

SCHOOL ADMINISTRATIVE UNIT #19
Goffstown * New Boston
SAU#19 Central Office – 11 School Street - Goffstown, NH 03045
April 10, 2025 – 6:00pm

New Boston School Board Members Present: Bill Schmidt, Julie Kirklin, Kate Merva, Kelly Socia, Nicole Treat

Goffstown School Board Members Present: Heather Trzepacz, Shane Rozamus, Jack Carbonneau, Jared Talbot, Caroline Racine, Reta Chaffee, Laura Fleming, Vanessa Hayes (left at 6:30pm), Ginny McKinnon (excused absence)

Superintendent Balke will call the meeting to order at 6:00pm

Pledge of Allegiance

Welcome new Goffstown and New Boston School Board members – Goffstown: Laura Fleming and Vanessa Hayes, New Boston: Kate Merva. Congratulations to the re-election of New Boston: Julie Kirklin and Goffstown: Shane Rozamus, Reta Chaffee

Election of Officers – Chair, Vice Chair, Secretary, Treasurer
Superintendent Balke asked for nominations for SAU19 Board Chair.

Shane Rozamus nominated Jared Talbot. Hearing no other nominations, Jared Talbot accepted the position of SAU19 Board Chair and chaired the remainder of the meeting. All were in favor of the nomination

Chairman Talbot asked for nominations for SAU19 Board Vice Chair.

Heather Trzepacz nominated Bill Schmidt as SAU19 Board Vice Chair. Hearing no other nominations, Bill Schmidt accepted the position of Vice Chair. All were in favor of the nomination

Chairman Talbot asked for nominations for SAU19 Board Secretary.

Bill Schmidt nominated Heather Trzepacz for SAU19 Board Secretary, Heather declined the nomination. Chairman Talbot nominated Vanessa Hayes as SAU19 Board Secretary. Vanessa Hayes accepted the nomination. All were in favor of the nomination

Chairman Talbot asked for nominations for SAU19 Board Treasurer.

Shane Rozamus nominated Kelly Socia for SAU19 Board Treasurer. Hearing no other nominations, Kelly Socia opposed the nomination but accepted the position.

Public Comment(s) none

Correspondence none

Approval of the Draft December 11, 2024 SAU19 Board Meeting Minutes: Shane Rozamus motioned to approve the December 11, 2024 SAU19 Board meeting minutes as amended, seconded by Nicole Treat. Vote: 10-0-3 (Kate Merva, Vanessa Hayes, Laura Fleming abstained) Motion Passed. Amendment: Dan offered to continue ~~to~~ as SAU Treasurer.....

Manifest and Vouchers – Dec. 2024, January 2025, February 2025, March 2025

SAU #19 Board Meeting
Manifest Summary Review
Vendor Payments and Invoices > \$1,000
December 2024

	Amount
Total Manifest Value	\$ 210,833.32

Major Items:

Payroll / Taxes / Benefits

Payroll	12/5 and 12/19	\$	90,361	
Payroll Taxes	12/5 and 12/19	\$	33,734	
TSA Consulting		\$	11,871	403B Contributions
HSA Deposits		\$	2,500	
HealthTrust		\$	31,907	Payroll Deductions
NHRS		\$	25,575	Retirement contributions
Lincoln National		\$	764	Life/LTD
Sub Total		\$	196,711.01	

A/P Activity

SPED and GRANTS:

Goffstown School District	\$	5,889	Grant disbursements and food service
New Boston School District	\$	-	Grant disbursements and food service
SPED Sub Total	\$	5,889.38	

General Expenses

BMO Harris Bank	\$	1,395	Amazon gift cards (HealthTrust promotion)
Matheson Education	\$	3,500	Replacement tables and chairs (used furniture)
Plodzick & Sanderson	\$	2,050	Auditing Services
Gen Sub Total	\$	6,944.80	

(Does not represent all payments)	Total	\$	209,545
Only A/P over \$1,000 included			

Jack Carbonneau motioned the approval of the December 2024 manifest as presented, seconded by Bill Schmidt. Vote: 13-0-0 – All in Favor – Motion Passed.

SAU #19 Board Meeting
Manifest Summary Review
Vendor Payments and Invoices > \$1,000
January 2025

	Amount
Total Manifest Value	\$ 344,502.60

Major Items:

Payroll / Taxes / Benefits

Payroll	1/2, 1/16, 1/30	\$ 135,027	Three pay periods this month
Payroll Taxes		\$ 52,903	Three pay periods this month
TSA Consulting		\$ 11,971	403B Contributions
HSA Deposits		\$ 5,000	
HealthTrust		\$ 31,907	Payroll Deductions (Flex Spending & Dependent Care)
NHRS		\$ 25,589	Retirement contributions
Lincoln National		\$ 764	Life/LTD
Sub Total		\$ 263,160.29	

A/P Activity

SPED and GRANTS:

Goffstown School District	\$ 52,287	Grant disbursements and food service
New Boston School District	\$ 5,838	Grant disbursements and food service
SPED Sub Total	\$ 58,124.43	

General Expenses

Consolidated Communications	\$ 1,566	Phone system upgrade
Dead River Company	\$ 1,410	Oil
Eversource	\$ 1,142	Electricity
Primex	\$ 6,393	Workers Comp Insurance- Annual
Sterling Corp.	\$ 2,506	SAU office furniture moving expense
Gen Sub Total	\$ 13,017.51	

