



Berlin Public Schools

183 Hillside Avenue, Berlin, NH 03570

Telephone: 603/752-6500; FAX: 603/752-2528

*Climbing to achieve academic excellence for college and career
readiness for all students.*

Berlin Board of Education Public Meeting Minutes

July 21, 2026 - 6:00 PM

BMHS Library - 550 Willard St.

Berlin, NH 03570

Board Members Present: Eamon Kelley, Vice Chair; Deb Foss, Secretary; Mark Evans; Amy Poirier

Board Members Absent: Matthew Buteau

Administration: Tammy Fauteux, Superintendent; Evan Arsenault, Business Administrator; Michele Lamphere, HR Advocate; Autie Hamilton, IT Director; Sandy Pouliot, BES Assistant Principal; Paula Frank, BES Assistant Principal; Erika Proulx, SPED Director; Sam Johnson, Food Services Director; Danielle Demers, CTE Director

Guests and Public: Lisa Connell, Sue Styles, Lori Blais, Kristi O'Shea, Eric Fortin

Call to order: The meeting was called to order at 6:03 pm by Eamon Kelley

Approval of Minutes: July 1, 2026 - Public Meeting Minutes and Nonpublic Meeting Minutes and May 21, 2026 Nonpublic meeting minutes:

A motion was made by Mark Evans and seconded by Amy Poirier to approve the public meeting minutes and nonpublic meeting minutes dated July 1, 2026, and the Nonpublic meeting minutes dated May 21, 2026. All in favor, motion carried.

Approval of Warrant Dated July 20 and July 21, 2026: A motion was made by Mark Evans and seconded by Deb Foss to approve the warrant dated July 20, 2026, in the amount of \$161,220.29 and the warrant dated July 21, 2026, in the amount of \$504,252.69. A motion was made by Mark Evans to approve the warrants as presented, seconded by Deb Foss. All in favor, motion carried.

Comments from the Public: None

Painting Project: Deb Foss read a letter to the board with reasoning for the paint project, stating a desire for a warmer, friendlier environment for our elementary school. Many donations of paint and supplies have been received from local businesses as well as volunteers. There was discussion of preserving the murals in the form of photographs. A motion was made by Deb Foss and seconded by Mark Evans to move forward with the paint and mural project. All in favor, motion carried.

Chromebooks in Berlin Public Schools: Autie Hamilton informed the board on the rotation specifics of Chromebooks for students. They are on a four-year rotation and are retired in the fifth year. At the end of the fourth year, the Chromebooks are sent back to the company, which picks them up, wipes them clean, and, depending on the condition will pay the district \$15.00-\$30.00 per Chromebook which goes back to the City General Fund. Autie Hamilton stated that Chromebooks are the most cost effective route and it is much safer than students using their own devices. Unfortunately, the cost has increased significantly this year.

Approval of Job Description of the Family Support and Community Resource Coordinator:

Tammy Fauteux stated that the district has not been able to fill the Social Worker position at BES. In light of that, replacing the social worker position with the Family Support and Community Resource Coordinator will help with recruitment. Situations that require a licensed social worker will be directed to Amy Michaud, BMHS Social Worker. A motion was made to approve the job description for the Family Support and Community Resource Coordinator by Mark Evans and seconded by Amy Poirier. On a roll call vote, the motion carried.

Approval of Meal Rates: A motion was made by Mark Evans to approve the following FY27 meal rates: K-5 \$3.20

K-5, Adult: \$4.00

6-12 \$3.40

6-12 Adult: \$4.50

Breakfast: \$2.20

Adult Breakfast \$3.00

Milk: \$0.50

Seconded by Amy Poirier. On a roll call vote, the motion carried.

Policies:

Review updates:

- JICJ - Unauthorized Communication Devices- A motion was made by Mark Evans to table policy JICJ, seconded by Deb Foss. All in favor, motion carried.
- JLDBB - Suicide Prevention & Response- A motion was made by Mark Evans to approve JLDBB as presented, seconded by Amy Poirier. All in favor, motion carried.
- AC-R(2) - Annual Notice of Contact Information...A motion was made by Mark Evans to approve AC-R(2) with all edits, seconded by Deb Foss. All in favor, motion carried.
- IKL - Academic Honesty and Integrity - A motion was made by Mark Evans to approve IKL as presented, seconded by Amy Poirier. All in favor, motion carried.
- JICK - Bullying Prevention- A motion was made by Mark Evans to accept JICK as presented, seconded by Deb Foss. All in favor, motion carried.
- JFABD - Admission Of Homeless Children And Unaccompanied Youth
- A motion was made by Mark Evans to amend sections C, G, H and I of policy JFABD, seconded by Amy Poirier. All in favor, motion carried.

