Newfields Village Water & Sewer District

AGENDA

Tuesday, September 1, 2026, at 5:30 PM

Ray P. Buxton Jr., Building, 75 Main Street, Newfields, NH

I. **Call meeting to order at 5:30 PM.**

II. **Visitors**
1. Tom O'Rourke – Hutchinson Sealing Systems

III. **Public Hearing** – Amendments to the Rules and Regulations

IV. **Enter Nonpublic Session pursuant to RSA 91A:3,II(d) Consideration of the acquisition, sale or lease of real or personal property.**

V. **Commissioners to Consider Acceptance of Minutes**

1. August 4, 2026, Meeting Minutes

VI. **Treasurer Report**
1. Balance Sheet
2. Profit and loss
3. Vendor expenses

VII. **Water Projects**
a. System Operator (Josh) Reports/Updates
b. Water Exploration Project Updates

VIII. **Wastewater Updates**
a. System Operator Reports/updates

IX. **New Items/correspondence**
1. Marc Brown – Water Ban

X. **Any Other Business**
1. Policies to adopt
   a. Investment Policy (yearly)
2. 41 Piscassic Road hasn't put on the meter reader button
3. Deduct meter inspections update
4. Main Street Curb Stop location update
5. Ratepayer outreach - Newsletter

XI. **Future Tasks list**
a. Water Tank inspection (Diver) due 2026 (every 5 years) Quote Signed and emailed 2/11/2026
b. Calibrating the source meters due end of year 2027 (per Conservation Plan)
c. Emergency Plan due to review March 2031 (per Conservation Plan)
d. IPP Fees review and update yearly to cover Engineering costs

e. 75 Main St Purchase - Start charging town hall and town for fire hydrants October 2032
f. Leak Detection Due October 2027
g. Hydrant Flushing twice a year
h. Cell tower sale
i. DWSRF Loan Disbursement due by January 29, 2027

XII. Adjourn

Note: The District Commissioners may enter into non-public session at any time under RSA 91-A:3 I, II, III.
I. Public bodies shall not meet in nonpublic session, except for one of the purposes set out in paragraph II.
II. Only the following matters shall be considered or acted upon in nonpublic session:
a.) The dismissal, promotion or compensation of any public employee.
b.) The hiring of any person as a public employee.
c.) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting.
d.) Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community
e.) Consideration or negotiation of pending claims or litigation or application filed for tax abatement
i.) Consideration of matters relating to the preparation for and the carrying out of emergency functions.
III. Minutes of proceedings in non-public session shall be released to the public within 72 hours, unless, by recorded vote of 2/3 of the members present is taken to seal them.