

**STATE OF NEW HAMPSHIRE
SCHOOL ADMINISTRATIVE UNIT #301 PROSPECT
MOUNTAIN SCHOOL BOARD**

Prospect Mountain School Board
Prospect Mountain High School Auditorium
242 Suncook Valley Rd., Alton, NH

February 17, 2026
Meeting Minutes

I. **CALL TO ORDER:** Jason Henry called the meeting to order at 6:00 pm.

II. ROLL CALL

Jason Henry, Chair; Brandy Pelletier, Secretary; Erick Bourdeau, member; Christi Wood, member; Loren Ferruccio, member; Eunice Landry, member; Doreen Wittenberg, member; Eliza Drolet, member; and Michael Folan, member.

Others Present: Dr. Timothy Broadrick, Superintendent; Matt Jozokos, Assistant Superintendent; Heidi Duford, Business Administrator; and David Latchaw, Principal.

Absent: Anne Pierce, Vice-Chair; Jude Dumond, Student Representative.

III. PLEDGE OF ALLEGIANCE

The board members and the audience recited the Pledge of Allegiance.

IV. AGENDA REVIEW

MOTION MADE: To approve the agenda as written.

MOTION MADE BY: Eunice Landry.

SECOND: Erick Bourdeau.

DISCUSSION: Mr. Henry asked to move the boys hockey co-op and the athletic departments report up to right after approval of meeting minutes so he can make the games he has to make (boys playoff game in Gilford).

VOTE ON THE MOTION: 9-0

V. APPROVAL OF MINUTES

- January 13, 2026 public and non-public.

MOTION MADE: To accept the minutes of the meeting of January 13, 2026 public and non- public as written.

MOTION MADE BY: Eunice Landry.

SECOND: Erick Bourdeau.

DISCUSSION: None

VOTE ON THE MOTION: 8-0-1 (ED)

VI. PUBLIC INPUT (on agenda items only)-

- Kim Pica, Barnstead resident, spoke about all of the positive things that have been happening at Prospect Mountain High School which included:
 - New and continued learning options available for students whether it be in person, on line through dual enrollment or at Lakes Region Technology Center.
 - All the events for students and their families including college family night and the career fairs, Winter carnival week and the lip sync, and the Alton Basketball night(Prospect Hall of Fame).
 - Teachers who spend hours outside of their regular duties to support clubs and activities and the students who are working hard and their accomplishments both academically and with extracurriculars and athletics.

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Ms. Pica stated that during a school board meeting last year, a club had requested funding for a field trip, and a board member suggested exploring a percentage-based model for allocating funds more evenly between clubs and sports. Ms. Pica did ask if this had been revisited?

VII. REPORTS

A. School Board – None

B. Finance – In the packet. Ms. Duford noted that she didn't have any concerns.

C. Prospect Mountain High School

1. **Counseling Center-** Ms. Sheff highlighted the following:

- a. Timberwolf Tips S2 25-26.
- b. The 2026-2027 Program of Studies.
- c. Partnering with Lakes Region Community College so that students can pursue an associates degree the same time they receive their high school diploma.
- d. Added ELO's such as First Robotics so that students can receive credit for those once they pass the competencies.

MOTION MADE: To approve the 2026-2027 Program of Studies.

MOTION MADE BY: Eliza Drolet.

SECOND: Christi Wood.

DISCUSSION: Ms. Pelletier asked for clarification where it says this year any class offered to a sophomore, that it is the current freshman class. "Yes" was the answer given by Ms. Sheff.

VOTE ON THE MOTION: 9-0

2. **Principal's Report** - Principal Latchaw noted that as an educator who's also an administrator that when the state puts out new Ed 306 guidelines that need to be implemented, a lot of that is reflected in the program of studies, and he wanted to make sure that Ms. Sheff got recognized for all she has done. He also wanted to give a shout out to Emily O'Neil, the librarian and media specialist for her tech tips.

Principal Latchaw let the board know about the three overnight trips that were highlighted in his packet. He advised the board that the assistant principal, the dean of students or himself approve overnight trip requests, but it then needs to go to the board for their approval per school policy.