(Does not represent all payments)	Total	\$ 334,302
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Only A/P over \$1,000 included

*Julie Kirklin motioned the approval of the January 2025 manifest as presented, seconded by Reta Chaffee.
Vote: 13-0-0 – All in Favor – Motion Passed*

SAU #19 Board Meeting
Manifest Summary Review
Vendor Payments and Invoices > \$1,000
February 2025

	Amount
Total Manifest Value	\$ 219,428.55

Major Items:

Payroll / Taxes / Benefits

Payroll	2/13 and 2/27	\$ 90,561.34	
Payroll Taxes	2/13 and 2/27	\$ 35,378.84	
TSA Consulting		\$ 10,771	403B Contributions
HSA Deposits		\$ -	
HealthTrust		\$ 31,907	Payroll Deductions (Flex Spending & Dependent Care)
NHRS		\$ 38,299	Retirement contributions
Lincoln National		\$ 763.50	Life/LTD
Sub Total		<u>\$ 207,680.08</u>	

A/P Activity

SPED and GRANTS:

Goffstown School District	\$ 4,033	Grant disbursements and food service
SPED Sub Total	<u>\$ 4,032.79</u>	

General Expenses

Budget Document Tech.	\$ 1,486	Copier Service Contract and Managed Print
Dead River Company	\$ 1,420	Oil
RFP and Son	\$ 1,299	Electrical repairs
Gen Sub Total	<u>\$ 4,204.42</u>	

(Does not represent all payments)	Total	\$ 215,917
Only A/P over \$1,000 included		

***Julie Kirklin motioned the approval of the February 2025 manifest as presented, seconded by Reta Chaffee.
Vote: 13-0-0 – All in Favor – Motion Passed.***

SAU #19 Board Meeting
 Manifest Summary Review
 Vendor Payments and Invoices > \$1,000
 March 2025

	Amount
Total Manifest Value	\$ 271,828.01

Major Items:

Payroll / Taxes / Benefits

Payroll	3/13 and 3/27	\$ 90,904.23	
Payroll Taxes	3/13 and 3/27	\$ 35,592.86	
TSA Consulting		\$ 10,817	403B Contributions
HSA Deposits		\$ -	
HealthTrust		\$ 31,907	Payroll Deductions (Flex Spending & Dependent Care)
NHRS		\$ 25,542	Retirement contributions
Lincoln National		\$ 763.50	Life/LTD
Sub Total		\$ 195,525.96	

A/P Activity

SPED and GRANTS:

Goffstown School District	\$ 61,086	Grant disbursements and food service
New Boston School District	\$ 7,007	Grant disbursements and food service
SPED Sub Total	\$ 68,092.77	

General Expenses

BMO Harris Bank	\$ 2,169	Wellness Gift Cards, Conference registrations
Consolidated Communications	\$ 1,826	Telephone and upgrade
Dead River Company	\$ 1,432	Oil
Gen Sub Total	\$ 5,426.67	

(Does not represent all	Total	\$ 269,045
Only A/P over \$1,000 included		

Reta Chaffee motioned the approval of the March 2025 manifest as presented, seconded by Bill Schmidt. Vote: 13-0-0 All in Favor – Motion Passed. Kate Magrath clarified for the record that the HealthTrust gift cards listed on the manifest is for wellness gift cards that are given to employees.

SAU Expenditure Report 2024-2025 and Revenue Status Report: Scott Gross reported that the projections made at previous SAU Board meetings were accurate.

