

HILLSBORO-DEERING DELIBERATIVE SESSION & SCHOOL BOARD MEETING

Monday, August 17th, 2026

H-D Elementary School Room 202

Use Building Entrance #7



The mission of the Hillsboro-Deering School Board is to articulate and develop the educational goals of the community and to allocate community resources effectively and responsibly. It strives to create with educational professionals, a dynamic learning environment in which all students are inspired to realize their individual potential, learn critical academic skills, develop intellectual curiosity and moral courage, and prepare to be active citizens.

Live Stream: <https://www.youtube.com/@Hillsboro-DeeringSchoolBoardSt> (if available)

In Attendance	Administration
Kathryn McGinn: Chair	Jennifer Crawford: Superintendent
Krista Davison: Vice Chair	
Lindsey Boyle	
Chris Bober	
Jessica Pollard: Arrived @5:10pm.	

Meeting Minutes

A. Call the School Board Meeting to Order @5:02pm

Announcement as to the presence of a quorum, that the meeting has been duly called, and the notice of the meeting having been posted for time and in the manner required by law. Public announcement that the meeting is being audio recorded and will appear on the internet at www.squ34.org.

- Chair McGinn called the meeting to order @5:02pm.

B. Pledge of Allegiance and Moment of Silence

- Chair McGinn led everyone in the Pledge of Allegiance and a Moment of Silence.

C. Review Hillsboro-Deering School Board Norms

- The Board reviewed the School Board Norms

Hillsboro-Deering School Board
Unanimously Approved 8-21-2023

Norm	When we do this, we...	When we are NOT doing this, we...
Assume Good Intentions	- Value others commitments - Actions come from a place of supporting students - Listen to other points of view	- Are visibly frustrated and at odds - Alienate groups of students - Make assumptions and jump to conclusions
Be present and prepared	- Read all materials prior to the meeting - Listen to each other - Pay attention and stay engaged for the full meeting	- Do not follow the discussion - Go off topic - Did not read the meeting materials in advance
Communicate Effectively	- Listen to and hear each other - Avoid spur of the moment decision making - Speak to move the conversation forward	- Are off topic - Are repetitive - Are argumentative

D. Correspondence – N/A

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E. Public Comment- Limited to five minutes per person @5:03pm

NOTE: This is an opportunity for members of the public to share an idea or concern with the board. Comments are limited to 5 minutes per person. It is not the practice of the board to immediately respond to comments made.

- Chair McGinn opened Public Comment @5:03pm.
- No members of the public were present.
- Chair McGinn left Public Comment open and moved the meeting forward @5:03pm.

F. Consent Agenda (Action Needed)

1. Approve Minutes

- June 15, 2026, Minutes
- June 15, 2026 Nonpublic Session
- May 18, 2026 Unsealed Nonpublic Session

2. Appointments, Leaves and Resignations

- Attached Document #1 (5 pages)

3. Facilities Use Requests

- Attached Document #2 (6 pages)
- Middle School Volleyball – September 7th through 28th from 2:30-4:00 PM; building use waiver request of \$910 (15 days x \$65 per day)
- Public Skate Night – Middle School Cafetorium/Gym – one night per month for the school year from 4:30-9:30 PM; building use waiver request of \$2,135 (building use fee of \$910 (\$130/per night x 7 nights) and custodial fee waiver of \$1,225 (7 nights x 5 hours x \$35 per night)
- Public Roller Derby Scrimmage – Middle School Cafetorium/Gym – November 21st, February 13th and March 20th, from 11:00 AM to 6:00 PM; building use waiver request of \$1,230 (building use fee of \$390 (3 nights x \$130 p/night) and custodial fee of \$840 (3 days x 8 hours p/day @ \$35 p/hour)

Vote #1: Bober Motions to pull Facilities Use Request for Public Skate Night & Public Roller Derby Scrimmage; Davison Seconds; Motion Passed; 4-0-0.

Vote #2: Boyle Motions to approve the Consent Agenda with the addendum; Bober Seconds; Pollard Abstains; Motion Passed; 4-0-1.

Vote #3: McGinn Motions to approve the Facilities Use requests for the Public Skate Night & Public Roller Derby Scrimmage waiving the fee for the building use and not approving the custodial use fee; Bober Seconds; Motion Passed; 5-0-0.

G. Public Comment- Limited to five minutes per person @5:15pm

NOTE: This is an opportunity for members of the public to share an idea or concern with the board. Comments are limited to 5 minutes per person. It is not the practice of the board to immediately respond to comments made.

- Chair McGinn opened Public Comment @5:15pm.
- No members of the public were present.
- Chair McGinn left Public Comment open and moved the meeting forward @5:15pm.

H. Adjournment @5:15pm

- Davison Motions to Adjourn; Boyle Seconds; Motion Passed; 5-0-0 @ 5:15pm.

Respectfully Submitted by Brittany Morrill

#1



SAU #34 78 School Street Hillsboro, NH 03244-4780
603.464.4466 FAX 603.218.6304 www.hdsd.org

Jennifer L. Crawford, Ed.D.
Superintendent of Schools

Stacey Vazquez, Ed.S.
Director of Student Support Services

Jeni Laliberte, CAGS
Director of Curriculum, Instruction and Assessment

Rebecca Minichiello, MBA
Business Manager

To: Hillsboro-Deering School Board Members
From: Dr. Jennifer Crawford, Superintendent of Schools
RE: Appointments, Leaves & Resignations of Teachers and Administrators
Date: August 17, 2026

The following resignations, leaves, and appointments of Teachers and Administrators have occurred since the June 15, 2026 School Board meeting:

**** Previously approved resignation rescinded for *Gianna Gollotto*, HDES Classroom Teacher**

Resignations:

Kimberly Wesler, HDES Special Ed Teacher, resignation effective 7/8/26

Leaves:

Alexandria Gasperini, HDHS Science Teacher, parental leave; effective 12/23/26-6/30/27.

Transfers/Change of Assignments:

Gianna Gollotto, HDMS Math Teacher, transfer from HDES Classroom teacher, BA, Step 1, \$48,162; effective 7/1/26.

Cameron Spinney, HDMS Physical Health/Gym Teacher, transfer from HDMS Paraeducator, BA, Step 1, \$48,162; effective 7/13/26

Appointments:

Deborah Brenner, HDMS Special Education/Case Manager, MA, Step 12, \$78,477; effective 7/1/26.

Aeron Armstrong, HDHS Life Skills/Case Manager, MA, Step 12, \$78,477; effective 7/1/26.

Aeron Armstrong, HDHS ESY Teacher; \$35/hour – 36 hours total; effective 7/1/26 to 8/8/26

Alyxandra Nelson, HDSD Summer Food and Nutrition Team, \$25/hour, 5 hours/day, 2 days/week; effective 6/22/26-8/25/26.

Joanne Johnson, HDSD Summer Food and Nutrition Team, \$25/hour, 5 hours/day, 2 days/week; effective 6/22/26-8/25/26.

Abigail McHugh, HDHS Mentor PD Provider, \$35/hour, up to 2 hours; effective 1/1/26-6/30/26.

Shannon DiFelice, Duncan Jenkins Afterschool Club Leader, \$245/stipend, 1 hour/day, 1 day/week; effective 4/13/26-6/12/26, grant funded.

Kelly Dinsmore, HDHS Summer School Teacher -Science, \$35/hour, 4 hours/day, 3 days/week; effective 7/14/26-8/16/26.

Mariah Chandler, HDHS Summer School Teacher, \$35/hour, 4 hours/day, 3 days/week; effective 7/14/26-8/16/26.

Sara Paquette, HDHS Summer School Teacher-English, \$35/hour, 4 hours/day, 3 days/week; effective 7/14/26-8/16/26.

Jocelyn Perrin, HDHS Summer Advisory Planning, \$35/hour, up to 16 hours; effective 6/19/26-6/30/26.

Sara Paquette, HDHS Summer Advisory Planning, \$35/hour, up to 16 hours; effective 6/19/26-6/30/26.

Michelle Prentiss, HDHS Summer Advisory Planning, \$35/hour, up to 12 hours; effective 6/19/26-6/30/26.

John Bramley, HDHS Summer Advisory Planning, \$35/hour, up to 12 hours; effective 6/19/26-6/30/26.

Noah Denslow, HDHS Summer Advisory Planning, \$35/hour, up to 12 hours; effective 6/19/26-6/30/26.

Jeremy Thompson, HDHS Summer Advisory Planning, \$35/hour, up to 12 hours; effective 6/19/26-6/30/26.

Jessamyn Irwin, HDHS Summer Advisory Planning, \$35/hour, up to 12 hours; effective 6/19/26-6/30/26.

Abigail McHugh, HDHS Summer Advisory Planning, \$35/hour, up to 12 hours; effective 6/19/26-6/30/26.

Kelly Dinsmore, HDHS Summer Advisory Planning, \$35/hour, up to 12 hours; effective 6/19/26-6/30/26.

Natalie Davidson, HDES Data Team, \$45/hour, up to 14.5 hours; effective 9/1/26-6/30/27, grant funded.

Deb Dyer-Quinn, HDES Data Team, \$45/hour, up to 14.5 hours; effective 9/1/26-6/30/27, grant funded.

Virginia McLay, HDES Data Team, \$45/hour, up to 14.5 hours; effective 9/1/26-6/30/27, grant funded.

Leighanna Dumais, HDES Data Team, \$45/hour, up to 14.5 hours; effective 9/1/26-6/30/27, grant funded.

Cara Juliano, HDES Data Team, \$45/hour, up to 14.5 hours; effective 9/1/26-6/30/27, grant funded.

Deanna Neal, HDES Data Team, \$45/hour, up to 14.5 hours; effective 9/1/26-6/30/27, grant funded.

Dagmar Herrick, HDES Data Team, \$45/hour, up to 14.5 hours; effective 9/1/26-6/30/27, grant funded.

Molly Butler, HDES Data Team, \$45/hour, up to 14.5 hours; effective 9/1/26-6/30/27, grant funded.

Elisabeth Buck, HDES Mentor, \$500/stipend; effective 8/1/26-6/30/27, grant funded.

Shannon DiFelice, HDES Mentor, \$500/stipend; effective 8/1/26-6/30/27, grant funded.

Jennifer Weston, HDMS Dance Advisor, \$1050/stipend; effective 8/1/26-6/30/27.

Jessica Granger, HDMS SADD Advisor, \$825/stipend; effective 8/1/26-6/30/27.

Jocelynn Drew, HDMS Memory Book Advisor, \$1050/stipend; effective 8/1/26-6/30/27.

Stephanie Lamothe, HDMS Team Leader-8th Grade, \$1800/stipend; effective 8/1/26-6/30/27.

Rebecca Bagtaz, HDES Instructional Team Leader-Grade 4, \$1800/stipend; effective 8/1/26-6/30/27.

Ellen Ward, HDES Instructional Team Leader-Grade 1, \$1800/stipend; effective 8/1/26-6/30/27.

Kathleen Wechsler, HDES Instructional Team Leader-Special Education, \$1800/stipend; effective 8/1/26-6/30/27.

Carolyn Meffert, HDES Instructional Team Leader-Grade 3, \$1800/stipend; effective 8/1/26-6/30/27.

Alanna Kimball, HDES Instructional Team Leader-Grade 2, \$1800/stipend; effective 8/1/26-6/30/27.

Stephanie Savoy, HDES Instructional Team Leader-Grade 5, \$1800/stipend; effective 8/1/26-6/30/27.

Terri Carson, HDES Instructional Team Leader-Grade K, \$1800/stipend; effective 8/1/26-6/30/27.

Shannon Rockwell, HDES Instructional Team Leader- Student Support, \$1800/stipend; effective 8/1/26-6/30/27.

Shannon Rockwell, HDES Field Day Co-Advisor, \$187.50/stipend; effective 5/1/26-6/30/27.

Cara Juliano, HDES Field Day Co-Advisor, \$187.50/stipend; effective 5/1/26-6/30/27.

Shannon Rockwell, HDES CARES Winter Carnival Co-Advisor, \$187.50/stipend; effective 11/1/26-2/28/27.

Cara Juliano, HDES CARES Winter Carnival Co-Advisor, \$187.50/stipend; effective 5/1/26-2/28/27.
Christine Haley, HDES Music Director, \$825/stipend; effective 8/1/26-6/30/27.
Alyxandra Nelson HDSD Mentor Coordinator, \$5500/stipend; effective 8/1/26-6/30/27, grant funded.
Margaret Cover, HDSD Curriculum Committee, \$45/hour; effective 8/1/26-6/30/27.
Meagan Willett, HDSD Curriculum Committee, \$45/hour; effective 8/1/26-6/30/27.
Abigail McHugh, HDHS French Club Advisor, \$600/stipend; effective 8/1/26-6/30/27.
Greg Lefko, HDMS Data Team, \$45/hour, up to 14.5 hours during school year and 6.5 for end of year meeting; effective 8/1/26-6/30/27, grant funded.
Lauren Grano, HDHS Social Studies Teacher, BA, Step 5, \$54,207, effective 7/13/26
Michelle Prentiss, HDHS Senior Class Advisor; \$1,125/stipend; effective 7/1/26-6/30/27
Michelle Prentiss, HDHS Athletics Coverage; \$50/per game; effective 7/1/26-6/30/27
Michelle Prentiss, HDHS Live Poets Society/Book Club; \$300/stipend; effective 7/1/26-6/30/27
Kelly Dinsmore, HDHS Freshmen Class Advisor; \$825/stipend; effective 7/1/26-6/30/27
Abigail McHugh, HDHS French Club Advisor; \$600/stipend; effective 7/1/26-6/30/27
Abigail McHugh, HDHS Senior Class Advisor; \$1,125/stipend; effective 7/1/26-6/30/27
Abigail McHugh, HDHS Lead Mentor; \$750/stipend; effective 7/1/26-6/30/27, grant funded.
John Bramley, HDHS NH Scholars Advisor; \$1,050/stipend; effective 7/1/26-6/30/27
John Bramley, HDHS Math Team Advisor; \$412.50/stipend; effective 7/1/26-6/30/27
John Bramley, HDHS Athletics Coverage; \$50/per game; effective 7/1/26-6/30/27
Jocelyn Perrin, HDHS Junior Class Advisor; \$1,125/stipend; effective 7/1/26-6/30/27
Jocelyn Perrin, HDHS Math Team Advisor; \$412.50/stipend; effective 7/1/26-6/30/27
Jocelyn Perrin, HDHS Athletics Coverage; \$50/per game; effective 7/1/26-6/30/27
Sara Paquette, HDHS Honor Society Advisor; \$825/stipend; effective 7/1/26-6/30/27
Shannon Hueber, HDHS ESY Teacher; \$35/hour – 12 hours total; effective 7/21/26 to 7/23/26
Tara Bell, HDMS Washington DC Trip Co-Advisor, \$512.50/stipend; effective 7/1/26-6/30/27.
John Bramley, HDHS Summer School Coordinator, \$35/hour, up to 12 hours; effective 7/14/26-8/16/26.
John Bramley, HDHS Summer School Teacher -Math, \$35/hour, 4 hours/day, 3 days/week; effective 7/14/26-8/16/26.
Heather Garcia, HDMS Data Team, \$35/hour, up to 14.5 hours; effective 9/1/25-6/30/26, grant funded.
Alex Conway, HDMS Data Team, \$35/hour, up to 14.5 hours; effective 9/1/25-6/30/26, grant funded.
Michael Bagtaz, HDMS Data Team, \$35/hour, up to 14.5 hours; effective 9/1/25-6/30/26, grant funded.
Heather Garcia, HDMS Data Team, \$45/hour, up to 14.5 hours; effective 9/1/26-6/30/27, grant funded.
Tara Bell, HDMS Data Team, \$45/hour, up to 14.5 hours; effective 9/1/26-6/30/27, grant funded.
Michael Bagtaz, HDMS Data Team, \$45/hour, up to 14.5 hours; effective 9/1/26-6/30/27, grant funded.
Jessica Granger, HDMS Washington DC Trip Co-Advisor, \$512.50/stipend; effective 7/1/26-6/30/27.
Alana Kimball, HDSD Professional Development Committee, \$45/hour; effective 7/1/26-6/30/27.
Greg Lefko, HDSD Curriculum Committee, \$45/hour; effective 9/1/26-6/30/27.
Greg Lefko, HDMS Mentor, \$500/stipend; effective 8/1/26-6/30/27, grant funded.
Greg Lefko, HDMS Boys Soccer Coach, \$1687/stipend; effective 8/25/26-10/31/26.
Christopher Whitney, HDES Library Media Specialist, MA, Step 11, \$61,258.40 salary prorated to .8 position; effective 8/24/26-6/30/27. Hired under 1-year emergency authorization for library media specialist license. Holds current NHED K-6 teaching license
Joe Gillett, HDHS Varsity Soccer Head Coach, \$3,300 stipend; effective 8/17/26-10/30/26
Cameron Spinney, Varsity Football Asst. Coach, \$1,500 stipend; effective 8/14/26-10/30/26
Amy Montanez, HDHS Girls Varsity Soccer Head Coach, \$3,300 stipend; effective 8/17/26-10/30/26
Jay Wood, HDHS Varsity Football Head Coach, \$4,000 stipend; effective 8/14/26-10/30/26
Terri Carson, HDES Mentor; \$500 stipend; effective 8/2026-6/2027; grant funded
HeatherAnn LaBier, HDHS ESY Nurse; \$35/hour, 3.5 hours p/day, 3 days/week; eff. 7/21/26-8/6/26
Autumn Wightman, HDES Kindergarten Teacher; MA Step 5, \$64,128; effective 8/6/26



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Director of Curriculum, Instruction and Assessment

Rebecca Minichiello, MBA
Business Manager

To: Members, Hillsboro-Deering School Board
From: Dr. Jennifer Crawford, Superintendent of Schools
Date: August 17, 2026
Re: **For Information Only** - Appointments, Leaves and Resignations Staff

The following resignations, leaves, and appointments of staff have occurred since the June 15, 2026 School Board meeting:

RESIGNATIONS:

Jenny Martin, HDES Food and Nutrition Member, resignation effective 7/15/26.
Cameron Spinney, HDMS Paraeducator, resignation effective 7/23/26.

LEAVES:

TRANSFERS/CHANGE OF ASSIGNMENTS:

Robyn Chickering, HDES Office Para, transfer from Special Ed Para, Column B, Step 10, \$25.78/hour, effective 7/13/26

APPOINTMENTS:

Cathy Bennett, HDES Secretary to the Principals, Column C, Step 10, \$26.28/hour, 8 hours/day, 5 days/week; effective 7/1/26.
Andrea Jurewich, HDES Paraeducator, Column B, Step 10, \$25.78/hour, 6.5 hours/day, 5 days/week; effective 8/26/26.
Abigail VonDette, HDES Paraeducator, Column B, Step 1, \$20.80/hour, 6.5 hours/day, 5 days/week; effective 8/26/26.
Morgan Greene, Summer Maintenance/Custodial, \$17.00/hour; 8 hours/day, 4 days/week; effective 6/22/26-9/1/26.
Wanda Antil, HDHS Summer School Paraeducator, \$25.78/hour, 3 hours/day, 3 days/week; effective 7/14/26-8/6/26.
Carol Smith, HDSD Summer Food and Nutrition Team, \$25/hour, 5 hours/day, 2 days/week; effective 6/22/26-8/25/26.
Neena Darner, HDSD Summer Food and Nutrition Team, \$25/hour, 5 hours/day, 2 days/week; effective 6/22/26-8/25/26.
Rebecca Decker, ESY Speech/Language Assistant, \$31.60/hour, up to 48 hours; effective 7/20/26-8/6/26, partially grant-funded.

Courtney Leitner, ESY Speech/Language Pathologist, \$44.30/hour, up to 57 hours; effective 7/20/26-8/6/26.

Jodi Wightman, HDMS Secretary to the Principal, Column C, Step 10, \$26.28/hour; effective 7/1/26.

Taylor Ryckman, HDMS ESY Paraeducator, \$20.79/hour, up to 27 hours; effective 7/21/26-8/6/26.

Kristen Poirier, HDMS ESY Paraeducator, \$25.28/hour, up to 27 hours; effective 7/21/26-8/6/26.

Pam Houghton, DJ Club Leader, \$125/stipend, 1 hour/day, 1 day/week; effective 4/13/26-6/12/26, grant-funded.

Andee Hartness, HDES Yearbook Advisor, \$825/stipend; effective 8/1/26-6/30/27.

Jill Severino, HDHS ESY Occupational Therapist, \$58.83/hour, 4 hours/day, 3 days/week, 12 hours total; effective 7/21/26-7/23/26.

April Burnham, HDHS Communication Support, \$27.86, 3 hours/day, 3 days/week; effective 7/21/26-8/6/26.

Tracy Leathers, HDMS Behavioral Interventionist Assistant, \$25.16/hour, 7 hours/day, 5 days/week; effective 8/26/26-6/30/27.

Robert Armstrong, HDHS Boys JV Soccer Head Coach, \$2,200 stipend; effective 8/17/26-10/30/26

Mike Salce, HDHS Varsity Football Asst. Coach, \$1,500 stipend; effective 8/14/26-10/30/26

Ross Nadeau, HDHS Varsity Football Asst. Coach, \$1,000 stipend; effective 8/14/26-10/30/26

Christa Liquori, HDHS Girls Varsity Volleyball Head Coach, \$3,100 stipend; eff. 8/17/26-10/30/26

Julianna Nurre, HDMS Paraeducator, \$23.40/hr. up to 60 hrs; effective 7/1/26-8/21/26; grant funded

Abigail VonDette, HDMS Girls Soccer Coach, \$1,687 stipend; effective 8/25/26 to 10/31/26

APPENDIX KF-R

Hillsboro-Deering School District Facilities Use Request Form

Facility Requested: (Check one) ☒ HDES ☒ HDMS ☐ HDHS	
Room/Space Requested: Middle School Gym	
Dates: September 7-28th	
Times: 2:30-4 p.m.	
Name of Event/Activity: Middle School Volleyball	
Name of Event/Activity Contact: Frances Plunkett	
Phone: 603-680-4103	Email: fplunkett@hillsboroughnh.net
Address: 7 School Street Hillsborough NH	
Description of Activity: Volleyball practice	
Set up requests: # of chairs <u>n/a</u> # of Tables <u>n/a</u> (attach any special configuration of chairs and tables)	
Technology/AV Requests (organizations must provide their own laptops, adaptors & power strips): Projector <u>n/a</u> Microphone <u>n/a</u>	
Kitchen <u>n/a</u> (Will be closed to the public unless a district food service employee is present. See fees on page 2.)	
Estimated Attendance: <u>20</u>	Will an admission fee be charged? Yes ☐ No ☒ Amount? _____
Check all that apply to this event/activity: School-sponsored ☐ School Related ☐ Community ☐ Outside District ☐ Profit ☐ Non-Profit ☐	
Is Building Use Waiver requested? Yes ☐ No ☒	Is Custodial fee Waiver requested? Yes ☐ No ☒ Is Kitchen fee Waiver requested? Yes ☒ No ☐
PLEASE EXPLAIN REASON FOR WAIVER REQUEST. SCHOOL BOARD MUST APPROVE ALL WAIVERS.	

IT IS AGREED that in consideration for allowing the rental of the Hillsboro-Deering School District's owned facilities and in full recognition of its fiduciary to protect publicly owned property and assets, the Lessee hereby covenants and agrees to at all times hold harmless the Hillsboro-Deering School District, its officers and employees. To the fullest extent permitted by law, from any and all claims, damages, losses and expenses, including, but not limited to, reasonable attorney's fees and legal costs, arising out of the use of these rental premises and all facilities by the Lessee, its officers, employees, agents, representatives, contractors, customers, guests, and invitees.

- The Lessee will provide a Certificate of Insurance reflecting Commercial General Liability coverage with limits of no less than \$1 million per occurrence, naming the Hillsboro-Deering School District as an Additional Insured. Certificate of Insurance attached _____
- Any flyers, social media or advertising of any kind must contain the following: "Not a school-sponsored event"
- It is understood that school events/functions have priority for the use of the school district's facilities and as such, outside groups may be bumped or displaced.

Signature: _____ Digitally signed by Frances Plunkett
Date: 2025.09.30 13:17:00 -0400

Printed Name: _____ **Date:** _____

APPENDIX KF-R

**Hillsboro-Deering School District
Facilities Use Request Form**

You will be contacted by the approving agent upon acceptance of this request at the above listed contact phone/ email. Do not assume this event is approved until you receive confirmation.

Approval Section:

1. Recipient: (SAU, ES, MS or HS Main Office)

Certificate of Insurance

Yes No

Initial

2. Building principal: Confirm that facility in your building is available as requested

Athletic Director: Confirm that athletic field is available as requested

Food Service Director: Confirm that food service personnel are available if kitchen is requested

Building Facility Reserved on:

Room being used

Use approved (circle one)

Approved

Disapproved

Reason for Denial (if applicable)

Principal Signature:

Athletic Director Signature:

Food Service Director Signature:

3. Business Administrator: Set fees, approve event (Signer is responsible to confirm event with requestor)

Use of Building Fee	(see fees on page 6)	14 X \$65	\$ 910
Custodial Fees	# Custodians	1	
\$35/hr per custodian	Hours per custodian		\$
Kitchen Fees	# Cafeteria Staff		\$
\$25/hr per staff member	Hours per person		\$

Notes: during regular
custodial hours

Total Fees

\$ 910

Business Administrator Signature:

4. School Board:

Fee waiver Granted:

Yes No

Amount of waiver requested:

\$

Amount waived:

\$

School Board Signature:

5. Scheduling (SAU Office)

Entered in School Calendar

APPENDIX KF-R

**Hillsboro-Deering School District
Facilities Use Request Form**

Facility Requested: (Check one) <u> HDES </u> <u> HDMS X </u> <u> HDHS </u>	
Room/Space Requested: Gym, Cafeteria, and bathrooms	
Dates: October 17, 2026, November 14, 2026, January 16, 2027, February 20, 2027, March 13, 2027, April 10, 2027, May 8, 2027	
Times: 4:30 9:30 (Event 6 to 9)	
Name of Event/Activity: Public skate night	
Name of Event/Activity Contact: Jocelynn Drew	
Phone: 6038311220	Email: contact@monadnockrollerderby.com
Address:	
Description of Activity: <u>Public_Skate_Night</u>	
Set up requests: # of chairs <u> 2 </u> # of Tables <u> 5 </u> (attach any special configuration of chairs and tables) <u>We_will_do_the_setup</u>	
Technology/AV Requests (organizations must provide their own laptops, adaptors & power strips): Projector <u> no </u> Microphone <u> no </u> <u>no</u>	
Kitchen <u> no </u> (Will be closed to the public unless a district food service employee is present. See fees on page 2.) <u>only_food_warming_tray</u>	
Estimated Attendance: <u> 100 </u>	Will an admission fee be charged? Yes ☐ No ☒ Amount? \$5 <u> </u>
Check all that apply to this event/activity: School-sponsored ☐ School Related ☐ Community ☐ Outside District ☐ Profit ☐ Non-Profit ☐	
Is Building Use Waiver requested? Yes ☒ No ☐	Is Custodial fee Waiver requested? Yes ☒ No ☐ Is Kitchen fee Waiver requested? Yes ☐ No ☐
PLEASE EXPLAIN REASON FOR WAIVER REQUEST. SCHOOL BOARD MUST APPROVE ALL WAIVERS. <u>Our_organization_is_a_NH_nonprofit_and_we_try_to_keep_our_fees_low_to_promote_kids_skating.</u>	
IT IS AGREED that in consideration for allowing the rental of the Hillsboro-Deering School District's owned facilities and in full recognition of its fiduciary to protect publicly owned property and assets, the Lessee hereby covenants and agrees to at all times hold harmless the Hillsboro-Deering School District, its officers and employees. To the fullest extent permitted by law, from any and all claims, damages, losses and expenses, including, but not limited to, reasonable attorney's fees and legal costs, arising out of the use of these rental premises and all facilities by the Lessee, its officers, employees, agents, representatives, contractors, customers, guests, and invitees. • The Lessee will provide a Certificate of Insurance reflecting Commercial General Liability coverage with limits of no less than \$1 million per occurrence, naming the Hillsboro-Deering School District as an Additional Insured. Certificate of Insurance attached <u> </u> • Any flyers, social media or advertising of any kind must contain the following: "Not a school-sponsored event" • It is understood that school events/functions have priority for the use of the school district's facilities and as such, outside groups may be bumped or displaced.	

Signature: 

Printed Name: Jocelynn_Drew

Date: 7/14/2026

APPENDIX KF-R

**Hillsboro-Deering School District
Facilities Use Request Form**

You will be contacted by the approving agent upon acceptance of this request at the above listed contact phone/ email. Do not assume this event is approved until you receive confirmation.

Approval Section:

1. Recipient: (SAU, ES, MS or HS Main Office)

Certificate of Insurance

Yes No

Initial

2. Building principal: Confirm that facility in your building is available as requested

Athletic Director: Confirm that athletic field is available as requested

Food Service Director: Confirm that food service personnel are available if kitchen is requested

Building Facility Reserved on:

Room being used

Use approved (circle one)

Approved

Disapproved

Reason for Denial (if applicable)

Principal Signature:

Athletic Director Signature:

Food Service Director Signature:

3. Business Administrator: Set fees, approve event (Signer is responsible to confirm event with requestor)

Use of Building Fee (see fees on page 6)

Custodial Fees

\$35/hr per custodian

Kitchen Fees

\$25/hr per staff member

Custodians

Hours per custodian

Cafeteria Staff

Hours per person

\$130 x 7

7 x 5 rights

35 hours

\$ 910

\$ 1225

\$

Notes:

Total Fees

\$ 2135

Business Administrator Signature:

4. School Board:

Fee waiver Granted:

Yes No

Amount of waiver requested:

\$

Amount waived:

\$

School Board Signature:

5. Scheduling (SAU Office)

Entered in School Calendar

APPENDIX KF-R

**Hillsboro-Deering School District
Facilities Use Request Form**

Facility Requested: (Check one) <u>HDES</u> <u>HDMS X</u> <u>HDHS</u>	
Room/Space Requested: Gym, Cafeteria, bathrooms.	
Dates: November 21, 2026, February 13, 2027, March 20, 2027	
Times: 11am to 6pm	
Name of Event/Activity: Public roller derby scrimmages	
Name of Event/Activity Contact: Jocelynn Drew	
Phone: 6038311220	Email: contact@monadnockrollerderby.com
Address: PO box 204, Antrim NH 03440	
Description of Activity: Public Roller Derby Scrimmages	
Set up requests: # of chairs <u>10</u> # of Tables <u>4</u> (attach any special configuration of chairs and tables) We will set up	
Technology/AV Requests (organizations must provide their own laptops, adaptors & power strips): Projector <u>no</u> Microphone <u>no</u> We will bring our own sound system	
Kitchen <u>no</u> (Will be closed to the public unless a district food service employee is present. See fees on page 2.)	
Estimated Attendance: <u>50 to 100 people</u>	Will an admission fee be charged? Yes ☐ No ☒ Amount? <u>free</u>
Check all that apply to this event/activity: School-sponsored ☐ School Related ☐ Community ☐ Outside District ☐ Profit ☐ Non-Profit ☐	
Is Building Use Waiver requested? Yes ☒ No ☐	Is Custodial fee Waiver requested? Yes ☒ No ☐ Is Kitchen fee Waiver requested? Yes ☐ No ☒
PLEASE EXPLAIN REASON FOR WAIVER REQUEST. SCHOOL BOARD MUST APPROVE ALL WAIVERS. We are a registered NH nonprofit and keep our costs as low as possible for or skaters to skate.	

IT IS AGREED that in consideration for allowing the rental of the Hillsboro-Deering School District's owned facilities and in full recognition of its fiduciary to protect publicly owned property and assets, the Lessee hereby covenants and agrees to at all times hold harmless the Hillsboro-Deering School District, its officers and employees. To the fullest extent permitted by law, from any and all claims, damages, losses and expenses, including, but not limited to, reasonable attorney's fees and legal costs, arising out of the use of these rental premises and all facilities by the Lessee, its officers, employees, agents, representatives, contractors, customers, guests, and invitees.

- The Lessee will provide a Certificate of Insurance reflecting Commercial General Liability coverage with limits of no less than \$1 million per occurrence, naming the Hillsboro-Deering School District as an Additional Insured. Certificate of Insurance attached _____
- Any flyers, social media or advertising of any kind must contain the following: "Not a school-sponsored event"
- It is understood that school events/functions have priority for the use of the school district's facilities and as such, outside groups may be bumped or displaced.

Signature: Jocelynn Drew

Printed Name: Jocelynn Drew

Date: 7/14/2026

APPENDIX KF-R

**Hillsboro-Deering School District
Facilities Use Request Form**

You will be contacted by the approving agent upon acceptance of this request at the above listed contact phone/ email. Do not assume this event is approved until you receive confirmation.

Approval Section:

1. Recipient: (SAU, ES, MS or HS Main Office)

Certificate of Insurance

Yes No

Initial

2. Building principal: Confirm that facility in your building is available as requested

Athletic Director: Confirm that athletic field is available as requested

Food Service Director: Confirm that food service personnel are available if kitchen is requested

Building Facility Reserved on:

Room being used

Use approved (circle one)

Approved

Disapproved

Reason for Denial (if applicable)

Principal Signature:

Athletic Director Signature:

Food Service Director Signature:

3. Business Administrator: Set fees, approve event (Signer is responsible to confirm event with requestor)

Use of Building Fee

(see fees on page 6)

3 x \$130 \$ 390

Custodial Fees

Custodians

\$35/hr per custodian

Hours per custodian

8 x 3 = 24 \$ 840

Kitchen Fees

Cafeteria Staff

\$25/hr per staff member

Hours per person

\$

Notes:

Total Fees

\$ 1230

Business Administrator Signature:

4. School Board:

Fee waiver Granted:

Yes No

Amount of waiver requested:

\$

Amount waived:

\$

School Board Signature:

5. Scheduling (SAU Office)

Entered in School Calendar

SCHOOL ADMINISTRATIVE UNIT#34
Deering, Hillsboro, Washington and Windsor



**HILLSBORO-DEERING SCHOOL DISTRICT
SCHOOL BOARD MEETING**

Monday, August 17, 2026, 5:00 PM
H-D Elementary School Room 202
Use Building Entrance #7

Livestream: <https://www.youtube.com/@Hillsboro-DeeringSchoolBoardSt> (if available)

ADDENDUM TO THE H-D SCHOOL BOARD CONSENT AGENDA

1. Appointments, Leaves & Resignations: add nomination for Heather Garcia as the District MTSS-B Coordinator from 8/11/26-6/30/26 with a \$12,000 stipend, Grant funded from Title IV; and
2. Facilities Use Request for a theatrical production of the Great Gatsby at the HDMS; various dates from September 1st through October 17th; building use waiver request of \$1,655 [Building use fee of \$1,235 (19 nights @ \$65/night) and custodial fee of \$420 (12 hours @ \$35/hour)]

The Hillsboro-Deering School Board will hold a Facilities Tour at 5:00 PM on Monday, September 21, 2026, followed by the School Board Meeting at 6:00 PM in the H-DES Room 202. Please Use Entrance 7 to enter H-DES.

Dear Heather Garcia,

We are pleased to tell you that you have been nominated for Job ID __5039____. Please print, sign and date this email as soon as possible. After signing, please submit to your administrator for their signature.(Print email, not attachment) This nomination is conditional until signed by the Superintendent. This email replaces an Activity Agreement. If you have any questions, please contact your administrator. Thank you!

NOMINATION

HILLSBORO-DEERING SCHOOL DISTRICT

Position Title: MTSS-B Coordinator

School: District

Start Date: 8/11/26

End Date: 6/30/27

Hours per Day:

Days per Week

OR

Hours per project

Stipend Amount: \$ 12,000

OR

Hourly Rate: \$

Account # (Required): 20.6433.093.110.0

Grant Name: Title IV

Grant Year: 25-26

Grant Activity#: 180993

SAU Office Use only:

Notes:

FOR GRANT FUNDED POSITIONS ONLY:

Is this position a

Multiple Cost Objective __ or Single Cost Objective _x_

If Neither, explain how:

Employee Signature: *Heather Garcia*

Date: 8/13/2026

Administrator Signature: *Jeri Lelu*

Date: 8/13/26

Superintendent Signature: *J Crawford*

Date: 8/13/2026

APPENDIX KF-R

**Hillsboro-Deering School District
Facilities Use Request Form**

Facility Requested: (Check one) HDES ☐ HDMS ☒ HDHS ☐	
Room/Space Requested: Stage area and cafeteria floor for seating	
Dates: Sept 1st, Sept 3rd, Sept 8th, Sept 10th, Sept 15th, Sept 17th, Sept 22nd, Sept 24th, Sept 29th, and Oct 1st. From 6-9pm Also Oct 5th-7th 3-9 pm Tech rehearsal Oct 8th 3-9 pm Dress rehearsal, Oct 9th 3-9 pm Opening night, Oct 10th 3-9 pm second show Oct 15th 3-9 pm third show, Oct 16th 3-9 pm fourth show, Oct 17th 10am-4pm matinee.	
Times: listed above	
Name of Event/Activity: Theatrical production of the Great Gatsby: The Golden Mirage	
Name of Event/Activity Contact: Gene Gould	
Phone: 603-464-4007	Email: geno4007@gmail.com
Address: P.O. Box 1525 Hillsboro N.H.	
Description of Activity: Rehearsals leading up to performance of the show.	
Set up requests: # of chairs <u>150</u> # of Tables <u>3</u> (attach any special configuration of chairs and tables) against the wall next to the kitchen	
Technology/AV Requests (organizations must provide their own laptops, adaptors & power strips): Projector: <u>na</u> Microphone: <u>sound system</u>	
Kitchen <u>na</u> (Will be closed to the public unless a district food service employee is present. See fees on page 2.)	
Estimated Attendance: <u>100</u> each night	Will an admission fee be charged? Yes ☒ No ☐ Amount? <u>\$20 / \$15</u>
Check all that apply to this event/activity: School-sponsored <u>na</u> School Related <u>na</u> Community yes ☐ Outside District <u>na</u> Profit <u>na</u> Non-Profit yes ☐	
Is Building Use Waiver requested? Yes ☒ No ☐	Is Custodial fee Waiver requested? Yes Is Kitchen fee Waiver requested? Yes
PLEASE EXPLAIN REASON FOR WAIVER REQUEST. SCHOOL BOARD MUST APPROVE ALL WAIVERS. We are a non profit, any monies made at the door go into paying for the production.	

IT IS AGREED that in consideration for allowing the rental of the Hillsboro-Deering School District's owned facilities and in full recognition of its fiduciary to protect publicly owned property and assets, the Lessee hereby covenants and agrees to at all times hold harmless the Hillsboro-Deering School District, its officers and employees. To the fullest extent permitted by law, from any and all claims, damages,

losses and expenses, including, but not limited to, reasonable attorney's fees and legal costs, arising out of the use of these rental premises and all facilities by the Lessee, its officers, employees, agents, representatives, contractors, customers, guests, and invitees.

- The Lessee will provide a Certificate of Insurance reflecting Commercial General Liability coverage with limits of no less than \$1 million per occurrence, naming the Hillsboro-Deering School District as an Additional Insured. Certificate of Insurance attached _____
- Any flyers, social media or advertising of any kind must contain the following: "Not a school sponsored event"
- It is understood that school events/functions have priority for the use of the school district's facilities and as such, outside groups may be bumped or displaced.

Signature: Ernest E. Gould Jr.

Printed

Name: Ernest E. Gould Jr Date: 8-15 26

1

Revised: 10-17-24

APPENDIX KF-R

Hillsboro-Deering School District Facilities Use Request Form

You will be contacted by the approving agent upon acceptance of this request at the above listed contact phone/ email. Do not assume this event is approved until you receive confirmation. **Approval Section:**

1. Recipient: (SAU, ES, MS or HS Main Office)
Certificate of Insurance Yes No Initial
2. Building principal: Confirm that facility in your building is available as requested
Athletic Director: Confirm that athletic field is available as requested
Food Service Director: Confirm that food service personnel are available if kitchen is requested
Building Facility Reserved on:
Room being used
Use approved (circle one) Reason for Denial **Director Signature:**
(if applicable) **Principal Signature:** Approved Disapproved
Athletic Director Signature: **Food Service**

3. Business Administrator: Set fees, approve event (Signer is responsible to confirm event with requestor)

Use of Building Fee Custodial Fees
\$35/hr per custodian

Kitchen Fees
\$25/hr per staff member

APPENDIX KF-R

**Hillsboro-Deering School District
Facilities Use Request Form**

You will be contacted by the approving agent upon acceptance of this request at the above listed contact phone/ email. Do not assume this event is approved until you receive confirmation.

Approval Section:

1. Recipient: (SAU, ES, MS or HS Main Office)

Certificate of Insurance

Initial TR

Yes

No

2. Building principal: Confirm that facility in your building is available as requested

Athletic Director: Confirm that athletic field is available as requested

Food Service Director: Confirm that food service personnel are available if kitchen is requested

Building Facility Reserved on:

Room being used

Use approved (circle one)

Approved

Disapproved

Reason for Denial (if applicable)

Principal Signature:

Athletic Director Signature:

Food Service Director Signature:

3. Business Administrator: Set fees, approve event (Signer is responsible to confirm event with requestor)

Use of Building Fee	(see fees on page 6)	19 x \$65	\$ 1235
Custodial Fees	# Custodians	1	
\$35/hr per custodian	Hours per custodian	12 hrs	\$ 420
Kitchen Fees	# Cafeteria Staff	2	
\$25/hr per staff member	Hours per person		\$

Notes:

most of request is during regular custodial hours

Total Fees

\$ 1655

Business Administrator Signature:

4. School Board:

Fee waiver Granted:

Yes

No

Amount of waiver requested:

\$

Amount waived:

\$

School Board Signature:

5. Scheduling (SAU Office)

Entered in School Calendar