

**STATE OF NEW HAMPSHIRE
SCHOOL ADMINISTRATIVE UNIT #301 PROSPECT
MOUNTAIN SCHOOL BOARD**

Prospect Mountain School Board
Prospect Mountain High School Auditorium
242 Suncook Valley Rd., Alton, NH

April 21, 2026
Meeting Minutes

I. **CALL TO ORDER:** Dr. Broadrick, Superintendent called the meeting to order at 6:00 pm.

II. ROLL CALL:

Jason Henry, member; Brandy Pelletier, member; Erick Bourdeau, member; Christi Wood, member; Loren Ferruccio, member; Eunice Landry, member; Eliza Drolet, member; Anne Pierce, member; and Ian Harmon, member.

Others Present: Dr. Timothy Broadrick, Superintendent; Matt Jozokos, Assistant Superintendent; Heidi Duford, Business Administrator; David Latchaw, Principal and Jude Dumond, Student Representative.

III. PLEDGE OF ALLEGIANCE:

The board members and the audience recited the Pledge of Allegiance.

IV. REORGANIZATION OF THE BOARD:

MOTION MADE: To nominate Christi Wood as School Board Chair.

MOTION MADE BY: Erick Bourdeau **SECOND:** Eunice Landry.

DISCUSSION: None.

VOTE ON THE MOTION: 9-0

MOTION MADE: To nominate Jason Henry as School Board Vice-Chair.

MOTION MADE BY: Eliza Drolet **SECOND:** Eunice Landry.

DISCUSSION: None.

VOTE ON THE MOTION: 9-0

MOTION MADE: To nominate Loren Ferruccio as School Board Secretary.

MOTION MADE BY: Christi Wood **SECOND:** Eliza Drolet.

DISCUSSION: None.

VOTE ON THE MOTION: 9-0

V. AGENDA REVIEW:

MOTION MADE: To approve the agenda as written.

MOTION MADE BY: Jason Henry **SECOND:** Anne Pierce.

DISCUSSION: Mr. Henry requested moving the Student Rep report up in the agenda.

VOTE ON THE MOTION: 9-0

VI. RECOGNITION -

A. Bill Coleman, PMHS English Teacher.

- Principal Latchaw stated that he wanted Mr. Coleman to be recognized as he hasn't done just one, two or even three really special things but a long list of things that Principal Latchaw wanted to recognize him for including:

- Last month he was awarded the New Hampshire Teacher Poetry Prize from the University of New Hampshire and the prize was awarded at an awards banquet this past Friday night at UNH.

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- Mr. Coleman was recently published in English Journal about a reflection on teaching. This is a peer-reviewed publication for secondary language arts teachers from the National Council of Teachers of English.
- Bill also has poems appearing in literary journals this year, including the Classical Outlook (the publication of the American Classical League); The Wallace Stevens Journal (publication of the Wallace Stevens Society); St. Katherine Review (Vancouver, BC); After Hours (Chicago, IL); and Touchstone (publication of the Poetry Society of New Hampshire).
- Mr. Coleman also has been elected to the Board of Directors for the Poetry Society of New Hampshire.
- Mr. Coleman said that he appreciates the support and was thankful for being invited to the meeting. Mr. Coleman added that when he went to the awards banquet at UNH, he was presented with a book that is published every year by the University of New Hampshire. It is an anthology of the best teen poetry of New Hampshire and three of our students are in it. Mr. Coleman let the board know that there is a project in Portsmouth going on now, Portsmouth Poetry Project, where poems are selected and then displayed in shop windows and one of our students has a poem there. Concord had a similar project in the fall that four of our students were represented in.

VII. STUDENT REPRESENTATIVE REPORT- Mr. Dumond didn't have a report to present this month but did introduce the student representative for the 2026-2027 school year. Her name is Riley Hatch. She is currently the class president and a member of the National Honor Society.

VIII. APPROVAL OF MINUTES

- March 17, 2026 public and non-public.

MOTION MADE: To approve the public and non-public minutes of the meeting of February 17, 2026 as written.

MOTION MADE BY: Jason Henry **SECOND:** Brandy Pelletier.