POWERSCHOOL ERP 23.10
DATE: 04/03/2025
TIME: 16:48:57

SAU19
EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
EXPSTA11

SELECTION CRITERIA: orgn.fund='10'
ACCOUNTING PERIOD: 9/25

SORTED BY: FUND, LOCATION, FUNCTION, ACCOUNT
TOTALLED ON: FUND, LOCATION, FUNCTION
PAGE BREAKS ON: FUND

FUND-10 GENERAL FUND
LOCATION-000 GENERAL FUND
FUNCTION-2313 GENERAL FUND

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
LOCATION-000 DISTRICT WIDE							
FUNCTION-2313 DISTRICT TREASURER SERVICE							
125	DISTRICT TREASURER	1,000.00	250.00	.00	500.00	500.00	50.00
221	FICA/MEDICARE	77.00	19.13	.00	38.26	38.74	49.69
251	UNEMPLOYMENT COMPEN	1.00	.00	.00	1.58	- .58	158.00
261	WORKERS COMPENSATIO	2.00	.00	.00	.82	1.18	41.00
	TOTAL DISTRICT TREASURER SERV	1,080.00	269.13	.00	540.66	539.34	50.06
FUNCTION-2317 AUDIT							
331	PROF SERVICES	7,500.00	.00	.00	6,850.00	650.00	91.33
	TOTAL AUDIT	7,500.00	.00	.00	6,850.00	650.00	91.33
FUNCTION-2318 LEGAL SERVICES							
332	PROF SERVICES	3,500.00	.00	.00	.00	3,500.00	.00
	TOTAL LEGAL SERVICES	3,500.00	.00	.00	.00	3,500.00	.00
FUNCTION-2321 SAU SERVICES							
113	DISTRICT SALARIES	111,600.00	8,748.92	25,500.80	86,898.24	-799.04	100.72
114	SECRETARY SALARIES	176,639.00	13,860.76	46,057.96	130,590.14	-9.10	100.01
117.1	SUPERINTENDENT SALA	185,306.00	14,365.16	43,095.40	142,209.68	.92	100.00
117.2	ASS'T SUP SALARY	139,357.00	10,928.24	32,784.60	106,571.65	.75	100.00
118	INSURANCE BUYOUT	6,500.00	500.00	1,500.00	5,000.00	.00	100.00
127	STIPENDS	15,450.00	1,188.46	3,565.40	11,884.60	.00	100.00
211	HEALTH INSURANCE	127,551.00	10,221.80	30,502.10	101,824.65	-4,775.75	103.74
212	DENTAL INSURANCE	6,940.00	579.49	1,731.74	5,208.68	- .42	100.01
213	LIFE INSURANCE	2,060.00	224.64	673.92	2,021.76	-635.68	130.86
214	DISABILITY INSURANC	1,699.00	97.83	293.49	880.47	525.04	69.10
215	VISION INSURANCE	403.00	41.68	125.04	375.12	-97.16	124.11
216	HSA ER CONTRIBUTION	12,850.00	.00	.00	.00	12,850.00	.00
221	FICA/MEDICARE	54,169.00	3,760.79	11,717.44	35,336.73	7,114.83	86.87
231	NON-TEACHER RETIREM	91,722.00	6,507.54	20,128.26	63,375.92	8,217.82	91.04
239	OTHER RETIREMENT	24,250.00	1,519.28	4,557.20	15,192.80	4,500.00	81.44
251	UNEMPLOYMENT COMPEN	145.00	.00	.00	184.66	-39.66	127.35
261	WORKERS COMPENSATIO	1,479.00	.00	.00	1,923.48	-444.48	130.05
322	PROF. PROGRAM IMPRO	6,500.00	240.27	1,382.27	4,050.43	1,067.30	83.58
339	OTHER PROFESSIONAL	21,000.00	.00	3,900.00	6,008.37	11,091.63	47.18
431	MAINTENANCE	1,000.00	.00	390.00	461.84	148.16	85.18
442	EQUIPMENT RENTAL	12,360.00	.00	3,237.00	7,651.51	1,471.49	88.09
531	VOICE COMMUNICATION	4,100.00	913.97	3,024.23	5,885.77	-4,810.00	217.32
532	DATA COMMUNICATIONS	1,800.00	19.95	1,620.45	179.55	.00	100.00
534	POSTAGE	4,000.00	10.00	.00	3,942.70	57.30	98.57
541	ADVERTISING	2,000.00	.00	252.80	747.20	1,000.00	50.00
551	PRINTING & BINDING	2,500.00	.00	.00	448.83	2,051.17	17.95
581	TRAVEL	500.00	.00	.00	62.98	437.02	12.60
611	GENERAL SUPPLIES	11,300.00	900.03	3,294.90	7,220.51	784.59	93.06
641	BOOKS & PRINTED MED	500.00	.00	55.00	.00	445.00	11.00

