Lempster School Board Meeting
School Cafeteria ~ Social Distancing
Draft Minutes ~ June 4, 2020

***Present*-Board members:** Chair-Kelly Caron, Vice Chair-Jillian Thomas**,** Norma Proper, Jim Grenier
Superintendent: Dr. Michele Munson
New Superintendent: Mr. Jim Lewis
Principal: Mr. Ralph Peterson
***Remote Participants*;**
Director of Student Services: Dr. Betsy Gibbs and
Board Member: Bruce Cragin

Call the Meeting to order **K. Caron**
The meeting was called to order by Ms. Caron at 5:37pm

Minutes/Agenda Revisions 5/7/2020, np minutes, 5/7 & 4/9 **K. Caron**
A motion was made by Jim Grenier to approve the minutes of the 5-7-2020 meeting as presented, second by Jillian Thomas. All were in favor.
A motion was made by Jillian Thomas to approve the non-public minutes of 5-7-2020 as presented, second by Jim Grenier. All were in favor.
A motion was made by Jim Grenier to approve the non-public minutes of 4-9-2020 as presented, second by Norma Proper. All were in favor.

P**ublic Participation-** no one was present

Administration Reports
Principal's Report **R. Peterson**
See handout
Student Services Report **B. Gibbs**
See handout
A motion was made by Norma Proper to accept the contract for the physical therapist at $125 per hour and half time for mileage, second by Jillian Thomas. All were in favor.
Superintendent's Report **M. Munson**
See handout

Energy Project /Accident Damage Update **M. Munson**
Dr. Munson has been working with the adjustor, who works both for Primex and the SAU and there have been delays with the coordination of contractors and the adjustor. After this work is completed the district will be eligible for additional grants. Also, the governor wants to come to the school and highlight the energy project and the progress made with this. This visit will be confirmed at a later date, probably in the fall.

Lunch Cost Discussion **M. Munson**

For the summer, the lunch food service will be offered, however it is unsure if the cost will be provided by the government or by grant. There are also charges associated with delivery, approximately $100 per day. Current funding covers this service until June 30th.

Dr. Munson explained that the cost of lunches may be going up by 5 cents for next year. The board discussed if they want to increase the lunch cost at this time or wait until there is another cost increase. It was decided to pick up this extra cost if it is increased.

The board discussed options for the summer program and it was decided to send out a survey to the parents to see if they might be interested in this and if they would be able to pick up their food, daily or twice a week.

End of Year Discussion **M. Munson**

The board reviewed the activities associated with the end of the school year and the details of the 8th grade graduation parade and goodbyes to retiring staff members.

Assurances **M. Munson**

Dr. Munson explained that every year the State Dept. of Education requires that the school will guarantee safety standards, policies, work hours, etc. This document is required to obtain federal grants and is to be signed by the superintendent and the board chair and will also be initialed by Mr. Lewis, as new superintendent.

Nominations **M. Munson**

Dr. Munson would like to nominate Amy Murray for kindergarten teacher. Mr. Peterson spoke to her qualifications.

Jillian Thomas made a motion to accept the nomination of Amy Murray for kindergarten teacher, second by Norma Proper. All were in favor.

Dr. Munson would also like to nominate Renee Stevens for music/physical education teacher.

Jillian Thomas made a motion to accept the nomination of Renee Stevens for music/physical education teacher, second by Bruce Cragin. All were in favor.

Dr. Munson would like to nominate Robin Abendroth to the position of part time (3 days per week) guidance counselor.

Jim Grenier made a motion to accept the nomination of Robin Abendroth to the position of part time guidance counselor, second by Norma Proper. All were in favor.

Dr. Munson also received a resignation of Abby Roullaird.

Jillian Thomas made a motion to accept the resignation of Abby Roullaird, second by Norma Proper. All were in favor.

Granting of Credit **M. Munson/B. Gibbs**

A motion was made by Norma Proper to accept the grant for one credit for nutrition, second by Jillian Thomas. All were in favor.

Dr. Munson will send a letter.

Fund Balance Discussion **K. Caron**

The board discussed the fund balance and what remains in the fund.
There is approximately 170-180K in the fund balance, per Dr. Munson.
Dr. Munson brought up the fact that there are single pane windows in the older section of the building, near the safe room and they could use replacing. There are four or five windows that need replacing. It was also noted that the library roof still needs repairs. There are shingles lifted on the newer building and Dr. Munson has called Weathercheck to inspect these, but has not received a return call.

Dr. Munson also made the board aware that the mowing person will no longer doing the mowing. No mower is owned by the district. It was suggested to post an ad to allow community members to respond.

The board had a lengthy discussion on repairs that need to be made, priorities and how to proceed. They decided that they would like to consider the larger repairs, such as the roof, after more research is done as to what exactly needs to be done to solve the long term problem.

Mr. Peterson shared the paving bid with the board and it was explained and discussed.
The board reviewed the paving bid.
A motion was made by Jillian Thomas to accept the paving bid from Twin State Paving for the paving of the drive lane, circle area, and parking area for $36,150 to be completed this summer with the amount coming from the fund balance, second by Norma Proper. All were in favor.

The cleaning company contract was discussed. The service is twice a day and references have been checked. They will need background checks.
The board discussed having Mr. Welch stay on to help on an on-call basic to help with water testing, minor plumbing repairs, helping the teachers move in etc.

A motion was made by Norma Proper to contract with the Clever Cleaning Concept for one year, second by Jim Grenier. All were in favor.

Mr. Grenier took the time to thank Dr. Munson and Dr. Gibbs for their hard work and caring dedication to the district, for their many years here at the school. They were presented with bouquets of flowers, a cake, cards and sweets. Someone will get the items to Dr. Gibbs.

Presentation and Signing of the Manifests

The manifests were reviewed and signed by the board.

Items for next Meeting **K. Caron**

- The next meeting will be held on Thursday, July 30th 2020 at 5:30 at the school
- Window estimates

A motion was made by Jillian Thomas to go into Non-Public Session under RSA 91-A:3 II (c) at 7:05pm, second by Norma Proper. Yes-Kelly, yes-Jillian, yes-Bruce, yes-Norma, yes-Jim

Respectfully submitted, Susan Lichty, Board Secretary