Lisbon Planning Board

Railroad Station, Central Street

Lisbon, NH

Planning Board Minutes – July 9, 2026

Meeting Opened

6:00 PM by Chair Craig Myers

Present

Craig Myers (CM), Chair

Sandra Butson (SB)

Betsey Stead

Jeffery Jones (JJ)

Scott Sanborn

Cindy Desrosias

Absent

Scott Champagne

Quorum Present

Yes

1. Roll Call – Quorum Confirmed

Chair Myers opened the meeting at 6:00 PM and confirmed a quorum was present.

2. Approval of Minutes

Minutes from the June 11, 2026 meeting were reviewed.

Motion: To approve the minutes as presented.

Seconded.

Vote: Motion carried.

3. McCauley Land Trust – Subdivision Application and Public Hearing

The Board continued review of the proposed six-lot subdivision. Revisions and final plan details were presented, including:

- A minor adjustment to the boundary line between Lots 4 and 5 abutter Cindy Desrosias and Scott Sanborn presented.
- An easement over Lot 5 to provide Lot 6 with an alternate access. The easement is intended as a secondary access option and would no longer be necessary if Lot 6 obtains its own exclusive driveway access.
- Discussion of sight distance and the proposed shared entrance location.
- A boundary adjustment involving approximately 200 feet along Cole Plain Road to provide additional buffer. The adjustment does not create an additional lot.
- Discussion of future driveway access, possible future subdivision of the larger lots, buildable areas, wetlands, ledge, and other site conditions.

Motion: To accept the subdivision application as complete.

Seconded. CM/JJ

Vote: Motion carried.

The public hearing was opened. The Board and attendees discussed the plan and no substantive objections were raised.

Motion: To close the public hearing and approve the subdivision plan.

Seconded. CM/SC

Vote: All in favor.

The Board further discussed the recording process for the related boundary line adjustment. The deed associated with the boundary adjustment must be completed and recorded before, or in coordination with, recording the final subdivision Mylar so that the plan and deed references are properly established.

4. North Country Council Commissioners Report

SB summarized the recent North Country Council meeting. Discussion included:

- Review of the Council's budget and financial position, including grant and federal funding.
- Approval and discussion of the Regional Transportation Improvement Program.
- Scenic Byways program opportunities and awards for byway improvements, roadside marker projects, and new attractions.
- Potential opportunities for nonprofit organizations, including youth organizations, to undertake projects that improve access to and visibility of historical markers and other scenic or recreational sites.

5. Transportation Committee Report

The Board discussed an upcoming Transportation Committee meeting and the next five-year transportation improvement plan. Members noted that available funding is limited and that some projects may be reduced or delayed.

General discussion included roadway conditions and potential improvement needs in and around Lisbon, including Route 302 and Lyman Road. Members discussed pavement deterioration, potholes, road surface conditions, and the need for more substantial long-term repairs in certain areas.

6. Building Permit Review

The Board reviewed a building permit involving an existing structure on Bishop Road. The proposal was described as replacing an existing deck with a four-season room. The Board discussed the existing footprint, setbacks, nearby site work, and general permit review procedures.

Motion: To accept the building permit as submitted.

Seconded.

Vote: Motion carried.

7. Other Business

General discussion included local property conditions, site work, roadway conditions, and the Planning Board's role in reviewing building permits. No additional formal action was taken.

8. Motion to Adjourn

The meeting adjourned following completion of the Board's business.

Respectfully Submitted,

Lindsay Myers

Recording Secretary

Approved / Not Approved — Date: 8/13/26

Craig Myers, Chair

Robert Adams, Vice Chair

Sandra Butson

Scott Champagne

Jeffery Jones