MOULTONBOROUGH BOARD OF SELECTMEN

6 Holland Street | Moultonborough, NH 03254
Ernest Davis Meeting Room

Meeting Agenda

September 15, 2026
5:00 P.M.

- Call to Order

- Pledge of Allegiance

- Review/Approval of Meeting Minutes
    - 09.01.26 and 09.01.26 NP

- Consent Agenda
    - Approval of 2026 MS-1 Summary Inventory of Valuation (posted on website)
    - Cemetery Lot Purchase: Holland Hill Cemetery Lot #126 at $1600 (Danahy)

- New Business
    - Swearing in Ceremony: Chief of Police Mark Cavic
    - Department Manager's Update: Finance
    - TF 102 Cemetery Common Trust – Approval of Motion
    - Land Use Change Tax – Map 046 Lot 016
    - Approval of the Revised Advisory Budget Committee Charge & Composition
    - Request for the Town to buy back lot #298 in Shannon Cemetery $400 (Goss)
    - 250th Anniversary Celebration: Kathy Garry
    - HealthTrust Medicare Advantage with Prescription Drug Plan Package (MAPD) for CY2027

- Old Business

- Other Business
    - Town Administrator Update

- Citizen Input

- Non-Public Session
    - RSA 91-A: 3, II (a) & (c)

- Adjourn

Any person with a disabling condition who would like to attend this public meeting and needs to be provided reasonable accommodations to participate please contact the Moultonborough Town Hall at 603-476-2347 so accommodations can be made. Interested parties may view this meeting by going to Town Hall Streams.

MOULTONBOROUGH BOARD OF SELECTMEN

6 Holland Street | Moultonborough, NH 03254

September 1, 2026, ~ 5:00 PM

Meeting Minutes

Present: Vice Chairman Charles M. McGee; Selectman Karel A. Crawford; Selectman Christopher P. Shipp, Town Administrator, Angela Bovill, Executive Assistant, Alison Kepple.

Call To Order: The meeting was called to order by Vice Chairman McGee at 5:00 PM.

Pledge of Allegiance: The Board recited the Pledge of Allegiance. Vice Chairman McGee stated that Chairman Kevin D. Quinlan and Selectman James F. Gray are absent with prior notification.

Review/Approval of Meeting Minutes:
MOTION: Selectman Shipp made the motion to approve the minutes of the 08.18.26 regular and non-public meetings, the 08.20.26 public hearing and non-public meeting, the 08.25.26 joint work session, and the 08.27.26 regular and non-public meetings. Seconded by Selectman Crawford. Vote: 3 – 0. Motion passed.

Consent Agenda:
MOTION: Selectman Shipp made the motion to approve the consent agenda items as presented. Seconded by Selectman Crawford. Vote: 3 – 0. Motion passed.

New Business:

- **Department Managers' Update: Library**
  Library Director Brittany Durgin presented the library department update and reviewed the scope of library operations, reporting that the facility is open six days per week for 48 hours, with approximately 39,000 visits annually, more than 1,800 public computer users, more than 20,000 public Wi-Fi connections, more than 67,000 circulated items, more than 600 room bookings, and more than 10,000 annual program attendees. She described the library as a community gathering place and outlined ongoing programming and partnerships, including wellness and educational offerings with Granite VNA and 4-H, collaborative work with the Historical Society, the Women's Club, Castle in the Clouds, and the Friends of the Library, and outreach story times conducted off site. Ms. Durgin reported on accessibility improvements funded in part through $20,000 and $10,000 grants, including assistive listening equipment, bathroom renovations, improved step visibility, radon mitigation, lighting updates, and generator planning. She also recognized Sharon Gulla as this year's New Hampshire Children's Librarian of the Year, noted the retirement of Susan Stokes after 32 years of service, welcomed Julia Chesley and Elizabeth Ireland to the staff, and thanked the Town facilities & grounds crew for all their support and help. Board members commended Ms. Durgin, Sharon Gulla, and the library staff for the department's service to the community.

- **Request for the Town to buy back lot #253 from (Muise) in Shannon Cemetery $400**
  MOTION: Selectman Crawford made the motion to buy back lot #253 from (Muise) in Shannon Cemetery for $400. Seconded by Selectman Shipp. Vote: 3 – 0. Motion passed.