Principal Latchaw ended by saying that one of the benefits of being the principal is that he always gets to share the good news. He sometimes gets the props for doing this but, he wanted to remind everyone that our designated person in the main office is assistant principal Delberon who works pretty hard to put this slideshow together by soliciting input from students, staff and members of the community.

➤ Mr. Folan asked Ms. Sheff to help him understand why US History is now only ½ credit when it used to be a whole credit class and if this was Prospects' decision or the States' decision.

- Ms. Sheff responded by saying that history's credits increased by 1 ½ credits which is more than any other subject due to a combo of needing to have NH History and NH Government. She said that US History and NH History are now combined into one credit and that it was the state's decision.

3. **Buildings and Grounds** – In the packet.

4. **Athletics Report** - Mr. Christie spoke to the board about joining a co-op with Kingswood for boys hockey as it is now possible and our girls hockey team is already doing this. He explained the benefits and what it would entail for Prospect. Should the board approve this, we would then go to NHIAA with the request and if approved by them, we would be looking at having a team in the upcoming 26-27 season.

a. Mr. Henry asked what our cost factor would be in this?

- i. Mr. Christie responded that it would be marginal as Kingswood would continue to pay for uniforms, officials and busing. If at some point Kingswood feels that they need some assistance there would be a discussion between both schools to figure out what that may look like.

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MOTION MADE: To approve a boys hockey co-op with Kingswood.

MOTION MADE BY: Eliza Drolet.

SECOND: Michael Folan.

DISCUSSION: None

VOTE ON THE MOTION: 9-0

D. SAU/Central Office-

1. Technology Report - In the packet.

2. Curriculum & Assessment –

- a. NH Secondary Innovation Project** - Mr. Jozokos said that he has been working with other Lakes Region CIA people from Gilford, Interlakes, Governor Wentworth and Moultonborough on the NH Secondary Innovation Project for grades seven through twelve. He said that they are looking at getting a cohort of teachers to participate with the potential of some graduate credits along the way. He is also working with the Department of Education to secure funding for the project.
- b. Literacy Committee** - Met earlier today. We are in the stage right now where we have identified some curriculums that we're looking at. We have also created an evaluation tool broken up into three groups. Those groups will be walking through the process of evaluating the curriculums with the understanding of trying to narrow down to one or two that we will be able to pilot some time in April. Mr. Jozokos also noted that they will be doing site visits in April and May and will come back to the board in June with a recommendation with hopes to have training next year and implementation the following year.
- c. 12 - K Vertical Alignment** - Mr. Jozokos noted that Steve Renner, science department, along with Kris Lee, Dean of students, facilitated our five through twelve and did a lot of work around the alignment process. They are starting to look at gaps and different things of that nature between grades five through eight and ninth grades.
- d. Dean Lee presentation** - Dean Lee previously reported on the student's first quarter grades and the Depth of Knowledge, (DOK). Her presentation today, showed the comparison between the first and second quarters, the changes that happened, some things the departments have done and reasons why there were shifts. She also explained how some of the teachers have changed how they are teaching their students to see if there is an improvement and to try and figure out where the students need more help.
Dean Lee noted that in quarter one, there were one thousand eight hundred and eighty-eight student visits to the ESC for one on one help and in quarter two, there were over two thousand visits. Peter Brophy and Kim Whittier are the ones helping the students when they come to the ESC and they deserve a huge thank you.

The board had some questions during the presentation but had all of their concerns answered.

3. Superintendent's Report -

- a. Hudl software** - Dr. Broadrick advised the board that the school would like to use Hudl software for our athletic teams. He noted that New Hampshire has the second most restrictive data privacy laws which limits the software we can use in our public schools. Dr. Broadrick noted that this software is commonly used by athletic teams in the state. He went on to say that we have budgeted for a Hudl site license and that all of our athletic teams would be able to use the software to record both practices and games to use as a teaching tool. Because Hudl doesn't use Data Privacy Agreement (DPA) we would need to get written permission from parents/guardians of every child whom we might use the software with prior to use.

MOTION MADE: To approve the school to use Hudl software with parent consent and to look at any additional options that may be available.

