

COMMITTEE ON ADMINISTRATION/INFORMATION SYSTEMS

September 1, 2026 at 6:15 PM

Chairman Fajardo called the meeting to order.

The Clerk called the roll.

Present: Aldermen Fajardo, Kantor, Bonilla, Kaw-uh, Sapienza

Messrs.: R. Cashin, P. Chiesa, J. Nazaka

1. Communication from Ryan Cashin, Fire Chief, requesting approval to enter into a System Upgrade contract with Motorola for the Manchester Radio Communication System.

Chairman Fajardo: I just was reading the second document from Motorola, the service terms and conditions. I noticed there were a handful of leftover comments. Comments from the solicitor's office. I'm wondering if those have been accepted or if any of those are still pending because it just shows a handful of things struck out still rather than completely deleted.

Ryan Cashin, Fire Chief: Which part?

Chairman Fajardo: So in service terms and conditions. Section 5.3. Section 9. Section 10.3. Section 11. Are you seeing that?

R. Cashin: It is my understanding that those were reconciled. I can definitely find out. I can get the final contract for you.

Chairman Fajardo: If you're confident that you are comfortable with it.

R. Cashin: We are comfortable with the contract in the notes that the solicitor made.

Peter Chiesa, Deputy Solicitor: We reviewed it and we made recommendations. There are certain things that this board would have to approve. There's that limitation of liability clause and stuff like that. And we identified them and flagged them. And it's ultimately up to the Board of Alderman to make that call. It's not authority that I or the chief has.

Chairman Fajardo: Is there something specific we should flag as we send it up to the board?

P. Chiesa: We flag the limitation of liability, which basically says if something happens, Motorola is only liable for up to the price of the contract, whether or not there's any other consequential damages or not.

Chairman Fajardo: Right. So what's your expectation as far as the vendor accepting the recommendations from our solicitor's office?

R. Cashin: Yes, I believe they will accept it. This has been a revolving contract. We've been with Motorola for 15 plus years. It's the same basic contract every 5 to 7 years. We

have to update the servers and the computer system to run the system. The contract hasn't changed. They have never not done whatever we've asked for them in that span of time. We have never had an issue with them. And as long as I can remember they've been a rock solid partner to the City of Manchester and everything we've ever asked of them, they've done.

Chairman Fajardo: What I would suggest is to make a motion that this get sent up to the BMA for approval, but the final version that you'll sign. I don't think we have to slow it down here, but I don't know if anyone else has any thoughts or comments.

Alderman Sapienza: I didn't get what you said. The final version?

Chairman Fajardo: If you look at the version that's in our packet, there's several recommendations for language to be struck out, but it's still here. So I am asking the chief for clarification if that language will actually be struck out on the version that he signs.

R. Cashin: You want to see the final contract; I can do that.

*On motion of **Alderman Fajardo**, duly seconded by **Alderman Kantor**, it was voted to approve.*

2. Communication from Jodie Nazaka, Economic Development Director, requesting approval of the amended bylaws for the Manchester Development Corporation.

Chairman Fajardo: I was wondering if you could just give kind of a refresher on the function of this group and also how do they report to the city or is it overseen by your office, etc.

Jodie Nazaka, Economic Development Director: So Manchester Development Corporation is a 501(c)(4). They've been in existence in the city for at least 30 years. They have a revolving loan fund that's funded through the sale of city owned property, most notably any land that's in the Hackett Hill area. They receive 10% of any sale of city owned land in that area, and it goes into their revolving loan fund. And through that fund, they've been able to do strategic investments. Most of them are in the downtown, but they are throughout the city. Some notable ones, the Rex Theater, MDC purchased that building and then worked with the Palace Theater to redevelop it and turn it into the Rex Theater. Across the river on the west side where Georgio's is and the Dunkin Donuts, MDC previously purchased both those properties, and they basically sit on them as land holds until a development opportunity comes up and they can turn those over. They've also invested in the Chase building downtown. So their desire is to do economic redevelopment activities and make strategic investments in the city that align with their goals. The Economic Development Office does serve as staff support for them. So we help with their agendas, their minutes. We don't sit on the board. The staff is not voting members, but we do help ensure that they have the information that they need to make sound decisions.

Chairman Fajardo: The BMA would be involved in decision making by way of sale of city owned property, correct?

J. Nazaka: Yes. I believe two years ago, the Board of Mayor and Aldermen voted on their updated strategic plan, which gave them some autonomy to do some smaller scale loans. But anything of significance has to be reviewed by the Board of Mayor and Aldermen through any of their loan programs. So for example, they did want to purchase 30 Amherst Street, which is where Consuelo's is across from the Rex Theater. And they came to the Board for approval to do so. They can make decisions on anything that I believe that's under \$15,000. But anything above that needs to come to the Board.

*On motion of **Alderman Kaw-uh**, duly seconded by **Alderman Kantor**, it was voted to approve.*

*On motion of **Alderman Kaw-uh**, duly seconded by **Alderman Bonilla**, it was voted to expedite the committee's report to the full Board.*

*There being no further business, on motion of **Alderman Kantor**, duly seconded by **Alderman Sapienza**, it was voted to adjourn.*

A True Record. Attest.



Clerk of Committee

*Meeting Start Time: 6:15PM
Meeting End Time: 6:24PM
Minutes Prepared By: Michael Intranuovo*