- **Inspector of Election/Ballot Clerks**
  Town Clerk Julia Marchand explained that the Democratic Party and Republican Party have first choice in naming ballot clerks for two-year terms, and that Moultonborough is entitled to four ballot clerks from each party. She reported that the Democratic Party had submitted four names, and the Republican Party had submitted two, leaving two Republican ballot clerk positions to be filled by the Select Board to maintain balance under RSA 658:2.
  MOTION: Selectman Crawford made the motion to appoint Nila Proco and Stacy Street as Republican ballot clerks for two-year terms. Seconded by Selectman Shipp. Vote: 3 – 0. Motion passed.

- **Purchase of one (1) Dodge Durango PPV AWD and one (1) 2027 Dodge Ram 1500 Tradesman Crew Cab**
  The Board reviewed the Police Department request to replace one 2016 Ford Police Interceptor Utility and one 2017 Ford F-150 that had been approved for replacement under Article 14 of the 2026 warrant.
  MOTION: Selectman Shipp made the motion to the Chief to expend up to $180,000.00 to purchase and equip one (1) 2027 Dodge Durango PPV AWD for $45,774.00, one (1) 2027 Dodge Ram 1500 Tradesman Crew Cab 4x4 for $54,149.00 for a total of $99,923.00 from Central Chrysler Jeep Dodge, Raynham, MA, to replace the 2016 Ford Police Interceptor Utilities (Car 162) and 2017 Ford F150 Pick-up (Car 171), approved in Article 14 of the FY'27 Warrant, and to waive the competitive bid process as Central Chrysler Jeep Dodge is a State of New Hampshire statewide contract holder. Seconded by Selectman Crawford. Vote: 3 – 0. Motion passed.

- **Tennis/Basketball Court Repairs at Kraine Meadow Park – Dan Sturgeon**
  Town Administrator Angela Bovill summarized the proposed tennis and basketball court repairs at Kraine Meadow Park. She stated that the project had been reviewed through the CIPC process and that staff had contacted multiple vendors, but travel limitations and lack of response reduced the number of available bidders. Advantage Tennis Incorporated, which has previously worked with the Town, submitted a quote of $29,600, which included four tennis nets and reflected a $2,100 savings for completing the work together. The project is funded within a $30,000 amount approved in the 2026 warrant article.
  MOTION: Selectman Shipp made that motion to waive the Policy #23 Bidding Requirements and contract with the vendor Advantage Tennis Inc. to complete the work outlined on the quotes provided in the amount of $29,600, and to authorize the Town Administrator to sign all related documents. Seconded by Selectman Crawford. Vote: 3 – 0. Motion passed.

Old Business: None

Other Business:

- **Town Administrator Update**
  Town Administrator Bovill reiterated for the record that the Board of Selectmen had approved Mark Cavic as the new Chief of Police for the Moultonborough Police Department at the August 27 meeting. She also reported that the Town is obtaining quotes for a new television in the Ernest Davis Meeting Room to improve presentations during meetings. In addition, she announced that the Board of Selectmen and the School Board

are soliciting applications for the Advisory Budget Committee, with applications due September 16. She also mentioned that Cold-In-Place pavement recycling was scheduled for Kerrie Court and Reading Lane from Route 25 to 157 Reading Lane during the week of September 8; roads would remain open, but delays were expected, and residents were directed to contact the DPW with questions. She mentioned the State Primary Election is Tuesday, September 8, from 7:00 a.m. to 7:00 p.m. at Moultonborough Academy. She also reminded everyone that all Town Offices, including the Transfer Station, will be closed on Monday, September 7, for Labor Day, except the Town Clerk's Office which will be open from 3:00 p.m. to 5:00 p.m. for **absentee ballots only**. The next regular Board of Selectmen meeting is scheduled for September 15 at 5:00 p.m.

Citizen Input:
Kevin Poitras, 45 Stanyan Road requested further review of the annual assessment methodology and related data used by the assessor and Whitney Group.

Joe Cormier, 817 Moultonboro Neck Road spoke in favor of the annual assessment approach and noted the effect of market value and current use on taxation.

William Briard, 184 Moultonboro Neck Road raised continuing traffic-speed concerns on Moultonborough Neck Road; Police Chief reported ongoing enforcement and plans to deploy an additional speed sign there.

