# City of Concord

## City Council

## Meeting Agenda

**Monday, July 13, 2026** | **7:00 PM** | **City Council Chambers, 37 Green Street, Concord, NH 03301**

***A non-public session in accordance with RSA 91-A: 3, II (d) to discuss property acquisition to begin at 5:30 p.m.***

1. Call to Order.
2. Invocation.
3. Pledge of Allegiance.
4. Roll Call.
5. Approval of the Meeting Minutes.

   June 4, 2026 Finance Committee Draft Meeting Minutes.
   ***Attachments:*** Minutes

   June 4, 2026 City Council Draft Meeting Minutes.
   ***Attachments:*** Minutes

   June 8, 2026 City Council Draft Meeting Minutes.
   ***Attachments:*** Minutes
6. Agenda overview by the Mayor.
7. City Council action relative to the City Manager's evaluation and employment contract, in accordance with Section 21(b) of the City Charter.
8. Report from Mayor Champlin Regarding Request for a Three-Month Sabbatical for the City Manager.
   ***Attachments:*** Report
9. New Hampshire Department of Transportation (NHDOT) Presentation regarding a resolution authorizing the City Manager to submit a letter of support to the United States Department of Transportation (USDOT) regarding a Bridge Investment Program (BIP) Federal Grant Application to fund improvements to the Loudon Road Bridge over the Merrimack River; together with a report from the City Engineer.
   ***Attachments:*** Resolution
   Report
   NHDOT Letter

***Consent Agenda Items***

**Referral to the Golf Course Advisory Committee and the Recreation & Parks Advisory Committee**

10. City of Concord Volunteer Corps proposal, submitted by Councilor Horne.
***Attachments:*** Concord Volunteer Corps Proposal

**Referral to the Public Safety Board**

11. Communication from Councilor Schultz Requesting the Development of Proposals for Emergency Cooling and Warming Stations and a Coordinated Citywide Response to Extreme Weather Emergencies for Inclusion in the City's Comprehensive Emergency Management Plan.
***Attachments:*** Communication

**Referral to the Traffic Operations Committee**

12. Communication from Michael McClory requesting Crosswalk Installation at Johnson Street and South Street for Pedestrian Safety.
***Attachments:*** Communication

**Referral to the Transportation Policy Advisory Committee**

13. Communications from Don Brueggemann and Karina Bargiel regarding the new Middle School Traffic Plan and Neighborhood Safety Concerns.
***Attachments:*** Communication from Don Brueggemann
Communication from Karina Bargiel

**Items Tabled for August 10, 2026 Public Hearings**

14. Ordinance amending the Code of Ordinances, Title I, General Code, Chapter 14, Morals and Conduct; together with a report from the Chair of the Public Safety Advisory Board.
***Attachments:*** Ordinance
Report

15. Public Hearing regarding the status of the $130,000 in Community Development Block Grant (CDBG) COVID-19 (CDBG-CV) funds, the majority of which was sub-granted to the Concord Coalition to End Homelessness (CCEH) for costs incurred in operating their Emergency Winter Shelter at 240 N Main Street, and Resource Center at 238 N Main St, for the period December 1, 2025, to April 30, 2026, together with a report from the Assistant Director of Community Development.
***Attachments:*** Report

16. Resolution appropriating the sum of $67,376 in the General Fund as a transfer out to trust and accepting the sum of $67,376 from the Boys & Girls Club of Central and Northern New Hampshire for this purpose, retroactive to June 30,2026; together with a report from the Director of Special Projects & Strategic Initiatives.
***Attachments:*** Resolution
Report

17. Resolution appropriating the sum of $11,500 in the Parks & Recreation miscellaneous grants and donations project for the free summer concert series and accepting the sum of $11,500 as a donation from the Walker Lecture series for this purpose; together with a report from the Recreation and Parks Advisory Committee.
***Attachments:*** Resolution
Report

18. Resolution modifying the Elderly Exemption for the City of Concord pursuant to the provisions of RSA 72:27-a; together with a report from the Director of Assessing.
***Attachments:*** Resolution
Report

