

Town of Farmington
Board of Selectmen Public Meeting Minutes
Monday, August 24, 2026
Selectmen's Chambers
356 Main Street, Farmington, NH 03835

Board Members Present:

Charlie King, Chairman
Doug Staples, Vice Chairman
Ann Titus
John Scruton
Jason Chapman

Others Present:

Erica Dickie-Yelle, HR/Welfare Director
Kelly Heon, Finance Administrator
Kara Devine, Finance Assistant
Scott Staples, Highway Dept. Supervisor
Steve Parkinson, DPW Advisor

1). Call to Order:

Chairman King called the meeting to order at 5:26 p.m.

2). Non-Public Session A:

Motion: (King, second Titus) to enter non-public session under RSA 91-A: 3 II (c) Reputation passed 5-0 by a roll call vote (King, Staples, Titus, Scruton, Chapman-aye) at 5:26 p.m.

Motion: (Scruton, second Staples) to exit non-public session passed 5-0 at 6:19 p.m.

3). Public Session:

Mr. King reconvened the public session at 6:23 p.m.

4). Pledge of Allegiance:

All present stood for the Pledge of Allegiance.

5). Public Input: None

6). Review of Minutes:

August 10, 2026-Public Meeting Minutes-No errors or omissions

Motion: (Titus, second Staples) to accept the minutes as written passed 5-0.

August 10, 2026-Non-Public Session A Meeting Minutes-No errors or omissions

Motion: (Staples, second Titus) to approve the minutes as written passed 5-0.

7). Public Hearing-Water Readiness Audit: Notice of Public Hearing

The Board of Selectmen will hold a public hearing in conjunction with their regular scheduled meeting on Monday, August 24, 2026 at 6:00 p.m. at 356 Main St., Farmington, NH.

Purpose of Hearing:

To discuss the Water Readiness Audit. The audit is meant to enhance cybersecurity protections for our community water systems.

Mr. King opened the public hearing for water readiness audit and said he believes this is to receive the monies from.

Mrs. Dickie-Yelle said this is monies to be received for cybersecurity updates. She said they will give us \$39,478.85. She said they write the check to the Town and then we then give that money to Overwatch.

Mr. King said Overwatch conducted a security assessment of our water and wastewater treatment plant and based upon needing some upgrades we were given a grant and asked for the grant amount.

Mrs. Dickie-Yelle said \$39,478.85.

Mr. King said because it's unexpected revenue we need to hold a public hearing so we'll leave that open for 20 minutes. He said so if anyone has any questions we can discuss it.

Mr. Scruton asked that was noticed in the paper, right?

Mrs. Dickie-Yelle said yes.

Mr. Scruton said he just wanted that for the record.

Mrs. Dickie-Yelle said it was in the paper, on the website and on their bulletin board.

Mr. King said so that's the gist of the reason why we have to have a public hearing because it's unanticipated revenue.

Motion: (Staples, second Scruton) to open the public hearing passed 5-0.

Mr. King said so we'll leave it open for 20 minutes and then we'll close it.

8). Business:

Scott Staples-Loader Repair Estimate-Highway Dept. Supervisor Scott Staples and DPW Advisor Steve Parkinson came forward.

Mr. King asked Mr. Staples to talk them through basically our newer loader which is what year?

Scott Staples said 2018.

Mr. King said the 2018 needed some repair on the center section.

Scott Staples said on the center section and the steering pump. He said he got an estimate through Cat for everything and basically at the end of the day it's \$16,424.10 and that's if they get into it and it's just the basic center pin and the steering shafts. He said then that also doesn't include the transportation to get our loader down there because our trailer the height's over height that we use our trailing stuff.

Mr. King said and then we had another quote also.

Scott Staples said they're working on trying to get that quote but.

Mr. King asked from NH Hydraulic?

Scott Staples said yeah they haven't been able to reach a price with him he's been hard to get a hold of at the moment.

Doug Staples asked is that the one that's right out here by the old NAPA?