Non-Public Session RSA 91-A: 3, II (c)
MOTION: Selectman Crawford made the motion to enter in non-public at 5:50 PM coming out only to adjourn. Seconded by Selectman Shipp. A roll call vote was taken: Vice Chairman McGee – Aye; Selectman Crawford – Aye; Selectman Shipp – Aye. Vote: 3 – 0. Motion passed.

Adjourn - meeting was adjourned at 6:02 PM.
MOTION: Selectman Crawford made the motion to adjourn the meeting at 6:02 PM. Seconded by Selectman Shipp. A roll call vote was taken: Selectman Crawford – Aye; Selectman Shipp – Aye; Vice Chairman McGee – Aye. Vote: 3 – 0. Motion passed.

Written on behalf of the Selectmen by Alison Kepple, Executive Assistant

______________________________ ____________________
Approved Date
Kevin D. Quinlan, Chairman

Town Administrator
P.O. Box 139
Moultonborough, NH 03254
Office: 603-476-2347
Fax: 603-476-5835
E-mail: abovill@moultonboroughnh.gov

Date: September 15, 2026

To: Board of Selectmen

RE: TF102 – Cemetery Common Trust – Approval of Motion

Background: The Trustees of the Trust Funds have been working to resolve and properly account for the remaining funds held in **TF102 – Cemetery Common Trust**. The fund consists of older cemetery-related funds for which there is limited historical documentation.

The Trustees have reviewed the history of the fund and consulted with the Charitable Trusts Unit regarding the appropriate treatment of the funds. Based on that review, the Trustees recommend that the funds remain in TF102 and be administered consistent with their intended perpetual care purpose.

On behalf of the Trustees of the Trust Funds, Fred Van Magness, Trustee of Trust Funds, has prepared a draft motion for consideration by the Board of Selectmen. The Trustees believe Board action will allow the Town to properly address the outstanding matter associated with this fund.

Town Counsel has reviewed the proposed approach and indicated that he agrees with the proposed motion and agrees that **cy pres** is unnecessary.

Discussion: Town Counsel has reviewed the proposed approach and agrees with the proposed motion.

Recommendation: *Motion to approve the proposed motion regarding TF102 – Cemetery Common Trust dated September 8, 2026, as presented and attached to this memo for the record.*

Amendment Articles - Board of Selectmen

TF102 - Cemetery Common Trust

I move that the Moultonborough Board of Selectmen agree and affirm that the Board of Selectmen have received numerous funds, accounted for by the Trustees of Trust Funds in specific individual accounts by named donor, totaling $10,197.37 in original donated principal funds with the earliest deposit in 1893. These funds are held in the Cemetery Common Trust TF102. Said collective funds to date, as far as some documentation that has been found, represent funds set aside for perpetual care of specific burial lots in both privately-owned and town-owned burial grounds. Said funds are to be held by the Trustees of Trust Funds in fund TF102 in accordance with RSA 289:9 and RSA 31:27. Income only from said fund shall be accounted for and segregated by each named donor account and paid over annually to the Board of Selectmen, acting as Cemetery Trustees or their designee, upon evidence that annual income allocated by the Trustees to each specific named donor account is equal to or less than the annual cost incurred to provide perpetual care for each specific lot. Annual allocated income greater than the cost incurred to provide perpetual care for each specific lot shall be retained as unexpended. In no case shall the original donated principal funds be distributed. Agents to Expend are Moultonborough's Board of Selectmen. In accordance with RSA 31:19 under Article 21 authorization at the May 14, 2022 Town Meeting, the Board of Selectmen, by this motion, formally accepts the collective funds, retroactive to the original 1893 deposit, into this fund and under the provisions herein noted.

Date: September 8, 2026

Office of Selectmen
Town of Moultonborough
6 Holland Street - PO Box 139
Moultonborough, NH 03254
(603) 476-2347 * Fax (603) 476-5835

Board of Selectmen Agenda Report

Date: September 3, 2026

To: Board of Selectmen

From: Thomas Hughes, Town Assessor

Subject: Land Use Change Tax – 1.52 -acre portion of Map 046, Lot 016 – 132 Ossipee Mountain Rd

Recommended motion: Motion to approve a Land Use Change Tax of $1,370 for the 1.52-acre portion of Map 046, Lot 016, located at 132 Ossipee Mountain Road, which was disqualified from Current Use on December 18, 2024.