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
643	INFORMATION ACCESS	120,197.00	.00	4,000.00	103,265.88	12,931.12	89.24
733	NEW FURNITURE & FIX	750.00	.00	.00	.00	750.00	.00
734	COMPUTERS & NETWK E	7,500.00	.00	.00	6,320.46	1,179.54	84.27
737	REPLACEMENT FURN &	850.00	.00	.00	.00	850.00	.00
811	DUES AND FEES	16,075.00	925.00	.00	14,920.38	1,154.62	92.82
	TOTAL SAU SERVICES	1,171,052.00	75,553.81	243,390.00	870,644.99	57,017.01	95.13
FUNCTION-2332	SPECIAL ED ADMIN						
113	DISTRICT SALARIES	82,599.00	6,388.16	19,164.40	63,434.22	.38	100.00
114	SECRETARY SALARIES	106,877.00	8,328.00	27,360.40	79,515.92	.68	100.00
117.2	ASS'T SUP SALARY	123,224.00	9,478.70	28,436.02	94,787.00	.98	100.00
118	INSURANCE BUYOUT	6,500.00	499.98	1,500.20	4,999.80	.00	100.00
127	STIPENDS	2,500.00	192.32	576.88	1,923.20	-.08	100.00
211	HEALTH INSURANCE	41,197.00	3,319.58	9,789.94	29,707.42	1,699.64	95.87
212	DENTAL INSURANCE	2,090.00	179.53	506.07	1,583.25	.68	99.97
213	LIFE INSURANCE	653.00	56.61	169.83	509.49	-26.32	104.03
214	DISABILITY INSURANC	866.00	63.13	189.39	568.17	108.44	87.48
215	VISION INSURANCE	175.00	14.64	43.92	131.76	-.68	100.39
221	FICA/MEDICARE	23,672.00	1,899.90	5,893.41	18,676.84	-898.25	103.79
231	NON-TEACHER RETIREM	14,125.00	1,126.78	3,701.86	10,758.52	-335.38	102.37
232	TEACHER RETIREMENT	22,586.00	1,838.10	5,472.76	18,242.60	-1,129.36	105.00
239	OTHER RETIREMENT	4,500.00	19.24	57.60	192.40	4,250.00	5.56
241	TEACHER TUITION REI	2,500.00	.00	.00	.00	2,500.00	.00
251	UNEMPLOYMENT COMPEN	98.00	.00	.00	108.08	-10.08	110.29
261	WORKERS COMPENSATIO	646.00	.00	.00	893.67	-247.67	138.34
322	PROF. PROGRAM IMPRO	500.00	.00	.00	.00	500.00	.00
581	TRAVEL	1,700.00	.00	1,000.00	.00	700.00	58.82
611	GENERAL SUPPLIES	900.00	.00	.00	198.96	701.04	22.11
641	BOOKS & PRINTED MED	100.00	.00	.00	.00	100.00	.00
811	DUES AND FEES	1,400.00	.00	.00	1,445.00	-45.00	103.21
	TOTAL SPECIAL ED ADMIN	439,408.00	33,404.67	103,862.68	327,676.30	7,869.02	98.21
FUNCTION-2510	FISCAL SERVICES						
113	DISTRICT SALARIES	317,925.00	25,497.94	76,493.20	252,112.66	-10,680.86	103.36
116	OTHER SUPPORT SALAR	136,603.00	10,194.55	40,951.66	95,470.89	180.45	99.87
118	INSURANCE BUYOUT	3,063.00	269.24	807.60	2,692.40	-437.00	114.27
127	STIPENDS	3,000.00	276.92	830.80	2,769.20	-600.00	120.00
128	SEASONAL SALARIES	.00	50.00	.00	2,362.50	-2,362.50	.00
211	HEALTH INSURANCE	105,808.00	9,245.23	27,349.09	87,820.47	-9,361.56	108.85
212	DENTAL INSURANCE	5,540.00	445.81	1,325.82	4,000.68	213.50	96.15
213	LIFE INSURANCE	1,072.00	98.56	295.68	887.04	-110.72	110.33
214	DISABILITY INSURANC	1,184.00	79.92	239.76	719.28	224.96	81.00
215	VISION INSURANCE	243.00	32.39	97.17	306.05	-160.22	165.93
216	HSA ER CONTRIBUTION	10,000.00	.00	.00	.00	10,000.00	.00
221	FICA/MEDICARE	32,017.00	2,693.09	9,109.87	26,358.74	-3,451.61	110.78
231	NON-TEACHER RETIREM	51,144.00	4,491.17	14,041.69	43,575.25	-6,472.94	112.66

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
239	OTHER RETIREMENT	11,250.00	909.30	2,597.04	9,087.46	-434.50	103.86
241	TEACHER TUITION REI	2,500.00	.00	.00	.00	2,500.00	.00
251	UNEMPLOYMENT COMPEN	121.00	.00	.00	119.80	1.20	99.01
261	WORKERS COMPENSATIO	875.00	.00	.00	974.63	-99.63	111.39
339	OTHER PROFESSIONAL	3,000.00	.00	.00	.00	3,000.00	.00
	TOTAL FISCAL SERVICES	685,345.00	54,284.12	174,139.38	529,257.05	-18,051.43	102.63
FUNCTION-2600 OPER. & MAINT. OF PLANT							
115	CUSTODIAL SALARIES	17,312.00	1,366.20	4,889.85	12,529.20	-107.05	100.62
116	OTHER SUPPORT SALAR	104,835.00	8,218.54	24,655.41	80,178.75	.84	100.00
127	STIPENDS	4,000.00	307.70	923.00	3,077.00	.00	100.00
211	HEALTH INSURANCE	12,854.00	2,054.07	6,162.21	23,486.63	-16,794.84	230.66
212	DENTAL INSURANCE	603.00	97.15	291.45	874.35	-562.80	193.33
213	LIFE INSURANCE	438.00	40.22	120.66	361.98	-44.64	110.19
214	DISABILITY INSURANC	275.00	21.74	65.22	195.66	14.12	94.87
215	VISION INSURANCE	47.00	6.76	20.28	60.84	-34.12	172.60
216	HSA ER CONTRIBUTION	2,500.00	.00	.00	.00	2,500.00	.00
221	FICA/MEDICARE	9,015.00	756.76	2,330.82	7,327.46	-643.28	107.14
231	NON-TEACHER RETIREM	12,853.00	1,090.18	3,270.55	10,540.56	-958.11	107.45
239	OTHER RETIREMENT	2,500.00	.00	.00	.00	2,500.00	.00
251	UNEMPLOYMENT COMPEN	39.00	.00	.00	42.64	-3.64	109.33
261	WORKERS COMPENSATIO	497.00	.00	.00	1,326.09	-829.09	266.82
339	OTHER PROFESSIONAL	3,556.00	.00	.00	2,506.04	1,049.96	70.47
411	WATER/SEWER	950.00	.00	393.75	556.25	.00	100.00
431	MAINTENANCE	3,800.00	.00	437.27	2,464.73	898.00	76.37
432	REPAIRS	6,500.00	19.99	2,047.76	2,134.73	2,317.51	64.35
433	EMERGENCY REPAIRS	-56.00	.00	.00	.00	-56.00	.00
521	PROPERTY INSURANCE	7,332.00	.00	.00	7,332.00	.00	100.00
611	GENERAL SUPPLIES	1,650.00	.00	770.80	816.90	62.30	96.22
622	ELECTRICITY	7,000.00	465.25	1,120.11	5,156.72	723.17	89.67
624	OIL	10,500.00	.00	4,170.38	6,329.62	.00	100.00
643	INFORMATION ACCESS	9,500.00	.00	.00	3,472.13	6,027.87	36.55
737	REPLACEMENT FURN &	5,500.00	.00	.00	5,961.00	-461.00	108.38
	TOTAL OPER. & MAINT. OF PLANT	224,000.00	14,444.56	51,669.52	176,731.28	-4,400.80	101.96
FUNCTION-2830 STAFF SERVICES							
114	SECRETARY SALARIES	69,933.00	5,460.80	19,411.44	50,717.18	-195.62	100.28
116	OTHER SUPPORT SALAR	118,965.00	9,193.66	27,580.81	89,657.60	1,726.59	98.55
127	STIPENDS	1,800.00	138.46	415.40	1,384.60	.00	100.00
211	HEALTH INSURANCE	48,439.00	3,879.51	11,582.26	39,862.07	-3,005.33	106.20
212	DENTAL INSURANCE	2,693.00	224.46	673.38	2,020.14	.52	100.02
213	LIFE INSURANCE	579.00	48.24	144.72	434.16	.12	99.98
214	DISABILITY INSURANC	542.00	32.61	97.83	293.49	150.68	72.20
215	VISION INSURANCE	128.00	10.70	32.10	96.30	.40	100.31
216	HSA ER CONTRIBUTION	5,000.00	.00	.00	.00	5,000.00	.00
221	FICA/MEDICARE	14,470.00	1,100.14	3,626.70	10,544.61	298.69	97.94
ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
231	NON-TEACHER RETIREM	25,277.00	1,977.00	6,340.82	18,935.26	.92	100.00
239	OTHER RETIREMENT	3,500.00	269.26	807.40	2,692.60	.00	100.00
251	UNEMPLOYMENT COMPEN	39.00	.00	.00	43.24	-4.24	110.87
261	WORKERS COMPENSATIO	396.00	.00	.00	458.81	-62.81	115.86
	TOTAL STAFF SERVICES	291,761.00	22,334.84	70,712.86	217,140.06	3,908.08	98.66
	TOTAL DISTRICT WIDE	2,823,646.00	200,291.13	643,774.44	2,128,840.34	51,031.22	98.19
	TOTAL GENERAL FUND	2,823,646.00	200,291.13	643,774.44	2,128,840.34	51,031.22	98.19
TOTAL REPORT							
		2,823,646.00	200,291.13	643,774.44	2,128,840.34	51,031.22	98.19

