



TRUSTEES OF CEMETERIES

Town of Gilmanton
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www.gilmantonnh.gov/235/Cemetery-Trustees

Meeting Minutes
Tuesday, August 18, 2026 – 7pm
Gilmanton Academy
503 Province Road, Gilmanton, NH

Present: Trustees Candace Daigle, Leonard (JR) Stockwell, Jr., Cailyn Fillion, Adam Mini, and Kevin Farrell.

Approval of Minutes – Tuesday, July 21, 2026

MOTION: On a motion by Adam Mini, seconded by Kevin Farrell, it was voted unanimously to accept the minutes of July 21, 2026, as written. (5-0)

Site Reports

Beech Grove

Kehoe's corner posts are installed. Good job.

Mark & Grace McNamara sent us their checks 2 weeks ago, received today.

Bridgette Evans full burial 7/23. Waiting for owner to send notarized burial designation list from Florida. All checks have been received. Purchased 8 graves. There was some immediate grave settling due to heavy rain. Dignified repaired. Some of the extra rocks were left on the property wall and one over the wall. They'll be back to remove.

Buzzell - The Womack's purchase package was three weeks by USPS. He has completed all purchase requirements. Corner posts have been ordered.

Clough - JR will work with Mr. Dawson in the fall on plans for enclosing the small Clough graveyard on his property. Given the site's small size, JR will talk to Kevin Fife. The members agreed.

Copp - JR checking on availability and cost for 3 replacement gravestones.

Cailyn reported that Mr. Stoddard completed his research on the Bean family. She said that she was "blown away" at the detail and presentation of his report. It was extremely professional and contained a huge amount of detail. The Trustees will send a very large thank you to Mr. Stoddard.

Candace noted that volunteer assistance to the cemeteries has grown very much over the last few years and it is truly the result of reaching out and requesting it!

Durrell – Project to install 9 granite posts w/turnbuckles around a 27'x44' area approved at \$5,005 and awaiting contractor. No sign included. We will request a deeded easement. JR confirmed with Sanville we're hoping for this fall.

Edgerly 1 – Trails committee helping, awaiting their schedule.

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	Trustee					

Guinea – JR & Northernscapes (Paquin) to meet about tree removal as their schedules permit.

Hillside – Project to repair parking areas approved at \$1,650 completed. We will request a deeded easement. This is the next site for the placement of veteran markers and JR has ordered. Sanville did some additional work as part of the project including removal of rocks for the site.

Town Pound – JR asked to have the setback numbers sent to him for this parcel. He checked the pins lately and one seems to be out of sync with the others. Candace will send him that plan.

Wilson Hill – Vinnie reported one tree down in Wilson Hill. JR & Karen cut up. No stone damage.



Other Project Reports

Sexton Paul Lines – Paul is not working right now due to his health. His schedule for returning is unknown. Karen is continuing the work for now. A trailer is available for her use. The Trustees greatly appreciate her taking on the work alone and will look for her recommendations as things move forward. Candace will check with the town on how best to continue getting mower fuel from the town garage.

Mark your calendars - Historical Society Cemetery programs:

August 26th, 6:30pm, A Beginner's Guide to Cemetery Sleuthing program

September 19th, 2pm, Tour of the Hillside Cemetery. All available info has gone to Cailyn who is researching for tour.

Abandoned Burial Grounds – Will request Selectmen schedule public hearing for Ayers, Durrell, Foster, Indian, Town Farm, & Weed.

Gravestone Cleaners – Still working at Tibbetts. Many stone repairs necessary.

Offer of Assistance – Cailyn will now ask Mr. Stoddard for help on one of the highlighted stones for the Hillside historical walk.

Computer – The Town purchased a new computer for cemetery access. The current one in the town hall being used for cemetery access is so old and under-powered that a functioning access is not always available. The new computer is in the town hall and allows Candace and Adam to log directly into it to access files and to use their own local printers, etc. It has made the administrative work so much easier. The Trustees agreed to contribute \$1,000 from their budget towards the computer as this is a unanticipated necessary mid-year purchase for the town.

Cemetery Access Easements – Candace will send letters to landowners for access easements to Carr, Clough, Durrell, Edgerly 2, French, Hatch, Hutchinson, Indian, Lougee, Parsons, Sanborn Farm, Weed, Wicka, and Wilson Hill.

Website – Work to be done on website to fix broken links, update, etc.

Cemetery Mapping – Candace to contact rep from Wilcox & Barton regarding aerial mapping.

Human Resource Training – Candace will see if the Town or NHMA has handouts or videos to provide recommended training. Unlike employees, elected officials are not required to,

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and do not usually avail themselves of such training. However, elected officials may also inadvertently expose the Town to liability through their actions because as a result of their town work not being their full-time jobs and many officials may not have received such training. Some of our members noted they had received the training in their jobs. It was also noted that if an administrative sexton is employed, that person will attend such town training to help guide Trustees. Since this is a valid concern for the town, Candace will investigate how the Trustees obtain such training.

Trustee info portfolios – No Replacements/Additions this month.

Budget

2026 Town Cemetery Budget and Funds Reports – All budget lines within projection. Income from several sales and related fund deposits.

2027 Appropriation Request – Request includes part-time administrative sexton and small increase in general supplies line. The Selectmen are proposing a 3% wage increase for all town employees.

Other Business

MOTION: On a motion by Cailyn Fillion, seconded by JR Stockwell, it was voted unanimously to adjourn at 7:48pm. (5-0)

The next meeting is scheduled for Tuesday, September 15th. Kevin noted he will be away for the October meeting.

Respectfully Submitted,

Candace Daigle, Trustee

Candace Daigle Trustee	Leonard "JR" Stockwell, Jr. Trustee	Cailyn Fillion Trustee	Adam Mini Trustee	Kevin Farrell Trustee	Paul Lines Sexton	Vinnie Baiocchi Volunteer Program
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