Call to Order: The meeting was called to order at 6:00 PM. Present: School Board Members Tony Clements, John Harmon, and Joseph Saulnier; Superintendent of Schools Terry Leatherman; Business Administrator Marjorie Whitmore.

Proof of Posting: It was noted that the meeting was properly posted.

Pledge of Allegiance: All those in attendance stood and recited the Pledge of Allegiance.

Non-Public Session: It was noted that there was no need to enter into a non-public session this evening.

Public Input: Public input was opened at 6:01 PM and would be open for 30 minutes. There was no public input forthcoming.

Public Hearing: A public hearing was opened for the following:

To consider the expenditure of funds totaling up to $346,864.00 from the Raymond School District Equipment, Facilities Maintenance, and Replacement Capital Reserve Fund under RSA 198:20-c; $47,741 RHS Security Alarm, $31,502 for SAU Septic Replacement, $267,621 for LRES Control Upgrades

And to consider the expenditure of funds totaling up to $120,943.00 from the Raymond School District Technology Capital Reserve Fund under RSA 198:20-c; $120,943.00 for District Wide Wireless Environment.

And to consider the expenditure of funds totaling up to $30,766 from the Raymond School District Food Service Equipment and Replacement Capital Reserve Fund under RSA 198:20-c; $4,244.00 for RHS Range, $16,974.00 for RHS Walk-In-Refrigerator, and $9,548.00 for District Wide Purchase of Service Terminals.

To consider the acceptance and expenditure of the following unanticipated funds from state, federal, and/or private sources under 198:20-b: $688,062.64 Title I, Title IIA, Title IVB, IDEA, HQIM Principal and School Leadership, NH Department of Health and Human Services, Individual State and Private Grants; $320,986.80 Special Education Aid; $6,916.20 Vocational Tuition Aid; $6,737.80 Charter School Aid; $15,194.80 Solar Renewable Energy Certificates; $400,000 NH Department of Energy.

There were no comments forthcoming. The public hearing was closed.

Student Representative to the School Board Report: The Student Representative to the School Board was not in attendance this evening.

Work Study Practices: Mr. Leatherman reviewed the responses from the middle school staff regarding the proposed work study practices. He stated that they feel that the high school work study practices would not be easily understood by middle school students, that middle school students are at a different time socially and academically than high school students, middle school competencies are still in development, and there is some fear that the use of the high school rubric for some grades might cause confusion. Mr. Leatherman stated he's comfortable with the teachers' recommendation to stay with the middle school work study practices as originally proposed last week, and that they can revisit in a couple of years to consider increasing the rigor. Mr. Saulnier suggested that there be a K-5 set of work study practices, and a 6-8 set, so that the wording is not as simple as that designed for an elementary student. Mr. Harmon stated that he doesn't understand why there is concern about students in grades 6-8 being able to understand the matrix but no concern about the kindergarten understanding what 8th grade students are expected to understand.

MOTION: Joseph Saulnier moved, seconded by John Harmon for discussion, to accept the work study practices for elementary school, middle school, and high school as presented. Mr. Clements stated that he's leaning more to Mr. Harmon's perspective, and that they can do it for now and hopefully work toward a smoother transition from middle school to high school. Voted unanimously in the affirmative. Mr. Harmon requested that this topic be put on the agenda for spring of next year.

Expenditure of Capital Reserve Funds:

MOTION: John Harmon moved, seconded by Joseph Saulnier, to approve the Raymond High School intrusion system in the amount of $72,020.29 from Minuteman, to come from the maintenance capital reserve fund. Voted unanimously in the affirmative.

MOTION: John Harmon moved, seconded by Joseph Saulnier, to approve Piedmont Excavation & Septic for the SAU septic in the amount of $31,502.00, to be taken from the maintenance capital reserve fund. Voted unanimously in the affirmative.

MOTION: John Harmon moved, seconded by Joseph Saulnier, to approve ENE Systems of New Hampshire to do the control upgrade at Lamprey River Elementary School in the amount of $267,416.47, to be taken from the maintenance capital reserve fund. Voted unanimously in the affirmative.

MOTION: Joseph Saulnier moved, seconded by John Harmon, to approve the E-plus Technologies bid for the districtwide wireless environment for $50,627.70, to be taken out of the technology capital reserve fund. Voted unanimously in the affirmative.