Revenue Report:

POWERSCHOOL ERP 23.10
DATE: 04/03/2025
TIME: 16:51:31

SAU19
REVENUE STATUS REPORT

PAGE NUMBER: 1
REVSTA11

SELECTION CRITERIA: orgn.fund='10'
ACCOUNTING PERIOD: 9/25

SORTED BY: FUND, LOCATION, FUNCTION, ACCOUNT
TOTALLED ON: FUND, LOCATION, FUNCTION
PAGE BREAKS ON: FUND

FUND-10 GENERAL FUND
LOCATION-000 GENERAL FUND
FUNCTION-1510 GENERAL FUND

ACCOUNT - - - - - TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
LOCATION-000 DISTRICT WIDE						
FUNCTION-1510 INTEREST ON INVESTMENTS						
R1510 INTEREST ON INVESTMENTS	5,000.00	1,385.59	.00	12,546.80	-7,546.80	250.94
TOTAL INTEREST ON INVESTMENTS	5,000.00	1,385.59	.00	12,546.80	-7,546.80	250.94
FUNCTION-1990 OTHER LOCAL REVENUE						
R1990 OTHER LOCAL REVENUE	45,000.00	636.00	.00	64,054.41	-19,054.41	142.34
TOTAL OTHER LOCAL REVENUE	45,000.00	636.00	.00	64,054.41	-19,054.41	142.34
FUNCTION-5211 USE OF FUND BALANCE						
R5211 USE OF FUND BALANCE	50,000.00	.00	.00	.00	50,000.00	.00
TOTAL USE OF FUND BALANCE	50,000.00	.00	.00	.00	50,000.00	.00
TOTAL DISTRICT WIDE	100,000.00	2,021.59	.00	76,601.21	23,398.79	76.60
LOCATION-001 GOFFSTOWN						
FUNCTION-1119 DISTRICT ASSESSMENT						
R1119 OTHER APPROPRIATION	2,130,028.00	149,099.00	.00	1,746,622.00	383,406.00	82.00
TOTAL DISTRICT ASSESSMENT	2,130,028.00	149,099.00	.00	1,746,622.00	383,406.00	82.00
TOTAL GOFFSTOWN	2,130,028.00	149,099.00	.00	1,746,622.00	383,406.00	82.00
LOCATION-002 NEW BOSTON						
FUNCTION-1119 DISTRICT ASSESSMENT						
R1119 OTHER APPROPRIATION	593,618.00	41,553.00	.00	498,639.00	94,979.00	84.00
TOTAL DISTRICT ASSESSMENT	593,618.00	41,553.00	.00	498,639.00	94,979.00	84.00
TOTAL NEW BOSTON	593,618.00	41,553.00	.00	498,639.00	94,979.00	84.00
TOTAL GENERAL FUND	2,823,646.00	192,673.59	.00	2,321,862.21	501,783.79	82.23
TOTAL REPORT	2,823,646.00	192,673.59	.00	2,321,862.21	501,783.79	82.23