Background: On December 18, 2024, Map 046, Lot 016-001 was sold by the Murray E. Nickerson Jr. Trust & Jeanette Scalera to Charles B. Bollinger. Prior to the sale, the 1.52-acre portion of Map 046, Lot 016 qualified for Current Use assessment because it was contiguous with the abutting 19.65-acre parcel, Map 046, Lot 016-001, which was under the same ownership and contained 19.29 acres classified as Current Use. Upon the transfer of ownership, the 1.52-acre portion of Map 046, Lot 016 no longer met the 10-acre minimum acreage requirement and was therefore disqualified from Current Use.

The transfer occurred on December 18, 2024; however, no formal Notice of Change in Current Use Assessment (Form CU-18) was filed with the Town. As a result, the Assessing Office did not become aware of the disqualifying event until April 1, 2025, during an in-depth review of land in Current Use, which included review of the transfer of the newly created lot.

Pursuant to NH RSA 79-A:7, Land Use Change Tax, when Current Use land undergoes a change in use that causes it to no longer qualify for Current Use assessment, it is subject to a Land Use Change Tax at a rate of 10% of its market value as of the actual date of the change in use. This is a tax on the change in use of the land and not a tax on the land itself.

The attached memorandum, titled "Market Value Analysis for a 1.52-acre Portion of Map 046, Lot 016 – 132 Ossipee Mtn. Rd" and dated September 3, 2026, is a Restricted Appraisal Report in which I estimate the market value of the 1.52-acre portion of Map 046, Lot 016, as of December 18, 2024, to be $13,700. Based on the $13,700 market value, a 10% Land Use Change Tax of $1,370 should be billed.

Issue: The 1.52-acre portion was disqualified from Current Use assessment and is therefore subject to a Land Use Change Tax.

Fiscal Impact: $1,370 (revenue)

MEMORANDUM

September 3, 2026

TO: Board of Selectmen
Town of Moultonborough

FROM: Thomas P. Hughes, CNHA, NHCG
Moultonborough Town Assessor

RE: Market Value Analysis for a 1.52-acre Portion of Map 046, Lot 016 – 132 Ossipee Mtn. Rd

---

This memo constitutes a Restricted Appraisal Report conveying the conclusions from an analysis of the market value of the fee simple interest of the above-referenced 1.52-acre portion ("Subject") as of December 18, 2024. As a Restricted Appraisal Report, this report does not and is not required to contain the full supporting rationale for all opinions and conclusions. Market value is as defined in NH RSA Chapter 75:1 – Appraisal of Taxable Property. The use of this report is restricted to the client and intended user, the Moultonborough Board of Selectmen. The intended use of this report is to assist the intended user in determining the market value of the Subject property for use in assessing a Land Use Change Tax ("LUCT").

The valuation is subject to the hypothetical condition that the Subject is considered separately from the remainder of the parent parcel for purposes of analyzing its highest and best use. The use of the hypothetical condition might have affected the results of this appraisal assignment. This report complies with Standards Rule 2-2(b) of the Uniform Standards of Professional Appraisal Practice ("USPAP"), which outlines the minimum content for Restricted Appraisal Reports.

The scope of this analysis includes: a street-side visual inspection of the site; a review of the subdivision plan; a review of pertinent assessing and zoning data; consideration of the physical and functional relationship of the Subject to the remainder of the parcel; a determination of the most probable highest and best use; and a review and analysis of the Town's mass appraisal land valuation data. The Subject was partially obscured by improvements located between the roadway and the Subject area; however, the inspection was considered sufficient in light of the Subject's known access limitations, configuration, and relationship to the parent parcel. The work performed for this analysis was not exhaustive in nature but was deemed sufficient to provide a reasonably reliable opinion of value for the Subject.

The Subject is a 1.52-acre portion of the property located at 132 Ossipee Mountain Road. A subdivision plan recorded November 14, 2024 established the newly created lot and residual parcel. The Subject consists of land that remained in Current Use following the subdivision and was disqualified from Current Use on December 18, 2024, when the conveyance of the newly created lot reduced the remaining Current Use acreage below the 10-acre minimum.

