finance/HR Director & Co-Interim Town Manager Anne Abear

Approve Minutes:

- July 13, 2026 Regular Meeting Minutes -- A motion was made by Ted Wisniewski and seconded by Jason Neenos to approve the July 13, 2026 Regular Meeting Minutes. All in favor via voice vote.
- July 13, 2026 Non-Public Meeting Minutes -- A motion was made by Ted Wisniewski and seconded by Jason Neenos to approve the July 13, 2026 Non-Public Meeting Minutes. All in favor via voice vote.
- July 16, 2026 Regular Meeting Minutes -- A motion was made by Ted Wisniewski and seconded by Jason Neenos to approve the July 16, 2026 Regular Meeting Minutes. All in favor via voice vote.
- July 16, 2026 Non-Public Sealed Meeting Minutes -- A motion was made by Ted Wisniewski and seconded by Jason Neenos to approve the July 16, 2026 Non-Public Sealed Meeting Minutes. All in favor via voice vote.

Announcements Read by Chairman Tirrell:

- **The Select Board will meet on the following dates @ 5:00 PM:**
 - Monday, August 10, 2026
 - Monday, August 24, 2026
- **Town offices will be closed on Monday, September 7, 2026, in observance of Labor Day.**
- **Date to remember: Tuesday, September 8, 2026 is State Primary Election Day, which will run from 8:00 AM to 7:00 PM at Plymouth Elementary School in the gymnasium.**

Citizens wishing to be listed on the Select Board's Agenda should notify Town Hall before 12:00 PM on the Thursday before the scheduled meeting.

**All meetings are held in Town Hall and are also available by Zoom.
Zoom information can be found on the Town's website at plymouthnh.gov.**

Discussion of Open Select Board Seat and Committee Assignments:

The Board discussed the resignation of Maryann Barnsley, which had been announced at the July 16,

2026 meeting and posted publicly. The vacated seat will be filled by election for a two-year term at the March 2027 Town Election; in the interim, the Board discussed appointing a replacement.

Board members reported that they had reached out to several potential candidates with William Bolton accepting to fill the open position.

The Board discussed the potential conflict created by Mr. Bolton's current elected one-year term seat on the Planning Board, noting that if appointed to the Select Board, Mr. Bolton would need to decide whether to resign his Planning Board seat or continue to serve on the Planning Board, in which case the Select Board's ex-officio representative and alternate would need to step away from that role and the Board would need to appoint a member of Town administration to the ex-officio seat. The Board agreed that, given Mr. Bolton's history of service and re-election to the Board, and the RSA requirement to fill the vacancy with haste, the appointment of Mr. Bolton to the Select Board should proceed and that Mr. Bolton's decision regarding the Planning Board could be addressed once confirmed.

A motion was made by Phil LaMoreaux and seconded by Ted Wisniewski to appoint William "Bill" Bolton to fill the vacancy of Select Board member created by the resignation of Maryann Barnsley, conditioned upon his acceptance of the appointment. The motion passed unanimously via voice vote. The Board agreed to reach out to Mr. Bolton to confirm his acceptance, administer the oath of office, and discuss his intentions regarding his Planning Board seat, at the August 10, 2026 meeting.

The Board discussed reassignment of committee liaison roles previously held by Ms. Barnsley. The Board agreed that Phil LaMoreaux would serve as the Plymouth Regional High School Board alternate and as the Chamber of Commerce representative; Ted Wisniewski would take on the Parks and Recreation Commission ex-officio; and Jason Neenos would serve as the Advisory Budget Committee alternate. The Board noted that William Bolton, upon acceptance of his appointment, would remain on the Economic Development Committee, and that an additional public member would still need to be identified to fill the public-member seat on that committee.

Town Manager's Report:

Co-Interim Town Manager Kevin Pierce was not available to present the Town Manager's Report this evening.

Public Hearing: Easement BYCO property to the Town – Page Street

Public Hearing opened at 5:20 PM by Chairman Tirrell.

This hearing is being held in accordance with RSA 41:14-a, and is the second of two Public Hearings for the purpose of taking public comment regarding the proposed acceptance of an easement from BYCO, LLC (Map 208, Lot 097032). The easement fulfills a condition set by a 2025 Planning Board conditional use permit approval for the property, which was further reviewed and approved at the April 2026 Conservation Commission meeting. The purpose of the easement is to provide the Town an appropriate turning area for the maintenance of Page Street.

No public comment was received, either in person or online.

Chairman Tirrell closed the Public Hearing at 5:21 PM. Per RSA requirements, a vote may not be taken for 7 to 14 days following the close of this hearing; the Board will act on the easement acceptance at the August 10, 2026 Board meeting.

New Purchase Orders/Grants:

- **Police Department** – Central Square/Tri-Tech Software Systems -- The Board reviewed a purchase order for the Dispatch Records Management System in the amount of \$11,009.84 and a Police Records Management System in the amount of \$11,009.84, for a combined total of \$22,019.68. This represents the Police Department's annual subscription to its existing records management system for Police. It was noted that the request came in within the budgeted allocation of \$22,200 for this purchase. A motion was made by Ted Wisniewski and seconded by Jason Neenos to approve the purchase order with Central Square/Tri-Tech

Software Systems for the Dispatch Records Management System and Police Records Management System in the total amount of \$22,019.68. The motion passed unanimously via voice vote.

- **Fire Department** – Lakes Region Mutual Fire Aid -- The Board reviewed a purchase order for the Town's pro-rata share of the Lakes Region Mutual Fire Aid communication services fee for the 2026-2027 cycle, in the amount of \$72,398.77. It was noted that this request came in within the combined \$76,000 budgeted between the Fire and Ambulance Departments for this purchase. A motion was made by Ted Wisniewski and seconded by Jason Neenos to approve the Town's pro-rata share of the Lakes Region Mutual Fire Aid communication services fee in the amount of \$72,398.77. The motion passed unanimously via voice vote.

