

Town of Rollinsford
Select Board Meeting

June 15, 2026

Kim St Hilaire, Peter Lampesis, Jodi Carnes

Minutes recorded by Salme Perry

6:30 p.m. Call to Order

K StHilaire called the meeting to order at 6:30 p.m.

1. Community Input - None

2. Consent Calendar

a. Approval of Minutes: 6/1

The minutes of 6/1/26 were approved. KS/PL All in favor.

Rather than following the agenda, K St Hilaire announced that all the purchase orders would be considered first and then other public business.

Purchase Order 26-TS-07 in the amount of \$5,500 to Waste Management for July MSW & Demo Tipping Fees KS/PL All in favor.

Purchase Order #2332 in the amount of \$1,768. To York River Landscaping for new town and Old Town Cemetery, 3rd mowing and trimming, invoice #25080. KS/PL All in favor.

C Boyle stated that the Hazard Mitigation Plan Grant Award \$11,250. (Federal Share \$8,437.50, town Share \$2,812.50) needs to be acted on before the end of the year. The Board needs to accept the funds from the NH Division of Homeland Security and the NH Department of Safety and Emergency Management. She explained that the Town's share was paid by in-kind service partly consisting of holding meetings to discuss the plan.

3. Department/Department Head Business (as needed for new business and updates)

a. Tax Collector, Town Clerk, Finance Administrator - No new items

b. Building Inspector/Code Enforcement/Land Use - No new items

c. Police - Chief Uraskevich

Chief Uraskevich expressed opposition to the Town Clerk's suggestion that the move to temporary quarters be postponed until after the fall elections. K St Hilaire said no time is a good time, pointing out that the Town is in the midst of budget season in November.

d. Highway/Transfer Station/Facilities Management - Jim Andersen, Public Works Manager

J Andersen reported that all the paving is complete except for Pine St.

He has been dealing with a situation where a resident with a gravel driveway was disappointed to receive a gravel apron rather than a paved apron as he was expecting.

K St Hilaire asked J Andersen to get another quote for pest control at the Transfer Station. She suggested that amounts over \$4k should receive more than one quote.

J Andersen said New Hampshire the Beautiful will allow money from the sale of cardboard to build credit toward pest control.

Charles and Lucy Putnam came to discuss the RFP Historic Structure Report and related service of the Town Hall and the 2026 Preservation Planning Grant application. A company was selected by the Board at the recommendation of the group, Preservation Company, to do the Historic Structure Report. C Putnam will write a letter thanking the other applicants for their submission.

While waiting for the grant notification, it was decided to go ahead with engineering studies to assess the structural integrity of Town Hall.

The LCHIP Preservation Grant application is due on Wednesday. The total grant is for \$50k, requiring a \$25,000 match for the Town's share. The Board proposes to use the warrant article that was approved by the voters during 2026 Town Meeting for repairs and maintenance of Town Hall.

At 7:32 p.m., the Board entered non-public pursuant to NH RSA 91-A;3, II (a) as moved by K St Hilaire, seconded by P Lampesis. KS =yes, PL = yes, JC = yes.

Motion by K. St. Hilaire to exit non-public at 9:07 p.m., seconded by P. Lampesis. PL = yes, KS = yes, JC = yes.

Motion by K. St. Hilaire to enter public at 9:07 pm, seconded by J. Carnes, all in favor.

6. Community Input - None

7. Any other business to come before the Board

8. Adjournment

Motion by K. St. Hilaire at 9:20 p.m. to adjourn, seconded by J. Carnes, all in favor