

Town of Milton, New Hampshire

Budget Committee — Meeting Agenda

August 25, 2026 | 6:00 PM

REVISED AGENDA

■ **Materials for Review Prior to Meeting**

Members should review the following before arriving: **MS-9 report** (Trustee of the Trust Fund), **town expenditure report** through current date, **school expenditure report** through current date, and the **default budget summary document**. Contact the Town Administrator if you have not received these materials.

AGENDA

Call to Order

Pledge of Allegiance

Roll Call of Seated Members for Quorum Determination

Public Comment — General

Open public comment on topics not on tonight's agenda. Speakers are asked to limit remarks to 3 minutes.

Approval of Minutes from 6/23/2026

Review of MS-9 from Trustee of the Trust Fund

Review Town Expenditure Reports

Review School Expenditure Reports

Discussion About New Responsibilities of Budget Committee

This refers to the new state requirement wherein the BC is now responsible for the default budget.

Review of Default Budget Guidance Summary

Preliminary Review of Dates for the Coming Budget Season

See date chart below. The dates are talking points and for reference only; hard dates need to be confirmed. With both school and town budgets to be concerned with, we will need to start reviewing in September

Any Other Business That Might Come Before the Board

Public Comment — On Items Discussed Tonight

Public comment specific to topics discussed during tonight's meeting. Please keep comments to no longer than 3 minutes per speaker.

Set Date for Next Meeting

Motion to Adjourn

FY2027 Budget Season — Preliminary Date Reference

Dates are for planning purposes and discussion only. Hard statutory deadlines must be confirmed. All dates subject to revision by vote of the Committee.

Date	Milestone / Deadline	Type	Scope	Responsible Party	RSA Authority
September – October 2026	Department budget requests submitted to Town Administrator	RECOMMENDED	Both	Department Heads	Internal
September 2026	Budget Committee begins preliminary review — school and town budgets	RECOMMENDED	Both	Budget Committee	RSA 32:15
October – November 2026	Board of Selectmen reviews proposed town budget	RECOMMENDED	Town	Board of Selectmen	RSA 32
October – November 2026	Budget Committee begins detailed review of proposed budgets	RECOMMENDED	Both	Budget Committee	RSA 32:15
Friday, January 8, 2027	LAST DAY — Submit petitioned bond articles (RSA 33:8-a bonds over \$100,000)	FYI Only – Not BC Action	Both	Registered Voters	RSA 40:13, II-a(b); RSA 33:8-a
Tuesday, January 12, 2027	LAST DAY — Post official notice of budget hearing(s)	STATUTORY DEADLINE	Both	Budget Committee	RSA 40:13, II-a(a); RSA 32:5
Tuesday, January 12, 2027	LAST DAY — Submit petitioned warrant articles (25 signatures required)	FYI Only – Not BC Action	Both	Registered Voters	RSA 40:13, II-a(b); RSA 39:3
Tuesday, January 12, 2027	LAST DAY — Budget submission date; negotiated cost items (CBAs) must be finalized	STATUTORY DEADLINE	Both	Board of Selectmen / Unions	RSA 40:13, II-a(b); RSA 273-A:1
On or before Tuesday, January 19, 2027	At least one public budget hearing must be held	STATUTORY DEADLINE	Both	Budget Committee	RSA 40:13, II-a(c); RSA 32:5

Date	Milestone / Deadline	Type	Scope	Responsible Party	RSA Authority
Thursday, January 22, 2027	LAST DAY — Budget Committee delivers final budget and recommendations to governing body for posting	STATUTORY DEADLINE	Both	Budget Committee	RSA 40:13, II-a(c); RSA 32:16, IV
Monday, January 25, 2027	LAST DAY — Warrant, proposed budget, and default budget must be posted publicly	STATUTORY DEADLINE	Both	Board of Selectmen / School Board	RSA 40:13, II-a(d); RSA 39:5
Saturday, February 6, 2027 (projected)	FIRST SESSION — Deliberative Session	EVENT	Both	All Registered Voters	RSA 40:13, III & IV
<i>Saturday, February 27, 2027</i>	<i>Voter checklist closes — last day for regular voter registration</i>	<i>FYI Only – Not BC Action</i>	Both	<i>Supervisors of the Checklist</i>	<i>RSA 654:8</i>
<i>Tuesday, March 2, 2027</i>	<i>Absentee ballot request deadline — by mail</i>	<i>FYI Only – Not BC Action</i>	Both	<i>Registered Voters</i>	<i>RSA 657:17</i>
<i>Thursday, March 4, 2027</i>	<i>Absentee ballot request deadline — in person at Town Clerk's office</i>	<i>FYI Only – Not BC Action</i>	Both	<i>Registered Voters</i>	<i>RSA 657:17</i>
Tuesday, March 9, 2027	SECOND SESSION — Official Ballot Vote. Polls 8:00 AM – 7:00 PM (confirm hours with Town Clerk)	EVENT	Both	All Registered Voters	RSA 40:13, VII
On or before Monday, March 29, 2027	Submit MS-737 and completed DRA forms (within 20 days of meeting close)	STATUTORY DEADLINE	Both	Town Administrator / Select Board	RSA 21-J:34

Table Legend: **STATUTORY DEADLINE** = legally required; bold rows. *FYI Only – Not BC Action* = informational; italic rows. **EVENT** = public meeting or vote. **RECOMMENDED** = internal best practice. **Town / School / Both** = scope of action. All statutory deadlines should be independently verified against current NH RSA statutes.