



Salisbury Board of Selectmen

Meeting Minutes

August 19, 2026

DRAFT

Selectman Jim Hoyt, Chair	Present
Selectman David Hostetler	Present
Selectman David Kelly	Present
Town Administrator April Rollins	Present
Municipal Assistant Sam Wasil	Present

Attendees: Several citizens attended the meeting in person. Three citizens attended via Zoom.

Chair Hoyt opened the Board of Selectmen meeting at 7:00 p.m.

Review & Approval of Draft Minutes:

Chair Hoyt **motioned** to approve the draft minutes from the meeting of July 29th, 2026 as written. Selectman Hostetler **seconded** the motion to approve which passed with none opposed.

Signatures:

Chair Hoyt noted that the Selectboard had reviewed and signed off on:

Accounts Payable & Payroll Registers which are available for Public Inspection.
Application for Current Use Assessment (Denial) – Tax Map 244, Lot 1 (Gallion)
Solar Exemption – Tax Map 248, Lot 5 (Mason)

Department Head, Board, Committee Updates:

- Town Clerk Tilley and Moderator Irving – Chair Hoyt asked if Town Clerk Tilley and Moderator Irving were prepared for the upcoming election. Tilley replied yes. Chair Hoyt noted he saw responses from the Secretary of State on some questions. Hoyt noted he had spoken with Paula Penney, who stated the Ballot Clerks should be filled by members from each party. If they cannot find one from each party then undeclared voters are fine but they must first take a ballot from the party they will be representing and vote. Moderator Irving noted he had not heard that take on the issue. Irving believed the two political parties appointed inspectors of elections and then the Selectboard made a list of alternates. Irving then has the authority to decide who are the ballot clerks from the election works. Chair Hoyt noted he just wanted to make sure all laws were being followed. Lorna Carlisle asked how the ballot clerks would be monitored to vote in the specific party. Selectman Hostetler did not believe that was a requirement for Ballot Clerk. Kelly Boudreau, on zoom stated “for a NH state election, the ballot clerks are not simply volunteers whom the selectmen hire. Under RSA 658:25, the moderator designates two election inspectors—one from each of the two political parties—to act as ballot clerks when the polls open. They have custody of the ballots, work from a duplicate checklist, and issue ballots to qualified voters.”

Chair Hoyt stated under RSA 656:5-A, names on ballots are supposed to be list in order of surname. Deputy Town Clerk Jim Zink-Mailloux replied the order is supposed to be picked at random by number. Zink-Mailloux noted the Town does not have say over State and Federal ballots.

Moderator Irving will investigate the matters further. Chair Hoyt asked for RSA 658:30 and RSA658:31 to also be review. TA Rollins will look into an alternates list for the Selectboard to review.

Jason Hood asked who the ultimate proprietor, the Secretary of State. Chair Hoyt replied yes.

Gayle Landry asked Chair Hoyt to read the response from the Secretary of State on “How much authority do the selectmen have over how elections are run?” Chair Hoyt read as follows: “The Selectmen are in charge of budgeting for elections, selecting an appropriate polling place, and equipping that polling place with the necessary supplies.” Chair Hoyt noted he had questions that he wanted to hear the answers to and a public meeting was the best place to have that conversation.

TA Rollins noted a couple new election laws passed. House Bill 1113, which allows Towns to vote for a 3-year term for moderator instead of 2 years. Moderator Irving had no opposition to placing this on the Town Warrant. House Bill 1266 allows moderators access to counting area. House Bill 1325 allows Supervisors of the Checklist to correct the checklist any day of the week.

- Road Agent / Fire Department – Morton Salt Quote 26’-27’ (\$79.46 per ton to \$90.91 per ton). RA MacDuffie felt the 100 tons of “Bulk Blizzard Wizard” was no longer necessary. This was budgeted for in the past as a back up and has not been used to recent years. TA Rollins will reach out to Eastern Minerals for this year’s quote as well.

Chair Hoyt asked if RA MacDuffie had been in touch with Chris Hansen on Raccoon Hill Road about the ditching at his property. MacDuffie replied yes, and he has no issues with the Hansen’s fixes.

- Transfer Station – Selectman Hostetler presented an idea for a cellular hotspot at the Transfer Station. The device would allow the use of multiple cameras and the use of a square terminal. Hostetler is still investigating a small solar panel and battery set up to run operations off of. Ken Egounis asked if the Town had sought quotes to get electric to the Transfer Station. TA Rollins noted it had been discussed in the past and the quote was around \$80,000 dollars. Discussion on whether to move the Transfer Station to the Highway Department location was had. The Board agreed the idea was premature at the time.

Selectman Hostetler asked the public if there was any opposition to holding Household Hazardous Waste Day on a Wednesday afternoon in 2027, none was heard.

- Conservation Commission – Met on July 22nd. Joe Schmidl noted the conservation areas trails has been blazed and is now walkable. Selectman Kelly noted the commission had a booth at Old Home Day, and the conversations were positive.
- Planning Board – Met on July 20th and August 17th. Selectman Kelly noted a 5-lot subdivision on Center Road was approved on July 20th. A conceptual for a 3-lot subdivision on Bay Road was held on August 17th.

Due to ADU law changes, ADUs are allowed by right and do not need Planning Board approve. This took affect before the Morency ADU was reviewed. TA Rollins is recommending the Board approve a refund of the \$612 dollar fee for filing with the Planning Board.

Chair Hoyt **motioned** to approve the refund of \$612 dollars to the Morency's for the ADU application.

Selectman Kelly **seconded** the motion, passing unopposed.

