

Colebrook School Board Meeting Agenda

Date	09/01/2026		
Time	6:00 pm School Board Meeting		
Location	CAES Library		
Chairperson	Tim Stevens		
School Board Members		Principal	SAU Members
Tim Stevens	Cayenne Amey	Kim Wheelock	Dana Hilliard
Robert Murphy	Julie Brunault	CTE Director	Chris Paquette
Rhonda Lyons	Rick Bagley	Elizabeth Griffin	Bridget Cross
Mary Jolles			
Item	Subject		
1.	Roll Call and Pledge of Allegiance:		
2.	Agenda Adjustments:		
3.	Hearing of the Public:		
4.	Reading of the Minutes: Colebrook School Board Meeting Minutes of August 18, 2026		
5.	Unfinished Business:		
6.	Special Reports:		
7.	Kim Wheelock – Principal Report		
8.	Elizabeth Griffin – CTE Director Report CTE Report		
9.	Dana Hilliard – Superintendent - Superintendent Report - Colebrook Strategic Plan		
10.	Bridget Cross – Business Manager Report: - Approve Plow/Snow Removal Bid - Approve Fuel Bid - Approve Boiler Cleaning Bid - Approve EPA Testing Bid - Approve Actuation Cylinder Repair Quote		
11.	New Business:		
12.	Information:		
13.	Other Business:		
14.	Hearing of the Public: Motion to open and end hearing of the public (15 minutes)		
15.	Non-Public Session: RSA 91-A:3, II (c)		
16.	Meetings: - Sau Joint School Board Meeting Thursday, September 10, 2026 @ 6:00 pm Stewartstown Community School - Colebrook School Board Meeting Tuesday, September 15, 2026 @ 6:00 pm CAES Library		

17.	Adjournment
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Colebrook School Board Meeting Minutes

Date	08/18/2026
Time	6:00 pm –School Board Meeting
Location	Colebrook Academy & Elementary School library
Chairperson	Tim Stevens

Attendance

Attendance Legend: **P** - Present **E** - Excused **A**- Absent **R** - Remotely

School Board Members				Principal		SAU Members	
P	Tim Stevens	P	Cayenne Amey	P	Kim Wheelock	P	Dana Hilliard
P	Robert Murphy	P	Julie Brunault		CTE Director	E	Bridget Cross
P	Rhonda Lyons	P	Rick Bagley	E	Elizabeth Griffin	P	Chris Paquette
P	Mary Jolles						
Public in Attendance: Jamie Belanger, Steve & Colleen Clogston, Christine Sullivan							

Minutes

Item	Subject	Action
1.	Roll Call: The meeting was called to order by Chairman Tim Stevens at 6:00 pm and opened with the Pledge of Allegiance	
2.	Agenda Adjustments: Encore Fire Protection Quote	
3.	Hearing of the Public: Chairman Stevens opened hearing of the public at 6:01 pm Jamie Belanger from Wicked Clean Windows spoke about the quote he submitted for pressure washing and cleaning the windows at CAES and the SAU 7 building. Dana explained that there has been a motion and a vote so in order for the conversation to be reopened there will need to be a motion of reconsideration, and it has to pass. Then the whole procedure would open up again. But it is ok for you to present and be aware that a motion has already been approved but there is a possibility of reopening. Jamie stated his bid was submitted for a school wash, in sections, and a window wash. The retaining wall and the walkways were not a part of that bid. The bid was due on the 15 th . Bridget emailed him on the 15 th and asked to have him bid on the walkways and the retaining walls as well since the other bidder sent a quote for that as well and she wanted the bids to be equal. He was not able to provide that as he was at work at that time. He offered to now show the board why he does not think it is a good idea to wash the retaining wall. Dana stated if the motion is reopened then it would be ok to explain his thoughts on the retaining wall. Jamie also stated that the board questions that he was sent via email he did send his answers. He	