Mr. King said yeah he's the one who did the work on our backhoe at Lakes Region Hydraulic. He said he went out and looked at it the bottom center pin definitely needs to be repaired, replaced, the steering he thinks is not that bad. He said it might be in spec; it may not be in spec but he thinks that's potentially not the majority so he didn't know if they quoted assuming everything needs to be replaced and which he thinks is from what he saw not likely. He said he thinks some things need to be replaced whether the top pivot needs to be done he doesn't know they saw the play in the bottom. He asked Mr. Parkinson if he had a chance to look at it? Mr. Parkinson said he looked at it and it's got some wear. He said his biggest concern is the longer we wait the more it gets into the casting. He said once we get into the casting then your prices are going up because you're talking about rebuilding and line blocking.

Mr. King said so he thinks the bottom pin definitely needs some attention. He said he thinks to be honest he's kind of hesitant to send it to Cat because they're just going to jack it up and replace everything whether it needs it or not and we would probably be better treated by Les for basically getting into it. He said he knows he had given us an estimate for like \$5,000 to \$15,000 verbal and because he's like I don't know what it is until I get into it which he's right. Scott Staples said he hasn't looked at it since then. He said like he said trying to get a hold of Les has been a little difficult lately and so they haven't been able to actually get like any word from him saying that he would 100% do it or not.

Mr. King said because on the Cat it's \$16,000 plus and he's saying we can't haul it because. Scott Staples said because our trailer, when you put the loader on our trailer it's over height. Doug Staples said so we'll have to pay to have it hauled.

Scott Staples said yeah which is \$1,700.

Mr. Scruton asked one way or two ways?

Scott staples said taking it and bringing it back that's both ways.

Mr. King asked and where is it going?

Mr. Parkinson said Londonderry.

Mr. King asked who's that quote from on the moving?

Scott Staples said that is from Daniel Adams.

Mr. King said he wanted to know who it was to not call them because that's a high number. He said for amount of hours to get back that's a high number from what he's seen because that's \$850 each way.

Scott Staples asked oh the quote for the travel that was National Trucking.

Mr. King said that's \$850 each way Londonderry's a little over an hour.

Scott Staples said with the price of fuel today.

Mr. King said fuel is only \$5 a gallon not \$50. He asked if there was any discussion from the board or thoughts?

Doug Staples said he'd prefer to bring it here in town. He said for one we don't have to pay to

ship it and two we use a local business and if he gave a verbal quote of \$5,000 to \$15,000.

Mr. King said the question is whether or not he'd be able to do it.

Mr. Scruton said he would suggest a motion that we have him do it but if he can't we send it to Cat for what needs to be done as soon as possible and asked if that was okay.

Doug Staples said yes.

Motion: (Scruton, second Staples) that we authorize the repair using the local vendor but if he's unable or his price is higher than the Cat they would send it to Cat;

Discussion: Mr. Chapman asked would we be including the \$1,700 in the quote from Scott?

Mr. Scruton said yes as far as which is the cheaper of the two options you have to consider travel.

Mr. King said we could never really drive it over there.

Doug Staples asked is this way out of our mechanic's league to do?

Scott staples said yes we don't have, we need roller timbers and you need an overhead crane which we don't have. He said it's got to split the machine completely in half we don't unfortunately have that kind of.

Mr. King said it's definitely out of our expertise but mostly also because of size. You're not splitting a farm tractor he said.

Mr. Scruton said if Les can't do it or his price is like \$18,000 or higher unless he knows there's more to be done to Cat's quoting.

Mr. King said Cat's only quoted that. He said Cat's quoted rebuilding the pivot, center pin and the steering bushings.

Scott Staples said and that's not if they get into it and find hydraulic hoses that are chafed something like that.

Mr. Scruton said at Les' quote that he quoted price.

Mr. King said because it will be more. He said at Milton Cat it will be oh by the way you need this, this and this on top of that so the bill is \$20,000. He said that's typically how they do it and if you took an excavator over to any place else you had a new bottom end put in and you had broken bolts and track rollers you'd be paying for that.

Scott Staples said they also leave room in the quote as well because like depending on if it needs to be lined more then it's going to be more because then you've got to build it up and this is like if the bushing's going back in.

Mr. King said and also by using a local vendor we have the ability where if it's a question he can contact us hey do you want to do this or not, you could do it, you could not, so they at least ask us instead of say no we're going to have it line board because it's this much out of tolerance instead of saying hey we looked at what do you think, I think it will be okay but it's your call. I mean that's the kind of service we get from Les he said.