Federal Grant Summary – Heather Kelley, Brian Balke, Wendy Kohler Reporting:

SAU 19 Federal Grants Summary April 2025

	Goffstown		New Boston	
	2024-2025	2023-2024	2024-2025	2023-2024
	Actual	Actual	Actual	Actual
Title I*	\$ 338,343	\$ 381,513	\$ 68,401	\$ 54,206
Title IIA	\$ 86,135	\$ 97,145	\$ 27,284	\$ 31,378
Title IVA	\$ 39,016	\$ 57,146	\$ 10,000	\$ 19,025
IDEA	\$ 566,955	\$ 558,139	\$ 208,078	\$ 210,382
Preschool	\$ 15,371	\$ 15,282	\$ 5,593	\$ 5,585
Bartlett SAFE -Round 2	\$ 26,570	\$ -		
New Boston SAFE - Round 2			\$ -	\$ 21,568
Bartlett SAFE -Round 3	\$ 39,076	\$ -		
Maple Ave SAFE -Round 3	\$ 99,782	\$ -		
Glen Lake SAFE -Round 3	\$ 43,841	\$ -		
MVMS SAFE - Round 3	\$ 99,704	\$ -		
GHS SAFE - Round 3	\$ 99,728	\$ -		
New Boston SAFE - Round 3			\$ 48,639	\$ -
New Boston REAP			\$ 22,328	\$ 29,286
Totals	\$ 1,454,521	\$ 1,109,225	\$ 390,323	\$ 371,430

Title I - Supplementing Instruction for Disadvantaged Students – The purpose of Title I, is to provide opportunities for children to acquire the knowledge and skills to meet the state proficiency standards. This is accomplished in two ways: (1) by providing children supplemental support through enriched and accelerated education programs; and (2) by providing instructional personnel in participating schools with opportunities for professional development.

Title II, Part A - Preparing, Training and Recruiting High Quality Teachers and Principals - The purpose of Title II, Part A is to increase the academic achievement of all students by helping schools and districts improve teacher and principal quality. Through the program, state and local educational agencies (SEAs and LEAs) receive funds on a formula basis.

Title IVA – Student Support and Academic Program -The purpose of Title IVA, is to provide all students with a well-rounded education, improve school conditions for student learning, and improve the use of technology in order to advance academic achievement and digital learning for all students.

IDEA and Preschool Entitlement Grants - The funds provide a variety of special education resources. The largest amount is allocated for salary and benefits of special education staff in each district. Grant funds also provide additional resources to allow for needed supplies, equipment, tests, professional development, and consultation services that were not anticipated during the budget process.

SAFE Grant – Round 2 - The Security Action for Education (SAFE) Grant was established in 2022, and includes funding from the Public School Infrastructure Fund, as well as an additional \$10 million in funding from the Covid- 19 American Rescue Plan Act allocated to the Department of Education (NHED) by the Governor's Office for Emergency Relief and Recovery (GOFERR). This fund's primary purpose is to support school security and safety improvements in the areas of access control, emergency alerting, and surveillance for K-12 public and nonpublic schools throughout New Hampshire. Bartlett Elementary School was awarded an additional \$26,570 of SAFE Grant Round 2 funding in 2024-2025.

SAFE Grant – Round 3 - On Feb. 21, 2024, the Governor and Executive Council approved the third round of SAFE grants. Following a recommendation from the Public School Infrastructure Commission, a total of \$9,861,447 was allocated to improve access control, emergency alerting and surveillance at 167 schools.

REAP (Rural Education Achievement Program) - Under the Small, Rural School Achievement (SRSA), the U.S. Department of Education (Department) awards grants each year directly to eligible LEAs nationwide based on a statutory formula. SRSA program grantees must be small and rural, and LEAs must apply directly to the Department each year. An LEA may use its funds on a range of authorized activities and also has the ability to use some of its ESEA formula funds more flexibly under the Alternative Fund Use Authority (AFUA).

The current fiscal year does not include projected revenues for next year. We worked hard to procure these grants and are unsure of the future of the Title 2A grants. Goffstown's share would be \$100,000 and New Boston 's would be \$30,000+. This grant provides funds for Professional Development training books. Wendy Kohler noted that New Boston has the \$30,000+ REAP Grant that pays for teacher mentor programs. Brian shared the struggle to find certified teachers in special ed, chemistry, and physical ed, and we can use that money to target those needs. We take great care to apply for grants, especially if they come from NHED. Tori is our point person for the REAP Grant and Wendy is our point person for the Title Grant programs. Heather Kelley oversees the final grant and Special Ed products.

Wendy noted that we do have the ability to use Title I money for Bartlett and MVMS use. We are thoughtful when applying for competitive grants. These grants pay for specific training such as drug and alcohol education and CPI certification for teachers who work with escalated students.

Life and Long-Term Disability Renewal

2025 Life and Long-Term Disability Insurance Vendor Approval: A summary of the recent Life and LTD renewal process is provided. We received RFPs from nine carriers, and five of them responded. Our current carrier, Lincoln, has offered a 0% increase in rates along with a three-year rate guarantee. While the other carriers have bid at reduced rates, Lincoln has been our carrier since July 1, 2012, and there is a significant administrative cost to change vendors.

