

**Town of Sandwich
PO Box 194
Center Sandwich, NH 03227**

**Master Plan Sub-committee
July 29, 2026, Sandwich Town Hall
Meeting Minutes**

Present: Mike Babcock, Gene Bois, Julie Dolan, Katy Holmes, Susan Bryant Kimball, Nancy Walser
Meeting called to order 9:34 a.m.

Minutes of July 22, 2026: Approved as written.

Draft #8: Revised Introduction; more work to be done on photos and graphics and needs the Implementation Guide: Spreadsheet compilation of Goals and Recommendations from all chapters. Columns for timeline, responsible party and any funding to be filled in by the MP Implementation Committee; new committee will have at least one Planning Board member and member from each of the following will be asked to participate: Agricultural Commission, Conservation Commission, Historic District Commission, Sewer Commission, and Energy Committee, and Sandwich Business Group. Regular meetings (quarterly?) to be determined. The write-up on the process by Dwight Emery may be used as handout to Implementation Committee.

Next steps:

- August 3 MP sent to Planning Board and post online
- August 5 MPSC meeting
- August 6 Planning Board to review on and vote to schedule Public Hearing for adoption
- August 10 MP posted online with notice of Public Hearing for adoption
- August 20; date for second hearing if needed September 3
- August 26 Committee to wrap up finalizing Plan to have printed and sent to HOP and LRPC. Back-up date, September 9.
- Deadline for invoices is October 10.

Other: LUS MacLeod is communicating with local artisan for a token of appreciation for all volunteer participants.

Actions:

- Ms. Dolan to write blurb introduction for Implementation Guide.
- Brad Holmes to do Implementation Guide spreadsheet.
- LUS MacLeod to produce final(?) version of document and follow up with artisan.

Next Meeting: August 5, 2026

Respectfully submitted: Susan MacLeod, Land Use Secretary