

TOWN OF WENTWORTH  
BOARD OF SELECTMEN  
MEETING MINUTES  
MAY 26, 2026

Present: Rick Ducheneau, Brian DuBois, Arnie Scheller, Adam Bullard, Renee Ferland, Maura O'Dougherty, Ray Welch

R Ducheneau called the meeting to order at 5:00 PM and led the Pledge of Allegiance.

Renee Ferland stated there were 2 bids received for the Cross Road Construction project. After review by HEB of the bids, it was determined that the low bidder, Daniels Construction, had an end of construction date of mid-December, which was past the deadline therefore would not be awarded the contract. Cold River Construction had an end of construction date of end of October and their bid came in at \$190K more than the HEB estimate for the project.

A Scheller made a Motion to accept Cold River bid of \$1,591,870, 2<sup>nd</sup> by R Ducheneau, all in favor.

Ferland discussed the term sheet received from Meredith Village Savings Bank, 6 month loan, 5.75% interest and \$3500 fee, 2-4 weeks for approval. The NH Bond Bank would be a 3 year term, unknown interest rate at this time, for \$1M loan.

R Ducheneau made a Motion to move forward with MVSF Line of Credit, 2<sup>nd</sup> by A Scheller, all in favor.

Monthly Bridge report attached.

R Ducheneau made a Motion to accept the bid submitted by Wright Landscaping for the mowing of the common, island, library, town office, historical society and Veterans Memorial properties, 2<sup>nd</sup> by A Scheller, all in favor.

Fire Chief Report – attached.

Police Report – attached.

Ray Welch came before the Board to request he be allowed to purchase his fire helmet from the Town/Fire Department. The helmet was purchased in 2009 and has a 10 year life span, it's value is sentimental. It was asked that Welch make a \$50 donation to the Firemen's Fund.

B DuBois made a Motion to give the helmet to Welch for his \$50 donation to the Firemen's Fund, 2<sup>nd</sup> by B DuBois, all in favor.

A Scheller made a Motion to look into decreasing the size of Cross Road bridge from 24' to 18', 2<sup>nd</sup> by R Ducheneau, all in favor.

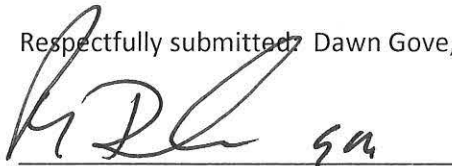
Ferland will work with HEB regarding a change order for the above change.

Wally Trott has requested an increase in pay for his hours worked with the Highway Department, from \$25 to \$30/hour.

R Ducheneau made a Motion to increase Trott's highway hourly wage to \$30, 2<sup>nd</sup> by B DuBois, all in favor.

R Ducheneau made a Motion to adjourn at 5:55 PM, 2<sup>nd</sup> by B DuBois, all in favor.

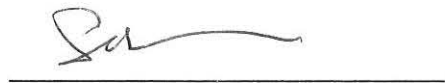
Respectfully submitted, Dawn Gove, Administrative Assistant



Richard Ducheneau, Sr., Chair

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Brian DuBois



Arnie Scheller

May 20, 2026  
Renée Ferland  
Town of Wentworth  
PO Box 2  
Wentworth, NH 03282-0002



**Re: Cross Road Bridge #118/062, Wentworth, NH  
Bid Review Letter  
HEB Project #2018-126**

Dear Renée,

As you are aware, a bid opening for the Cross Road Bridge #118/026 project was held on Thursday, May 14, 2026. This letter is to advise you of our findings.

**Bid Summary:**

Two bids were received as follows:

| BIDDERS                | BID AMOUNT  |
|------------------------|-------------|
| Neil H. Daniels Inc.   | \$1,417,965 |
| Cold River Bridges LLC | \$1,591,870 |

*Accepted*

A Bid Tabulation is attached to this letter that indicates the unit price bid for each item and compares these to HEB's Opinion of Probable Construction Cost (OPCC or "estimate").

Neil H. Daniels Inc. (Daniels) was the apparent low bidder. After reviewing bids from Daniels and Cold River Bridges LLC (Cold River), there were no errors in the bid table. Daniels' bid of \$1,417,965 is 11% less than Cold River's bid and 1% (\$16,640) more than HEB's estimate of \$1,401,325.

**Bid Responsiveness:**

Before evaluating the bids, their responsiveness must be determined. Responsiveness refers to whether the bid has been properly completed and includes all required information and acknowledgments. The following discrepancies were found:

- » Daniels submitted a project schedule with completion in mid-December, which does not meet the contractual schedule.

Per Article 19 of the Instruction to Bidders, "If Bidder [...] attempts to alter the contents of the Contract Documents for purposes of the Bid, then the Owner will reject the Bid as nonresponsive; provided that Owner also reserves the right to waive all minor informalities not involving price, time, or changes in the Work." Because the bid submitted by Daniels does not meet the contractual schedule, the bid is considered non-responsive, and HEB recommends the Owner reject this bid.

Cold River provided all documents to prove responsiveness, including a complete Bid Form, acknowledgement of all Addenda, a Bid Bond in the amount of 5% of the bidder's maximum bid price, a complete Bid Table, Affidavit of Non-Collusion, Bid Submittal, Bidder Qualification Statement, and Project Schedule.

**Bid Responsibleness:**

The next component of this bid review is to assess the responsibleness of the low bidder, that is, their ability to complete the project and meet specifications. Cold River provided a Bidder Qualification Statement demonstrating experience completing several infrastructure projects of similar size and scope. While HEB has not worked directly with Cold River in the past, they are on the NHDOT Prequalified Contractors List as a "bridge" contractor. Their submitted qualifications and project history indicate they are, in our opinion, a responsible bidder for the project.

**Discussion:**

Cold River's overall bid of \$1,591,870 is 14% (\$190,545) more than HEB's estimate. Although there was variation in individual unit prices, the majority of the increase can be attributed to the Prestressed Concrete Bridge Deck, Butted Deck Beams (F) as Cold River's bid is approximately \$180,000 higher than HEB's estimate. The difference in pricing may be related to contractor means and methods, anticipated site constraints, or other project specific considerations.

HEB Engineers, Inc. | [www.hebengineers.com](http://www.hebengineers.com)

New Hampshire: (603) 356-6936 | PO Box 440 | 2605 White Mountain Highway | North Conway, NH 03860  
Maine: (207) 803-8265 | PO Box 343 | 103 Main Street | Suite 6 | Bridgton, ME 04009

May 20, 2026

Additionally, HEB's price for Maintenance of Traffic was relatively low compared to Cold River's price; while the sign package is relatively straightforward, HEB may have underestimated the effort and costs associated with maintaining access to the Kay property throughout construction.

Based on a review of all item unit prices, Cold River's bid does not appear to be unbalanced.

**Recommendations:**

We believe the appropriate course of action moving forward is:

» **Award the project to Cold River Bridges LLC as the lowest responsible and responsive bidder.**

Do not hesitate to contact me if you have any questions or would like to discuss this matter further.

Sincerely,

**HEB Engineers, Inc.**

  
Trevor Ricker, PE  
Staff Structural Engineer

  
Eric Schroeder, PE  
Staff Structural Engineer

Enclosures: Bid Tabulation  
Cold River Bridges LLC Bid Package

Copy: File

P:\Jobs\2018\2018-126 Wentworth - Cross Road Bridge, Wentworth, NH\Specifications\Bidding\Correspondence\Ltr Cross Road Bridge Bid Review 05-20-26.docx

For Select Board Meeting 5/12/26

**Frescoln Road Paving:**

The Select Board needs to decide if they would like to extend the paving out to the ends of the guardrails. This would cost an extra \$3,050. Patrick from Piper does not see that it is necessary or beneficial and HEB agrees it is up to the Town's preference. The time line is yet to be set for final paving.

