APPROVED MEETING MINUTES
Thursday, July 16, 2026, 6:00 PM
EPPING SCHOOL BOARD
EES Media Center/Epping TV Channel 22

PUBLIC HEARING

a. Donation of Football Lockers

Christine explained the details of the donation. The estimated value is $8,375, and the donation will be directed to the Epping/Newmarket Football Boosters but installed in the SAU building. The lockers will be built offsite and then delivered/installed. There was further discussion about the donation process, any prep work that may be needed, and future plans for the locker room. The direction of the Board is that the donation should be directed to the Boosters and then the finished product should be donated to the Epping School District.

CALL TO ORDER

Chair Ben Leavitt called the meeting to order at 6:30 pm with the pledge of allegiance.

In attendance: Chair Ben Leavitt, Vice Chair Robin O'Day, Member Julie Knight, Member Matt Puglielli, Member Courtney Dodge, Superintendent Furbush, and Business Administrator Christine Vayda

Absent: Student Rachel Mazzone and Student Lucy Vigliotti

PUBLIC COMMENTS

None

SCHEDULED TOPICS

a. Food Services Meal Cost Discussion - Moss Crutchfield

Moss explained the process for determining meal pricing. He spoke about the impacts of inflation as it has increased costs of food products and consumables. He also noted that as wages increase and deferred maintenance comes due, the cost of running the food services department increases as well. Moss requested a $0.65 increase in meal pricing for lunches which would bring the new price to $4.15, as recommended by the USDA pricing tool. He also requested an increase in breakfast pricing of $0.25 bringing the new price to $2.25. There was discussion about new equipment, repairs, meal pricing, and the capital improvement plan.

Chair Ben Leavitt made a motion for the District to fund $1,728.80 for reduced lunch costs. Seconded by Vice Chair Robin O'Day. VOTE: 0-5. Motion fails.

Chair Ben Leavitt made a motion to move forward with the presented meal price increases for the 2026-2027 and beyond school years. Seconded by Vice Chair Robin O’Day.

Discussion: Member Julie Knight requested a separate motion be made for the breakfast and lunch increases. Vice Chair Robin O'Day rescinded her second. Chair Ben Leavitt withdrew his motion.

Chair Ben Leavitt made a motion to move forward with the presented breakfast price increase (new price of $2.25) at EES and EMHS for the 2026-2027 and beyond school years. Seconded by Vice Chair Robin O’Day. VOTE: 5-0. Motion carries.

Chair Ben Leavitt made a motion to move forward with the presented lunch price increase (new price of $4.15) at EES and EMHS for the 2026-2027 and beyond school years. Seconded by Vice Chair Robin O’Day. VOTE: 0-5. Motion fails.

Discussion: Member Julie Knight suggested the idea of having a series of smaller increases to reach the proposed final price, but give families more time to adjust to the increases. There was further discussion about lunch prices.

Member Julie Knight made a motion to approve a $0.50 lunch price increase (new price of $4.00) at EES and EMHS for the 2026-2027 school year with the understanding that it will be reviewed annually. Seconded by Member Matt Puglielli. VOTE: 5-0. Motion carries.

b. Facilities Shed Presentation - Joshua Martin

Josh spoke about the need for a garage/storage space to be used by Facilities in order to store the new loader and dump truck. The project would also feature a separate storage area for salt storage. He also noted that there is very limited space to work on repairs and preventative maintenance on equipment. He gave details of what would be included in the shed project. There was further discussion about impact fees, electrical work, access to water, and other additional aspects of the project. It was noted that the project would be funded by impact fees.

Member Julie Knight made a motion to accept the proposed building plan. Seconded by Member Courtney Dodge. VOTE: 5-0. Motion carries.

REPORTS

a. Committee Reports

None

b. Superintendent’s Report

Superintendent Furbush spoke about the Professional Development Master Plan and asked the Board for approval. This item was tabled.

He informed the Board that the Football Boosters will be making improvements to the press box. They will be making updates to the safety and accessibility of the press box.

POLICY

a. JRA-R - Student Records and Information Access Procedures (FERPA) - 1st Read

Superintendent Furbush noted some minor changes to the policy. This item was moved to a 2nd read at the next meeting.

b. EBCCA - Use and Location of Automated External Defibrillators - 1st Read

Superintendent Furbush noted some minor changes to the policy. This item was moved to a 2nd read at the next meeting.

c. GBGBA - Use of Automated Defibrillator (AED) - Rescind

Superintendent Furbush noted that this is recommended to be rescinded since it is redundant with other policies. This item was moved to a 2nd read at the next meeting.

d. KFD - Use and Location of Automated External Defibrillators - Rescind

Superintendent Furbush noted that this is recommended to be rescinded since it is redundant with other policies. This item was moved to a 2nd read at the next meeting.

PERSONNEL

a. Rebecca Loiselle - EMHS Special Education Teacher - Resignation

Chair Ben Leavitt made a motion to accept the resignation of Rebecca Loiselle, EMHS Special Education Teacher. Seconded by Member Courtney Dodge. VOTE: 5-0. Motion carries.

b. Cheryl Bennett - EES Math and Literacy Intervention Teacher - Nomination

Member Julie Knight made a motion to accept the nomination of Cheryl Bennett for EES Math and Literacy Intervention Teacher. Seconded by Chair Ben Leavitt. VOTE: 5-0. Motion carries.

c. Current Open Position Update

Superintendent Furbush gave an update on the current open positions and long-term subs.