	wanted to follow up and let the board know he spoke to David Cameron Jr. and his recommendation regarding the seal coating on the parking lot and then washing the retaining wall which could cause discoloration to the portions that the chemical gets on. Julie asked about the chemicals used to clean with and if they are safe for the children who will be playing on the playgrounds within two to three weeks after school starts? Jamie stated that he cannot talk to the facts on it, but he can give his opinion which is that it is a harsh solution which they need to wear gloves and a respirator when they spray it. People who have respiratory issues or physical issues can get a rash, but it depends on how sensitive a person is and what allergies they may have. Chairman Stevens asked if there were any other members of the public that wanted to speak. Steve and Colleen Clogston spoke about petitioning the board two weeks ago about their son playing athletics for Colebrook Academy this year. This has been put on the agenda for this evening's meeting for discussion. <u>C. Amey/M Jolles:</u> Motion to end 15-minute public session at 6:08 pm.	VOTE: Motion Carries
4.	Reading of the Minutes: J. Brunault/C. Amey: Motion to approve the minutes of August 4, 2026.	VOTE: Motion Carries
5.	Unfinished Business: Vermont Homeschool Student Request to Play Sports – Dana stated that in the board packet there is the initial letter, then a second letter which answered some of the questions submitted by the parents. The student under New Hampshire State law is not eligible to play sports unless the student were to enroll 50% of the time at Colebrook School as a student and then they would meet the NHIAA requirements. Otherwise, the RSAs are not applicable. The Board Chair asked if the Clogston's had received a letter from the attorney at which they responded that they were forwarded an email that was sent to ENSU superintendent, but nothing went to them directly. They also received a copy of an email from the executive director of NHIAA which stated they had no stance on the matter which the Clogston's said confused them. Dana then stated that at the end of that paragraph in the email the NHIAA states it does not have a stance but then they say you need to follow the state law and state guidelines regarding the NHIAA. Tim responded that what he read in the letter provided by the attorney is for somebody who is a nonresident of Colebrook to play sports they must enroll in Colebrook School for 50% of their day. Dana did a reminder that homeschool students have to attend their school of record. Steve brought up that in recent years students have played for Colebrook Academy but are not Colebrook students and feels it is not fair to his child. Dana responded that he cannot speak to things that happened prior to his tenure at SAU 7 or to things that have happened that were not brought to his attention but he can attest that since they brought this question up to him, they have examined it through legal and gave it due diligence and that is what the	

state law is and NHIAA policy. Therefore, we are following that policy. Kim stated that a couple of years ago there was a policy passed that if a teacher that lives in a different town from where they teach (within SAU 7) that their kids can get approval to attend the school that they teach at. Steve stated that would directly violate NHIAA policy. It was explained that actually did not violate policy because the student would be enrolled as a full-time student. Colleen asked if there was a letter from NHIAA that clearly stated that their son cannot play? Dana explained that NHIAA said the exact same thing in both letters. There are two identical letters from the attorney. Steve thanked the board for their time. Cayenne let the Clogston's know that they would welcome their son to enroll at CAES even at a 50% basis so he would qualify for sports. Colleen is asking for the attorney letter that is stamped confidential be released too public. The board would like Dana to reach out to council and seek permission to release their letter.

- Motion to Reconsider CAES and SAU 7 Soft Wash Bid – Dana let the board know that Julie and Rhonda have asked for a motion to reconsider the actions that this board took at the last meeting. He explained in detail how the motion to reconsider works and asked if the board was clear on the parliamentary situation. They all agreed they were.

R. Lyons/J. Brunault: Motion to reconsider

Julie expressed concern about the chemicals on the playground and for the retaining wall. She also said that they just did the seal coating which was \$15,000. She suggests that this be postponed until next July. Rhonda thought that the bidding system should be changed to where the bids are sealed. The only person that should see it would be the Chairman and only at the time of the meeting.

The board is now into reconsideration – Dana stated that the questions that the board asked have been answered via email by the vendors. Cayenne asked about revisiting the window washing since the building will not be washed this year. Rick stated he is more concerned with the maintenance of the building, the cracking. These items desperately need fixed. They would like to communicate with the vendors that they are not moving forward with this project at this time. They wish to reexamine everything and then address it at a later date.

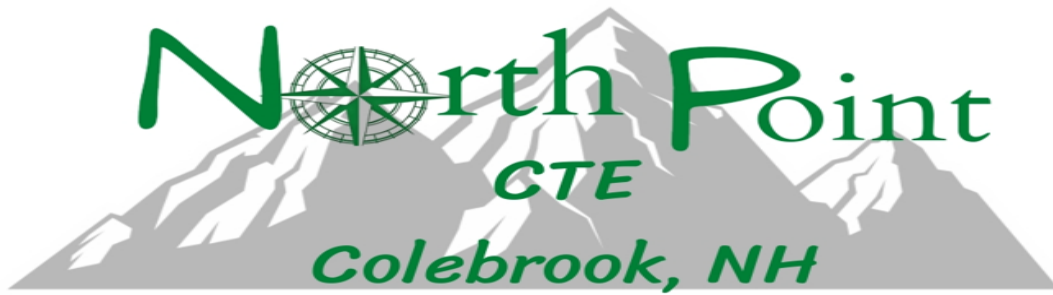
There was discussion about the bids being sealed until the board chair opens the bids at the meeting. Dana stated that there is a local policy committee that could review the policy and then come up with suggestions. He also stated that the board could schedule a bid opening prior to the meeting. Or you could have a committee who specifically deals with bids. Dana does highly recommend that this go to the local policy committee for review and a deep dive into the work. Tim reviewed the process he used at the town. The board is asking Dana to send this to the local policy committee.