He asked if there was any other discussion on the motion not hearing any he called for the vote.

Vote: the motion passed 5-0.

Mr. King then asked Scott Staples what else do you have for us while you come to visit?

Scott Staples said that's it for now.

Mr. Scruton said he saw in here the proposed \$350,000 regarding fixing the levee and asked is that anything with them?

Mrs. Dickie-Yelle said she was just going to say if we could swap the levee with the credit card and do it out of order that way Finance can do their stuff all at once.

Mr. King said okay and that he had a couple of questions for these gentlemen. He said hopefully

Mr. Parkinson had a chance to work with Scott on some of our equipment and hopefully in the next near future can give us his thoughts on where we have some short comings with recommendations.

Scott Staples said that's the plan.

Mr. Parkinson said he's been working with Scott since he's been here as well as with Chuck and he spent a little bit of time with Bob at the Transfer Station and he's working on his recommendations.

Mr. King said because a few months ago the board was kind of ready to maybe purchase some additional equipment and that person that filled that permanent position that didn't stay so we have kind of held off for waiting for that input and then we never got it so now we want to make sure that we're back on track.

Scott Staples said you didn't get it right off the bat because in that gap he had to do a little running around.

Mr. King said it's fine he just wanted to make sure it's being worked on so that as we get into the end of the year.

Mr. Scruton asked are these the trucks we're talking about?

Mr. King said no this was when they were talking about a rubber-tired excavator, some other things that they were talking about. He said he thought the board was considering it while they were waiting for the new Director of Public Works to have his opinion and that didn't happen so now we're 3 months down the road, right?

Mr. Parkinson said they're gathering the information to present to the board in that regard.

Scott Staples said they wanted to make sure they have everything that they possibly can to give the board that way there's.

Doug Staples asked what came of the incident on Dick Dame Lane?

Scott Staples said he got a hold of the guy he couldn't remember his name but he has it all written down. He said they came back they laid some new hot top in those holes and said if that doesn't. He said he went there he checked it out it seems like it's going to hold up but if it doesn't then they can get back a hold of him and then they can go further with that to try to get them to come back whether he has to repave this strip or whatever it ends up happened to be.

Mr. King said to inform the board there was some driveway being paved and our new pavement was damaged by that paving contractor and Mr. Staples had met with him to resolve it.

Doug Staples said he appreciated that he came out. He said it was a Friday he knew Scott wasn't in. He said he was going up Dick Dame Lane and it was one of these little back door paving companies they slammed down their gate right onto our fresh pavement and they were taking all their equipment off. He said he called Mr. Henry in a hurry and told him Scott's not here I don't know who to call get up here because they're destroying our pavement. He said Mr. Henry ended up calling Scott and he was like hey are you around let's go for a ride.

Scott Staples said he went up and took a look at it got pictures and everything like that so it's all documented in that road file.

Mr. Parkinson said that he's had run-ins with that company before normally they're pretty decent they usually lay mats down under. He said he didn't know it must have been a new crew or what it was.

Doug Staples said he thinks they're going downhill because that's the same company he had a run-in with last year and he called his predecessor and told him hey, get over here because they literally they just had extra pavement they dumped right in the middle of the street and they were running it over and everything else and he was like we don't need a speed bump in the middle of this road get up here.

Scott Staples said they got it taken care of. He said they'll see if that holds up which he's not 100% sure but if it doesn't then we'll be able to, he has his contact information and we'll be able to go further and like he said he has it all documented.

Doug Staples said perfect. He said he keeps forgetting to look supposedly there's not a road sign at the end of the road at Rt. 75 and Dick Dame supposedly the sign is gone.

Scott Staples said he's not 100% sure he'll have to take a look. He said he'll take a look at it tomorrow and see to make sure and if not they'll get one put up.

There were no other questions/comments from the board so Mr. King thanked them and wished them a good night.

Levee Update- Mrs. Dickie-Yelle said she believes it's in their packet it may not be. She said they got an updated agreement between the Army Corps of Engineers for the levy work. She said an email from Mr. Henry says that he was still waiting to hear back from legal as far as what they think of the contract but they just wanted them to be aware that it is moving forward and that's kind of the stage that we're in.

Mr. King asked so this is the contract or tentative agreement that they talked about 3 months ago in a conference call with them that was supposedly a couple weeks away, this is that agreement?

Mrs. Dickie-Yelle said yes this is that agreement.

Mr. King said so we're 3 months and a couple weeks.

Mrs. Dickie-Yelle said yes.

Mr. King said so he's having legal review that?

Mrs. Dickie-Yelle said yes.

Mr. King said she was in that meeting and asked did she get a chance to look at that agreement?

Mrs. Dickie-Yelle said she has not read it through no. She said but the numbers match as to what they talked about.

Mr. King said he didn't know if she was in that meeting and got a chance to read it. He said it sounded like that's what they spoke about but okay so when we hear back from legal.

Mrs. Dickie-Yelle said it's more of an FYI. She said she's sure that once we hear back from legal he'll bring it back to them.

Mr. King said on the agenda for next week hopefully.

Mrs. Dickie-Yelle said hopefully.

Credit Card Policy: First Read-Finance Administrator Kelly Heon and Finance Assistant Kara Devine came forward. Ms. Devine said Mrs. Heon had talked to them previously that they're updating their policies for finance. She said credit card is the first policy they are working on and she had the first read for them all to review. She said it has already gone to NHMA (Government Finance Specialist) Tammy Letson already reviewed it with her comments and they've updated it before they do that. She said it hasn't gone to Town Counsel but all dept. heads have reviewed it as well.

Mr. Scruton said it looks good to him.

Mrs. Heon said and just to give a little preface to it she wanted to give kudos to Ms. Devine for taking this project on, this is all her. She said one of the first things that she assigned to her when she came on as her assistant is credit cards because we have multiple dept. heads using a credit card very continuously they use it a lot and reconciling the credit card is very difficult. She said also at the same time Ms. Devine was taking the Financial Policies class at NHMA and so kind of having that hands-on experience with dealing with credit cards, kind of how that process flows and then learning about policies she was like hey I think we need to update our credit card policy. Yes we do so I just want to give her all the credit for this-no pun intended but the product that you have is the result of her hard work she said.

Mr. Scruton said he would say where NHMA has reviewed this they don't need to send it to their attorney. It looks good to me I'm willing for this to be a first read and come back next week and skip sending it off to legal he said.

Mrs. Heon said and honestly that's part of what they've been trying to do is not use our Town Counsel if we don't have to. She said she thinks something like a financial policy of a credit card policy is something that would not rise to the level of needing their review.

Mr. King said he agreed with Mr. Scruton because really this is an internal policy about handling the Town credit card so it's not like we have interaction with say other people besides vendors.

He asked what was the biggest change to in this policy?

Ms. Devine said in the whole policy was maybe a paragraph and this is 7 pages.

Mr. King asked after we give it to our dept. heads are we going to have a mandatory test to see if they read it and understood it?

Ms. Devine said they've already been semi-practicing this but it goes down on what can be purchased, what can't be purchased, what happens should you do an unauthorized purchase, the grounds for disciplinary actions, how to go about giving your receipts. She said she created the lost and stolen credit card notification form and the credit card log so that when she uses Mrs. Heon's credit card she uses a log instead of just barring that burden.

Mr. Scruton said from his standpoint the tracking of what's been spent getting that formalized is very important.

Mrs. Heon said it's life, it's busy and they use credit cards for just about everything and sometimes a receipt gets stuffed into a pocket or into a work truck and it gets lost so they're just trying to tighten up some of those procedures and get the dept. heads on board.

Mr. Scruton said in an email that nobody printed.

Mrs. Heon said exactly.

Mr. King said he was thinking if there's instances where you see a lot of credit card purchases with the vendor and asked do they try to set up an account for better accounting of that and put like on a say Net 30 (buyer must pay the full invoice amount within 30 calendar days from the invoice date) with a vendor say whether it's? He said like Cameron's he doesn't know if we have an account with them.

Mrs. Heon said we are on Net 30 with Cameron's.

Ms. Devine said this also says that you cannot exceed your credit level. She said if that were to occur it would be more beneficial for them to create the account than to than to use the card.

Mr. King said he thought for accounting of all costs if we set up an account like say with NAPA.

Mrs. Heon said we have an account with NAPA.

Mr. King said so you have an account so instead of having 45 different credit card purchases or could be 60 at NAPA twice a day, every day of the week all month you have a slip that comes in you pay it so you have better-it's easier tracking. He said he thinks if you see that maybe we should try to set up an account with that company to maybe minimize some of the work that you have to do with credit card usage. Just a suggestion he said.

Mrs. Heon said that's a good point. She said she can't think of any vendors off the top of her head right now where that would apply to but she will be more aware of that.

Mr. King said so he knows like in the Water/Sewer Dept. they have a couple big vendors they use a lot of he doesn't know if we have open accounts with them or we're doing credit card.

Ms. Devine said no it's mostly accounts the credit cards are used more for one-time purchases. She said like Amazon, online vendors that there isn't a storefront.

Mr. Scruton said registration of workshops.

Ms. Devine said yes.

Mrs. Dickie-Yelle said trainings, yeah.

Mr. King asked if there was any more discussion on the policy?

Mr. Scruton asked if they would vote on it next week?

Mr. King said yes they would vote on it next week it looks good as is.

Mr. Scruton said while they're here that levy we need to come up with \$340,000 within 15 days of when we sign it and asked do we need to have a public hearing on accepting their \$350,000 or are they managing the project and we just pay them?

Mr. King said no they're not giving us \$350,000.

Mrs. Heon said she thinks we are giving them the money.

Mr. Scruton said okay so there's no need for a public hearing.

Mrs. Heon said correct.

Mr. Scruton asked but now for cash flow is that going to be an issue because of the time of the year?

Mrs. Heon said no it's coming out of the Capital Reserve and she just got the updated list.

Mr. King said this \$350,000 is 50% up front.

Mrs. Heon said the \$350,000 is how much we have to pay.

Mr. King said oh that's the total.

Mrs. Heon said she just got an updated Trustee report earlier today she will put it in their packets for next week. She said she believes even prior to us voting to put the \$100,000 in from unassigned fund balance this year that we already had over \$300,000 if her memory serves.

Mr. Scruton asked but we need \$350,000 right?

Mrs. Dickie-Yelle said \$340,000.

Mrs. Heon said she will confirm but even if there's not enough in there right now like with the \$100,000 that we put in this year she knows that that put us over what we were going to need.

Mr. King said we anticipated this.

Mrs. Heon said yes we did.

Mr. King said and we had put the additional funds in the Capital Reserve.

Ms. Devine said it's just been a couple months since this conversation.

Mr. Scruton said we haven't sent it over to them the \$100,000 hasn't gone to the Trustees yet.

Mrs. Heon said no it's going.

Mr. Scruton said if we need to pay more than they have we can't do net if they want us to send the \$100,000 and we take back the \$340,000.

Mrs. Heon said we have to send to the Trustees what they are owed and then she has to request back from them.

Mr. Scruton said you cannot do net that's what he thought.

Mrs. Heon said that is correct.

Mr. Scruton said so he'll be seeing her tomorrow night (at the Budget Committee meeting).

Mrs. Heon said yes and she thinks it'll just be Town reports tomorrow night.

Mr. Scruton said he doesn't see anything in those 2 reports that they wanted that's particularly noteworthy for discussion but maybe.

Mrs. Heon said well we'll find out.

Mr. Scruton said we'll find out what the discussion was. He said they wanted to see the Rec Revolving and the Police Details fund he meant the Chair did.

Mr. King said he was aware of that he was following the email chain.

Mr. Scruton said he didn't see any reason why not to give it to them it's just a matter of he doesn't know why they want but he doesn't care we'll give it to you.

9). Finance Administrator's Business:

Kelly Heon-Updates-Budget Reports-Mrs. Heon said there's a few things in their packet and if they want to just have them for their information or they want to go over them but she did put all the reports that will be going to the Budget Committee-Fund 1 Expenses, Fund 1 Revenues, Fund 2 and Fund 3. She said those will all go to the Bud Com tomorrow evening but just as last month there's nothing too mind-blowing. She said we're still tracking very well she thinks at 43% overall spent and this is through July.

Mr. Scruton said there's a \$500,000 (budgeted for repaving roads that is unexpended).