Regarding the process for obtaining quotes for the high school range oven - and whether we specified by model or brand, or just price - Mr. Harmon asked if the process for doing so could be included in a Friday Memo. Mr. Leatherman stated that the Safety and Facilities Director is particular about ensuring consistency of manufacturers. Ms. Whitmore stated that it looks like the oven being approved tonight is the same brand as what we currently have. MOTION: John Harmon moved, seconded by Joseph Saulnier, to approve the Kam-Tom/Migali in the amount of $4,200 for the high school range, that money to come from the food service capital reserve fund. Voted unanimously in the affirmative.

MOTION: Joseph Saulnier moved, seconded by John Harmon, to accept the Ray's Refrigeration bid for the high school walk-in refrigerator for $10,637.14, that money to come from the food service equipment and replacement capital reserve fund. Voted unanimously in the affirmative.

MOTION: Joseph Saulnier moved, seconded by John Harmon, to accept the Mosaic bid for point-of-sale terminals for $8,775.00, to be taken out of the food service capital reserve fund. Voted unanimously in the affirmative.

Mr. Clements asked what the year-end balance is for unpaid lunch debt. Ms. Whitmore stated she doesn't yet have that, as they're still closing out the year. Mr. Clements asked for that information in a Friday Memo.

Acceptance and Expenditure of Unanticipated Funds/Year-End Budget Options

Public comment was re-opened at 6:34 PM for the acceptance and expenditure of unanticipated funds.

Mr. Clements asked how it came to be that the district was awarded double the amount budgeted for Title IVB funds. Ms. Whitmore stated that is typically a two-year grant, so she's unsure if that allocation was supposed to be for two years and they only used one year, but she will look into that.

Mr. Harmon stated that he feels the $400,000 received for the energy project should be used to pay off the lease payment. Mr. Leatherman stated that it's his feeling that contingency funds are for emergency situations and since we have the money through other avenues to cover expenses, it should not be used. Mr. Harmon stated his agreement.

Mr. Harmon stated that there is now a shortfall of about $66,000. He stated that he thinks they should accept the state, federal, and private grants in the amount of $688,062.64 and asked if any of that should be used for the $66,000 or if not, where should the $66,000 come from? Ms. Whitmore stated she feels it should be taken from unanticipated revenue. The grant revenue is for specific things. Regarding the grant revenue, the Board tonight is approving the revenue and expenditures for the grants.

MOTION: John Harmon moved, seconded by Joseph Saulnier, to accept the 2025-26 federal, state, and private grants in the amount of $688,062.64 and to expend them according to the grant specifications. Mr. Leatherman stated that in the past they've had to pay IDEA out of the general fund and then replace that money from IDEA. He stated that the question is if the $400,000 from the energy grant is going to cover us or not. Ms. Whitmore stated that the $400,000 grant is not included in any of that. She said that if all of the other revenue is approved separate from the grants, they will be okay. Voted unanimously in the affirmative.

Mr. Harmon stated that they may next consider a motion so the $400,000 can go toward the lease payment. Mr. Leatherman stated that he believes they can only pay up to $250,000 over what the original payment is. This discussion was tabled until later in the meeting. Mr. Leatherman left the meeting at 6:48 PM to retrieve the lease agreement from the SAU Office.

Monthly Financial Update: Ms. Whitmore reviewed the financial update for months ending May 31, 2026. During discussion:

- Ms. Whitmore is going to check with the auditors the next day about where to place the final payment to EEI.
- Mr. Harmon asked how it came to be that the salaries line is over budget, but in the object codes like, they're in the positive. Ms. Whitmore reviewed some items that have not yet been encumbered, including districtwide tutors, severance, REA personal time, and substitutes.

Mr. Leatherman returned to the meeting at 7:00 PM.

- Mr. Clements stated that he's happy to see that REA tuitions have been used almost to the limit.
- Mr. Clements asked how much the district receives from the government for the meal program that requires the district to abide by federal regulations. Ms. Whitmore stated she budgets $200,000 for federal, $7,000 for state, and then commodities for cheaper food products. She stated that the Director of School Nutrition Services Alisa McGowan is working on the Paid Lunch Equity tool for school meal price increases next year, and of the surrounding towns, Raymond is one of the highest. Mr. Leatherman stated that Ms. McGowan is putting that information together for a presentation to the School Board in July.
- Ms. Whitmore stated that the majority of catering sales were for the after school program, CPR classes, Challenge Day, Armed Forces Day, area superintendent's meeting once per year, Raymond Coalition for Youth, districtwide breakfast on opening day, meet and greet with PTO, and some teacher training days.