- BDFA - Policy Committee- A motion was made by Mark Evans to postpone discussion of BDFA, seconded by Deb Foss. All in favor, motion carried.
- ECAF - Surveillance And Other Audio Or Video Recording By The District Or District Personnel - A motion was made by Mark Evans to approve a First Reading of ECAF, seconded by Amy Poirier. All in favor, motion carried.

Rescind

- EEAA - Video and Audio Surveillance on School Property - Rescind with adoption of ECAF- Rescind once policy ECAF is approved.

Superintendent's Report

North Country Tour of NH School Funding Fairness Project Update- Group will be in Berlin on September 30, 2026, in the evening and is currently in the works.

Building Updates (Summer Work): The typical summer work in the buildings is progressing nicely. The BES lighting project will begin in mid-August (delayed due to supply issues). Once school opens, the work will happen after school hours.

HB1300: We are aware of the passing of HB1300 and are working on getting more specifics on the language and definitions. We will schedule a time with City representatives soon to ensure we are all on the same page with this information and requirements.

Comments from the public: None

New Business/Member Comments:

Eamon Kelley would like updates on the NWEA Conference at the next board meeting.

Nonpublic Session: On a motion made by Mark Evans and seconded by Amy Poirier to enter non-public session under Section b & c, on a roll-call vote, all voted in favor. The Board entered a non-public session at 7:20 pm.

A motion was made by Mark Evans, seconded by Deb Foss, to exit the non-public session at 8:20 pm. Roll call, all in favor; motion carried.

Staffing:

A Motion was made by Mark Evans and seconded by Deb Foss to adjourn the meeting at 8:21 pm. All in favor, motion carried.

Respectfully submitted,



Deb Foss

Secretary, Berlin Board of Education



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Policy Subcommittee Meeting Minutes

July 21, 2026

Berlin Middle High School Library

550 Willard Street

Berlin, NH

Board Members Present: Mark Evans; Deb Foss, Secretary; Amy Poirier

Board Members Absent:

Administration: Tammy Fauteux, Superintendent; Michele Lamphere, HR Advocate; Autie Hamilton, IT Director

1. Call to Order

The meeting was called to order at 5:30 PM by Deb Foss, Subcommittee Chair

2. Travel Discussion: Deb Foss spoke with Will Philips, Attorney for the school district, regarding reimbursement rates and policies regarding seat belt usage, insurance, and holding of a valid driver's license. It doesn't necessarily need to be a policy; it could be a procedure. Tammy Fauteux reviewed the NHSBA's policy suggestion that could be used as a template. Discussion followed.

Next steps: Tammy Fauteux will format into a current policy and bring it to the board as a draft.

3. Policies:

JICJ-Unauthorized Communication Devices: Discussion followed, and a survey will go out to parents for input. Mark Evans indicated that he would be an advocate for students to have more phone usage during waiting periods. Approval of the cell phone policy (JICJ) was postponed to allow time to collect feedback from parents, staff, and students.

4. Adjournment

A motion was made by Mark Evans to adjourn the Policy Subcommittee, seconded by Amy Poirier. The Policy Subcommittee adjourned at 6:02 pm.


Deb Foss, Secretary

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Berlin Board of Education Meeting Minutes Nonpublic Session

July 21, 2026

Berlin Middle High School Library
550 Willard Street
Berlin, NH

Board Members Present: Eamon Kelley, Vice Chair; Mark Evans, Deb Foss, Secretary; Amy Poirier

Board Members Absent: Matthew Buteau, Chair

Administration: Tammy Fauteux, DESA; Evan Arsenault, Business Administrator

Guests: Parent (1)

Nonpublic

On a motion made by Mark Evans and seconded by Amy Poirier to enter non-public session under Section b & c, on a roll-call vote, all voted in favor. The Board entered a non-public session at 7:20 pm.

- Staffing was discussed
- Parental request was discussed

A motion was made by Mark Evans, seconded by Deb Foss, to exit the non-public session at 8:20 pm. Roll call, all in favor; motion carried.

Respectfully submitted,

Deb Foss

Secretary, Berlin Board of Education

(a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. (b) The hiring of any person as a public employee. (c) Matters which, if discussed in public, would likely adversely affect the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting.