



TOWN OF WINCHESTER

Incorporated July 2nd, 1753

1 Richmond Rd, Winchester, NH 03470
603-239-4951 ~ TDD Access: Relay NH 1-800-735-2964
www.winchester-nh.gov



MANDATORY RECYCLING/TRANSFER STATION ORDINANCE

Operational Authority: The Town of Winchester is authorized by RSA 149-M and permitted to operate in accordance with Env-Sw 405 as a collection, storage, recycling and transfer facility as defined in Env-Sw 102.35. Transfer Station/Recycling Center Permit # DES-SW-LP-96-507

Pursuant to RSA 31 :39 (f), RSA 147 & 149-M: 17 and the authority vested in the Winchester Select Board by the 1991 Annual Town Meeting, whereby the Mandatory Recycling Ordinance was approved for the operation of its Transfer Station and Mandatory Recycling Center facility.

Pursuant to RSA 31:39 the Select Board is hereby authorized to adjust the operating hours, disposal contracts, recycling requirements and fees. Necessary changes to this Ordinance shall be added or deleted to reflect the facility costs and the changing recycling market. As new opportunities arise for recycled products, they will be added by order of the Select Board.

Purpose and Intent:

It is the Town's intent to

1. Provide for the disposal of Municipal Solid Waste in an environmentally safe and economical manner.
2. Provide an adequate facility for the transfer of solid waste to appropriate disposal sites.
3. Provide a facility for the reception of recyclable materials to be processed.
4. Establish mandatory recycling of designated materials for all Winchester/Richmond residents at the Transfer Station /Recycling Center Facility.

It is the Town's intent to protect the health and safety of all residents and employees of Winchester/Richmond, New Hampshire and to safeguard our groundwater and natural resources while mandating residents to reduce, reuse and recycle.

Facility Use:

The facility shall be available for use by Winchester & Richmond residents for the proper disposal of acceptable residential solid waste generated within the Town of Winchester & Richmond.

1. Residents using the facility shall agree to the provisions of this Article which are available at the facility and posted on the Town website.
2. Those who use the facility shall be held liable for all damage they may cause to the facility or injuries to personnel.
3. A person who violates any conditions or regulation within this Ordinance adopted by

the Select Board that results in monetary damage to the Town shall reimburse the Town for the costs so incurred, pursuant to RSA 149-M:7.

4. The Transfer Station Attendant shall have the authority to refuse admittance to any person who intentionally misuses the facility or refuses to follow the policy set forth in this Ordinance.
5. With permission from the T.S. Attendant, the facility may be used for campaigning, conducting polls, presenting a petition or for any purpose that is within the public's best interest if normal facility operations are not interfered with, nor are any political signs/literature placed or left on any Town surface. Failure to comply with these guidelines will result in immediate dismissal from the property.
6. All trash and recyclables shall be placed in the designated areas of the facility.
7. Anyone using the facility shall obey the attendants and comply with their decisions.
8. The driver of any vehicle losing material at the site in any area other than the designated areas whether it be by wind, unsecured load, vehicle problem, or driver error shall be responsible for cleanup.
9. Permit stickers must be visible and affixed to the vehicle they are registered to before entering the facility. The stickers are to be placed on the passenger side window.

Operational Procedures:

1. Transfer Station / Recycling Center personnel shall be certified by the NH Department of Environmental Services.
2. Employees and volunteers will be overseen by the Transfer Station Superintendent.
3. Equipment shall only be operated by authorized Transfer Station personnel.
4. Solid waste and recyclables shall only be accepted during the designated hours of operation as determined by the Select Board. Unauthorized people entering the facility outside of the established posted hours shall be guilty of Trespassing. Hours of operation are posted at the entrance of the facility and on the Town website. Unless otherwise posted.
5. **Commercial haulers, contractors, businesses, institutions, landlords, tradespeople or other municipalities/state agencies are not permitted to use the facility.** Any person, organization or business that hauls materials to solid waste facility for others for a fee, and/or any person, organization or business that, as a function of either a for-profit or non-profit venture, routinely dispose of large amounts of household waste.
6. Bulky Waste items and resident's debris associated with private residential construction and/or demolition are subject to disposal fees. The Attendant has the right to refuse such debris if determined to be excessive in volume and/or weight.
7. **The compactor is designed to accept Municipal Solid Waste, commonly known as household trash, rubbish or garbage, which is free of recyclables. The Attendant has the right to refuse any MSW-Municipal Solid Waste determined to be unsorted or excessive in volume and/or weight.**
8. Hazardous liquids, pastes, antifreeze, gasoline, and oil base paints are not accepted. Household Hazardous Waste collections are scheduled periodically throughout the year at the Keene Recycling

Center. The exception is used motor/waste oil. The term "waste oil" includes automatic transmission fluid, crankcase oil, diesel fuel, #1 and #2 fuel oil and gear oil with a viscosity of 90 weight or less.