DISCUSSION: None

VOTE ON THE MOTION: 8-0-1 (AP)

IX. PUBLIC INPUT (on agenda items only)- None

X. REPORTS

- A. School Board** – Committee Assignments - The board decided to wait on this as there is an open member spot and the members will email the chairperson with which committee(s) they would like to be on.
- B. Finance** – Ms. Duford noted that we're in good shape and are still encumbering things. They are working on getting all the purchase orders in.
- C. Prospect Mountain High School**
 - 1. **Principal's Report** - Principal Latchaw noted that his report contained links for some items in his report. He spoke about the following items:
 - a. The Good News was done by Mr. Pappaceno's broadcasting class. That program has been increasing and expanding.
 - b. The Hype video, created by the technology director, Mr. Dumond was amazing and was used at Open House.
 - c. Principal Latchaw also has organized and collated all the really important and stand out happenings from now until the end of the year. He said that he will be sending it out to parents in the next couple of weeks.
 - 2. **Buildings and Grounds** – In the packet.
 - Ms. Wood noted from the report that they are working on a hot spot for Wi-Fi, various repairs, prep work for the upcoming press box, and deep cleaning.

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- Ms. Wood asked if Mr. Bourdeau had anything from the buildings & Grounds committee meeting that was held prior to the JMA school board meeting.
 - Mr. Bourdeau thought that they could talk about the cafeteria tables either at this meeting or at the next meeting.
 - Dr. Broadrick stated that the tables look great but that they are exceedingly heavy and hard to move. Due to the middle and high schools having both competitive cheer and wrestling there is a lack of space for practices and if we were to get lighter, fold-up tables that were easy to move, the cafeteria would be an extra space that they could put their mats down and practice.
 - Mr. Bourdeau said that the Buildings & Grounds committee were torn on the idea as they understand the functionality of having different tables, but he felt that the tables he saw looked “middle schoolish” whereas the current tables look more professional and that is one of the first things people see when they come into the building.
- 3. **Student Representative** - No report this month. Next year's student representative was introduced by Mr. Dumond earlier in the meeting.

D. SAU/Central Office-

1. **Technology Report** - In the packet. Ms. Wood noted that Matt Dumond and Cody MacGregor conducted a session at the NHSAA conference on Innovations in Instruction & Assessment. They are also working with the Library Specialists and continuing work for the press box.
2. **Curriculum & Assessment** –
 - a. **Vertical Alignment** - We are continuing with our vertical alignment with Math, Science and Social Studies. Science met last week. We continue to work with our five through twelve process. Kudos to the department heads for leading the charge in the vertical alignment.
 - b. **Literacy Committee** - Bill Coleman, who is here tonight, and Andrea Caruso are part of our literacy committee. We are still working with the pilot programs at both Alton Central School and Barnstead Elementary School and this should finish up sometime in the third or fourth week of May. There has been positive feedback from the individuals involved in the pilot program. We are scheduling visits to nearby schools that are incorporating the different programs we have so we can see it in action.
 - c. **Embedded Honors Grade Distribution (9th grade)**- There was a 56% decrease in failures from quarter 1 to quarter 3, a 13% increase for those achieving honors from quarter 1 to quarter 3 and thanks to the efforts of Principal Latchaw and his group there has been a 31% decrease for late or missing assignments from quarter 2 to quarter 3. Mr. Jozokos stated that they will continue to track this data over the rest of this year and provide more information in May and it will also include behavior status as well.
 - d. **April 10th PD Day** - A lot of work was done around quality assessments, looking at assessment protocols, and focusing on quality rubrics and how do we make sure they're assessing what we hope to assess. The group also continued their work on the grade ten embedded honors scope and sequence.
 - Ms. Wood asked if Mr. Jozokos knew why there was a dip in quarter two or what was done to recover in quarter three? Mr. Jozokos explained that typically there is a drop in Q2 due to holidays and snowdays and students start to refocus in Q3.
 - Ms. Ferruccio asked if students had to receive an embedded honors grade each quarter or if it was the overall grade that gave them embedded honors? Mr. Jozokos said it was the overall grade of all four quarters combined.
3. **Superintendent's Report** -
 - a. **SAU Merger Planning Committee**- Dr. Broadrick spoke to the board about who the committee needs to consist of, how the meetings are held and the timeline for the committee.
 - b. **Open Enrollment update** - Dr. Broadrick noted that there has been a stronger turnout than in previous years. About a dozen families showed up to open house that were interested in open

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enrollment. He also spoke about Senate Bill 101 saying it would change this RSA significantly from the one we've been operating under for the last four years.

c. Granite State Academy Alternative Program- If Senate Bill 101 passes the legislature and is signed by the Governor, the joint board will have to renegotiate its agreement with Stride, Inc but it won't be difficult to modify that agreement..

d. Last day of school- Dr. Broadrick gave the board a draft letter that requests a waiver of the hours requirement from the state board of education due to the snow days and delayed openings we had. In his letter, he advised the state board of education that even with the high school going a full day on June 18 and adding June 19 we would still be short by about 4 hours and this is why he is requesting the waiver.

