

Monday, August 31, 2026 @ 6:30 PM
Regular Session
Dalton Select Board Meeting

Meeting called to order at 6:30pm by Jo Beth. Select Board members Jo Beth Dudley, Eric Moore and Warren Green were present. Meeting available for public viewing via Zoom.

Public attendees: Cathleen Fountain, Adam King, Ron Sheltry and Michael Carrier. Via Zoom: Carol Sheltry and Michael Miller.

After asking Adam and Ron if they needed to meet with the board in nonpublic and receiving confirmation from both department heads, Jo Beth motioned to enter nonpublic session at 6:31pm for personnel and legal. Eric provided a second with approval via roll call vote.

Jo Beth motioned to re-enter public session for personnel and legal at 7:27pm. Eric provided a second with approval via roll call vote.

Jo Beth motioned to seal nonpublic minutes 1 and 2. Eric provided a second with approval via roll call vote.

A job opening will be posted for the vacant highway department equipment operator position.

Jo Beth asked Adam to provide an update on FEMA road work. Adam stated it's going along. He's hoping Blakslee will be done in the next two to three weeks. We are waiting on FEMA's final approval for mitigation on the Roads II contract including French, Big Hill, McGinty, and Mountain. The town received approval from FEMA; however, it wasn't the 'final' approval. Jo Beth asked if the work would be done this season. Adam stated it wasn't likely and we would need to file for an extension. Since we are awaiting approval on the submitted mitigation plan, we should have a strong case for that extension. Jeanette stated she will discuss it on Tuesday on her monthly FEMA call. She will stress that point with them again. Jo Beth thanked Adam and his crew for getting all the road work completed. He stated that there has been issues with drivers going around machinery and road closed signs. Jeanette asked if all the headwalls were done on Blakslee, but there are three that we are waiting to arrive – they were ordered in early June. He will be checking with the fabricator on Tuesday.

Ron Sheltry stated that we should be getting a grant for one of our EMT's A-EMT training class. He will need to do some paperwork to apply for it.

The board signed accounts payable and payroll, and reviewed payroll direct deposit stubs.

The board reviewed and Jo Beth signed one pistol permit.

Jeanette provided the MS-1 for the board to review and sign. There is an issue with the software calculation on the PILOT section. In order to not be late, the board will sign and we will submit it and then the board can re-sign and we will resubmit once the software engineer corrects the glitch and the report prints accurately. Jo Beth motioned to approve and sign the report. Eric provided a second with approval via roll call vote.

Meeting minutes for August 17, 2026, were provided. Warren motioned to approve the minutes. Jo Beth provided a second. Eric abstained due to his absence. Approval via roll call vote.

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Nonpublic minutes 1, 2, and 3 from August 17, 2026, were provided for review and approval. Warren motioned for approval. Jo Beth provided a second with approval via roll call vote. Eric abstained due to his absence at that session.

Jo Beth asked if the traffic signs were posted on Big Hill and Blakslee yet. Jeanette confirmed she walked with Adam and they placed posts where the signs will be installed, but they were not installed yet.

The last two remaining signatures were dropped off for the Special Warrant Article on Emergency Temporary Zoning. The public hearing on emergency temporary zoning has been set for Saturday, September 19, 2026, at 5pm. The special town meeting and vote has been scheduled for Thursday, September 24, 2026, at 6pm. The notice was published on August 29, 2026, in the Caledonian and will be in the Wednesday, September 2, 2026, Salmon Press. Jay Ennis will moderate the hearing and has asked for an agenda to follow. Jo Beth will provide a copy of the agenda and Rules of Procedure that were used in the previous meeting from years ago. Warren stated that since this has been done before, it makes sense to follow what worked previously. Jay can allow all comments, limited to 3 minutes each, and avoid repetitive comments. Cathleen Fountain, Checklist Supervisor, stated they will be in attendance to handle the vote. Jo Beth mentioned the voter's checklist that should be used. Cathleen will use the most recent checklist, as will be finalized at the state primary on September 8, 2026. Cathleen will look into the appropriate 'ballot' format for the vote.

Eric was not present at the DCC meeting; Michael Carrier was present and stated the biggest item was Gina Damiano's resignation from the commission. Michael stated they wanted to do a walkway at Forest Lake to beautify the space. Jo Beth asked about the pollinator garden they wanted to do years ago. Jeanette stated they decided not to pursue that. Jeanette thought there was an educational session coming up on composting or something but she couldn't remember.

The planning board meets this upcoming Wednesday so there is no update.