**Cross Rd Funding:**

Meredith Village Savings Bank has given us some preliminary numbers. The Board needs to decide whether or not we move forward with MVSB or just keep the bond we applied for through the bond bank.

Numbers are as follows:

**Bond bank:** \$1,000,000 bond, 3 year term, unknown interest but estimated to be about 2.57% which totals \$51,400 in interest.

MVSB: \$1,000,000 line of credit, 6 month term, interest at 5.75%. Other fees include \$1,000 application fee (each time), our legal fees, as well as the bank's legal fees estimated at \$2,500.

**Worse case scenario:** we pay interest on \$1,000,000 for the full 6 month term plus all other fees would total \$96,750 for the three projects over three years.

**Best case scenario:** we only have to pay interest on an average of 600,000 for 4 months per month per 6 month term which would total \$45,000 for the three projects over three years. (If the interest rate does not change.)

**Summary:**

Bond bank = \$51,400

MVSB = \$45,000 - \$96,750

*ALL NUMBERS ARE APPROXIMATIONS*

Thank you,  
Renee Ferland



May 21, 2026

Town of Wentworth  
PO Box 2  
Wentworth, NH 03282

Dear Renee:

Pursuant to your request for financing, Meredith Village Savings Bank (the "Bank") is pleased to provide you with the following prospective term sheet to provide short term Grant Anticipation Note financing for the Cross Rd bridge repair in the Town of Wentworth. **The terms and conditions outlined herein are intended for discussion purposes only and do not represent a commitment to lend.**

|                              |                                                                                                                                                                                                      |
|------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Borrower:</b>             | Town of Wentworth                                                                                                                                                                                    |
| <b>Guarantor:</b>            | None                                                                                                                                                                                                 |
| <b>Amount:</b>               | \$1,000,000                                                                                                                                                                                          |
| <b>Use of Proceeds:</b>      | Cross Rd bridge repair                                                                                                                                                                               |
| <b>Loan Term:</b>            | 6 months                                                                                                                                                                                             |
| <b>Interest Rate:</b>        | 5.75% fixed rate for 6 months. The rate is based on the assumption that the loan will be a <b>Bank Qualified Tax-Exempt Obligation</b> as defined under the Internal Revenue Code of 1986 as amended |
| <b>Rate Lock:</b>            | The interest rate stated is valid for 14 days from the date of this proposal                                                                                                                         |
| <b>Loan Advances:</b>        | Revolving LOC                                                                                                                                                                                        |
| <b>Repayment:</b>            | All principal, accrued interest and fees due at maturity                                                                                                                                             |
| <b>Appraisal:</b>            | None                                                                                                                                                                                                 |
| <b>Collateral:</b>           | None                                                                                                                                                                                                 |
| <b>Loan Origination Fee:</b> | \$1,000                                                                                                                                                                                              |



**Other Terms and Conditions:**

- Borrower is to pay for all closing costs associated with the loan to include but, not limited to:
  - Attorney fees, loan origination fees, document preparation fees and other usual and customary loan closing costs
  - The rates and terms stated apply only if the Loan Note is a **Bank Qualified Tax-Exempt Obligation**
- **Bank's Financial Reporting Requirement:** Annually, CPA prepared audited financials due within 150 days of fiscal year end

**Conditions Precedent to Loan Closings:**

- Verification that the project is a tax exempt Bank Qualified
- Receipt of written opinion of counsel from Municipal Attorney, and upon written review of said opinion of counsel by Attorney representing MVSB
- The borrower shall continue to maintain it's General Fund deposit account with the Bank.
- Receipt of satisfactory evidence that the grant funding through ("FEMA"), under the U.S. Department of Homeland Security, has been formally approved and is available for reimbursement of eligible bridge repair project costs.
- In the event FEMA grant proceeds are delayed, reduced, denied, or insufficient to fully reimburse project costs, including any cost overruns, or ineligible expenses, the Municipality shall demonstrate to the Bank's satisfaction it's legal authority and ability to repay the indebtedness through general municipal revenue, including tax levy and/or tax anticipation borrowing authority, as permitted under applicable law.