MOTION MADE: To give permission to submit this letter for waiver based upon hours needed.

MOTION MADE BY: Jason Henry **SECOND:** Anne Pierce

DISCUSSION: Ms. Drolet stated that she thought that they couldn't have school on June 19th. Dr. Broadrick responded that this is a federal holiday and not a state holiday so we can have school.

VOTE ON THE MOTION: 8-0

XI. ACTION ITEMS:

1. Landscape Bid:

- | | |
|---|--------------------------------------|
| a. A Sharper Image Landscape | \$54,000 each year for FY27 & FY 28 |
| b. Shampney & Sons Four Seasons Landscaping LLC | \$30,000 each year for FY27 & FY 28 |
| c. Northeast Landcare (NELC) | \$147,065 each year for FY27 & FY 28 |

MOTION MADE: To accept A Sharper Image Landscape for \$54,000 each year for FY27 & FY28 as recommended by the Buildings & Grounds.

MOTION MADE BY: Jason Henry **SECOND:** Anne Pierce

DISCUSSION: None

VOTE ON THE MOTION: 8-0

2. Arsenic Filter Rebedding Bid:

- | | |
|-----------------------------|--------------|
| a. Aqua Specialties | \$20,770 |
| b. Secondwind Water Systems | \$22,821 |
| c. Gilford Well Company | \$23, 520.80 |

MOTION MADE: To accept the Aqua Specialties at \$20,770 as recommended by the Buildings & Grounds .

MOTION MADE BY: Jason Henry **SECOND:** Anne Pierce

DISCUSSION: None

VOTE ON THE MOTION: 8-0

3. French Class Overnight Trip to Montreal:

MOTION MADE: To approve the French Class Overnight Trip to Montreal.

MOTION MADE BY: Jason Henry **SECOND:** Anne Pierce

DISCUSSION: None.

VOTE ON THE MOTION: 8-0

4. 26-27 School Calendar-

MOTION MADE: To accept the calendar for 26-27.

MOTION MADE BY: Jason Henry **SECOND:** Anne Pierce

DISCUSSION: Dr. Broadrick said that Freshman Orientation would be Friday, August 28th and the first day for all students would be Monday, August 31st.

VOTE ON THE MOTION: 8-0

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5. **Policy - First Reading:** - JLCF - Wellness

MOTION MADE: To accept the first reading of policy JLCF- Wellness.

MOTION MADE BY: Jason Henry **SECOND:** Anne Pierce

DISCUSSION: Ms. Duford noted the change that was made and asked that the policy be adopted.
Mr. Henry retracted his motion after discussion.

MOTION MADE: To accept the last and final reading and accept the policy JLCF- Wellness.

MOTION MADE BY: Jason Henry **SECOND:** Anne Pierce

DISCUSSION: Ms. Duford noted the change that was made and asked that the policy be adopted.
VOTE ON THE MOTION: 8-0

6. **Personnel:**

- Resignation-

MOTION MADE: To accept the resignation of Allison Bortz, Social Worker, resignation as of 6/30/2026.

MOTION MADE BY: Jason Henry **SECOND:** Anne Pierce

DISCUSSION: None.

VOTE ON THE MOTION: 8-0

X. PUBLIC INPUT: None

XI. FUTURE AGENDA AND FOLLOW UP ITEMS:

- Capital Plan
- Committee Assignments
- Cafeteria Tables (June)

XII. OTHER BUSINESS: None

XIII. FUTURE MEETING DATE:

May 18, 2026 @ 6:00 pm.

XIV. NON-PUBLIC SESSION: RSA 91-A:3 II (a&c)

MOTION: To enter a Non-Public Session under RSA 91-A:3 II (a&c).

MADE BY: Christi Wood **SECOND:** Jason Henry

DISCUSSION: None

VOTE: Unanimous by a roll call vote 8-0

The board entered the Non-Public Session at 6:40 pm.

- The board discussed a personnel matter.

MOTION: To return to Public Session at 7:42 pm.

MADE BY: Anne Pierce **SECOND:** Jason Henry

DISCUSSION: None

VOTE: Unanimous by a roll call vote 8-0

MOTION: To seal the Non-Public meeting minutes for 90 days.

MADE BY: Jason Henry **SECOND:** Anne Pierce

DISCUSSION: None

VOTE: Unanimous by a roll call vote 8-0

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XV. ADJOURNMENT:

MOTION: To adjourn.

MADE BY: Anne Pierce

SECOND: Jason Henry

DISCUSSION: None

VOTE ON THE MOTION: 8-0

The meeting was adjourned at 7:43 pm.

Respectfully Submitted,

Sara Borelli, Executive Assistant