Rate History with Lincoln

Year	Life Rate	Renewed Rate	Increase	LTD Rate	LTD Renewal
2012	\$0.080/\$1,000			\$0.29/\$100	
2017		\$0.088/\$1,000	10%		\$0.29/\$100

2019*		\$0.111/\$1,000	26%		\$0.29/\$100
2021		\$0.108/\$1,000	-3%		\$0.29/\$100
2025		\$0.108/\$1,000	0%		\$0.29/\$100

Renewal Bids

	Lincoln		Hartford		MetLife		Standard		Unum	
	Total	Increase	Total	Increase	Total	Increase	Total	Increase	Total	Increase
SAU	\$9,189	\$0	\$9,301	\$112	\$9,280	\$91	\$8,847	(\$342)	\$8,678	(\$511)
New Boston	\$16,652	\$0	\$15,039	(\$1,613)	\$16,223	(\$429)	\$16,062	(\$590)	\$14,833	(\$1,819)
Goffstown	\$74,974	\$0	\$69,779	(\$5,195)	\$73,718	(\$1,256)	\$72,283	(\$2,691)	\$67,803	(\$7,171)
Total	\$100,815	\$0	\$94,119	(\$6,696)	\$99,221	(\$1,594)	\$97,192	(\$3,623)	\$91,314	(\$9,501)

Rate Guarantee	3 Years	3 Years	3 Years	3 Years	3 Years
Met all policy requirements	Yes	Except Pre-ex at 3/12 instead of 3/6	Yes	Yes	Yes

Considering the administrative costs associated with changing carriers, The HR Director recommends we continue our business with Lincoln. Changing carriers involves review and execution of contracts, review and distribution of plan documents for the 18 different employee classifications, modification of benefit packets for each of those classes, new designation of beneficiary forms (and possibly enrollment forms) for all eligible employees and filing of those enrollment forms. We are looking for Board authorization to move forward with signing a renewal with Lincoln Financial effective July 1, 2025, for three years. Scott shared that there is a very significant burden when changing insurance carriers. We have had very good service and reliability from Lincoln as our Life and LTD insurance carrier, and I agree with the HR Director that we proceed with awarding this to Lincoln Financial knowing that it is not the lowest bid.

Scott shared that the administrative costs would be in the thousands of dollars as everything pertaining to the HR and Business Office must be redone. All Lincoln Financial entries for the three entities will need to be changed in our systems and will result in about \$3,000 - \$5,000 labor cost to complete that portion of the change. ***Caroline Racine motioned to approve the Life and Long-Term Disability Renewal effective July 1, 2025 as presented, seconded by Heather Trzepacz. Vote: 12-1-0 (Vanessa Hayes opposed). Motion Passed.***

Board Ratification of Policy BFD – SAU19 Board Authorizations: It has been past practice of the SAU#19 Board to grant authorizations to the Superintendent of Schools and their designees to conduct business on the Board's behalf. The following authorizations are granted to the Superintendent of Schools and/or designees to conduct SAU#19 business between regularly scheduled Board meetings.

1. Authorization for the Superintendent and/or designees to act on commodity and capital project bid(s) that have been previously approved.
2. Authorization for the Superintendent and/or designees to sign any and all available grants.
3. Authorization for the Business Administrator working in conjunction with the SAU#19 Board Treasurer/Deputy Treasurer to pay bills and sign checks until the next SAU Board meeting.
4. Authorization for the Business Administrator to make budget transfers during the summer months in accordance with SAU Policy DJB and to notify the Board at the next SAU Board meeting.
5. Authorization for the Superintendent or designee to hire staff as needed between SAU Meetings.
6. Authorization for the Superintendent and/or designees to adjust SAU#19 summer working hours.
7. Authorization for the SAU Board Chair to sign off on Federal Grant Assurances.
8. Ratified by the SAU Board annually at the organizational meeting in April.

Julie Kirklin motioned to ratify Policy BFD – SAU19 Board Authorizations, seconded by Shane Rozamus. Vote: 13-0-0 – All in Favor – Motion Passed.

Deputy Treasurer Appointment – Although Dan Cloutier did not run for re-election, he continued serving as the SAU19 Treasurer during the transition period between the 2025 March vote and the 2025 April SAU Board meeting. The intent of the motion is to cover that transition period until the next SAU19 Board Treasurer is appointed at the 2026 April SAU Board meeting. ***Shane Rozamus appointed Heather Kelley as the SAU Board Treasurer, seconded by Bill Schmidt. Vote: 13-0-0- All in Favor – Motion Passed.***

SAU Audit Overview – Scott Gross Reporting: An actuarial study will be needed if the SAU considers a bond. Doug Totten’s former school district hired Moody for that purpose. Reta questioned the importance of perhaps stating this somewhere in the audit report so that the public will be aware of why we do not have an actuarial study conducted. Scott stated that he would mention this to the auditing firm, and it would make sense that it comes from them.