The Subject is located to the rear of the improved, road-fronting portion of the parent parcel and has no independent road frontage or access. The subdivision plan also depicts a test pit and future leach-field area within the Subject. These characteristics indicate that the Subject's utility is primarily in support of the adjoining improved parcel.

Although considered separately under the hypothetical condition for purposes of highest and best use analysis, the Subject does not have the same independent utility as a residential building site. Its highest and best use is concluded to be assemblage with, and support of, the remainder of the parent parcel.

Accordingly, the Subject's market value is based on its contributory value to the parent parcel. This contributory value was estimated using the extraction methodology utilized in the Town's April 1, 2025 Mass Appraisal Report and the applicable Zone 01 excess-acreage analysis.

The Subject is located within Land Pricing Zone 01 (RES/AGRI). The April 1, 2025 Mass Appraisal Report establishes an **excess-acreage market value of $9,000 per acre** for this land pricing zone. Based on the Subject's concluded highest and best use as assemblage/support land, this value was considered an appropriate basis for estimating its contributory market value. Given the relatively short period between the valuation dates and the historical stability of excess/backland values, no time adjustment was considered necessary.

Applying the indicated excess-acreage market value to the Subject site:

1.52 acres × $9,000 per acre = $13,680

Therefore, I estimate the market value of the 1.52-acre Subject portion, as of December 18, 2024, to be **$13,700**.

Respectfully submitted,

Thomas P. Hughes
Town Assessor, CNHA, NHCG #875

* Supporting data and documentation are retained in the appraiser's files.

STANDARDS RULE 2-3, CERTIFICATION

I certify that to the best of my knowledge and belief:

- The statements of fact contained in this Report are true and correct.
- The reported analyses, opinions, and conclusions are limited only by the reported assumptions and limiting conditions and are my personal, impartial, and unbiased professional analyses, opinions, and conclusions.
- I have no present or prospective interest in the property that is the subject of this Report and no personal interest with respect to the parties involved.
- I have performed no services, as an appraiser or in any other capacity, regarding the property that is the subject of this Report within the three-year period immediately preceding the agreement to perform this assignment.
- I have no bias with respect to the property that is the subject of this Report or to the parties involved with this assignment.
- My engagement in this assignment was not contingent upon developing or reporting predetermined results.
- My compensation for completing this assignment is not contingent upon the development or reporting of a predetermined value or direction in value that favors the cause of the client, the amount of the value opinion, the attainment of a stipulated result, or the occurrence of a subsequent event directly related to the intended use of this appraisal.
- My analyses, opinions, and conclusions were developed, and this Report has been prepared, in conformity with the Uniform Standards of Professional Appraisal Practice.
- I have made a personal inspection of the property that is the subject of this Report.
- No one provided significant real property appraisal assistance to me.
- The reported analyses, opinions and conclusions were developed, and this report has been prepared, in conformity with the requirements of the Code of Professional Ethics and Standards of Professional Practice of the Appraisal Institute.
- The use of this Report is subject to the requirements of the Appraisal Institute relating to review by its duly authorized representatives.
- As of the date of this report, I have completed the Standards and Ethics Education Requirements for Candidates of the Appraisal Institute.

Thomas P. Hughes
Town Assessor, CNHA, NHCG #875

September 3, 2026

Town Administrator
P.O. Box 139
Moultonborough, NH 03254
Office: 603-476-2347
Fax: 603-476-5835
E-mail: abovill@moultonboroughnh.gov

Board of Selectmen Agenda Report

Date: September 15, 2026

To: Board of Selectmen

RE: Approval of the Revised Advisory Budget Committee Charge & Composition

Background: Attached is the "red-lined" Advisory Budget Committee Charge & Composition with edits that were discussed during the Joint Board of Selectmen and School Board Meeting on August 25, 2026. During the School Board Meeting on September 9, 2026, the board members approved the edits with a 5 – 0 Vote. We are seeking the Board of Selectmen's approval of these edits as well.

