Salisbury Free Library
Trustee Meeting Minutes ~ Approved August 18, 2026
July 21, 2026

Draft minutes are not posted until approved. However, they are available for review in the Draft Minutes notebook at the library during regular business hours.
Monthly reports, such as the Treasurer's Report or the Director's Report are available in the library attached to their corresponding minutes.

Chair Leonida called the meeting to order at 6:00 PM.

PRESENT: Trustees: Cheryl Bentley, Christine Dixon, Jennifer Hoyt, Nan O'Neill, Leonida Rasenas
Alternate Trustees: Michelle Carr, Lisa Lawrence
GUESTS: None

TREASURER'S REPORT: (see attached) Jen reviewed the report with the Board. Following some discussion, 4 typos were identified. Cheryl made a motion to accept the report with the 4 corrections with a 2nd by Nan. All approved. The library's various bank statements were reviewed and initialed by the Trustees. Jen left the meeting at 6:22 PM to attend another meeting.

Leonida appointed Michelle to vote in place of Jen.

MINUTES: June 9, 2026: The Board reviewed the minutes of June 9th meeting. Following some discussion, 5 typos were identified. Nan made a motion to approve the minutes with the 4 corrections, with a 2nd by Leonida. All approved.

DIRECTOR'S REPORT: (see attached) Nicole had left her report for the Board to review. Leonida read it aloud. Of particular note was a drop in attendance, as well as a drop in books being checked out. Nicole noted that she felt May and June had been very quiet. It was agreed that a review of prior year's stats would be helpful in determining if this was a typical trend or something new. As a result of the Town's energy audit, the library's lights have now all been changed to LEDs. The library is planning a book sale on the Saturday of Old Home Day. Donations of books will be accepted until August 6th. Nicole's report noted that 2 of the window blinds are now inoperable. Leonida will ask Nicole to contact Gayle Landry of the Friends to see if she remembers who installed them. So far the July Programming has been well attended. Morphs and Milestones happened today, the 21st and 14 children were in attendance as well as adults. Turtles, snakes and various insects were available for inspection. The speaker was very engaging and the children were all very involved.

OLD BUSINESS:
Shutters for the library: Chris advised that the shutters that were donated to the library some time ago and accepted by Selectmen have yet to be hung on the building. There are 3 sets, one for each of the 3 windows on the gable end (facing the road) of the library. Leonida will send an email to the selectmen and the Town Administrator requesting that the new maintenance person place them on the building. Chris stated that the shutters were currently in her garage. Chris also

requested that the email to the selectmen include a request to have the inside of all the library windows cleaned. The Board agreed that the windows needed cleaning.

NEW BUSINESS:
The Old Home Day: The Salisbury Community Church is requesting donations of potato salad for the chicken Bar-B-Q dinner on that Saturday. Contact the church at 603-648-2733. The Chicken
Bar-B-Q dinner is a fundraiser for the church.
Baked good donations for the library's book sale would also be appreciated.

August Meeting Date: Following some discussion related to who was available for the August 4th Trustee meeting, it was decided to cancel the meeting on the 4th and move it to the 18th. The Selectmen will meet on Wednesday the 19th and the library's shutters and window cleaning are expected to be on that agenda. Leonida will notify the Town Office of the canceled meeting.
NHLTA Dues: Renewals of memberships are now due. There is a bundle of 7 memberships and 7 Trustees and alternates. The Board agreed that the library Director should also be a member. Nan made a motion to approve the payment of dues for the bundle of 7 plus the additional membership for the Library Director for a total of 8 with a 2nd by Cheryl. There were six approvals. Michelle abstained. Leonida will see that membership for 8 gets processed.
The Haunt Nights: The Library has been invited by the Salisbury Haunted Woods to set up a fundraiser booth on 2 nights again this year. The Board selected Saturday, Oct 17th and Friday, October 23rd to sell popcorn and hot apple cider. Jennifer will be notified of the dates to secure the spot.
Review of Old Non-Public Session Minutes: Nan made a motion to enter non-public session to review old, sealed non-public session minutes as required by law with a 2nd by Cheryl.

Leonida	Y
Cheryl	Y
Nan	Y
Chris	Y
Michelle	Y
Lisa	Y

The Board of Trustees entered a non-public session at 7:13 PM.
Public session was reconvened at 7:29 PM. The minutes of the non-public session were not sealed and are attached.

There being no additional business to come before the Board, Nan made a motion to adjourn with a 2nd by Cheryl. All approved.

Meeting adjourned at 7:30 PM.

Next meeting: August 18, 2026 at 6 PM
August 19, 2026, at 7 PM – Selectmen's meeting

Respectfully submitted,
Christine Dixon, Secretary