



Plainfield Select Board Agenda

Wednesday September 2nd 2026 Meeting Meriden Town Hall

6:00pm Approval of Minutes/Public comment
 Department reports
 Town Administrator Report
 2028 Revaluation Update
 2027 Finance Committee
 2026 Budget Report

Town Administrator Search Update

Join Zoom Meeting

<https://us06web.zoom.us/j/82228749025>

Meeting ID: 822 2874 9025

*Please note: The Town of Plainfield, NH provides the Zoom meeting access as a courtesy service only. As with many internet-based technologies, this service may experience interruptions, delays, outages, and other malfunctions beyond our control. We make no guarantees for the virtual access options to work successfully. The only way for us to guarantee your ability to participate, is for you to attend the meeting in person at the physical location listed on the agenda or meeting notice. Unless a state of emergency is declared by the Governor, the State of NH requires that all meetings be public and that there be a quorum of board/committee members physically present for a meeting to commence. Therefore, all municipal meetings will be open to the public with in-person attendance possible. Thank you.

EXPENDITURE SUMMARY BY SEGMENT 2

ALL FUNDS Periods: 2026-09 (Sep 26) thru 2026-09 (Sep 26) [75% of Year] Include: - Expenditures (OPERATING BUDGET)

(Seg1-FUND - Seg2-FUNCTION)	Total Budget	PTD Expended	YTD Expended	Encumbered	Available	% Avail.
01 - GENERAL FUND						
4130 - GENERAL GOVERNMENT: EXECUTIVE	304,300.00	4,498.73	210,724.91	0.00	93,575.09	30.75
4140 - ELECTION, REGISTRATION AND VITAL STATISTICS	5,180.00	0.00	3,033.60	0.00	2,146.40	41.44
4150 - FINANCIAL ADMINISTRATION	140,000.00	0.00	98,596.56	0.00	41,403.44	29.57
4152 - REVALUATION OF PROPERTY	25,000.00	0.00	30,320.00	0.00	(5,320.00)	(21.28)
4153 - LEGAL EXPENSES	8,000.00	0.00	8,977.50	0.00	(977.50)	(12.22)
4155 - PERSONNEL ADMINISTRATION	23,500.00	0.00	12,037.74	0.00	11,462.26	48.78
4191 - PLANNING & ZONING	3,000.00	0.00	3,609.50	0.00	(609.50)	(20.32)
4194 - GENERAL GOVERNMENT BUILDINGS	96,612.00	2,046.80	88,550.83	0.00	8,061.17	8.34
4195 - CEMETERIES	40,500.00	0.00	25,371.67	0.00	15,128.33	37.35
4196 - INSURANCE NOT OTHERWISE ALLOCATED	91,900.00	0.00	91,408.50	0.00	491.50	0.53
4197 - ADVERTISING AND REGIONAL ASSOCIATION	8,100.00	0.00	6,715.37	0.00	1,384.63	17.09
4210 - PUBLIC SAFETY: POLICE	433,290.00	5,266.87	237,932.16	0.00	195,357.84	45.09
4215 - AMBULANCE	48,485.00	0.00	40,585.00	0.00	7,900.00	16.29
4220 - FIRE	21,900.00	0.00	13,645.37	0.00	8,254.63	37.69
4225 - FIRE	8,900.00	0.00	5,514.07	0.00	3,385.93	38.04
4230 - FIRE	41,200.00	0.00	9,455.43	0.00	31,744.57	77.05
4240 - BUILDING INSPECTION	14,100.00	0.00	3,232.27	0.00	10,867.73	77.08
4290 - EMERGENCY MANAGEMENT	1,000.00	0.00	0.00	0.00	1,000.00	100.00
4295 - HYDRANT RENTAL	4,100.00	0.00	236.85	0.00	3,863.15	94.22
4299 - OTHER PUBLIC SAFETY	73,000.00	0.00	42,880.05	0.00	30,119.95	41.26
4311 - HIGHWAY & STREETS: ADMINISTRATION	29,250.00	0.00	19,357.27	0.00	9,892.73	33.82
4312 - HIGHWAY AND STREETS	883,320.00	8,235.96	575,841.81	0.00	307,478.19	34.81
4315 - ROAD PROJECTS	122,000.00	0.00	40,966.80	0.00	81,033.20	66.42
4316 - STREET LIGHTS	12,500.00	0.00	5,461.68	0.00	7,038.32	56.31
4323 - SOLID WASTE COLLECTION	370,000.00	0.00	233,441.61	0.00	136,558.39	36.91
4324 - SOLID WASTE DISPOSAL	95,310.00	0.00	42,769.33	0.00	52,540.67	55.13
4411 - HEALTH ADMINISTRATION	16,900.00	0.00	6,724.00	0.00	10,176.00	60.21
4414 - PEST CONTROL	500.00	0.00	0.00	0.00	500.00	100.00
4441 - WELFARE ADMINISTRATION	28,550.00	0.00	30,229.88	0.00	(1,679.88)	(5.88)
4442 - DIRECT ASSISTANCE	8,250.00	0.00	9,395.20	0.00	(1,145.20)	(13.88)
4520 - PARKS AND RECREATION	25,995.00	0.00	19,907.31	0.00	6,087.69	23.42
4550 - LIBRARY	195,374.00	2,305.26	129,520.22	0.00	65,853.78	33.71
4555 -	0.00	0.00	1,227.21	0.00	(1,227.21)	0.00
4583 - PATRIOTIC PURPOSES	1,500.00	0.00	665.11	0.00	834.89	55.66
4611 - CONSERVATION: ADMINISTRATION	1,000.00	0.00	219.83	0.00	780.17	78.02
01 - GENERAL FUND	3,182,516.00	22,353.62	2,048,554.64	0.00	1,133,961.36	35.63
40 - WATER FUND						
4331 - WATER DISTRIBUTION AND TREATMENT: ADMINISTRATION	58,200.00	0.00	13,782.56	0.00	44,417.44	76.32
4332 - WATER SERVICES	22,100.00	0.00	10,035.09	0.00	12,064.91	54.59
40 - WATER FUND	80,300.00	0.00	23,817.65	0.00	56,482.35	70.34
	3,262,816.00	22,353.62	2,072,372.29	0.00	1,190,443.71	36.49

