

**TOWN OF GREENVILLE
Board of Selectmen**

Minutes - July 22, 2026

Call to order at 3:32pm in the Town Hall Meeting Room, 46 Main Street, Greenville. Present: Chairperson Kathleen McNamara, Selectmen Charles Buttrick and Daniel Sadkowski, Town Administrator Tara Sousa, and Town Attorney Byron Bedard.

Old Business

Water Abatement Request – Old Dutch Mustard

Mrs. Santich was not in attendance. The Town Administrator suggested the Board act on the issue and if the requestor isn't satisfied, they can appeal the decision. She added the sample that Old Dutch Mustard/Pilgrim Foods delivered at the time wasn't allowed to settle, and it now appeared to be iron bacteria. This change occurred at the time the weather went from 50 degrees to 90 degrees which caused the temperature of the reservoir to increase by approximately 15 degrees over a couple of days which could explain the release of iron bacteria from the water mains. Bryan Leblanc was away at the time and the other two operators were not as familiar with the distribution system in general and Old Dutch/Pilgrim Foods history, so they were unable to do additional troubleshooting on that day. Pilgrim Foods slow flushed their water and had some losses. The Town Administrator thinks it would be feasible to give some sort of abatement for their losses. There was some discussion on the amount to abate with input from Atty. Bedard.

Selectman McNamara made a motion to abate \$2,000 to Old Dutch Mustard. The motion was seconded by Selectman Buttrick. Motion carried with 3 in favor.

DES Drinking Water Bureau

Present: Richard Head-Attorney for DES, Shelley Frost, and Jason Smith

The Town Administrator stated the DES is discussing enforcement actions for drinking water operations. The Town needs to understand what the basis and repercussions are. Shelley Frost said they have done surveys every 2 years and recommended doing an asset management plan for the water treatment plant. She said the Town has been without an operator for several weeks and there are issues that need to be dealt with. She added the Town Administrator has been holding down the fort and doing a great job. Shelley said the Town needs to find a Grade 3 operator. There was some discussion regarding the efforts of recruitment and the lack of applicants. The Town Administrator stated the DES had sent a list of potential operators, however there were only 2 options due to reasonable response distance. Surface water systems are not very common in this area and operators are not readily available, which is the challenge.

Selectman Buttrick asked what the DES would recommend. Jason Smith said from his perspective, they should include funds in the next budget cycle to bring on full time employees and get them trained. Selectman Buttrick stated the Town is looking for some help to aid his community.

Mr. Smith stated the current operator, who is out on leave, can skip grade 2 and take the grade 3 test. Ms. Frost added there is a new company out there called Municipal Water Utilities which could potentially help. The Town Administrator suggested her long-term plan would be to have 4 operators for depth in the roster. She added she has been speaking with a former employee who she is hoping will sign on as the Grade 3 operator.

Richard Head stated he only attends meetings when there are issues. At this point, the statute is being violated. A letter of deficiency would be sent saying a plan needs to be put in place. He added the DES wants to give the Town an opportunity to get to where they need to be. The Town is in a position where, by State statute or rule, there is a risk of public health. The DES has to make sure the Town is doing everything in its power to resolve the issue and are taking all the steps needed. The DES will also do its best to help. The common goal is getting a Grade 3 operator. The DES understands this is going to take some time. There was some discussion regarding training and preparation for testing.

Mr. Smith stated it wouldn't surprise him if the Town did receive a letter of deficiency or a violation. Ms. Frost added it would basically get the plan into writing. Mr. Smith added New Hampshire Water Works Commission has a \$2,000 scholarship that could help out with training. Selectman Buttrick summarized the conversation by saying if the Town can put together a realistic plan, that would buy some time. Mr. Head said it would depend on the plan.

The Town Administrator stated the Town will be receiving a violation notice due to the lead and copper rule exceedance because there isn't time for 2 rounds of compliance sampling. The majority of samples that were taken were well within compliance with only a couple of outliers. There was more discussion regarding pilot programs of different actions that have been taken and testing going forward. Ms. Frost said an evaluation sample needs to be done at the interconnection with Greenville Estates. She added they may change the sample location point. A study may need to be done for DBP. The Board thanked the attendees for their time and assistance. Richard Head, Shelley Frost and Jason Smith left the meeting.

Old Business (continued)

79-e Application Deliberation

The Selectmen recessed for attorney consultation (non-meeting) at 4:45 pm and resumed the meeting at 5:12 pm. The Board agreed to table the deliberation pending clarity on what the covenant would need to include and the eligible length of relief. This will be discussed at the July 29th meeting. Attorney Bedard left the meeting.

New Business

Meeting with DES Wastewater Division and Department of Labor

The Town Administrator said there is a meeting scheduled tomorrow at the Wastewater plant with the Department of Labor. They would likely be looking at items that were provided by the DES during a visit in October of 2024 which resulted in a letter of findings. The board agreed to have one member at this meeting. Selectman McNamara will attend the meeting at 9:30.

Citizen Request for a Convex Mirror

A resident sent a letter requesting a convex mirror on Temple Road. Selectman Buttrick said they would need to get permission from the State because it's a State Road. There was no objection to pursuing this. The Town Administrator will get costs and ask the DPW to contact the State regarding putting the pole in to accommodate the mirror.

Miscellaneous:

Selectmen Sadkowski asked for permission to purchase a new flag to replace the one at the Wastewater plant that is in disrepair. The Board agreed.

Signature Folder

The Selectmen:

- Reviewed, discussed, and approved manifests for accounts payable and payroll.
- Reviewed, discussed, and approved Pay Rate Sheets for Pool (P&R) and Executive Departments.

Chairperson McNamara adjourned the meeting at 5:32pm.



Kathleen J. McNamara/Chairperson



Charles Buttrick/Selectman



Daniel Sadkowski/Selectman