19. Report from the Director of Assessing recommending the City Manager be authorized to enter into a Payment in Lieu of Taxes Agreement between the City of Concord and Briar Hydro Associates for Rolfe Canal Falls, Penacook Upper Falls & Penacook Lower Falls.
***Attachments:*** Report
Agreement

20. Discretionary Preservation Easement renewal request, per RSA 79-D, for property located at 102 Little Pond Road owned by the Sylvia S. Miskoe Trust.
***Attachments:*** Report
Presentation
Rating Sheet

## From the City Manager

21. Positive Citizen Comments.
***Attachments:*** Report

## Consent Reports

22. Diminimis gifts and donations report from the Library Director requesting authorization to accept gifts and donations totaling $8,249.84, as provided under the pre-authorization granted by City Council.
***Attachments:*** Report

23. Diminimus gifts and donations report from the Parks and Recreation Director requesting authorization to accept monetary gifts totaling $3,818.00, as provided for under the pre-authorization granted by City Council.
***Attachments:*** Report

24. Report from the City Manager on the final status of FY 2026 Event Arts Grant Awards.
***Attachments:*** Report

25. Quarterly Current Use Tax Report from the Director of Assessing.
***Attachments:*** Report

26. Report from the General Services Director in response to a referral from City Council requesting the addition of the Centre Street/Loudon Road Sidewalks to High-Priority Snow Removal for access to the Transportation Center.
***Attachments:*** Report

27. Parks and Recreation Month report from the Parks and Recreation Director.
***Attachments:*** Report
History of Parks

28. Report from the Ad Hoc Concord Semiquincentennial and Tri-Centennial Committee Co-Chairs Recommending Dissolution of the Committee.
***Attachments:*** Report

## Consent Resolutions

29. Resolution authorizing the use of the ImageCast Electronic Ballot Counting Device pursuant to RSA 656:40; together with a report from the Deputy City Clerk.
***Attachments:*** Resolution
Report

30. Resolution authorizing the City Manager, by way of the Police Department, to submit a grant application to the Concord Regional Crimeline Grant Program, for funding of up to $3,000, designated to purchase off-grid Crime Scene Processing Equipment; together with report from the Interim Police Chief.
***Attachments:*** Resolution
Report

## Appointments

31. City Manager's Proposed Appointments to the Library Board of Trustees: Ceillie Clark-Keane, Christopher Casko, and Roy Geiser.
***Attachments:*** Appointments

32. Mayor Champlin's proposed reappointment to the Transportation Policy Advisory Committee: Nicole Fox.
***Attachments:*** Appointment

***End of Consent Agenda***

## Public Hearings

33A. Resolution appropriating the sum of $55,580 in the Traffic Signals and Traffic Operations Improvements Project (CIP #283) for the installation of traffic signal improvements at various intersections related to the Legislative Parking Garage project and accepting the sum of $55,580 in funds from the State of New Hampshire for this purpose; together with a report from the Transportation Engineer.
***Attachments:*** Resolution
Report

33B. Resolution appropriating the sum of $28,800 in the Merrimack River Greenway Trail (MRGT) Rail Lease Payment grants and donations subproject for the maintenance and associated property tax payments for the lease area encompassing 3.3 miles of the MRGT rail corridor including a parking area on Sewalls Falls Road and accepting the sum of $28,800 in lease payments for this purpose; together with a report from the Director of Special Projects and Strategic Initiatives.
***Attachments:*** Resolution
Report

## Public Hearing Action

34. Resolution appropriating the sum of $55,580 in the Traffic Signals and Traffic Operations Improvements Project (CIP #283) for the installation of traffic signal improvements at various intersections related to the Legislative Parking Garage project and accepting the sum of $55,580 in funds from the State of New Hampshire for this purpose; together with a report from the Transportation Engineer.
***Attachments:*** Resolution
Report

35. Resolution appropriating the sum of $28,800 in the Merrimack River Greenway Trail (MRGT) Rail Lease Payment grants and donations subproject for the maintenance and associated property tax payments for the lease area encompassing 3.3 miles of the MRGT rail corridor including a parking area on Sewalls Falls Road and accepting the sum of $28,800 in lease payments for this purpose; together with a report from the Director of Special Projects and Strategic Initiatives.
***Attachments:*** Resolution
Report

## Reports

## New Business

## Unfinished Business

36. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Section 18-1-6, Schedule I, to modify no parking restrictions on Church Street between Bradley and Rumford Streets; together with a report from the Assistant Director of Community Development. (Referred back to the Parking Committee at the May 11, 2026 City Council meeting.)

***Attachments:*** Ordinance
Report
Parking Committee Attachments

37. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Section 18-1-7.1, Parking Prohibited During Certain Hours and Months in Designated Places, Schedule IX; to modify parking requirements on School Street between Pine and Liberty Streets; together with a report from the Assistant Director of Community Development. (Action on this item tabled at the August 11, 2025 City Council meeting.) (Public comments received.)

***Attachments:*** Ordinance
Report
2023 CHS Area Parking Restrictions Summary Report
Public Comments

38. Resolution appropriating the sum of $84,000 to support efforts by Concord's Plan to End Homelessness and authorizing a transfer in from the Community Improvement Reserve in the sum of $84,000 for this purpose; together with report from Councilor Jim Schlosser. (Action on this item tabled at the April 14, 2025 City Council meeting.)

***Attachments:*** Resolution
Report
Attachments

39. Presentation on the Memorial Field Master Plan from the Parks and Recreation Director. (Presentation given at the November 10, 2025 City Council Meeting.) (Action on this item tabled at the November 24, 2025 City Council Meeting.) (Communication from Concord School District received.) (Petition and public testimony received.)

***Attachments:*** Memorial Field Presentation
CSD Communication
Petition
Public Testimony

**Comments, Requests by Mayor, City Councilors**

**Comments, Requests by the City Manager**

**Adjournment**

**Information**

Inf1 February 5, 2026 Tax Exemption Policy Committee Meeting Minutes.
***Attachments:*** Minutes

Inf2 March 4, 2026 Zoning Board of Adjustment Meeting Minutes.
***Attachments:*** Minutes

Inf3 March 31, 2026 Architectural Design Review Committee Meeting Minutes.
***Attachments:*** Minutes

Inf4 April 1, 2026 Zoning Board of Adjustment Meeting Minutes.
***Attachments:*** Minutes

Inf5 April 2, 2026 Heritage Commission Meeting Minutes.
***Attachments:*** Minutes

Inf6 April 8, 2026 Conservation Commission Trails Subcommittee Meeting Minutes.
***Attachments:*** Minutes

Inf7 April 15, 2026 Planning Board Meeting Minutes.
***Attachments:*** Minutes

Inf8 May 5, 2026 Architectural Design Review Committee Meeting Minutes.
***Attachments:*** Minutes

Inf9 May 6, 2026 Zoning Board of Adjustment Meeting Minutes.
***Attachments:*** Minutes

Inf10 May 18, 2026 Finance Committee Meeting Minutes.
***Attachments:*** Minutes

Inf11 May 21, 2026 Finance Committee Meeting Minutes.
***Attachments:*** Minutes

Inf12 June 1, 2026 Concord Public Library Board of Trustees Draft Meeting Minutes.
***Attachments:*** Minutes

Inf13 June 1, 2026 Finance Committee Meeting Minutes.
***Attachments:*** Minutes

Inf14 June 10, 2026 Tax Exemption Policy Committee Draft Meeting Minutes.
***Attachments:*** Minutes

Inf15 June 11, 2026 Golf Course Advisory Committee Draft Meeting Minutes.
***Attachments:*** Minutes

Inf16 June 23, 2026 Committee for Concord's Plan to End Homelessness Meeting Minutes.
***Attachments:*** Minutes

Inf17 June 23, 2026 Everett Arena Advisory Committee Meeting Minutes.
***Attachments:*** Minutes