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MINUTES OF THE SELECT BOARD'S MEETING
Wednesday August 19th 2026
Meriden Town Hall

Select Board members present:

- Amy Lappin
- Elise Angelillo
- Kent Webber

Others present:

- Stephen Halleran
- Eric Gutsfeld PC
- Brad Atwater FM
- Stephanie Schell-HS
- Michael Miller-Z
- Nancy Norwalk-Z
- Bev Widger
- Bruce Elder FC
- Maria Guzman

The meeting opened at 6:00 p.m.

The August 5 minutes were approved as amended.

Public Comment: Resident Maria Guzman questioned the town's operating budget, which shows several lines over expended. Halleran explained that the budget is an educated estimate and that, at the end of the day, the only amount that is binding is the bottom line approved by voters. Regarding the legal line item that Maria inquired about, Halleran noted that many of her demands and requests of the Board have been reviewed by the town attorney, and that this legal review has incurred unanticipated costs.

Maria also noted that she has provided the Board with a 26-page audit of all town policies, including recommended changes. Chair Lappin confirmed that the Board has received the documents.

Department Reports

Police: Chief Gutsfeld reported 85 calls for service so far this month. Included in these calls was a fatal accident on Route 12A caused by an intoxicated driver traveling at more than 100 mph south on Route 12A, who struck a car pulling out

1 of River Road. The Chief expressed appreciation for the EMS support from
2 surrounding towns. The State Police have taken the lead on the investigation.

3
4 The Chief also reported that an elderly resident fell in her yard was not found for
5 18 hours. He encouraged anyone with mobility issues to use a lifeline alert
6 system, noting that in this case it could have prevented many hours of suffering.

7
8 **Fire:** The Fire Department has had eight calls so far in August, including the
9 serious accident on Route 12A. Chief Elder was successful in his bid for used
10 emergency jacks for vehicle accidents. These devices are used to stabilize
11 vehicles after severe crashes, and the used jacks cost a fraction of the price of
12 new ones.

13
14 **Human Services:** Stephanie Schell reported that she has scholarships available
15 to help cover the cost of lifeline services. She is able to assist anyone who needs
16 one of these important safety devices.

