



Southern New Hampshire Planning Commission

438 Dubuque Street, Manchester, NH 03102-3546, Telephone (603) 669-4664 Fax (603) 669-4350
www.snhpc.org

Minutes of the SNHPC METROPOLITAN PLANNING ORGANIZATION December 16, 2025

11:30 A.M.

Meeting held in-person at the SNHPC office (438 Dubuque Street, Manchester, NH). Virtual participation was also accommodated via Zoom.

MEMBERS PHYSICALLY PRESENT

Auburn	Bill Jean, Chair
Auburn	Chris Sterndale
Bedford	Marc Snyder
Bedford	Ed Comiskey, Alt.
Candia	Ron Laverdure
Chester	Deb Munson
Deerfield	Erroll Rhodes
Deerfield	Fred McGarry
Derry	Richard Tripp
Francestown	Gary Schnakenberg, Vice Chair
Francestown	Linda Kunhardt
Goffstown	Barbara Griffin
Londonderry	Arthur Rugg, Secretary
Londonderry	Patrick Cheetham, Alt.
Manchester	Dan O'Neil
Manchester	Elyza Agosta
Manchester	Kevin Sheppard, Alt.
Manchester	Peter Capano
Manchester	Raymond Clement, Treasurer
New Boston	Ellen Kambol
Windham	Peter Griffin
Windham	Edgar Lapointe

VOTING REPRESENTATIVE SEATS VACANT

Candia	
Weare	
Manchester Airport	

MEMBERS ABSENT

Auburn	Jeffrey Porter, Alt.
Bedford	Danielle Evansic
Bedford	Dan Heath
Bedford	John Nelson
Bedford	Rebecca Hebert
Chester	Dana Theokas, Alt.
CNHRPC	Matthew Baronas
Derry	Jeff Moulton
FHWA	Leigh Levine
Hooksett	Jarrold Williams
Hooksett	Sheena Gilbert
Londonderry	Jeff Penta, Alt.
Manchester	Marcus Ponce de Leon, Alt.
New Boston	Jonathan Willard
NHDES	Mac Bevier
RPC	Tim Roache
Windham	Tom Earley

MEMBERS VIRTUALLY PRESENT

Bedford	Nadir Ali, Alt.
Chester	Andrew Hadik
CNHRPC	Craig Tufts
Derry	John O'Connor
Goffstown	Jacob LaFontaine
Londonderry	Brian Battaglia
Londonderry	Deborah Lievens
Londonderry	Suzanne Brunelle
NHDES	Jack Wade
NHDOT	William Rose (ABST)
Windham	Alex Mello
Windham	DJ Withee

MEMBERS EXCUSED

Goffstown	Jo Ann Duffy
Francestown	Jennifer Vadney, Alt.
MTA	Ryan Renauld-Smith, Alt.
MTA	Tracey Whitehead, Alt.
NHDOT	Bill Watson

GUESTS VIRTUALLY PRESENT

Citizen	Nancy Vaughn
---------	--------------

STAFF VIRTUALLY PRESENT

Adam Hlasny	Sr. Transportation Planner
Anthony Summers	Field Technician
Cameron Prolman	Senior Planner
Aloyo Yen	Office & Finance Administrator

STAFF PHYSICALLY PRESENT

Sylvia von Aulock	Executive Director
Nathan Miller	Deputy Executive Director
David Tilton	Sr. Transportation Planner
James Vayo	Principal Planner
Suzanne Nienaber	Principal Planner
Zachary Swick	Senior GIS Analyst
Liliana Vornehm	Assistant Planner

CALL TO ORDER

Chair Jean called the meeting to order at 11:34 AM. A quorum was present.

ACTION ON MINUTES OF OCTOBER 28, 2025

Motion by Mr. Rugg of Londonderry to approve the minutes of November 25, 2025. Motion was seconded by Mr. Rhodes of Deerfield, and carried with Mr. Tripp, Mr. Schnakenberg, Mr. McGarry, and Mr. Battaglia abstaining. The vote was taken in conjunction with the roll call.

OLD BUSINESS (none)

NEW BUSINESS

Metropolitan Transportation Plan Consideration

Mr. Vayo noted that this MPO meeting was also the public hearing for the draft MTP. He then summarized public comments received on the draft Metropolitan Transportation Plan (MTP) during the 30-day public comment period.

Public comments received:

- Hooksett (Project 43851): Town staff requested updates to the project list and fiscal constraint summary to reflect recent funding increases.
- Manchester-Boston Regional Airport / Rail: A member of the public commented that the Manchester-Boston Regional Airport did not want rail service to Boston. SNHPC responded that the Airport's 2011 Master Plan identifies benefits of rail, and the MTP references leveraging future rail opportunities.
- City of Manchester DPW Staff made several comments as follows:
 - Recommend updating the NHDOT Roads Viewer link
 - Clarifying the definition of "intercity bus" service and adding a map to better illustrate multimodal connectivity.
 - Renaming "other multimodal services and facilities" to "supplemental transportation facilities and services."
 - Referencing the 2022 NH Rail Trail Plan and airport modernization efforts, with revisions noted for page 36.
 - Including a reference to the Safe Systems approach and highlighting the Safe Streets and Roads for All (SS4A) safety plan.
 - A question regarding the merit of keeping Project MANo5 in the MTP project list.
- Additional comments related to grammar, rail service, transportation needs for an aging population, the travel demand model, the project list and selection process, and transportation demand management (TDM).