Fiscal Impact: N/A

Recommendation: *"To approve the edits to the Advisory Budget Committee Charge & Composition as presented effective September 15, 2026."*

Moultonborough Advisory Budget Committee

Charge & Composition

Authority & Purpose:

The Moultonborough Advisory Budget Committee operates under the authority of and appointment by the Select Board and School Board, as per recommendation of the Budget Committee Study Group Report issued on September 27, 2007. The Advisory Budget Committee is designed to provide the community with an additional review of the Town and School District budgets. The Advisory Budget Committee will follow all requirements in RSA 91:A (Right-to-Know).

Membership:

- Membership will consist of five (5) individuals: One School Board member, one Select Board member and three (3) members appointed at-large. Town Finance Director, ex-officio and School Business Administrator, ex-Officio. There shall be one (1) alternate member from the community at large. The alternate member shall be seated to participate in any matter where a permanent member has excused himself over a matter in which he has a conflict or in the case of an absence. The minutes shall reflect any alternate member seated to act in the stead of a permanent member and the reason therefore. A seated alternate member shall have all the rights and voting privileges of a permanent member.

- Before any vacancy is filled, all applicants, including the prior incumbent as well as current alternate, shall be interviewed by two members of the Board of Selectmen and two members of the School Board before a vote is taken. Each applicant will be encouraged to provide an overview of their qualifications, past experience, and how they might contribute with their knowledge and experience. Upon completion of the interviews, the Board of Selectmen shall discuss the applicant's qualifications, recommendations of the relative board or Committee chair, and hear reports from the interviewers in public session and then vote.

- All at-large members and alternate members will be appointed by a combined majority vote of the Select Board and School Board members in joint session.

- The terms of the at-large members shall be three years, ending on ~~March 31st~~ June 30th of the year and staggered so as to each expire in a separate year. The term of the alternate member shall also be three years and expire on ~~March 31st~~ June 30th. The terms of the ex-officio members shall expire annually upon the date of the Town Election.

- No Selectman, member of the School Board, or employee thereof shall serve as a member-at-large. Every member at-large shall be domiciled in the Town and shall cease to hold office immediately upon ceasing to be so domiciled.

- One of the members-at-large shall be elected by the Advisory Budget Committee as chair. The Committee may elect other officers as it sees fit.

Formatted: Superscript

- A committee member may be removed for failure to attend three consecutive meetings, misconduct, or inability to perform assigned duties. Removal shall require a majority vote of the appointing body after written notice and an opportunity for the member to respond.

Orientation:

- Upon appointment, the Committee will meet respectively with the Town Administrator, superintendent of schools to:

  a) Develop an understanding of the processes, procedures and timelines used by the Town, School District and Library to develop their annual budgets.

  b) Review the current year budgets to gain an understanding of the budget expenditures and revenues, as well as budget subdivisions and line items.

- ~~The Committee will meet no less than quarterly with the Town Administrator, superintendent of schools to review monthly/quarterly financial reports.~~

Duties of the Committee:

- The at-large Committee members will be invited to attend and observe all public School Board, Select Board and Library Trustee budget development Committee meetings, work sessions, and similar such meetings. This allows Committee members to develop an understanding of budget recommendations/decisions being made by each body.

- Review all budget proposals made by the Town Administrator, Select Board and/or Select Board Committees, and make recommendations directly to the full Select Board.

- Review all budget proposals made by the superintendent of schools, School Board and/or School Board Committees, and make recommendations directly to the full School Board.

- ~~As per RSA 273-A, the Governing Bodies (i.e. School Board and Select Board) negotiate the terms of Collective Bargaining Agreements (CBAs) for their respective entities. CBAs will be provided to the Advisory Budget Committee no later than ten (10) days after finalization by the Collective Bargaining parties for review and comment. The ABC will complete its review and related comments on all Collective Bargaining Agreements (CBAs) within 30 days of receipt of the respective agreements.~~

- Four weeks in advance of their respective Budget Hearings, the Select Board and School Board will finalize the budget to be presented at their respective budget hearings.

- Two weeks prior to the Town and School District Budget Hearings, the Committee will make recommendations regarding said budgets in writing to the Select Board and School Board.

Said recommendations shall include a rationale for any recommendations that differ from the proposed budgets to be presented during the budget hearings.

- After the School Board and Select Board approve a budget to be voted on during the annual meetings, the Advisory Budget Committee will review said budgets and make recommendations to the public to be presented during the School District and Town Budget Annual Meetings.