Board Packet Posting – Dana reached out to council regarding what is needed to post regarding a meeting. Council from NHSBA responded that “Although the right to know law requires posting of meeting “notices” it does not require posting of the agenda, let alone agenda materials.” Dana reiterated that we

VOTE:
Motion
Carries 5
yes/2-No
(C. Amey &
T. Stevens)

	are 100% legal and we simply just have to post the agenda. And it actually only has to be a notice that the meeting is occurring.	
6.	Special Reports: None	
7.	Superintendent - Dana Hilliard Superintendent Update – In the packet is the strategic plan. Dana thanked Kim, Crystal, Jenn M and Bridget. A special thank you to Kim for updating the entire document. We have taken your goals from the goal-setting session and turned it into a strategic plan. You have some options tonight which include adopting the strategic plan or you can wait and we can include it again in the next board packet.	
8.	New Business – New Bid Procedure – Already spoke about • Encore Fire Protection Quote <u>R. Lyons/R. Murphy:</u> Motion to accept the Encore Fire Protections Bid for \$1,758.06	VOTE: Motion Carries
9.	Information: None	
10.	Other Business: None	
11.	Hearing of the Public: Chairman Stevens opened the hearing of the public at 7:04 pm Christine Sullivan asked if the packet and agenda were not going to be online anymore would they be available at the meeting. Dana stated he did not say they were not going to be online. <u>C. Amey/R. Bagley:</u> Motion to end 15-minute public session at 7:04 pm.	VOTE: Motion Carries
12.	Non-Public Session –	
13.	Meetings: Colebrook School Board Meeting Tuesday, September 1, 2026 @ 6:00 pm CAES Library	
14.	Adjournment: <u>C. Amey/M. Jolles:</u> Motion to adjourn the meeting at 7:05 pm.	VOTE: Motion Carries

Respectfully Submitted,
Billie Paquette



9/1/2026 School Board Report

From: Elizabeth Griffin, CTE Director

Subject: Updates

This is going to be a rather short report, as I am just continuing to get ready for the school year.

I am excited to announce that Sarah has signed her contract and everything is now official! I am coordinating with maintenance in Colebrook and admin at Pittsburg to move all of the health science materials up north.

Sarah is also going to attend new teacher orientation and is very eager to get in her new classroom! We are working together with our new certification vendor to also receive training on that new system.

I have also shared informational materials for the public regarding the CTE informational session on August 31 in Colebrook.

All CTE materials that were shared on Social Media are attached below:

CTE INFORMATIONAL SESSION

CONNECT • LEARN • BUILD THE FUTURE

COLEBROOK ACADEMY & ELEMENTARY SCHOOL + NORTHPOINT CTE CENTER



- MONDAY, AUGUST 31
- 3:00 PM
- CAES CAFETERIA

Come learn how we are strengthening Career & Technical Education through stronger partnerships, clearer expectations, and more opportunities for students.

01 Who Should Attend?

- Current CTE Students & Parents/Guardians
- Students Interested in CTE & Parents/Guardians
- Current CTE Business Partners
- Local Businesses Interested in Becoming Partners

02 What's New?

BUSINESS MENTORSHIP AGREEMENT

We will be implementing a new Business Mentorship Agreement for our CTE business partners.

The goal is to create:

More Communication • More Collaboration • More Learning Opportunities

Business partners will have increased opportunities to connect with students and support meaningful, real-world learning experiences.

STUDENT AGREEMENT CONTRACT

We will also be implementing a Student Agreement Contract across CTE programs to establish clear expectations and support:

Accountability • Responsibility • Professionalism

WHY IT MATTERS

Strong school-business partnerships help students connect classroom learning with real-world careers, local industry, and future opportunities.

Whether you are a student, family member, current business partner, or local business interested in getting involved, your participation matters.

See you there!

North Point CTE

Sarah Langlois

Health Sciences



Sarah was born and raised in the area and graduated from Colebrook Academy. She and her husband own a business, and their four children attend CAES.

Some students may recognize Sarah from the school health offices in SAU 7 as she helps provide coverage for the nursing staff. Sarah is a registered nurse with over 16 years of experience in healthcare. Her background includes acute care, primary care across all ages, long-term care, administration, and medical forensics, and psychiatric care.

Sarah is passionate about education and loves sharing the knowledge and experiences she has gained throughout her nursing career. As the North Point CTE Health Sciences teacher, she is excited to help students connect what they learn in the classroom to real-world healthcare and career opportunities. She really enjoys being part of our community, and is looking forward to encouraging students to explore their interests, discover their strengths, and see the many possibilities available to them in the healthcare field. The Health Sciences program is taught at the Pittsburg School campus.





