

Town of Rollinsford
Select Board Meeting

July 27, 2026

Kim St Hilaire, Peter Lampesis, Jodi Carnes

Minutes recorded by Salme Perry

6:30 p.m. Call to Order

K St. Hilaire called the meeting to order at 6:30.

1. Community Input - None

2. Consent Calendar

a. Approval of Minutes:

The minutes of 7/13/26, were approved. KS/PL All in favor.

3. Department/Department Head Business (as needed for new business and updates)

a. Police - Chief Uraskevich

i. Purchase Order #26-POL-006 in the amount of \$1,600. To Centrifuge Training for VCQB Instructor Course. Lt. Hancock will receive survival training and train the rest of the RPD staff. KS/JC All in favor

Chief Uraskevich reported that the Police Academy August training is full. The two recruits will be scheduled for January training, assuming they pass the polygraph, psychological and physical fitness assessments.

The underground placement of cables by Fidium has been paused. Fidium expressed concerns related to Town Ordinance #2616-01, Trench Rules and Regulations, which does not differentiate between open trenching and horizontal drilling.

Chief Uraskevich questioned whether the Legion was holding events with over 100 people in attendance and expressed concerns that the RPD has not been contacted by the Legion.

b. Fire - Chief Glidden

Chief Glidden will meet with mill owner Chinburg representative, C. Boyle and Chief Uraskevich to discuss the parking area at the Hydro Plant on Thursday, to lay out a plan for adequate space for a fire truck to access the buildings, and for parking spaces for Green Mountain and mill tenants. Chinburg offered to pave and line stripe the area at no cost to the Town. C Boyle will inquire as to whether the Board will need to accept the paving as a gift.

The engine for the proposed truck will be a Cummings '26 engine, which is compliant with '24 emissions standards. Grant approval depends on the acceptance of the '26 engine. A letter of intent by Rollinsford needs to be sent in order for the company to move forward with the truck order. Chief Glidden will provide the project proposal and shop order information to K. St. Hilaire immediately for resubmission to NH DES.

c. Tax Collector, Town Clerk, Finance Administrator

i. Authority to Deposit

The Board affirmed that the Finance Administrator, the Town Clerk and the Tax Collector have the authority to make financial deposits. This action was recommended by the auditor.

c. Building Inspector/Code Enforcement/Land Use - No new items

d. Highway/Transfer Station/Facilities Management

REAPPROVAL - Purchase Order #26-TS-07 in the amount of \$7,323 to Waste Management for July MSW & Demo Tipping Fees (originally approved for \$5,500 on 6/15/26) KS/JC All in favor

REAPPROVAL - Purchase Order #26-TS-08 in the amount of \$7,500 to Waste Management for August MSW & Demo Tipping Fees (originally approved for \$5,500 on 7/13/26) KS/LC All in favor

4. Town Administrator - Cary Boyle

a. Hydro Plant/Parking Area - Earlier in meeting

b. Lease Agreement Temporary Space

Negotiations regarding the lease for the space at 82 Front Street have concluded, following assertions from Primex and Town Counsel that the Property Owner's request for assumption of liability was unacceptable. The Town Administrator and Select Board will continue to investigate other

options for temporary space.

c. Town Hall Maintenance/Repairs

Town Hall maintenance operations are currently paused pending the acquisition of temporary employee workspaces and the finalization of service scheduling.

5. Select Board - Administration

- a. Purchase Order #2334 in the amount of \$1,768 to York River Landscaping for 5th Mowing & Trimming of New Town and Old Town Cemetery (Invoice #25250) KS/JC All in favor
- b. Committee and Liaison Updates (if any)

K St. Hilaire reported on the Planning Board events explaining that Cantwell has withdrawn his suit against the Town, and has withdrawn the site review of the plan.

A public hearing needs to be scheduled for Planning Board fee schedule changes.

K St. Hilaire noted that for budgetary purposes, renovations to Town hall need to be encumbered before year's end.

6. Community Input - None

At 7:25 p.m., the Board entered non-public pursuant to NH RSA 91-A:3 II (a) as moved by K. St. Hilaire, seconded by P Lampesis. KS =yes, PL = yes, JC = yes.

Motion by K. St. Hilaire to exit non-public at 9:19 p.m., seconded by J. Carnes. PL = yes, KS = yes, JC = yes.

Motion by K. St. Hilaire to enter public at 9:19 p.m., seconded by P. Lampesis. All in favor.

The Select Board agreed to hire an additional part time Transfer Station attendee to fill in and collect fees.

7. Any other business to come before the Board - None

8. Adjournment

Motion by K. St. Hilaire at 9:35 to adjourn, seconded by J. Carnes. All in favor.