Mr. Vayo noted that responses to all comments were documented and SNHPC staff recommend making edits to the MTP to address comments received.

Mr. Vayo also explained that project MANo5 in the MTP project list includes construction of a new road which is supported by the City's 2020 Transit-Oriented Development Plan.

Mr. Vayo also recommended edits to the draft MTP to correct a map error involving Catesby Lane in Bedford. He then welcomed any further public comments on the draft MTP.

Mr. Tripp asked how often a document of this size is reviewed. Mr. Vayo responded that the MTP follows a five-year renewal cycle, with the prior version approved in 2021. He added that staff could include a brief statement in the document describing the update process if needed.

Mr. Tripp asked whether the funding source for the MTP update is referenced in the plan, and Mr. Vayo confirmed it is. Mr. Miller clarified that "out year" projects included in the MTP serve as a source of projects to move up in NHDOT's Ten-Year Plan process and as a useful project designation for any future efforts to pursue grant funding. Mr. Tripp also asked whether SNHPC maintains a file of comments to support future revisions, and Mr. Vayo confirmed that staff maintains a change log for the MTP.

Action:

Motion by Mr. Capano to adopt the Metropolitan Transportation Plan with edits as discussed, seconded by Mr. O'Neil. The motion passed unanimously.

Overview of Proposed 2026 Regional Safety Performance Targets

Senior Transportation Planner David Tilton discussed safety performance measures for 2026. Mr. Tilton provided background on the five federally mandated safety performance measures:

- Number of Fatalities
- Fatality Rate
- Number of Serious Injuries
- Serious Injury Rate
- Non-motorized Fatalities and Serious Injuries

Mr. Tilton noted that MPOs have the flexibility to set their own safety targets or support the State-level performance targets. For 2026, SNHPC recommends that SNHPC support state targets for non-motorized fatalities while adopting regional targets for other measures.

Senior GIS Analyst Zachary Swick presented an analysis of severe injury crashes in the SNHPC region in 2024, noting the cost of fatalities and serious injuries, crash distribution, safety equipment, speeding, urban traffic, and injury trends. Swick compared U.S. road fatalities with that of other countries, noting the U.S. ranks poorly, with fatalities increasing from 2010 to 2022.

Mr. Tripp asked if the statistics discussed would be available online, and Mr. Swick confirmed that a PDF version exists. Mr. Griffin asked how the statistics provided are affected by the availability or non-availability of public transportation. Mr. Swick said that the mode distribution does have some influence, but we can see that the U.S. is still higher than the other countries mentioned.

Overview of FY 2025-2028 TIP Amendment #3

Mr. Tilton presented an overview of projects included in TIP Amendment #3. He mentioned that a 10-day public comment period for this amendment will run from January 12-23, 2026. The MPO will consider adopting the amendment at its meeting on January 27, 2026.

Mr. Tilton discussed the following projects included in the TIP Amendment #3:

- **Bedford 44296:** Construction of 3,800 feet of curb sidewalk on Old Bedford Road from New Hampshire Route 101 to the Memorial Elementary School. Proposed amendment for this project is adding right-of-way funding in 2026 and construction funding in 2027.
- **Bow 29641:** Safety upgrades at New Hampshire Route 3A, including the River Road and Grand View Road intersections. Involves complex adjustments: adding PE funding to 2027, shifting some right-of-way funds from 2026 to 2027, and delaying construction indefinitely.
- **Candia-Raymond, 43839:** Rehab and reconstruction of a section of Route 101, mostly in Raymond. The proposed amendment shifts part of the 2028 construction funding beyond the TIP horizon, from 2026-2028 to 2026-2029.
- **Derry-Londonderry 13065B:** Construction of a new connecting roadway from I-93 exit 4A, a part of the larger exit 4A project. This project is included now due to updated costs reflecting the NHDOT indirect cost rate increase from 10% to 12%.
- **Hooksett 43851:** Involves work along NH Route 3A at Hackett Hill and Main Street, with increased 2028 construction funding to match project estimates. Most funds are allocated for 2028, with some extending into 2029.
- **Program (RCTRL):** This statewide trails program funds trail construction, rehabilitation, and equipment. The amendment proposes increasing 2026-2028 phase funding to include unobligated funding from previous years prevent lapsing.
- **Technology Transfer Center 45271:** The UNH T2 Center offers tools and training for programs like SADES and RSMS, as well as municipal roadway agents and DPW staff. The project reflects UNH T2 funding in FY 2026 and 2027.
- **Weare 41471:** This bridge project on New Hampshire Route 77 over Choate Brook is removing 2027 PE phase funding. The amendment was based on the current schedule, now revised to fund PE phase work in 2025-2026 instead of 2025-2027.
- **Overhead Sign Structure (OHSS):** This is correcting a clerical error for the scope of Overhead Sign Structures program.

No questions were asked about TIP Amendment #3.

OTHER BUSINESS (none)

ADJOURNMENT

Motion to adjourn by Mr. Sterndale, seconded by Ms. Kunhardt, and carried unanimously. Chair Jean declared the meeting adjourned at 12:50 PM.

I hereby certify that this is a true and correct copy of the minutes of the December 16, 2025 meeting of the Metropolitan Planning Organization of the Southern New Hampshire Planning Commission.

Sylvia von Aulock, Executive Director

Aloyo Yen, Office and Finance Administrator/Recording Clerk