- The Committee will make a recommendation regarding each monetary warrant article appearing on the Town and School District warrants. Post to Town and School District websites.

- The Committee may also make recommendations regarding financial procedures, budgeting processes, proposed studies, operation and maintenance contracts, service contracts, shared services, and other Town, School District and Public Library fiscal matters.

Reporting to the School District/Town:

- The Committee shall have the right to produce their own report for Town and/or School District Meeting. Post to Town and School District websites.

- The positions of the Select Board or School Board, and the Advisory Budget Committee, will both appear following each appropriation warrant article on both the Town and School District warrants.

- The Select Board and the School Board will present the proposed budget during their respective Annual Meetings.

Evaluation:

- Within 45 days after Town Meetings, the Advisory Budget Committee will review the past year's budget cycle process and make any recommendations they may have regarding the process and suggested revisions to the Advisory Budget Committee Charge and Composition, and participate in any work group convened by the Select Board and School Board to modify, extend or reformat this Charge and Composition.

Now, therefore, do we affix our hands upon this revised and restated statement of Charge & Composition upon a majority vote of our respective boards this 9th day of September, 2014.

Jonathan W. Tolman, Chairperson Moultonborough Select Board	Kathleen F. Garry, Chairperson Moultonborough SAU School Board

---

This Charge & Composition received review by the Moultonborough Select Board and the School Board and was amended on _20_ th day of June 2019.

Advisory Budget Committee
Charge & Composition

Joel R. Mudgett, Chairperson
Moultonborough Select Board

Jonathan W. Tolman, Chairperson
Moultonborough SAU School Board

This Charge & Composition received review by the Moultonborough Select Board and the School Board and was amended on 25th day of August 2026.

Formatted: No underline

Formatted: Superscript

Kevin D. Quinlan, Chairperson
Moultonborough Select Board

Patrick Hart, Chairperson
Moultonborough SAU School Board

Town Administrator

P.O. Box 139

Moultonborough, NH 03254

Office: 603-476-2347

Fax: 603-476-5835

E-mail: abovill@moultonboroughnh.gov

Board of Selectmen Agenda Report

Date: September 15, 2026

To: Board of Selectmen

RE: Request for the Town to buy back a cemetery lot in Shannon Cemetery

Background: James and Nancy Goss are requesting that the Board of Selectmen buy back Lot #298 in Shannon Cemetery that they purchased in November of 2021 for $400.

Fiscal Impact: $400

Recommendation: *"To approve the request from James and Nancy Goss for the Town of Moultonborough to buy back Lot #298 in Shannon Cemetery for $400 and to instruct the Administration Office to prepare the necessary Deed to be submitted to the Registry of Deeds for recording."*

Town Administrator
P.O. Box 139
Moultonborough, NH 03254
Office: 603-476-2347
Fax: 603-476-5835
E-mail: abovill@moultonboroughnh.gov

Date: September 15, 2026

RE: HealthTrust Medicare Advantage with Prescription Drug Plan Package (MAPD) for CY2027

Background: Annual renewal for Retiree Insurance (over 65 years of age)

Discussion: HealthTrust has set the Health Trust Medicare Advantage with Prescription Drug (MAPD) plan rates for CY2027 renewal period (January 1 – December 31, 2027) All retirees enrolled pay the cost directly to the HealthTrust. The HealthTrust MAPD plan in only available to retirees of active HealthTrust member groups.

Fiscal Impact: None - this is funded 100% by the retiree and paid directly to the HealthTrust.

Recommendation: *Motion to approve the HealthTrust Medicare Advantage with Prescription Drug Plan Transmittal Package for CY2027 as presented, and to authorize the Town Administrator to sign.*

HealthTrust

Town of Moultonborough

HealthTrust Medicare Advantage with Prescription Drug Plan Package

For

CY2027

(January 1, 2027 – December 31, 2027)

Enclosures

1) HealthTrust Medicare Advantage with Prescription Drug (MAPD) Plan Rate Letter
2) Member Group Medicare Advantage Confirmation Transmittal
3) Who Your Retirees Can Call with Questions about the MAPD plan

August 27, 2026

Ms. Angela Bovill
Town Administrator
Town of Moultonborough
PO Box 139
Moultonborough, NH 03254

Dear Ms. Bovill:

HealthTrust has set the HealthTrust Medicare Advantage with Prescription Drug (MAPD) plan rate for the CY2027 renewal period (January 1 – December 31, 2027). This rate package includes your rate for the renewal period as well as important information related to the HealthTrust MAPD plan.

