

VILLAGE DISTRICT OF EIDELWEISS

Commissioner's Meeting

Wednesday, September 9, 2026

The Board of Commissioners Meeting was held at 9:00 am on Wednesday, September 9, 2026. In attendance at the public meeting are Commissioners; Mark Graffam and Wooda McNiven. Also in attendance were Doug Prescott, VDOE Clerk and homeowner Bob D'Ambra.

Mad TV videotaped this meeting.

Public Meeting

At 9:00 am Commissioner, Wooda McNiven, calls the meeting to order.

- **Approval of Agenda:** @ 9:00

Wooda McNiven made a motion to discuss and approve the agenda, Mark Graffam 2nd the motion.

Motion passes 2-0. Mark stated he would like to recess after this portion of the meeting finished and continue at the VDOE Office at 1:00pm so Wooda may be shown QuickBooks and the MS-535 Report.

Following the meeting at the VDOE Office, a Non-Public meeting will be held with Nancy Cole in present for the board to discuss a legal matter.

- **Approval of Minutes:** August 26th, 2026 @ 9:02

Wooda McNiven made a motion to discuss and approve the minutes from September 9th, 2026, Mark Graffam 2nd. Mark pointed out a correction in Administrator's Report. It should read "approve purchases and set all office policy." Wooda McNiven would like to change "spend" to "spent" (past tense) in Nancy Cole's report. Under public comments, Wooda's motion should read, "@ 12:59 Wooda McNiven makes a motion to recess and meet at the DPW garage at 6:30am." The rest of the public comments should be removed. **2-0 approved as amended.**

- **Approval of Manifest:** @ 9:08

- **Wooda McNiven made a motion to discuss and approve the \$8,605.64 Operations Manifest. Mark Graffam 2nd.** Large invoices include an invoice for gravel, Just Electric that installed the security system and fixed lighting issues. **Motion passes 2-0.**

- **Wooda McNiven made a motion to discuss and approve the \$32,763.46. Water Manifest. Mark Graffam 2nd.** A check in the amount of \$17,250.00 is a transfer from the Water Assessment to Water Hook-up Account. Also, another large check of \$15,107.84 was for VDOE to account for items paid out of the Operating Budget but were Water System items. **Motion passes 2-0.**

- **DPW Report** @ 9:12

Jeff DeMartino- He thanked the DPW crew for taking care of things while he was out. They did an excellent job. The DPW is preparing the roads for winter. The ditching will continue. Stumps have been pulled in areas while ditching work was done. There are stumps that will need to be ground up. He would like the grinder to be rented again. Wooda asked for Jeff to get a quote to rent the grinder. Mark noted trees should be cut back prior to the Western Star truck being used. Mark will investigate a contractor for this project. Rocks and ledge will need to be marked prior to plowing. A conversation started regarding the International Truck and its need to be decommissioned. Wooda feels this should happen the week of September 21st.

Jeff spoke with Ian Hayes about 39 Huttwil Road, and they will get together about the culvert issue reported by the homeowner. Jeff got a message regarding 15 Little Shore and the non-compliant driveway. Jeff will call and speak with the contractor about what is needed to make the driveway complaint. Jeff would like to coordinate with Doug Prescott on pulling the rafts out for the season and he would like to do this in the next week or two. Mark and Wooda agreed that any day after Labor Day should work through end of September. Doug Prescott is actively trying to get a quote from septic pumping contractor. Doug asked if the cabana could be cleaned out. He has volunteers to do the clean out. All that would be needed from VDOE would be to have Ian look at any of the material and see if any of it should be kept and the DPW would be asked to take any unwanted material to transfer station. Mark Graffam discussed a quote to install new insulation at the Summit Tank Room and storing the insulation in one of the VDOE buildings. A discussion started about a home on Eidelwiess Drive and a culvert that the homeowner had filled. This culvert is no longer in use because it has been filled. Wooda suggested a letter go out to the homeowner.

