



TOWN OF BROOKFIELD, NEW HAMPSHIRE
OFFICE OF THE SELECT BOARD
267 Wentworth Road
Brookfield, N.H. 03872
603-522-3688

September 8, 2026

Site Visit: 128 Clark Road, Brookfield, NH

Date: Saturday, September 5 at 11:00am

In Attendance: Rich Zacher, SB Chair, Jan Ledbetter SB Member, Chris Kinville, Road Agent, and Paul Tremblay, Property Owner

The Select Board and Road Agent met with property owner Paul Tremblay to discuss roadway drainage concerns and the absence of a driveway culvert, which is contributing to water flowing across the lower driveway.

The discussion addressed the Town's responsibilities regarding trees, roadside growth, and highway safety under RSA 231:150, as well as the property owner's responsibilities for driveway access, drainage, and culverts under RSA 236:13, VI.

The Board reviewed a driveway permit issued to the property owner on December 12, 1998, which included the following condition: "Install culvert under driveway, 12" diameter minimum, to be graded so water does not run onto roadway."

The Road Agent provided observations regarding water flow in the area and offered to assist with grading within the Town right-of-way above and below the driveway entrance.

The property owner indicated that, due to his work schedule, he would be unable to address the culvert issue until after the winter season. Following discussion, the parties agreed to revisit the matter in the spring.

Respectfully submitted by: Jan Ledbetter

Approved by:

Rich Zacher, Chair

Date