

Bethlehem Cares

June 3, 2026

1:00 PM

Attendees: Chris Jensen, Carol Haywood, Annalisa Blake, April Hibberd, Kay Kerr, Tina Lister

Minutes of April 9, 2026 were approved.

TL motioned to go into non-public session. CH seconded.

2026-5 (KH) Applicant has not been able to work due to complications with surgery in May and is looking for assistance for two months' rent and utilities due to not working and not getting paid. She has also applied to Welfare for assistance but has not heard back. AH suspects that she will qualify through Welfare due to the fact that she doesn't have any income presently. She is anticipating returning to work by June 21. She lives within her means. Discussion ensued that if there is something that would keep her from going back to Welfare for assistance, then BC could offer assistance. CH commented that we could let her know that we are available if she runs into problems with other bills. KK suggested that we should offer her something now to help out with bills than rent/utilities, but being that the Welfare piece is still undecided, it was felt that we should wait until we have that information to make a decision. We decided to call the applicant to explain the Welfare process. She provided us with more details concerning her health and living situation and her future employment. She could use assistance with a variety of bills but is also looking to get help from her family. CH explained that we might be able to help with those bills as well but we need know what she actually needs in assistance. She will text the bills that are hanging over her head right now so we can see what BC can do. AH made a motion that we decide on having a cap of \$1500 to help pay her bills. TL seconded. Motion passed. CJ will connect through email to inform everyone what her bills amount to and will proceed in getting her the assistance she needs.

TL made a motion to go out of non-public session. AH seconded.

Meeting adjourned 1:45 PM.