New/Old Business:

- Plymouth Hazard Mitigation Plan Update -- The Board reviewed the Town's updated Hazard Mitigation Plan, submitted with a memo from Emergency Management Director Kevin Pierce. The plan, last updated in 2021, is revised on a five-year cycle and helps the Town remain in compliance with FEMA requirements, which is necessary for the Town to remain eligible for FEMA funding and assistance. A motion was made by Ted Wisniewski and seconded by Jason Neenos to approve the updated Plymouth Hazard Mitigation Plan as submitted and to authorize the Board's signature. The motion passed unanimously via voice vote.
- Right-to-Know Records Request -- The Board discussed the status of a large RSA 91-A records request. The Planning and Zoning Department has completed its response, and Town Hall staff continue to compile responsive records. The Assessing Department is working diligently to compile its portion of the request and may require an additional extension beyond the original deadline of July 31, 2026.
- Transfer Station Capacity -- The Board discussed ongoing capacity issues at the Transfer Station, where waste has been stockpiling due to limited compactor capacity on weekends, raising safety and sanitation concerns. The Board agreed that Transfer Station staff are managing the situation well given current resources; however, staff was directed to research the feasibility and cost of installing a second compactor to allow one unit to remain active while a second container is on deck. The Board requested the Recycling Department consider including this expense in the CIP.

Signature File Review / Abatements:

The Board reviewed and acted on the signature file, including several property tax abatement applications presented by the Assessor. Additional backup documentation for each item is on file with the Assessing Department.

Committee Reports:

- **Plymouth Village Water & Sewer Commission:** Jason Neenos reported that the Commission met on July 14, 2026. The Foster Street well is nearing the end of its useful life and the district is moving forward with a previously-approved warrant article to replace it. Water and sewer work on Langdon Street and Bayley Avenue, originally intended to be part of the Main Street project, is now able to be worked on due to funding commitments received through a DHS principal-forgiveness loan (water) and USDA Rural Development funds (sewer) and is expected to begin in August or September of 2026, ahead of the planned Highland Street paving project. Paving on Highland Street and Reservoir Road up to the upper water tank is expected to begin in September. The PVWSD Commission is also planning capital reserve contributions for vehicle fleet replacement, addressing a sewer force main leak on Page Street, planning infrastructure and drainage work on Pleasant and Avery Streets, and has awarded a contract to replace the solar array at the wastewater facility.

- **Planning Board:** Phil LaMoreaux reported that the Planning Board met on July 16, 2026. The continued site plan application for Stone Bluff Properties on Yeaton Road (mixed-use contractor storage and retail) remains continued, as the applicant is still seeking a special exception that requires a decision from the Zoning Board of Adjustment, which did not have a quorum at its last meeting; that matter is expected to return to the Zoning Board in August. The Planning Board approved a site plan revision for New Hampshire Electric Cooperative, presented by Gary Lemay, for a covered outdoor storage facility adjacent to NHEC's existing warehouse campus on Tenney Mountain Highway. Mr. Lemay also gave the Board a conceptual update that NHEC is considering consolidating its office facilities, potentially including development of its Fairgrounds Road parcel. Phil LaMoreaux expressed concern that a consolidation could result in the loss of NHEC office jobs from Plymouth and suggested that the Economic Development Committee consider ways to encourage NHEC to remain in Town. The Planning Board also continued its work on revisions to the site plan regulations.
- **Plymouth School District:** Ted Wisniewski reported that both the Elementary School and High School Boards are on hiatus during the month of July. The next Plymouth Elementary School Board regular meeting is August 10 at 5:00 PM, which conflicts with the Select Board's meeting; the next PES Board outing is scheduled for July 30 at 2:00 PM at the Bobcat Cafe; and the PRHS Board will meet on August 18 at 5:00 PM.
- **Conservation Commission:** Ted Wisniewski reported that the Commission met on July 21, 2026. The Commission's capital reserve fund balance is approximately \$24,000, and all prior-year expenses have been fully covered. The Commission continues to seek new members (inquiries may be directed to PCC@plymouthnh.gov). Lindsay Rosa, the new Executive Director of the Lakes Region Conservation Trust, presented options for possible conservation land purchasing of the Robie farm property; the current owners value the property between \$1.4 million and \$2.1 million, which is likely outside the range achievable through a Town's conservation purchase or easement at this time. The Natural Resources Inventory project is nearing completion, with a possible final presentation to the Select Board in August. The Trails Committee has begun installing new trail marker "cookies" and is considering relocating a section of boardwalk on the Newton Trail due to wet conditions, and may conduct a survey related to the Hubbard Brook "Islands in the Stream" project in the Glove Hollow Brook/Walter Newton area. The Commission recognized outgoing members, Norm LeBlanc and Justin Lagassey. The next meeting is August 18, 2026.
- **Parks & Rec Commission:** The next meeting is August 18, 2026 at 4:45 PM.

Public Comments: No comments.

Non-Public Session:

A motion was made by Ted Wisniewski and seconded by Jason Neenos to enter into Non-Public Session in accordance with RSA 91-A:3, II a, b, and e, at 6:07 PM. The Board proceeded by roll call vote and the motion passed.

A motion was made by Ted Wisniewski and seconded by Phil LaMoreaux to adjourn this Non-Public Session at 6:37 PM. The Board proceeded by roll call vote and the motion passed.

Adjournment: 6:37 PM

A motion was made by Ted Wisniewski and seconded by Phil LaMoreaux to adjourn this meeting at 6:37 PM. The motion passed by majority vote, via voice vote.

Respectfully submitted,
Susan St. Pierre