FINANCIAL BUSINESS & DISTRICT SERVICES

a. Food Service Equipment Approval

Moss spoke about the quotes received for the new walk-in cooler at EMHS. The current walk-in has failed and should be replaced. He recommended the quote from JWS since they are going to be the ones servicing the equipment in the future. The quote from JWS was $14,047.71.

Chair Ben Leavitt made a motion to move forward with the quote from JWS for the installation and maintenance of a new walk-in cooler at EMHS for a cost of $14,047.71. Seconded by Member Courtney Dodge. VOTE: 5-0. Motion carries.

b. Additional Land Owned by School/Town Purchase Request Discussion

Ben spoke about the 12 acre parcel of land behind the safety complex that is owned by the school. There was discussion about uses for the land, potential sale of the parcel, and a site visit. Further discussions will be had at a future meeting.

<u>APPROVAL OF MINUTES</u>

a. Public Hearing Minutes from June 11th, 2026

Member Matt Puglielli made a motion to approve the June 11th, 2026 Public Hearing Minutes. Seconded by Member Julie Knight. VOTE: 5-0. Motion carries.

b. Deliberative Session Minutes from June 18th, 2026

Member Courtney Dodge made a motion to approve the June 18th, 2026 Deliberative Session Minutes. Seconded by Member Matt Puglielli. VOTE: 5-0. Motion carries.

c. Public Meeting Minutes from June 18th, 2026

Member Courtney Dodge made a motion to approve the June 18th, 2026 Public Meeting Minutes as amended. Seconded by Member Matt Puglielli. VOTE: 5-0. Motion carries.

d. Non-Public Meeting Minutes from June 18th, 2026

Member Courtney Dodge made a motion to approve the June 18th, 2026 Non-Public Meeting Minutes as amended. Seconded by Member Matt Puglielli. VOTE: 5-0. Motion carries.

MANIFEST

a. Accounts Payable Deposited on June 12, 2026

Member Courtney Dodge made a motion to approve accounts payable deposited on June 12th, 2026 in the amount of $194,941.59. Seconded by Vice Chair Robin O'Day. VOTE: 5-0. Motion carries.

b. Accounts Payable Deposited on June 18, 2026

Member Courtney Dodge made a motion to approve accounts payable deposited on June 18th, 2026 in the amount of $870.93. Seconded by Vice Chair Robin O'Day. VOTE: 5-0. Motion carries.

c. Accounts Payable Deposited on June 26, 2026

Member Courtney Dodge made a motion to approve accounts payable deposited on June 26th, 2026 in the amount of $280,090.06. Seconded by Vice Chair Robin O'Day. VOTE: 5-0. Motion carries.

d. Payroll Deposited on June 18, 2026

Member Courtney Dodge made a motion to approve payroll deposited on June 18th, 2026 in the amounts of $297,116.22, $86,669.51, $1,096.65, and $191,124.12. Seconded by Vice Chair Robin O'Day. VOTE: 5-0. Motion carries.

e. Payroll Deposited on June 26, 2026

Member Courtney Dodge made a motion to approve payroll deposited on June 26th, 2026 in the amounts of $26,461.10, $5,850.11, and $314,439.16. Seconded by Vice Chair Robin O'Day. VOTE: 5-0. Motion carries.

f. Payroll Deposited on June 30, 2026

Member Courtney Dodge made a motion to approve payroll deposited on June 30th, 2026 in the amounts of $43,557.22, $12,763.52, and $1,971.29. Seconded by Vice Chair Robin O'Day. VOTE: 5-0. Motion carries.

g. Accounts Payable Deposited on June 30, 2026

Member Courtney Dodge made a motion to approve accounts payable deposited on June 30th, 2026 in the amount of $83,928.00. Seconded by Vice Chair Robin O'Day. VOTE: 5-0. Motion carries.

h. Accounts Payable Deposited on July 10, 2026

Member Courtney Dodge made a motion to approve accounts payable deposited on July 10th, 2026 in the amount of $847,952.45. Seconded by Vice Chair Robin O'Day. VOTE: 5-0. Motion carries.

i. Accounts Payable Deposited on July 14, 2026

Member Courtney Dodge made a motion to approve accounts payable deposited on July 14th, 2026 in the amount of $6,800.00. Seconded by Vice Chair Robin O'Day. VOTE: 5-0. Motion carries.

<u>BOARD COMMENTS/OTHER</u>

a. Board Comments

Julie requested a review of the list of the meeting dates.

Matt said the grounds look fantastic and thanked the crew for all of their work.

Robin let everyone know about an upcoming basketball tournament that the boys team will be playing in.

Courtney credited the facilities crew for the maintenance and upkeep of the grounds and facilities to be able to host events.

Ben thanked everyone for their participation in the events and meetings over the past couple of months. He also reminded everyone that they need to discuss the moderator pay being included in the budget.

<u>NEXT MEETING TO BE SCHEDULED</u>

a. August 6, 2026

<u>NONPUBLIC SESSION</u>: RSA 91-A:3, II Non-Public Meeting **is scheduled** for July 16th, 2026 following the public meeting.

<u>ADJOURNMENT</u>

A motion was made to open the non-public meeting and adjourn immediately thereafter at 9:11pm.

Respectfully submitted,

Dagny Wilkins

School Board Secretary