Adoption of Policy ACAC – Title IX Sexual Harassment Policy – Brian Balke Reporting: We have not held an SAU Policy Review meeting since last year. There have been many changes made in the law which affected Policy ACAC which is the Title IX policy. We are requesting the Board’s consideration to adopt this policy this evening on an emergency basis as the next SAU Board meeting will be held in October. It is important that this policy be adopted in a timely manner to remain in compliance with Title IX Law. Both School Districts are on the path for adopting the Policy at their upcoming School Board meeting. ***Julie Kirklin motioned to adopt Policy ACAC on an emergency basis and revisit the policy at the October Board meeting, seconded by Kelly Socia Vote: 12-0-0 All in Favor – Motion Passed (Vanessa Hayes left the meeting during this discussion which changed the vote)***

Superintendent Report

- Lindsay Phillips was selected by the South Central region and will be recognized as an emerging leader in special education
- The New Boston Board has requested to have a New Boston School Board Representative at the A&F and P&C subcommittee meetings. Goffstown welcomed New Boston to join them on those committees. It was noted that New Boston is also represented on the Goffstown Policy Review Committee and the C&E Committee meetings.
- Recommending that the AREA Subcommittee meeting in June to discuss the possibility of a tuition MOU for sending students between the Districts outside of the AREA.
- We need to schedule a few SAU Policy Review Committee meetings to update policies.
- New project for Administration to review “optional” policies in both districts and the SAU and confirm if they are still needed.
- The SAU Board may recall that we budgeted for access to a new residency database for next year called Clear -The intent is to have a dedicated registrar in both Districts.
- Two updates from last night’s New Boston Board meeting. Randy has been working on the Playground project bids anticipating holding a brief meeting on April 23rd to review the bid results.
- An omission was made on the NB Teachers Staffing sheet that was approved at last night’s meeting. Anne Boisvert was omitted as a .5 kindergarten teacher, and we will need to re-issue her a contract prior to April 15th. This will be added as a notification on the May staffing sheet. Apologies for the omission.
- There are a few SAU Building projects in the queue. We are costing out a fire suppression system and integrated fire alarm options as there are life-safety evacuation concerns. Brian confirmed that the building is not listed in the Historical Registry and will not affect the system purchased.
- Recommend that in June, the AREA subcommittee meet to discuss the possibility of a tuition MOU for sending students between the districts outside of the AREA.

- The entire SAU staff recently had a safety meeting reviewing safety protocols and expectations – our next meeting will focus on table-top safety scenarios and evacuation drills.

Annual Review of Administrative Regulations (Policy BFCA) – Brian Balke Reporting: All remains the same, there is nothing new to report.

June Joint AREA Committee: We will float a June date for Joint AREA Committee meeting.

Staffing

Notification(s):

Summer Intern (effective 5/19/2025):

Brayden Hollinrake.....SAU.....Business Office

Great opportunity to have a college finance student – FTE Review

Approvals:

Professional Staff Proposed Salary Increases: - Nonpublic Discussion

Dania Jackson.....Out of District Coordinator

Denise MorinExecutive Administrative Assistant

Jill Parenteau.....Home/School Liaison

Support Staff Proposed Salary Increases: Nonpublic Discussion

Susan Ainsworth..... Administrative Secretary

Karen Campbell..... Secretary of Finance and Transportation

Michele Croteau..... Staff Accountant II

Pamela Forcier..... Payroll Coordinator

Rebecca Fragos..... HR Administrative Assistant

Sherri Gardner..... Staff Accountant I

Cynthia Lucas Custodian

Tracey Ouellette..... HR Generalist

Beth Quinn..... Administrative Secretary

Other: Authorization to process vacation payout for Scott Gross from fund balance on or before 6/30/2025. Bill Schmidt motioned to authorize the vacation payout for Scott Gross from Fund Balance on or before 6/30/2025, seconded Kelly Socia. Vote: 12-0-0 – All in Favor – Motion Passed.

Any Other Business That May Legally Come Before the Board: None

Non-Public Session RSA 91-A:3II(a) *The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.*

Shane Rozamus motioned to enter nonpublic session pursuant to RSA 91-A:3II(a) at 7:05pm, seconded by Reta Chaffee. An individual voice vote was called. Bill Schmidt (yes), Julie Kirklin (yes), Kate Merva (yes), Kelly Socia (yes), Nicole Treat (yes), Heather Trzepacz (yes), Shane Rozamus (yes), Jack Carbonneau (yes), Jared Talbot (yes), Caroline Racine (yes), Reta Chaffee (yes), Laura Fleming (yes). Vote: 12-0-0 – All in Favor- Motion Passed

Heather Trzepacz motioned to leave nonpublic session pursuant to RSA 91A:3II(a) at 8:35pm, seconded by Kelly Socia. An individual voice vote was called. Bill Schmidt (yes), Julie Kirklin (yes), Kate Merva (yes),

Kelly Socia (yes), Nicole Treat (yes), Heather Trzepacz (yes), Shane Rozamus (yes), Jack Carbonneau (yes), Jared Talbot (yes), Caroline Racine (yes), Reta Chaffee (yes), Laura Fleming (yes). Vote:12-0-0 All in Favor – Motion Passed.

Bill Schmidt motioned to seal the nonpublic minutes until the contracts are executed, seconded by Julie Kirklin. Vote: 12-0-0 – All in Favor – Motion Passed.

Heather Trzepacz motioned to approve the nominations as discussed in nonpublic for professional and support staff, seconded by Shane Rozamus. Vote: 12-0-0- All in Favor – Motion Passed.

Reta Chaffee motioned to adjourn at 8:37pm, seconded by Bill Schmidt. Vote 12-0-0 - All in Favor - Motion Passed.

Respectfully submitted by,

Denise F. Morin
Recording Secretary