1. **HealthTrust MAPD Plan Rate**

The HealthTrust MAPD plan rate for the CY2027 Plan Year is $502.00 per member per month. This includes a $25.00 increase in the Anthem fully insured rate and the $2.18 increase in the HealthTrust administrative fee.

As medical claim trends continue to outpace the increase in the Centers for Medicare and Medicaid Services (CMS) reimbursement rates, a premium increase of $25 is required to cover the disparity between the two. HealthTrust remains committed to navigating the Retiree marketplace in order to deliver the high-quality products that our Retirees count on at the lowest rate possible.

2. **Member Group Medicare Advantage Confirmation Transmittal - *Please sign and return by October 2, 2026***

By signing the transmittal, Member Group acknowledges and agrees that the HealthTrust MAPD plan is an employer-sponsored Medicare Advantage plan with a nationwide provider network. The HealthTrust MAPD plan is a fully insured plan issued by Anthem and subject to Anthem's rules. As such, Retiree claims are not part of the Group's rating nor reported in the Group's claims experience. All HealthTrust MAPD plan Enrollees are in one pool, with a January plan year only. Anthem will process preauthorizations and claims according to its rules and guidelines, while following HealthTrust's custom MAPD plan benefit structure. As with all Medicare Advantage plans, the HealthTrust MAPD plan is subject to CMS regulations.

3. **HealthTrust MAPD Plan Benefits Summary and Enrollment Information**

As a fully insured product, Anthem will provide the official plan documents, including benefits summaries and the certificate (called the "Evidence of Coverage" by Anthem), and these documents will be housed on the Anthem website.

HealthTrust MAPD Open Enrollment Period will be October 15, 2026 to December 7, 2026 for all Groups. Please note Retirees who are enrolled in the Medicomp without Prescription Drug (MCNRX) plan will be given the option to enroll in MAPD.

4. Retiree Communications

All Retirees enrolled in the HealthTrust MAPD plan will receive an Annual Notice of Change in early September from Anthem detailing plan updates and other important information. HealthTrust will also communicate the upcoming rate increase to enrolled Retirees next week.

Additionally, HealthTrust sent a letter earlier this month, inviting enrolled Retirees to join us at one of our MAPD sessions to learn about the 2027 monthly rate increase and any plan changes. Anthem, along with HealthTrust, is hosting in-person sessions for Retirees on Wednesday, September 30, 2026 at the Grappone Center in Concord, NH, to review the MAPD plan details and rate. A virtual session will be held on Tuesday, October 6, 2026.

Thank you for your continued participation with HealthTrust. If you have any questions or concerns, please do not hesitate to contact your Benefits Advisor, Teresa Williams, at **800.527.5001**.

Sincerely,

Scott DeRoche

Scott DeRoche
Executive Director

Enclosures

Who Your Retirees Can Call with Questions about the MAPD Plan

HealthTrust is always happy to help and support your Retirees. We want them to get the correct answers to their questions as quickly as possible.

For Retirees enrolled in the HealthTrust Medicare Advantage with Prescription Drug (MAPD) plan, many of their questions need to be answered by the Anthem Member Services team. Here's your guide of who to call.

Please note: If you are calling on a Retiree's behalf, HealthTrust is unable to share protected health information (PHI). It is best the Retiree call directly with their questions.

Anthem Member Services

833.476.1462

Monday - Friday | 8 am - 9 pm

- Medical benefits and coverage
- Prescription coverage
- Late penalty enrollment questions
- Provider network questions
- Address changes

CarelonRX Pharmacy Member Services

833.360.3662

Monday - Friday | 7 am - 7 pm

- Order status
- Refilling prescriptions
- Renewing prescriptions
- Presciption payment
- Claims

HealthTrust Enrollee Services

800.527.5001

Monday - Friday | 8:30 am - 4:30 pm

- Enrollment
- Dental coverage
- Payments and billing (including New Hampshire Retirement System annuity deductions)
- Employee Assistance Program
- Life changes, such as address, death or divorce