

ATKINSON CAPITAL IMPROVEMENT PROGRAM COMMITTEE

Meeting Minutes

July 23, 2026

Attendance:

Members in

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Karen Moss Co-Chair

Paul Wainright BoS

Gene Rizzo

Jeff Smith

Don Doughty

Karen McFadden

Not in Attendance:

Treg Ogborn-Chair

Others Present:

Agenda Item: Member Status Updates

Karen Moss:

- Library: Update file submitted, minor changes from previous yr
- Historical Society: Historical Society has engaged services to perform an assessment of the Kimball House. Working towards an updated estimate for exterior painting.
- Recreation: Looking to get on the Rec Commission's August meeting. Will set up review with Noriko.

Jeff Smith:

- Elections: File submitted. Added \$11K for free standing votes booths in 2028
- ACTV/TECH: File submitted. Added \$25K for studio production equipment in 2030
- Community Center: File submitted. No changes from previous year
- Elder Services: File submitted.

Karen McFadden:

- Fire Department is engaging with MRI for review of apparatus fleet, specifically on replacement of the ladder truck. Chief will be looking to add equipment such as a cardiac monitor. Expect to have update by the end of August

Gene Rizzo:

- Public Works: In progress:
 - vehicle expected life extended to 7 yrs from 5
 - Backhoe: buy vs rent under evaluation
 - Front loader: evaluating retaining the front loader
 - New facility is not necessary, add \$990K in 2030 for facilities improvement: following up with Ted on the details
 - Follow up with Ted Stewart on status of list & age of culverts to add to the CiP
- Cemetery: TBD

Don Doughty:

- Emergency Communications:
 - There is a need to replace outdated portable units in the AFD, AFD was looking at a grant. TBD
 - There is a question on whether the BOS is pursuing a study to potentially move dispatch from Plaistow to Rockingham County. A change may have an impact on the brand/type to purchase. TBD
 - John Apple will address with the Emergency Operations Committee and advise.

Police: TBD

Other:

- Preliminary discussion on what to include in this year's presentation to the BOS. Team agreed to discuss further at the August meeting.
- Next meeting August 27, 2026

Submitted by Karen McFadden 7/24/26