

TOWN OF ORFORD

Board of Selectmen

Meeting Minutes

July 22, 2026

MEMBERS PRESENT: Kevin Follensbee, Charles Smith, Jr., Larry Taylor

OTHERS PRESENT: Armand Girouard, Esther Dobbins-Marsh, Ted Nutter

Call Meeting to Order

The meeting was called to order at 6:00 p.m.

Public Comments

None

Approval of Minutes

Motion made by Smith, seconded by Taylor to accept the minutes of 7/8/2026. Motion Passed

Reports

A. Assessor

No report supplied from the assessor for this meeting.

B. Highway Department – Road Agent Nutter

Culvert replacement report given to Selectboard. Highway department has been working on grading, ditch work, washouts. Roadside mowing is in progress. Discussion on sand and sand sifting for upcoming winter, board and road agent agreed to 3200 yards from Custom Crushing out of Meredith NH. Conversation regarding existing loader, board and Nutter decided to see about repairing existing loader, road agent to obtain quotes to do so. Nutter asked board about the possibility of getting an excavator at some point in the future. Board asked Nutter status of reclaiming of roads and the guardrail replacement, Nutter to follow up on this. Follensbee inquired if the Mousley Brook railings can be repaired, as they have been hit and guardrails damaged. Road agent to look at repairing this. Nutter asked to meet with a board member at the Highway Garage location to discuss a pole shed, Taylor will meet with highway department to go over this. There are some funds available in the current year warrant article to start this project.

C. Selectboard attended meeting recap

- Follensbee attended an Upper Valley Ambulance Board of Directors meeting, discussions about paramedic transports upgrades, mobile integrated health care to reduce readmissions from some types of surgeries. Advanced EMT class upcoming at Upper Valley Ambulance.
- Cemetery Trustees meeting attended on 7/18/2026, authorized a mower purchase, removal of 7 trees at West Cemetery, budget review. Friends of Orford Cemetery looking to raise funds to repair fencing.
- Smith attended Planning Board meeting, spoke about cell phone tower ordinance and flood plane ordinance, to revisit these.

- Taylor attended a Parks and Playground work session.

Old Business

A. Update of Outstanding Projects

- a) Archertown Bridge at Jacobs Brook
Follensbee reported approx. 80% of eastern bank concrete removed. This is taking longer than expected due to the concrete being thicker than anticipated. Cofferdams partially installed. Currently removal of west abutment forms are occurring, and backfilling will be very soon.
- b) Paving projects – Town Office
No updates at this time. Taylor will follow up for status.
- c) Other
Nothing to report.

B. C-Pacer 101 – C Smith

Smith provided the board with handouts for C-Pacer (Commercial Property Assessed Clean Energy and Resiliency). Board to review these handouts to determine if this is something the board would like to move forward with.

C. Other

Follensbee contacted Safety Clean regarding status of waste oil container testing at recycling center, awaiting a call back. Also, floodplain letter received is to be reviewed by the board.

New Business

A. Review of received “Notice of Intent to Cut Wood”

None received.

B. Signature Folder

Request to use the East Common for the annual flea market was signed by the Board.

C. Correspondence

- NHDOT approval of campground signs for bridge project, change order for reduction in steel quantity for bridge project.
- Letter from attorney regarding flood plain ordinance verbiage, RSA 674:21 details amending existing ordinance, working with attorney in this amending.
- Water tests were received by the town, all locations are safe and below limits for swim safety.
- NHDOT issued a driveway permit for 599 Route 10.
- NHDES sent a letter, indicating they will not pursue action on 1250 Route 25A regarding occupancy time.
- Received email from Tex Whiting regarding possible purchase of a town owned property (8-91 B-036). The board discussed this, and decided to keep said property, and not sell at this time.
- Received email from Ditha Alonso regarding property use at 159 Dame Hill Road. After review, Follensbee stated this may be a NH DOT concern, as this is a state-maintained roadway, and Orford does not have Zoning.
- Email received with information regarding HB 1300, school tax cap.

D. Other

Nothing to report

Manifests, Payroll and Accounts Payable folders

The manifest, payroll and accounts payable folders were reviewed and signed where necessary.

Non-Public Session

A motion was made by Follensbee, seconded by Taylor, to enter into non-public session under RSA 91-A:3, II(a) at 7:10PM. A roll call vote of member's present was taken with a decision in the affirmative

The Board resumed the regular meeting at 7:25PM. A motion was made by Follensbee, seconded by Taylor to seal the minutes of the nonpublic session. Motion Approved.

Adjourn

Motion made by Follensbee, seconded by Taylor to adjourn the meeting. Motion Passed 3/0

The meeting adjourned at 7:26 PM

Respectfully Submitted,

Armand Girouard