Mark Graffam makes a motion to create a letter for this homeowner and discuss it during the non-public session today. Wooda 2nd. The motion passes 2-0.

Jeff DeMartino was asked to get a new quote for new tires on the grader.

- **Commissioner's Concerns/Reports @ 9:49**

Mark Graffam: Mark inspected the new roof on the Summit Tank Room during a rainstorm last week. He did not find any leaks from the roof. Mark feels like eighty sheets of insulation will be needed for that room. The Como Vault purchase was approved. A check will need to be sent to the Burnham Group for 50% of the cost or approximately \$40,000. The refurbished VDOE sign needs to be put on the DPW 2. A lift will be needed for this. Mark will speak with Andy Manning to set a date as he will be the one to install the new sign. Mark sent the office an email showing his measurement of the Summit and this shows, if the tower were to fall, it would hit the K2 Cell Tower and reach the parking lot. The newspaper, Conway Daily Sun, asked the Carroll County Sheriff about the Eidelweiss Tower. The Sheriff said it would cost Carroll County about \$150,000 to move it. Mark then mentioned the agreement with the Sheriff's Office and the agreement to insure it. Mark's research showed that the average insurance coverage on a residential tower is about one to two million dollars plus an umbrella policy over that of five to ten million dollars. He mentioned an eviction notice was sent to the Sheriff's Department because they were not taking any action on what they agreed to do. Carroll County is also not paying the leasing fee of \$4,800 per year. Mark will ask for Carroll County lease costs on their other tower locations. The Como Vault will take six weeks to arrive; the work will start towards the end of October.

Wooda McNiven: The new Ram 5500 is at Keene Chrysler. It is ready to be sent over to HP Fairfield.

Wooda makes a motion to sign the Master Purchase Agreement to allow the leasing company to pay Keene Chrysler \$73,680 so the Dodge Ram may be sent to HP Fairfield for the additional work to put the snow plowing equipment on it. Mark 2nd. The motion passes 2-0.

Wooda has started cross checking the water customer list and what he has in his excel spreadsheet. He will get this completed prior to the deadline to get the NH Department of Environmental Services Public Notice for Community Water Service letter out regarding average uranium at the Muddy Beach wells. He reiterated the drinking water is safe and within compliance. Mark reminds the board that the lead and copper tests must go out to ten homes and be submitted by the end of the month.

- **Water @ 10:09**
Nothing to report.
- **Administrator's Report @ 10:09**
Nothing to report.
- **Old Business/Tabled Items @ 10:09**
Nothing to report.
- **Signature Items @ 10:09**
Manifests and checks
- **Correspondence @ 10:10**
Wooda McNiven makes a motion to inform the homeowner (at 39 Huttwil Rd) that the cost of the culvert itself will be on his dime, but our DPW crew will install it. Mark 2nd. Motion passes 2-0.
The homeowner on 57 Little Shore Drive has a tree he questions whether it is on his property or the property of the VDOE. Wooda mentions that the homeowner needs to contact the utility company for the removal of the tree.
- **Non-Agenda items @ 10:15**
Nothing to report.
- **Public Comments @ 10:15**
Doug Prestcott verifies he is all set to start on prep work on the Cabana.
Wooda makes a motion to approve up to \$20 to purchase a hasp lock and allow Doug and EPOA to go into the garage space and make that door open and get that refuse out of there. Mark 2nd. Motion passes 2-0.
Doug also mentioned the scenic vista and work that needed to remove tree growth. Doug offers to contact a contractor to explore the cost of removing the growth vegetation and trees. He asked if a posting could be added to the VDOE bulletin boards regarding a found ring.

@ 10:25 Wooda McNiven makes a motion that they recess this meeting until 1:00 and reconvene at the VDOE Office. Mark Graffam 2nd. Motion passes 2-0.

Submitted by-Michelle Leahy