

**STATE OF NEW HAMPSHIRE
SCHOOL ADMINISTRATIVE UNIT #301 PROSPECT
MOUNTAIN SCHOOL BOARD**

Prospect Mountain School Board
Prospect Mountain High School Library
242 Suncook Valley Rd., Alton, NH

November 18, 2025
Meeting Minutes

I. CALL TO ORDER: Jason Henry called the meeting to order at 6:00 pm.

II. ROLL CALL

Jason Henry, Chair; Anne Pierce, Vice-Chair; Brandy Pelletier, Secretary; Erick Bourdeau, member; Christi Wood, member; Loren Ferruccio, member; Eliza Drolet, member; Doreen Wittenberg; Eunice Landry, member and Michael Folan, member.

Others Present: Dr. Timothy Broadrick, Superintendent; Matt Jozokos, Assistant Superintendent; Heidi Duford, Business Administrator; David Latchaw, Principal and Jude Dumond, Student Representative.

III. PLEDGE OF ALLEGIANCE

IV. AGENDA REVIEW

MOTION MADE: To approve the agenda as written.

MOTION MADE BY: Anne Pierce.

SECOND: Christi Wood.

DISCUSSION: Ms. Duford requested to add accepting a Music Department Grant and FY27 Prospect Mountain proposed budget under Action Items. She also has an informational item, an Open Enrollment Payment, to add under her report section.

MOTION MADE: To approve the agenda as amended.

MOTION MADE BY: Anne Pierce.

SECOND: Christi Wood.

DISCUSSION: None

VOTE: Passed as amended 10-0

VI. APPROVAL OF MINUTES

- October 21, 2025

MOTION MADE: To accept the minutes of October 21, 2025 as written.

MOTION MADE BY: Eunice Landry.

SECOND: Eliza Drolet.

DISCUSSION: None

VOTE ON THE MOTION: 9-0-1 (AP)

- October 21, 2025 Non-Public Session

MOTION MADE: To accept the minutes of October 21, 2025 Non-Public Session as written .

MOTION MADE BY: Eunice Landry.

SECOND: Eliza Drolet.

DISCUSSION: Mr. Henry asked if the non-public minutes needed to be sealed and Ms. Wood noted that they had been sealed at the last meeting so did not need to be sealed again.

VOTE ON THE MOTION: 9-0-1 (AP)

VII. PUBLIC INPUT – None

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VIII. REPORTS:

A. School Board – None

B. Finance – Heidi Duford, Business Administrator

- Ms. Duford advised the board that she received our first Open Enrollment check on an invoice from Governor Wentworth Regional School District for \$38,000 and change.
 - Dr. Broadrick stated that this was for two student years in their case. Dr. Broadrick also noted that we have districts that owe for the 23-24 and 24-25 school years. So for Governor Wentworth's case, it was a total of 2 years.
- The revenue & Expenditure report was submitted to the board. Ms. Duford stated that everything is looking okay. There is a big balance with Special Ed as we have some positions still open.

C. Prospect Mountain High School

1. **Principal's Report** – Principal Latchaw's written report, which included the following highlights, was provided to the board in their packets.
 - a. October and November's Tech Tip links from Emily O'Neil, PMHS Library Media/Sciences Teacher..
 - b. Link for the latest Timberwolf Talk from Mr Pappaceno's Broadcasting class.
 - c. Recent Newsletter for/to parents.
 - d. PMHS's recent Good News Assembly
 - e. How PMHS Administration is captioning data related to the types of communications and interventions the teachers are doing for those struggling learners.
2. **Buildings and Grounds** – Mr. LeClair's report was given to the board in their packets.
3. **Student Representative Report** - Jude Dumond - Mr. Dumond noted the following in his report:
 - a. The Fall Sports Banquet on November 12th was a success with a good turnout.
 - b. The music department held a concert on November 4th. The CPL (Contemporary Performance Lab) and Jazz band performed.
 - c. NHS had their induction ceremony on November 13th. Over 10 new members were inducted this year.
 - d. NHS hosted Trick-or-Treat night on October 23rd at PMHS. It was a massive success with over 150 kids attending.
 - Ms. Pelletier noted that they did a great job decorating for the Trick-or-Treat night. She also wanted to mention that she had gone to the concert and wanted to give Kudos to Mr. Stevens with the CPL program. She advised that if you are able to go to the next one, you should, as the students have so much fun and their confidence on the stage is great to see.
 - Mr. Dumond said how talented the students in CPL are and how they shine. He states that it is a great opportunity for students who are not in Band or Chorus as CPL combines both band and chorus together.
 - Dr. Broadrick noted that the Battle of the Bay robotics competition took place November 1st at PMHS. On November 2nd, the second annual Girls Behind the Glass, which is made up of all female robot drive teams, also took place at PMHS.
 - Mr. Folan noted that there were 32 teams at the Battle of the Bay competition and that there is an enormous amount of positivity about Prospect Mountain from those teams.
 - Dr. Broadrick also mentioned some of the pack activities going on now:
 - Due to NH law, some students are getting their Tractor Operator Certificates so they can drive a tractor outside of their family farm for work.
 - There are 15 students taking Hunter Safety- this class filled up in a day so a second session is being planned.

