

Dublin Public Library Board of Trustees
Minutes of Meeting 8/12/2026 (DRAFT)

Attending: Linda Abram (Chair), Julie Rizzo, Kathy Nichols, Chris Sprague, Waddy Rowe, Maureen Hulslander, Lawrence Graves, Will Elcoate (alternate), Emaline Bergeron (Director), Carole Monroe (guest), Ramona Branch

Absent: none

Chair began the meeting at 4:55 pm.

Minutes: Motion made/seconded by L. Graves/K. Nichols to approve minutes of 7/8/26 as written. **Motion passed.**

Treasurer's Report – K. Nichols

- Withdrew funds from Kathleen Allison Fund to pay for music, nature books.
- Transferred funds from 125th account to cover party expenses. \$1400 of NH Humanities grant spent so far.
- Farnum account (to maintain building) earned over \$12K in Q2. Balance of acct \$124,724.
- Budget to actual is under overall. Salaries still evening out but will be on budget by end of year.. Need to update Windows software, and we've spent the majority of our computer line item already. Are library computers to be upgraded along with Town computers per contract with Wilderness Technology?
- NHLTA dues are paid.
- Budget process beginning soon.

Director's Report – E. Bergeron

- Gifts received: 8 hard, 19 paperbacks, 8 lamps, 5 chairs, party supplies. Motion made/seconded by L. Graves/K. Nichols to accept these gifts: **Motion passed.** 14 volunteers last month.
- New staff member Anni doing well; Michelle Horowitz will start in September. (Mondays, Wednesdays, and alternate Saturdays)
- Family nature walk w/Susie Spikol of Harris Center was well received, will do again.
- Beginning sewing program well presented by Josie Bacalo. Homeschool art show for 125th celebration. Chief Suokko led DCS staff emergency training at DPL, for which they needed a floor plan of the Library; Director recommends updating.
- 126 visits through front door on day 125th celebration - MANY more came through lower door and attended the outside event.
- Lots of DPL ephemera has been found - what should be done with them to preserve properly? Will contact Archives and Historical Society to review where they should go.
- Scavenger Hunt winners announced. Now a game of "Are You Smarter than Jim Beeler?" underway.
- Saturday August 15 Ice Cream Social 12-2pm.

- Finalizing plan for Junior Librarian program in the fall. Junior librarians will do book reviews, displays, shelving. Director will approach Toadstool to participate.
- Change up Creative Club this fall - Mondays/Wednesdays, with structured options on Mondays, and a book club on Wednesdays. On Tuesdays, Hollie/Liz will do a middle grade book club, with participants coming by bus from South Meadow School.
- Hollie has a teaching job for fall and may not be available Tuesdays/Thursdays after school. Discussed possibility of hiring a high school student to cover two 4-hr shifts and every other Saturday at entry level salary. Look at NH laws about age of employing students.
- Summer Reading concludes this weekend.
- Hours on the window in foyer need to be updated.
- Professional development funds needed. Liz would like to take a cataloguing course. We want to pay it directly (rather than reimburse) so that it doesn't go through payroll.

Personnel Committee – L. Abram

K. Nichols/L. Graves moved/seconded to delete the Introductory Status Policy in Personnel Manual. **Motion passed.**

Goals and Objectives – C. Sprague

- 125th event - attendance? Building was beautiful, program messaging coherent, painted vestibule, cakes...
- Community voting on project ideas will be captured.
- 2-minute video of celebration event will be posted on website on the 125th landing page, with a link to whole video of the celebration for donor outreach.
- September/October gala event - possible venues include here at library, Bird residence, Bator barn. Request for party planning committee (Ramona Branch, Linda Abram, Kathy Nichols, Pam Bator agreed to help)
- Letters to 90+ people from town, want Trustees to help write notes on letters.
- Sealed urn from Mainely Urns that could be used for new time capsule. Will investigate special archival envelopes to seal documents.
- Trustees encouraged to donate to 125th fund in preparation for donor outreach.

Friends - K. Nichols

- Received \$2164 in NH Gives donations. Have about \$14,000 in their account right now. Will make presentation of Trustees' funds and their purposes.
- Ice Cream Social this Saturday, with Opa Volkert, visit from Tom Brady the goat, final prizes. Tents set up on Friday 6 pm. Would like Trustees to help with serving, set up starting at 11:30.
- Annual meeting in October at "family friendly" hour, including kids?

Buildings and Grounds - L. Graves

- Sinkhole project - Gordon's Services response to RFP got lost in mail, re-sent digitally. Sandri did not submit.
- Painter finished interior gold leaf, exterior still needs to be done. LG will provide plaque with history of neo-gothic style.
- Glass shelves for old bookcase - confirm measurements, then order.

New Business:

Motion made/seconded by L. Graves/K. Nichols to move the regular BOT meeting to 4th Tuesdays at 5:00 pm. **Motion passed.** L. Abrams will ask Pam Celko to update meeting date and board positions on town website..

L. Abram is stepping down from Trustees in September, J. Rizzo agreed to cover Abrams's term till March 2027, with M. Hulslander to take over as Secretary, and W. Rowe to chair Personnel Committee. Motion made/seconded by M. Hulslander/C. Sprague to appoint W. Rowe as chair of Personnel Committee. **Motion passed.** Motion made/seconded by L. Graves/K. Nichols to appoint M. Hulslander as Secretary. **Motion passed.** Motion made/seconded by L. Graves/K. Nichols to appoint J. Rizzo as Chair. **Motion passed.**

Chair will notify Town Administrator of change in our meeting date/time, and invite Select Board members to attend a meeting at any time. As a courtesy, will provide copy of updated Personnel Policy Manual to Select Board when formatted for publication, and offer to attend a Select Board meeting to answer any questions.

Chair ended meeting at 6:56 pm. Next meeting will be Tuesday, August 25, 2026 at 5:00 pm. The following meeting will be Tuesday, September 22, 2026 at 5:00 pm.

Respectfully submitted,
Julie Rizzo, Secretary