Please use the above listed terms as an outline for a potential loan structure to finance the subject project. **This should not be construed as a financing commitment of any kind as all of the above listed terms are subject to final Bank underwriting and approval.** In order to proceed with a formal commitment, we will need to obtain customary financial information and obtain a formal Bank approval. All closing costs are the responsibility of the borrowing entity. Rates and Terms may change without notice.

Please use the below sections as a guideline for information needed for the approval process and estimated turnaround times.

**Preliminary Information required for underwriting:**

- Copies of audited financial statements 2022 thru 2024

**Turnaround time for:**

|                      |                                            |
|----------------------|--------------------------------------------|
| Loan Decision:       | 2-4 weeks with a complete loan application |
| Legal Documentation: | 2-4 weeks from ordering                    |



The terms disclosed herein will expire 30 days from date of the term sheet if not accepted by Borrower(s).

Thank you for inviting Meredith Village Savings Bank to be a part of this opportunity. Upon your review of this financing proposal, please let me know if you have any questions. I can be reached at (603) 279-9237. If you would like Meredith Village Savings Bank to move forward with a formal loan underwriting process, please indicate your acceptance of these proposed terms and conditions by signing below and returning a copy of this term sheet along with an application deposit of **\$3,500.00**. In the event, Meredith Village Savings Bank is unable to provide a formal financing commitment under the terms outlined within this proposal, said application deposit will be fully refundable net of any costs incurred on the borrower's behalf in pursuit of this financing proposal. Should the Meredith Village Savings Bank deliver a financing commitment and the borrower does not accept the terms, the application deposit will be forfeited to Meredith Village Savings Bank.

Sincerely,

*Tina Simpson*

Tina Simpson  
Vice President, Commercial Loan Officer

## May 2026 Bridge Report

- Pole relocation at Cross Rd Bridge scheduled for 5/26 or 5/27 weather permitting
- Cross Rd pre-bid meeting 5/5 was attended by three contractors. On 5/14 the bids were publicly opened and read. Select Board will choose between Daniels and Cold River at the meeting 5/26
- Spoke with HSEM about tight deadline for Cross Rd completion and began cataloging administrative costs with them in preparation for reimbursement
- Signed Agreement Modification #5 to accept HEB as construction engineers for the Cross Rd construction phase
- Submitted a reimbursement request for Cross Rd for \$5,140.77
- HEB held internal kickoff for preliminary design and began design development for East Side Rd
- Frescoln final paving was done 5/21-22. Received Certificate of Substantial Completion
- Had a preliminary DES meeting with Anna from HL Turner and DES to determine if there will be any obstacles we needed to be aware of for approval and also to address the downsizing of the culvert from a 6' to a 5'. DES did not see any major problems with the application and suggested minor edits. The application will be submitted in June.
- Wetlands, NHDHR, IPaC and ACoE permitting elements required for N. Dorchester have been started
- Submitted a reimbursement request for N. Dorchester for \$6,786.32

Respectfully submitted,

Renee Ferland

Select Board Assistant for Infrastructure Development

603-960-4865

wentworth.ferland@gmail.com

## Town of Wentworth

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**From:** j&l redbones <jlredbones@yahoo.com>  
**Sent:** Tuesday, May 26, 2026 7:44 AM  
**To:** Town of Wentworth  
**Subject:** Fw: service calls

Dawn sent incorrectly first time sorry

Jeffry Ames  
Chief Wentworth Fire Department  
Wentworth EMD

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----- Forwarded Message -----

**From:** j&l redbones <jlredbones@yahoo.com>  
**To:** Town WentworthNH <townofwentworthtap@gmail.com>  
**Sent:** Tuesday, May 26, 2026 at 07:39:42 AM EDT  
**Subject:** service calls

Dawn  
here is my report for this meeting , I will not be there this week.

