

COMMITTEE ON HUMAN RESOURCES/INSURANCE

September 1, 2026 Immediately Following Committee on Administration

Chairman Goonan called the meeting to order.

The Clerk called the roll.

Present: Aldermen Goonan, Sapienza, O'Neil, Burkush

Absent: Alderman Vincent

1. Communication from the Human Resources Director requesting the creation and addition of one (1) full-time Payroll Administrator II position, grade 117, to the department's complement.

*On motion of **Alderman O'Neil**, duly seconded by **Alderman Burkush**, it was voted to approve.*

*On motion of **Alderman O'Neil**, duly seconded by **Alderman Sapienza**, it was voted to expedite the committee's report to the full Board.*

2. Communication from the Human Resources Director requesting that one (1) Benefits Manager position be modified from grade 118 to grade 119, and that the position's class specification be updated.

*On motion of **Alderman Burkush**, duly seconded by **Alderman Sapienza**, it was voted to approve.*

*On motion of **Alderman O'Neil**, duly seconded by **Alderman Burkush**, it was voted to expedite the committee's report to the full Board.*

3. Communication from Tom Malafronte, Aviation Director, requesting the following changes to the department's complement:
 - Create two (2) Accountant II positions, grade 113
 - Eliminate two (2) Accountant I positions, grade 108

*On motion of **Alderman Burkush**, duly seconded by **Alderman O'Neil**, it was voted to approve.*

*On motion of **Alderman O'Neil**, duly seconded by **Alderman Burkush**, it was voted to expedite the committee's report to the full Board.*

4. Communication from Ken Loui, Assistant Chief of Police, requesting the addition of two full-time Parking Control Officer positions to the Parking Division complement.

*On motion of **Alderman Burkush**, duly seconded by **Alderman O'Neil**, it was voted to approve.*

*On motion of **Alderman O'Neil**, duly seconded by **Alderman Burkush**, it was voted to expedite the committee's report to the full Board.*

*There being no further business, on motion of **Alderman Sapienza**, duly seconded by **Alderman O'Neil**, it was voted to adjourn.*

A True Record. Attest.

A handwritten signature in black ink, appearing to read "Matthew Normand". The signature is fluid and cursive, with a long horizontal stroke at the end.

Clerk of Committee

*Meeting Start Time: 6:25PM
Meeting End Time: 6:27PM
Minutes Prepared By: Michael Intranuovo*