9. Brush, with a diameter less than 5 inches, and yard waste are accepted and disposed of in separate burn and compost piles. Disposal of brush shall be suspended during prolonged periods of dry weather at the discretion of the Superintendent.

11. New Hampshire Statutory Bans for Municipal Solid Waste disposal include:

1. Construction and Demolition Debris
2. Electronic Waste
3. Leaf and Yard Waste
4. Mercury Items
5. Wet Cell and Rechargeable Batteries

Permit:

Use of the Transfer Station / Recycling Center requires proof of residency or property ownership. Transfer Station Stickers are for sale at the Town Clerk's Office or from a Transfer Station Operator at the Transfer Station. **\$40 for the first vehicle per household and \$10 per additional vehicle for the same residential address.** Please remember that you must have your license plate number for each vehicle because the plate number goes on the sticker you are assigned. **Purchase of NEW Stickers are required by October 1st and expires September 30th annually.**

Hours of Operation:

The facility will be open to any valid permit holder during the normal hours of operation. These hours are posted at the Town Hall and the Transfer Station. The hours of operation of the Transfer Station are subject to change at the exclusive discretion of the Board of Selectmen.

Summer Hours:

Daylight Savings-March

Tuesday: 8AM – 5PM

Thursday: 8AM – 7PM

Saturday: 8AM – 5PM

Winter Hours:

Daylight Savings-November

Tuesday: 8AM – 5PM

Thursday: 8AM – 5PM

Saturday: 8AM – 5PM

Fees:

Established and authorized by the Select Board. Fees are paid directly to a facility attendant by cash or check at the time of disposal and are credited toward the Recycling Fund. Fees are posted at the facility and on the Town's website.

Recycling is Mandatory!

Penalties:

The Select Board, as enforcing officials, may utilize summons and notice of fine procedures as authorized by RSA 149-M:13 and RSA 502-A:19-b.

1st Offense: Warning plus disposal costs if any

2nd Offense: \$500.00 fine in addition to disposal costs if any

3rd Offense: Loss of facility privileges plus disposal costs if any. 1 year from date of the infraction.

Failure to pay fees is theft of a service and subject to fines, loss of facility privileges and/or arrest.

Recycling:

Items submitted for recycling must be clean, free from contamination and dry. Items must be placed in the specified containers. Materials and items received at the Recycling Center, shall become the property of the Town of Winchester.

SEPARATION OF RECYCLABLES:

A. AT THE FACILITY. Materials shall be placed in areas designated by the SWF attendant.

1. GLASS CONTAINERS. This shall mean whole, empty, rinsed glass containers without lids, caps, or stoppers. Labels do not have to be removed. (No ceramics, plates, window glass, light bulbs, etc.).
2. PET PLASTIC (TRANSPARENT). This shall mean emptied, rinsed, and flattened plastic soda bottles, all sizes, clear, green, or translucent in color. Also, liquor, juice bottles, bottled water, cleaning agents, etc. They must be without caps and have the triangle and "I" symbol on the bottom. Labels and colored bases do not have to be removed.
3. HDPE PLASTIC (TRANSLUCENT). This shall mean all emptied, rinsed, and flattened plastic such as milk, cider, and water jugs, dish detergent, and rubbing alcohol containers. They must be without caps and have the triangle and "2" symbol on the bottom. Labels do not have to be removed.
4. ALUMINUM CANS. This shall mean emptied, rinsed aluminum containers (e.g. soda and beer cans). Labels do not have to be removed.
5. STEEL (TIN) CANS. This shall mean emptied, rinsed tin containers (e.g. vegetable, cat/dog food). Labels do not have to be removed.
6. NEWSPAPER. This shall mean all folded, clean, dry newspapers, magazines, office paper, etc. Inserts acceptable.
7. CORRUGATED CARDBOARD. This shall mean all dry, uncoated, corrugated boxes and packing boxes and paper bags. Boxes must be flattened. NO coated, waxed, or paper-covered, greasy or soiled, gray-colored boxes, cereal boxes, soda or beer boxes, or Asian (yellow) cardboard.
8. MIXED OFFICE PAPER. This shall mean junk mail, magazines and office paper, NO carbon paper, tissue paper, gift wrap/gift bags, paper plates, food wrappers, cereal boxes, soda or beer boxes, or paper clips.
9. BATTERIES: This shall mean any dry or wet cell battery of any size. This includes automobiles and ATV batteries. No lithium batteries.
10. WASTE OIL: Shall mean motor oil, hydraulic oil, kerosene, #2 heating oil, and transmission fluid.
11. TIRES. This shall mean automobile, motorcycle, bicycle, tractor, or truck tires removed from the wheel or rim.
12. METAL/SCRAP METAL. Shall mean all metal items free of rubber, wood, plastic, or other contaminant. No items shall exceed ten (10) feet in length. Bulky items (e.g. swing sets) shall be dismantled. "Clean" metal items shall be deposited by type and kind as directed and include: Light iron (bed springs, sheet metal, bicycles, etc.); White goods (refrigerators and other appliances). Doors shall be removed; Cast iron (hot water boilers and cast-iron tubs); Aluminum (Siding, roofing, and lawn chairs); and Brass and copper (plumbing, electrical and wiring); Whole junk cars and fuel storage tanks will not be accepted.
13. CHRJSTMAS TREES. Christmas trees up to a five-inch (5") diameter at the base shall be accepted for the brush pile and shall be free of any decoration.

14. OTHER RECYCLABLE ITEMS. Will be accepted based upon the then-current policy of the Town.

The town shall issue a list of all recyclable materials that will be accepted and the conditions upon which they will be accepted.

Solid Waste Committee:

The Select Board shall appoint an advisory committee (2 Committee Members from Winchester & 1 Committee Member from Richmond) to assist in the operation of the Transfer Station. Their duties include but are not limited to periodic inspections of the facility and submitting reports as requested by the Select Board, developing plans, procedures and publications in order to improve the facility.

Fee's:

Pay Before Unloading * prices are subject to change*

Any questions on fees please call #603-239-8136.

Appliances/Electronics:

- Refrigerators/ Freezers/Air Conditioners (Any unit with Freon) = \$30.00
- TV/Computer Monitors/Any Electronics = \$10.00-\$20.00 (Attendant discretion based on size)
- Stove/Dishwasher/Washing Machine/ Dryers = \$15.00

Furniture:

- Recliner Chairs/Overstuffed Chairs = \$15.00
- Sofa/Couch/Loveseat = \$25.00
- Mattress or Box Spring = \$20.00
- Porcelain toilets = \$10.00
- Porcelain sinks = \$5.00

Tires:

- Car Tires W/O Rim = \$5.00
- Car Tires W/Rim = \$10.00
- Truck Tires W/O Rim = \$15.00
- Truck Tires W/Rim = \$20.00

Propane Tanks:

- Propane Tank W/Valve = \$10.00

Batteries:

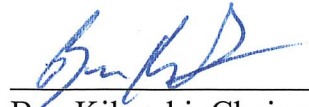
- Car/ATV Batteries = \$5.00

Demo/Construction Materials

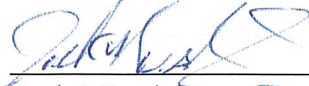
- Construction & Demolition =\$25.00/per Cubic Yard (Example: Regular Pickup Truck = 2 Cubic Yards)
- Roofing Shingles = \$100.00/per Cubic Yard
- Pallets = \$5.00
- Vinal Siding = \$25/per Cubic Yard
- Fire Extinguishers = \$5.00 each

Town of Winchester Board of Selectmen:

Revised & approved this 4th day of March 2026



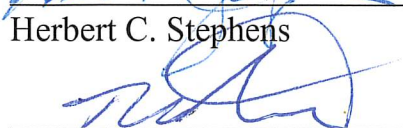
Ben Kilanski, Chairman



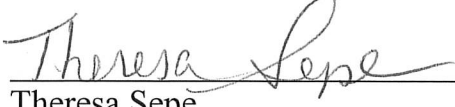
Jack Marsh



Herbert C. Stephens



Trevor Croteau



Theresa Sepe