Calls for service

5/14/2026 Mutual aid building fire Campton Multi alarm Wentworth covered Plymouths station

5/16/2026 Medical emergency, patient fell damage to knee Wentworth Fire Plymouth Ambulance transport

5/17/2026 Mutual aid to Warren for a propane leak assist on scene Eng 3 with 5 ff

5/21/2026 Medical alarm activation Wentworth fire, 4 ff, Plymouth ambulance.

Other

Plant sale was a huge success. The raffles went over big all information posted on our facebook page. We are now gearing up for Warren old home days where we set up with games, raffles, and other. We will also be involved in the parade that weekend.

Meetings I will be attending the LRMFA B.O.D. meeting Wed. May 27th. There are multiple items on the agenda We have a busy summer planned for training, meetings and fundraising.

Recently working with the state division of forest and lands we have now set up so Wentworth landowners can obtain their fire permits online. A link has been posted on our facebook page as well cross posted to others. There were a few glitches at first but now is running smooth. It allows permits for Cat 1 , 2, and (cat 3 only if conditions allow) Cat 4 is a permit that is done through the Ranger and Warden. I am making arrangements for the towns transfer station for the Category 4 also referenced as a commercial permit. Cat 4 has certain requirements it must meet to allow burning brush during day time hours. As always i can be contacted for questions or concerns

## Town of Wentworth

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**From:** j&l redbones <jlredbones@yahoo.com>  
**Sent:** Tuesday, May 26, 2026 11:03 AM  
**To:** Town of Wentworth  
**Subject:** Cat 4 permit

Dawn

Can you add to my report that i have a tentative meeting with Adam Sperlonga NH state Forest Ranger Friday to review the burn pile at the transfer station and receive the state special permit for commercial type burning, as always there will be restrictions with this and will be spelled out on the permit.

Thanks

Jeffry Ames  
Chief Wentworth Fire Department  
Wentworth EMD

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## **WPD Activity Report**

### **Presented 05/26/2025**

**Please note that the following is a summary of notable activity conducted by the Wentworth Police Department, (WPD), but does not reflect "all" of WPD's activity during this time frame.**

Chief Trott took a report from a Wentworth resident that their spouse had left them and taken their daughter out of the state of New Hampshire and was now not allowing the father to see his child. There were no orders in place regarding child custody and neither parent had been to the family court. Chief Trott explained that without orders in place there was nothing that he could do and the other parent had done nothing wrong. The parent was referred to the family court for direction.

Chief Trott was contacted by staff at the Wentworth Elementary School, (WES), asking for a welfare check on a WES student who had been absent from school a couple of days last week and every day the week that they were calling. Chief Trott went to the residence and spoke with a parent who advised that the entire family was sick with some sort of bug. Chief Trott also met and spoke with the WES student. The parent was advised that they were obligated to update the staff at the WES whenever a student was going to be absent and especially for an extended period of time. They assured me that they would do so. Chief Trott then contacted the WES staff and updated them.

Chief Trott was contacted by Grafton County Dispatch of a call where two black Newfoundland dogs had run off in the area of Cheever Road in Wentworth and the owners were out looking for them but unable to locate them. While responding and looking for the dogs Chief Trott made contact with dispatch regarding an update and was advised that the dogs had just been located and returned to their owners.

Chief Trott had been contacted by the New Hampshire State Police-Permits and Licensing Unit regarding an application they had received from a Wentworth resident applying for a Security Guard/Private Investigator/Bail Enforcement Officer license. Chief Trott forwarded information and a response to the licensing/permit unit for the processing of that application. This is standard protocol when these licenses/permits are applied for.

Chief Trott recently attended and completed an 8-hour course on Child Sex Trafficking Investigations. This training was hosted by the National Criminal Justice Training Center and offered at no cost to active law enforcement officers and investigators. It was an excellent training with over 150 other law enforcement officers and investigators in attendance.