- Energy Committee – Met on August 12th. Energy Committee Member Lorna Carlisle noted the committee would like to conduct a site walk of the Highway Department property, to see if the location is viable for a solar array. An Energy Audit was held on July 24th, the committee is still waiting on the final report.
- Old Home Day – Held on August 7th and 8th. A thank you card was received from the Bektash Temple. Salisbury Haunted Woods and Barn plans on donating the car show and fireworks for Old Home Day 2027.

New Business:

- Resignation of Pierre Ballou from Budget Committee
Chair Hoyt **motioned** to accept the resignation with regret
Selectman Kelly **seconded** the motion, passing unopposed.
- Salisbury Free Library – TA Rollins noted the library has asked for the windows to be cleaned and the donated shutters to be installed. Rollins will direct the custodian to do so. Jason Hood asked if the installation was included in the donation. Chair Hoyt felt the install was not discussed at the time.
- Town Hall – TA Rollins noted the waste cans and liners have disappeared from the Town Hall. Rollins recommended rekeying the building. The Board asked her to receive a quote for rekeying.
- Blackwater Dam Master Plan Revisions – Open House on August 27th at the Webster Town Hall from 4 to 6 p.m. The 30-day comment period has begun.
- Town of Salisbury Welcome Sign and Replacement Buntings – TA Rollins noted Judy Elliot had asked for the Welcome sign on Route 4 near Andover be replaced. Bill MacDuffie Sr. will see if the sign has fallen off and report back.
TA Rollins stated Judy Elliot had also felt the buntings will need to be replaced for the next year. Rollins asked Elliot to get an account of the sizes and amounts to be replaced.

Old Business:

Alcohol, Drug and Controlled Substances Policy

The Town Attorneys made two changes to the policy, including changing the administrative leave without pay and adding the testing facility in Concord. The Board will review the changes and discuss at the next meeting.

Searles Hill Road

TA Rollins noted the Town has received reports that Searles Hill MX is still conducting business as the residence. Property owner Al Girard was in attendance and reiterated his claim that no business is being conducted on the property. Girard continued that a private event with friend and family was held at

the property and State Police had received a complaint. Joe Laycox, property owner on Searles Hill Road, stated the business had been advertised and it was his personal belief business was being conducted on the property. An issue of dirt bikes being used on the Class VI road was brought up. Girard stated bikes had the right to use a public road with the proper registration. Chair Hoyt will visit the property and report back to the Board before further action is taken.

Selectmen's Report:

Highway Department RFP: Meeting set for August 31st at 6 p.m.

Public Comment

Ray Wilson stated the State of NH had increased the possible amount of the All Veteran's Tax Credit to \$700 and asked the Selectboard to put the increase on the Town Warrant.

Chair Hoyt **motioned** to add the All Veteran's Tax Credit increase to \$700 on the 2027 Town Meeting Warrant.

Selectman Kelly **seconded** the motion, passing unopposed.

Dora Rapalyea asked if the Secretary of State's office sends an election inspector to every election. Selectman Hostetler replied yes, they inspect the polling place and procedures, but the inspector does not verify election workers credentials to be an election worker. Rapalyea asked if the Moderator is satisfied. Moderator Irving replied yes.

Moderator Irving reiterated the discussion on ballot clerks. If he does not have alternates to election inspectors, he cannot appoint ballot clerks from inspectors. The election still has to go on. Moderator Irving recommended the election manual for anyone who would like to learn more. The discussion will be continued after clarification by the Secretary of State.

Town Administrator's Report:

House Bill 348 – TA Rollins presented House Bill 348, relative to eligibility for local assistance and updated Welfare Guidelines to the Board.

Chair Hoyt **motioned** to approve the changes to the Welfare Guidelines.

Selectmen Kelly **seconded** the motion, passing unopposed.

TDS Email – TA Rollins noted TDS will be discontinuing their email service and suggested the emails be moved to Every mail. This move includes a \$30 dollar yearly subscription fee and does not allow any administrative access. Rollins spoke with Network Services about possibly getting emails connected with the website domain, this would cost \$446.52 dollars for the first five years. Selectman Hostetler and TA Rollins will investigate the issue further and work on a solution.

Nonpublic Session:

Gayle Landry, in public session, asked for the RSA under which she was asked to attend a non-public session. Rollins read RSA 91-A:3, II (a), as follows: "The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting and (2) requests that the meeting be open, in which case the request shall be granted." Landry asked if this was related to her position as Ballot Clerk or Tax Collector. Rollins replied it was for appointed office duties. Landry stated she would not be attending a non-public meeting tonight. She felt there were a lot of questions about what happened previously in the meeting and it borderlines on harassment when you have a Selectman raise your voice at you.

Chair Hoyt **motioned** to enter Non-public Session in accordance with RSA 91-A:3, II (a) and (c).
Selectman Kelly **seconded** the motion. **Roll Call: Hoyt, aye; Hostetler, aye; Kelly, aye.**

Public session recessed at 8:39 p.m.
Public session reconvened at 9:01 p.m.

Chair Hoyt announced the dismissal of Gayle Landry from her duties as Town Webmaster effective immediately. The responsibility has been reassigned to the Selectman's Office.

Selectman Kelly **motioned** to seal the Non-public Session minutes for RSA 91-A:3, II (c).
Selectman Hostetler **seconded** the motion. **Roll Call: Hoyt, aye; Hostetler, aye; Kelly, aye.**

Transfer Station:

A discussion on placement of metal pile container at the Transfer Station was held. Selectman Hostetler will look into the issue.

TS Manager Clark offered to create a sign for future closures with his and Selectmen Kelly's phone number on it.

NEXT MEETING: Wednesday, September 2, 2026 @ 7 p.m. upstairs in Academy Hall

Adjournment:

Chair Hoyt **motioned** that they adjourn the meeting.

Selectman Kelly **seconded** the motion and the Board adjourned at 9:02 p.m.

Respectfully Submitted,

Sam Wasil, Municipal Assistant