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D. SAU/Central Office-

• Technology Report – M. Dumond

Mr. Dumond's report was given to the board in their packets. He highlighted the following:

- Prospect Mountain has become an official Google Cloud service partner. We are the first partner High School in NH and will be the first reference district as well.
- Lindsey Seibert has become Google Educator level 1. Jackson Connors, Nate Andrews and Elisabeth Hill achieved level 1 and Gemini certified educator. Peter Long, Phil Guinta, and Corrie Hempel are level 1 and 2 certified. Chelsea Hawkins, Hannah Mellon and Derek Pappaceno are levels 1 and 2, as well as Gemini certified educators. Mr. Dumond, Cody MacGregor and Emily O'Neil are Google certified trainers and also possess a slew of other Google certs.
- Working with Dr. Broadrick and Stride K-12 to get Granite State Academy launched.
- Continue to increase staff awareness of AI tools and how they can be implemented in the classroom.

• Curriculum & Assessment – M. Jozokos

- **Embedded Honors-** PMHS completed the first quarter and continues to engage in teaching and learning the program. All of our courses for our 9th grade really focused on that standard-based model. A couple of our departments have adopted some new curriculum, particularly Math and Science.
 - A copy of Dean Lee's report and findings were given to the board prior to her speaking about it. She discussed and explained the results of the survey that 97% of the freshmen took in conjunction with the 35% of freshmen from the focus groups. She stated that the results help the administrative team focus on what we need to do to help teachers, if they need it, to meet the students' expectations. She also mentioned steps they are starting to do to make adjustments as needed.
 - Ms. Drolet asked if there are any questions related to if a child wants to receive honors credit, if they feel like they're achieving that level in that class? Dean Lee responded that there are no questions in that regard, but that the questions are more about what their best experiences were and what some of their difficult things are.
 - Mr. Folan asked if the mission statement or the vision of a graduate had been backed up against this or compared to this? Dean Lee said that yes, it was in their minds but they will take mostly what the students say and see how it fits in the vision and if we are bringing those two things together.
 - Mr. Dumond, student rep, noted that his physics class is made up of half CP and half Honor students. He feels this has affected him and other students that would've been in the honors class and their ability to learn and understand material due to the course content and the contrast of behavior aspects between a CP student and an Honor student and how it can be inhibiting.
 - Mr. Jozokos noted that with the adoption, especially in math and science, the level of rigor has grown exponentially. This has been challenging both our students and our teachers as well. With this, it brought discussion amongst the board on students taking classes through VLACS instead of at the school potentially due to the rigor. Dr. Broadrick added that he had spoken to legal counsel, at the request of the board, in regards to any student's early graduation requests. He was advised that as long as the student has met the requirements to graduate, the board really can't deny the request.
- **Behavior** - Mr. Jozokos supplied data comparing 9th graders behavior from last September (9) and October (37) to this September (9) and October (22) that showed a decrease in behavior.
- **ED Law 306** - Mr. Jozokos gave the board a PMHS Credit/Course Comparison Chart in their packets with an overview of 25/26 current course offerings/requirements, a summary of Education Law changes, and the tentative adjustments planned for the 2026-27 school year.

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• **Superintendent's Report - Dr. Broadrick**

1. **Warrant Articles for FY26-** Dr. Broadrick is working with Jim O'Shaunessy of Drummond-Woodsum on warrant articles that they are planning to present to the joint board in December.