MOTION MADE BY: Eliza Drolet.

SECOND: Brandy Pelletier.

DISCUSSION: The board discussed their thoughts on the Hudl software.

VOTE ON THE MOTION: 9-0

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b. Establish an Alternative School - Dr. Broadrick noted that we are in the piloting phase with about forty online students with our alternative program (GSA), which the joint board established under the provisions of NH Admin. Code § Ed 306.17 and an Innovation Plan approved by the State Board of Education. We are now at the point that we need to look at how we track enrollment and the data scores for our mandatory state testing (NH SAS and SAT's). Dr. Broadrick recommended the board establish an Alternative School to host the program and house student data so that, when looking at enrollment and test scores, we can differentiate the data for online GSA students and PMHS in-person students. This may also help down the line as we navigate NHIAA rules for placing schools in athletic divisions.

MOTION MADE: To establish a grade nine (9) through twelve (12) alternative school for the purpose of enrolling and serving Granite State Academy students.

MOTION MADE BY: Eliza Drolet.

SECOND: Brady Pelletier.

DISCUSSION: None.

VOTE ON THE MOTION: 9-0

VIII. ACTION ITEMS:

1. Action need for Overnight Class Trips:

a. HISTORY CLUB:

MOTION MADE: To approve the twentieth anniversary of the history club overnight trip.

MOTION MADE BY: Eliza Drolet.

SECOND: Brandy Pelletier.

DISCUSSION: None.

VOTE ON THE MOTION: 9-0

b. OUTING CLUB:

MOTION MADE: To approve the outing club overnight trip.

MOTION MADE BY: Eliza Drolet.

SECOND: Michael Folan.

DISCUSSION: None.

VOTE ON THE MOTION: 9-0

c. MUSIC DEPARTMENT:

MOTION MADE: To approve the music department overnight trip.

MOTION MADE BY: Eliza Drolet.

SECOND: Brandy Pelletier.

DISCUSSION: None.

VOTE ON THE MOTION: 9-0

2. Personnel:

- Jen Diachenko has been hired as the Registrar and Data Coordinator for all three schools. No action is needed from the board for this position.

X. PUBLIC INPUT:

- Kim Pica, Barnstead resident, thanked the board chair for letting her know that legal counsel was reviewing her concerns she has raised over the years. She asked, why has it taken so long for her concerns and others to be addressed and why are we funding legal fees to respond to issues that have been happening for years? She went on to say that her concerns are broader than just Barnstead and that it is about how employment and compliance matters have been handled across the district over time. She noted that when compliance issues occur at the middle school they can carry forward to the high school.

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XI. FUTURE AGENDA AND FOLLOW UP ITEMS:

- Building and Grounds meeting (May)
- 26-27 School Calendar
- Exchange Student
- Scholarships
- Board reorganization

XII. OTHER BUSINESS: None

XIII. FUTURE MEETING DATE:

March 17, 2026 @ 6:00 pm.

XIV. NON-PUBLIC SESSION: RSA 91-A:3 II (a&c)

MOTION: To enter a Non-Public Session under RSA 91-A:3 II (a&c).

MADE BY: Jason Henry

SECOND: Christi Wood

DISCUSSION: None

VOTE: Unanimous by a roll call vote 9-0

The board entered the Non-Public Session at 7:19 pm.

- The board discussed a personnel matter.

MOTION: To seal the Non-Public meeting minutes indefinitely.

MADE BY: Jason Henry

SECOND: Christi Wood

DISCUSSION: None

VOTE: Unanimous by a roll call vote 9-0

MOTION: To return to Public Session at 7:30 pm.

MADE BY: Michael Folan

SECOND: Loren Ferruccio

DISCUSSION: None

VOTE: Unanimous by a roll call vote 9-0

XV. ADJOURNMENT:

MOTION: To adjourn.

MADE BY: Eunice Landry

SECOND: Christi Wood

DISCUSSION: None

VOTE ON THE MOTION: 9-0

The meeting was adjourned at 7:31 pm.

Respectfully Submitted,

Sara Borelli, Executive Assistant

Brandy Pelletier, Secretary

Non-Public Session Recorder