Superintendents Report

Tuesday September 1st, 2026

Colebrook

Dana S. Hilliard

Launch: This morning at the Pittsburg School we welcomed back all staff from SAU 7. We are excited and ready to begin the 2026-2027 school year. Below are my remarks from this morning;

Society can often be divided by simple classifications, those that like sunrises, sunsets, or both. Within this room, we could easily divide our SAU among these choices. Those that like sunrise, sunsets, or both.

I am a fan of both. Both have distinctive symbolisms, meanings and representations. The sunrises announce to the world that life has continued. Has cherished or forgiven all that had occurred the previous day, and with the power and force of nature has allowed all who witness its light a new day.

The sunset reminds us that all things end. That the moments in time that the day has encompassed will never return and will leave whispers of the past. For some the end brings great happiness, while for others it brings sorrow. With both it reminds us that time continues, that the cycle of beginnings and endings is indefinite and will continue.

*It is through each beginning, each ending, that **“All Things Are Possible”***

As educators we guide each of our students through every moment of their public educational experiences to subscribe to this ideology. We believe with our heart, mind and soul, that despite

*the obstacles they may lay upon an individual's path, that **"All Things Are Possible"** through the learning and guidance of public education. That through our training, dedication, guidance and a team approach our students can truly achieve success in **"Whatever Path They Choose"***

The noise of the stereo from the state trying to derail our efforts to reach every student is once again blaring at the highest decibel level. The damage that the new law HB 1300 and HB 564 can encore on each of our schools and district is real. What our district will look like if voters approve both at the ballot in November and at the respective annuals is still being forecast, the sun however does not shine with either. One thing is certain; our students will become the ultimate victims if enacted.

Yet, despite these forces in motion, our doors soon will be unlocked and with each turn of the key we have a mission.

A mission to educate

A mission to bring guidance

A mission to bring hope

A mission to make individual dreams come true.

*We will not be drowned out or cut down by the noise and forces who do not understand or hold the magic that is within each of us. The magic to make a child's dreams become reality. The magic to advance society, enrich our communities and change lives. The magic to have each student truly believe in themselves and their abilities and set them down a pathway that **"All Things Are Possible"**.*

So, Pittsburg, celebrate the sunrise and embrace the impacts each of you have had on your students with each sunset.

Stewartstown, let the first light guide you on your missions before you each day, and reflect with the darkness at sunset on how you can empower your reach with the promise of another day.

Colebrook, recommit yourself with each sunrise and repeat this commitment with the setting sun.

While our school buildings may be separate, our mission is united and our success, the success of our students, is linked by our ability to overcome the superficial lines which have divided us in the past.

So, this year we open with external uncertainty. But with the internal certainty that we will succeed.

We open with the uncertainty of the path that the voters will choose for our future, but certainly that our students need us.

And we open with the certainty that we are moving forward with eyes on the future.

Over the summer with the approval of the Joint Board our district received a \$22,400 grant from the Tillotson foundation to begin the journey to study the future options of SAU 7. From now until January two educational professionals will study all aspects of our three schools and deliver a report with 4 options.

One option will be to keep things the way they are, and for us all to await what the future of SAU 7 will become. The other three options are yet to be determined and will be explored and formulated after a deep dive into our system. We are excited to see what options await our three schools and how our district could potentially restructure to ensure all three of our schools continue to ensure high-quality educational choices for all our students, while celebrating each school and town's uniqueness. Our unofficial motto "United but Independent" will continue to be a guiding factor as we begin this journey.

*The sky is beginning to look different; the air is once again becoming crisp. The menu at Dunks, Toris and other coffee stops have flipped to the fall offerings, a clear sign that our work is about to begin. None of us can predict the future, but we can control the pathway we follow. Soon our pathway will lead us to the front door of Colebrook Academy and Elementary School. To the front door of Stewartstown Community School and The Pittsburg School. We will greet the students outside with welcoming arms, turn the key and officially unlock another year of learning and opportunities. Together as a united SAU we will again share the magic that lies within each of us and demonstrate once again the art of teaching. Together we will support each other, secure the future for our students and remind them that **"All Things Are Possible"**.*

Welcome to the 2026-2027 School year.

Goal Summary/Strategic Plan: Included in your packets for review and approval this evening is the Colebrook Academy and Elementary School Strategic plan.

Traveling North: On **Thursday October 1st** the NH School Funding Fairness Project will be traveling to SAU 7 to do a public presentation on the inadequacies of state educational funding and how it has a direct impact on SAU 7 property taxes. More information to come as we finalize all the details.

<https://fairfundingnh.org/>

Informational Session: Reminder that we will hold an information session in regard to HB 1300 and HB 564 on Thursday September 10th at 6:00pm at the Stewartstown Community School. A brief Joint Board meeting will directly follow the meeting.