2. **Special Education-** Dr. Broadrick gave some notable information about the Director of Special Education Pam MacDonald. He asked the board to accept, with regrets, notification of her intent to retire at the end of her long career this June 30.

MOTION MADE: To accept Pam MacDonald's retirement as of 6/30/26 with regrets and gratitude.

MOTION MADE BY: Anne Pierce.

SECOND: Michael Folan

DISCUSSION: None

VOTE ON THE MOTION: 10-0

3. **Building & Grounds-** Dr. Broadrick let the board know that Sean Asdot has informed them that he and his wife will be putting their house up for sale and moving to Florida this coming January. Dr. Broadrick said that they plan to post for a Director of Buildings and Grounds tomorrow with a goal of filling the position January 1, 2026.

4. **Open Enrollment-** Dr. Broadrick noted that the board members may be aware of various articles in the media about the Supreme Court's decision, the State Board of Education's ruling and that we've received our first age receivables payment which Ms. Duford addressed in her report.

5. **Legislative update-**

a. Dr. Broadrick invited the board to join himself, Mr. Jozokos and our region's members of the New Hampshire House and Senate come to our school, have a cup of coffee, talk about what is going on in our schools and how we think that we fit into the context of the legislation and across the state with them.

b. On 11/18/25, the Senate Education committee voted to move HB741 to "interim study" during the 2026 session. This is the bill that would expand open enrollment statewide, eliminating the need for adoption or rescission by a school district's legislative body.

IX. ACTION ITEMS:

1. **NH Charitable Foundation Music Grant:**

MOTION MADE: To accept the charitable foundation grant for the music department in the amount of \$7,497

MOTION MADE BY: Anne Pierce.

SECOND: Loren Ferruccio.

DISCUSSION: None

VOTE ON THE MOTION: 10-0

2. **FY27 Proposed Budget:**

MOTION MADE: To recommend the FY26-27 budget to the JMA Budget Committee.

MOTION MADE BY: Anne Pierce.

SECOND: Eunice Landry.

DISCUSSION: None

VOTE ON THE MOTION: 10-0

3. **Personnel:** No action needed.

XI. PUBLIC INPUT:

- Kim Pica, Barnstead resident, spoke about her experience with her departure from her Barnstead Elementary School employment. She gave the board a packet composed of letters she both wrote to and received from the school administration and the Superintendent along with an explanation of her experience. She asked for the board to hold a 30 day review to see how this violation happened and to hold the Superintendent accountable.

XII. FUTURE AGENDA AND FOLLOW UP ITEMS:

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- GSA Launch Update (Broadrick/Dumond) - ongoing
- 2025-2026 Legislative Initiatives/Analysis of LSRs (Broadrick) - ongoing
- Update to 5yr Capital Plan with a first year proposal pending revenue or excess, however it can be funded.
- Updates on Budget.
- Warrant Articles.

XIII. OTHER BUSINESS: None

XIV. FUTURE MEETING DATE:

December 16, 2025 @ 6:00 pm.

XV. NON-PUBLIC SESSION: RSA 91-A:3 II (a&c)

MOTION: To enter a Non-Public Session under RSA 91-A:3 II (a&c).

MADE BY: Anne Pierce

SECOND: Michael Folan

DISCUSSION: None

VOTE: Unanimous by a roll call vote 10-0

The board entered the Non-Public Session at 7:00 PM.

The board discussed student matters.

The board discussed a faculty matter.

The board discussed correspondence matters.

MOTION: To return to Public Session at 7:30 PM.

MADE BY: Anne Pierce

SECOND: Eunice Landry

DISCUSSION: None

VOTE: Unanimous by a roll call vote 10-0

MOTION: To seal the Non-Public meeting minutes indefinitely.

MADE BY: Anne Pierce

SECOND: Eunice Landry

DISCUSSION: None

VOTE: Unanimous by a roll call vote 10-0

XVI. ADJOURNMENT:

MOTION: To adjourn

MADE BY: Anne Pierce

SECOND: Eunice Landry

DISCUSSION: None

VOTE: Unanimous by a roll call vote 10-0

The meeting was adjourned at 7:32 pm.

Respectfully Submitted,

Sara Borelli, Executive Assistant

Brandy Pelletier, Secretary

Non-Public Session Recorder