



Facilities Committee Minutes

Date: January 30, 2026

Meeting Minutes

In Attendance: Chair Beck-Brown, Members Dunn and Simoneau, Interim Superintendent Hinds, Business Administrator Clary and Facility Director Caruso

Start Time: 12:00 PM - **End Time:** 1:00 PM

Facilities Projects Update

- Facility Director Caruso updated the committee on issues and fixes.
- The boiler issue at ESS has been addressed and fixed.
- Hotwater at LMS will be done during February vacation.
- HVAC programming at LHS is aging and will need to be addressed.
- Huot boiler is running into an issue because the company has gone out of business and it is difficult to get parts.
- WHS window repair.
- Sprinkler inspections.
- Snow cleanup continues with DPW hauling out loads of snow to make room for parking.
- Committee Member Dunn asked why LABYL practices needed to be cancelled; DPW asked that the parking lots be empty to make snow removal more efficient.
- Chair Beck-Brown asked about the issue with the snow in the pickup line at WHS. It was reported by principal Champlin that everything looks great.

Budget Process Update

BA Clary distributed the priority lists for all of the buildings, stating that the top priorities are currently budgeted for, but as we work through the process that may change.

Dehumidification Proposal

Facility Director Caruso introduced the proposed dehumanization/HVAC upgrade project. This will address issues at all Elementary Schools, LHS, LMS and the Huot.

Facility Use / Operation Hero Software

Policy KF and Policy KR-R were distributed and Interim Superintendent Hinds explained the changes and updates. Discussion of adding fees for Cafeteria and Turf use were proposed.

Mayor and City Council Tours

Discussion of setting up tours with the City Manager for the Mayor and the City Council. Possibly two groups.

Open Items

None

Next Meeting

February 18, 2026 at Noon