17
18 Next week is the Longwood Farm community lunch, to be catered by Blood's
19 Seafood. She already has over 70 reservations.

20
21 **Highway Department:** Halleran reported that road grading has continued
22 throughout the summer as needed. The Highway Department has Baynes Road,
23 Whitney Road, and Thompson Cheese Road all ready for paving. Ditching and
24 tree work are continuing as well.

25
26 **Facilities:** Brad is working on a complex project in the town office involving
27 upgrades to the building's internet service, computer systems, and phone
28 system. The work involves multiple contractors, and coordinating the timing of
29 all phases has been a challenge.

30
31 In the Water Department, nearly all meters have now been installed, with the
32 exception of Spruce Park.

33
34 **Town Office:** George Hildum is finalizing the 2025 assessing work in anticipation
35 of an early October tax rate setting. Halleran noted that finding a new assessing
36 company to conduct the 2028 revaluation (work to be done in 2027) will be a
37 significant challenge. He encouraged the Board to try to persuade Assessor
38 Hildum to take on the project. George has more than 30 years of experience with
39 Plainfield properties.

40
41 Makela Bookkeeping will begin training after Labor Day to take over the town's
42 payroll and accounts payable functions. This change is intended to free up hours
43 for the new town administrator, who is expected to begin in late March or early
44 April.

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At 7:15 p.m., on a unanimous roll-call vote, the Select Board entered nonpublic session to continue work on the town administrator search. Consultant Bev Widger joined them.

At 8:20 p.m., the Board came out of nonpublic session and adjourned the meeting.

Submitted,

Stephen Halleran/Chat GPT

Amy Lappin

Elise Angelillo

Kent Webber

COPY



TOWN OF PLAINFIELD, NEW HAMPSHIRE

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August 25th 2026

Avitar Associates
150 Suncook Valley Rd
Chichester, NH 03258

Re: 2028 Town Revaluation

The Town of Plainfield, located between Lebanon and Claremont NH along the Connecticut River is seeking to establish a relationship with a mass appraisal firm for a planned 2028 revaluation. Plainfield has about 1,000 homes, a few commercial businesses and several institutional properties including a private 9-12th grade boarding school. Assessment cards total about 1,500, with 1,300 being for taxable properties. The town's taxable grand list totals about \$550,000,000 in value. Plainfield uses the Avitar software for assessing and collections.

Our contract assessor is George Hildum of Concord NH. George has done this work for Plainfield for more than 30 years.

Ideally, this project would be a full measure and list. However, we would be willing to look at other options. Our last two revaluations have been statistical updates. We are fortunate in that George spends a lot time in Plainfield card, so we believe the measure and list data is accurate.

Plainfield has an established capital reserve fund for this project.

If you have an interest in learning more about this project, please contact Town Administrator Stephen Halleran by October 21st 2026. The town is also happy to have you discuss the work with George Hildum.


Stephen Halleran
Town Administrator
603-469-3201

2027 TOWN MEETING KEY DATES

Date	Event
11/09/25	FIRST DAY TO ACCEPT PETITIONS TO AMEND ZONING ORDINANCE RSA 675:4
12/01/26	Post first zoning change hearing.
12/04/26	Post 1 st budget hearing.
12/09/26	LAST DAY TO ACCEPT ZONING PETITION RSA 675:4
12/21/26	First hearing on zoning changes, Planning Board.
01/04/27	Final hearing on zoning changes, Planning Board
01/05/27	Forward approved changes to town clerk for warrant inclusion
01/20/27	First budget hearing, Selectboard
02/01/27	LAST DAY FOR PLANNING BOARD HEARINGS ON ZONING CHANGES RSA 675:3
02/02/27	LAST DAY TO PETITION SELECTMEN FOR NONZONING RELATED ARTICLE FOR THE WARRANT 5th Tuesday before
02/03/27	Second budget hearing, Selectboard
02/05/27	Town report delivered to printer.
02/17/27	Selectboard to post warrant/budget
02/25/27	LAST DAY TO POST WARRANT/BUDGET RSA 39:5
02/24/27	Town report back from printer.
03/09/27	TOWN MEETING DAY 39:1
03/13/27	Business meeting portion of town meeting.
BOLDED TYPE	RSA DEADLINES
Regular type	Town established target dates in conformance with existing meeting schedules.