Acceptance and Expenditure of Unanticipated Funds: Mr. Leatherman stated that the agreement for the energy projects lease payment states that the lessee will have the option to repay on any payment date 102% of the remaining balance, and he stated that he believes they can make the additional payment as proposed.

MOTION: John Harmon moved, seconded by Joseph Saulnier, to accept and expend $400,000 from the NH Department of Energy for the purpose of paying the lease for the energy project - an additional payment. Mr. Leatherman stated it would apply to the principal. Mr. Harmon stated he will just say an additional payment on the lease this year. Ms. Whitmore stated that she thought the $400,000 was to cover the Energy Efficient Investments (EEI) payment. Mr. Leatherman stated that the $400,000 was to go to EEI because they didn't have the money to cover the lease, so that $400,000 is covering the $373,000 shortfall that needed to be made up. Mr. Harmon retracted his motion. Mr. Saulnier retracted his second.

After some further discussion, Ms. Whitmore suggested doing the accept and expenditure and saying that they're approving to expend, even if they don't expend. She stated that they'll know they're only spending the $400,000 and the rest will go in the general fund.

MOTION: John Harmon moved, seconded by Joseph Saulnier, to accept and expend $320,986.80 from Special Education Aid; $6,916.20 from Vocational Tuition Aid; $6,737.80 from Charter School Aid; $15,194.80 from Solar Renewable Energy Certificates; and $400,000 from the NH Department of Energy. Voted unanimously in the affirmative.

Auditor Engagement Letter: Ms. Whitmore reviewed the auditor engagement letter for auditing services for the 2025-26 school year. MOTION: John Harmon moved, seconded by Joseph Saulnier, to authorize the Board Chair to sign the auditor engagement letter for the fiscal year ending 2026. Voted unanimously in the affirmative.

Nominations/Resignations: MOTION: John Harmon moved, seconded by Joseph Saulnier, to accept the resignation of Rachel Dispoto effective June 30, 2026. Voted unanimously in the affirmative.

2026-2027 Employee Handbook: Mr. Leatherman reviewed the proposed revisions to the employee handbook. MOTION: John Harmon moved, seconded by Joseph Saulnier, to approve the 2026-27 employee handbook as presented. Voted unanimously in the affirmative.

Data Governance Plan: Mr. Leatherman reviewed the proposed revisions to the Data Governance Plan. Mr. Harmon asked for strikeouts and corrections to be noted in the same manner as handbook revisions for the future. MOTION: John Harmon moved, seconded by Joseph Saulnier for discussion, to approve the Data Governance Plan as presented. Mr. Saulnier asked for information in the Friday Memo if multifactor authentication is the same for everybody. Mr. Leatherman stated they have to use their phone or the key fob. Voted unanimously in the affirmative.

2026-2027 LEAP Handbooks: Mr. Leatherman reviewed the proposed revisions to the LEAP handbooks. MOTION: John Harmon moved, seconded by Joseph Saulnier, to approve the LRES 2026-27 LEAP Handbook. Voted unanimously in the affirmative.

MOTION: John Harmon moved, seconded by Joseph Saulnier, to approve the IHGMS 2026-27 LEAP Handbook. Voted unanimously in the affirmative.

Policy Annual Review: The School Board reviewed the following policies: DFA Investments, DFA-R Investment of School District Funds, and DFB Post Issuance Tax Compliance. It was noted that there was a typo needing correction on page 5 of policy DFB.

Committee Reports: None.

Superintendent's Report: Mr. Leatherman stated that the end of the school year was fantastic and that field days were outstanding. He stated that the sawmill outside the high school has not been used in several years, so they are looking to sell it.

Correspondence: None.

Manifest Signing: A quorum of the Board signed the manifest. Accounts Payable total $315,229.79. Payroll total $1,561,865.42.

Approval of Minutes: MOTION: John Harmon moved, seconded by Joseph Saulnier, to approve the public minutes of June 10, 2026. Voted unanimously in the affirmative.

MOTION: John Harmon moved, seconded by Joseph Saulnier, to approve the non-public minutes of June 10, 2026. Voted unanimously in the affirmative.

Adjournment: MOTION: John Harmon moved, seconded by Joseph Saulnier, to adjourn the meeting. Voted unanimously in the affirmative. Meeting adjourned at 7:37 PM.

Respectfully submitted,

Jennifer Heywood,
Administrative Assistant