Jeanette provided the building committee update. Jay Ennis, Bob Fountain, and Cathleen Fountain were at the municipal building on Sunday and worked on the overhang at the kitchen entrance. All the structural improvements have been made and the only remaining work is the metal roof panels that have been measured and cut but need to be fastened to the structure. Approximate cost was \$112. Jeanette used her personal card to get the town an additional 5% discount. We have a painting volunteer but the Town's not prepared for that just yet. Jay also got a count of the window hardware that needs replacing. Eight to ten sets will be needed and Jeanette can authorize the order to be placed.

Replacement of ceiling tiles in the gymnasium and the select board room: The gym has many obstacles and height, so getting a contractor would be a better idea. The meeting room would cost \$700 to \$2000 depending on the panels chosen. Jo Beth stated the lights would be expensive to replace. Jeanette stated the lights have LED bulbs in the tubes already. The fixtures are dated, but they're LED and they work and are functional and safe. Jay stated he could install some bracing for the ceiling fan in the meeting room. No pricing has been received for the mini-split pricing from the mechanical contractor. No additional work days have been scheduled at this time. Jo Beth thanked the volunteers on the committee for their hard work.

The transfer station committee meeting was rescheduled for September 14, 2026, at 5:30pm. She asked Michael Carrier if he wanted to provide any update and he stated NH Recycles was going to help get rid of

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batteries and electronics. Recycling has been going well. NH Recycles donated their facility use deposit to the town and provided a stipend for the town employees' attendance at their recent meeting, held at the Dalton Municipal Building. Everyone is commenting on how clean the transfer station is. Calibration for the new pallet jack/scale is not yet scheduled. Jeanette will reach out.

The highway truck should arrive in January. The fire tanker grant funding approval hasn't been received yet. Ron stated that he was told it's on a list that is usually approved. It's got to make it through the federal budget approval process and then it comes through the state.

At 8:06pm, the board paused the board meeting and went into the public hearing on receipt of unanticipated funds. The town received \$83,052.48 from FEMA for reimbursement on road repair and mitigation work due to the July 2024 flood event. Jo Beth asked if anyone had questions regarding the funds. Seeing as there were no questions or comments, Jo Beth motioned to accept the funds. Eric provided a second with approval via roll call vote. Jo Beth adjourned the public hearing and return to the board meeting at 8:08pm.

The MS-434 is due on September 1, 2026. Jeanette provided the collected revenue through June, with some of the revenues through July. The Board considered the anticipated revenue figures. Discussion ensued on the items individually and some updates were made. Warren asked why we would update the numbers for 2026. Jeanette stated that we have to update the numbers so DRA knows whether we are on track or not for our revenues. Jo Beth stated that the municipal accounting process is not always intuitive. NHMA is holding a training on municipal finance and budgeting in Littleton on 9/24, if any board members are interested. Jo Beth motioned for Jeanette to make the changes in anticipated revenue and submit the report. Eric provided a second with approval via roll call vote.

Ron asked about the final draft of the Hazard Mitigation plan. Jeanette stated that the hard copy in the office, and Jo Beth noted it was also distributed via email. Ron stated the (Emergency Operation Plan) EOP plan is almost complete. The mitigation plan was completed and the town was already reimbursed for the cost awarded in the grant. Ron stated that grant is over now, until the next round.

Primex sent a letter regarding firefighter's worker comp coverage costs. These costs are expected to increase. Assumed payroll costs will increase to better cover the anticipated costs influenced by claims and statutory requirements. The information will be helpful for the 2027 budget meetings.

The utility assessment from Sansoucy was received. Jeanette provided a copy to the board for review. The PILOT contract with Ampersand Gilman Hydro is in place through 2027. No action is needed from the board for the assessment.

The town received a letter from CN Brown stating that the town is no longer eligible for special pricing because we didn't renew the contract by June 30, 2026. No notice was previously received. Jeanette will ask if a new price can be determined for the new heating season.

A notice was received from the NH Employment Security stating that our positive reserve ratio is allowing them to provide us with a reduced unemployment tax from 1.7% to .7%. It's effective for the 2027 year.

Jeanette is all set for the election. She will provide meals for election workers -- sandwiches for lunch and pasta for dinner. She will prepare the items while she is here on Labor Day afternoon. Ballot clerk training

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will take place at 3pm on Monday, September 7, 2026. Jeanette will work with Cathleen to get the checklists ready on Monday.

There were no public comments.

Eric motioned to adjourn the meeting at 8:34pm. Warren provided a second with approval via roll call vote.

Minutes Respectfully submitted by Jeanette Charon.

Minutes Approved On: 9/14/26 (date)

Jo Beth Dudley

Jo Beth Dudley

Eric Moore

Eric Moore

Warren Green

Warren Green