



Meeting: Facilities Committee Meeting Minutes
Date: July 27, 2026
Location: SAU #30 Board Room
Time: 12:00 PM

Present: Facilities Chair LaToya Beck-Brown and Members Nancy Simoneau and Laura Dunn

Others Present: Superintendent Baeta, Facilities Director Caruso and Business Administrator Dawn Cilley

1. Update on Current Facilities Work: Facilities Director, William Caruso provided an update on current projects including:

- Roof at PSS- completed
- Fire Panel at PSS- completed
- Fire Panel at ESS- awaiting parts
- LHS Snack Shack Grease trap installed
- LMS leaks being repaired
- WHS Pod three tiles- completed
- ESS Loop being worked on
- WHS needs tree removal- waiting on price

Member Simoneau inquired about maintenance of equipment being completed. Facilities Director Caruso confirmed that the required maintenance is being completed.

Members Dunn and Simoneau and Chair Beck-Brown expressed concerns about ensuring a timely and consistent process for reviewing playground safety. Facilities Director Caruso noted a lack of internal communication regarding the process. Superintendent Baeta will provide an update on the required process moving forward.

Superintendent Baeta noted the need to install "Use at Your Own Risk" signage at district playgrounds for use during non-school hours.

2. Laconia High School Boiler(s): Superintendent Baeta noted the Huot Boiler not working and no vendor or parts are available for the current boiler. The Superintendent provided two options for dealing with this issue. Options include to install one new boiler or two new boilers or consider hot water pumps instead of new boilers. The range is from \$79,000-\$110,000. The consensus was to get the two new boilers completed as soon as possible as the winter is around the corner. The cost would be a request to the

Budget/Personnel Subcommittee and full School Board vote to seek funding from Stabilization (\$110,000). More discussion needed at the Board meeting.

Member Simoneau inquired about the maintenance schedule for district equipment. Facilities Director Caruso confirmed that the required maintenance is being completed.

3. Capital Planning Process Facilities Director Caruso to seek information as requested by Chair Brown and member Dunn to have the utilizers of the snack shack provide some financial support for a new industrial sink.

4. Other Business Business Administrator Cilley will conduct a review of the district's facilities insurance coverage to determine what is and is not covered.

Adjournment: 12:59 PM

Next Meeting: August 12, 2026 at 12PM