

Stephenson Memorial Library Trustee Meeting Agenda

July 13, 2026

Andra Hall-Chair

Wendy Durrett -Treasurer

Stephanie Kokal-Secretary



We are here to serve our neighbors and community by providing a gathering place and free access to materials and resources to promote learning, literacy and connection.

Call to Order at 7:00 pm

Review SML Projects with Greenfield Board of Trustees

- LChip Grant (2028)-Front Door, HVAC, bricks, ramp: proposal for assessment
- Electrical upgrade (possible cap re-vote)
- Wensberg Room entrance
- Ramp-long term and short term solutions
- Phone system

Accept June Meeting Minutes

Treasurer's Report

Director's Report

Old Business

- Deb Cilley Funds
 - o Plan
 - ~~Phase 1: Property Engineering from Field Stone, Gardening 2024~~
 - ~~Phase 1A: Outstanding Field Stone bill (3/2025)~~
 - ~~Phase 2: Maple Trees along property line (2)~~
 - Stage 3: Shed for outdoor equipment (Summer '26)
 - ~~Stage 4: Roof on Platform (Summer '25)~~
 - **Phase 5: Maple Trees along property line: Greenfield Inn (1) (Fall '26)**
 - **Phase 6: Fence along other property line (Spring '26)**
 - Phase 7: New Sign for Library (Spring '27?)
- Website
 - o Update on website
- Capital Plan-
 - o Electrical Upgrades
 - o Front Door-possible grant through Historic Preservation Alliance
 - o Air exchange system and graduated engineering plan
 - o Furniture
 - o Upgrades to Wensberg Room
 - o Wensberg Room entrance
- Grant Opportunities
 - o Pave Parking Lot
 - o Biblio-Bike
- Donor for Children's Area
- GES field trips to the library scheduled for fall '26

Strategic Planning:

- Marketing Plan

Event Planning

- Summer events

Policy Review

- SML-POL-15: Other Public Use Policy
- SML-POL-20: Event Planning Policy
- SML-POL-20F: Event Planning Form

New Business

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To Do List

Non-Public Session per RSA 91-A:3, II (a-m) (if needed)

Next Monthly Trustee Meeting:

Monday, August 17, 2026 at 7:00 pm in the Reading Room at Stephenson Memorial Library