Mrs. Heon then said 38% and if you add that \$500,000 it gets up to about 54%.

Mr. Scruton said which is still okay.

Mrs. Heon said yes.

Primex Return of Surplus- She said also in their packets there are a couple of documents from Primex. She said there's a return of surplus this year both for our Workers Comp insurance and our Unemployment (Compensation). She said Workers Comp is \$14,184 and Unemployment is \$546. She said we have a choice whether or not we would like that as a cash refund or if we would like a credit to next year's bill.

Mr. Staples asked do you see us being in danger and needing that money?

Mrs. Heon said no she would prefer a credit to next year's bill.

Mr. Scruton said that's what he usually does.

Motion: (Scruton, second Titus) we ask to have it as a credit against next year's bill passed 5-0.

Mr. King asked and this is due to our reduction of payroll?

Mrs. Heon said yes.

Mr. Scruton said it's mostly due to the management at Primex that they generated money in excess of their needs for reserves. He said as a requirement they keep a certain range of reserves.

Mr. King asked right but we're getting refunds in what 2 categories?

Mrs. Heon said Workers Comp and Unemployment. She said the workers Comp is based on our payroll probably from 2 years ago she thinks that's where.

Mr. King said but if we're short staffed then we would potentially be a refund because we're short staffed.

Mrs. Heon said that could be.

Mr. Scruton said the reason you're getting this refund is because it's coming from surplus that was generated in excess of the reserves by their option. Trust me I'm on the board I know how they did this he said.

Mr. King said it's not the sole reason because when you pay Workers Comp you base it upon your estimated and your actuals and then you settle up at the end of the year with your actuals.

Mr. Scruton said right then they'll have a reconciliation. Anyway together we get \$14,000 he said.

Cemetery Association-Mrs. Heon said the other thing she wanted to talk about this evening and to ask for a motion is the issue with how we're going to pay the Cemetery Assoc. She said if they recall there was a little glitch at Town Meeting.

Mr. King said based upon how the warrant article was written.

Mrs. Heon said yes how the warrant article was written and that the \$61,000 was meant to come out of Capital Reserve and there are funds in the Water Capital Reserve right now to cover that just barely but there are not funds to cover the first year's payment which is the \$32,376. She said so they've been going back and forth, her and Mr. Henry with Attorney Keriann Roman and one strategy that she came up with is that the Board of Selectmen has the ability to vote to put money into the Capital Reserve if there was a surplus and although she doesn't have the audited numbers if she just looks last year at what we generated in revenue and what our expenses for the Water Dept. there is a \$112,000 surplus that was generated so it would certainly...

Mr. King asked so wasn't some of that surplus used to pay back the Town?

Mrs. Heon said well it is, that is an on-going thing but she doesn't think it would be out of the realm of possibility to say take \$35,000 and put it into the Water Capital Reserves so that at least we could get by this year. She said next year that payment will be built into the water budget.

Mr. King said so instead of paying that bill back to the Town a little bit sooner we're going to take the surplus and address this need this year.

Mrs. Heon said yes.

Mr. Scruton said and the Town will still get it just waits another year.

Mrs. Heon said exactly.

Motion: (Scruton, second Staples) we move \$35,000 of water surplus to the Water Capital

Reserve;

Discussion: Mrs. Titus asked do you think anyone's going to question why we're doing this? She said we have the right to do it but.

Mr. King said when it was approved at Town Meeting the mechanism of getting paid was approved that it's coming out of Capital Reserve so we're just taking the money that was going to be put towards some overage of that dept. paying back the Town and delaying it a little bit further. So in some ways the Town is not getting paid sooner than what it could but we need to pay this bill he said.

Mr. Scruton said but it's still coming out of water.

Mrs. Heon said yes it's coming out of water that's correct.

Mr. King said in their discussions they spoke about selling off some of this property that when he thinks when and if they accomplish that, that money can go also back-it wouldn't go back into Capital Reserve because they had used the money out of Capital Reserve to buy the property at the Bradsher auction and we still he believes the number that rings a bell is \$151,000.

Mrs. Heon said yes she doesn't know it's over \$100,000 and she doesn't know the exact figure.

Mr. King said so that still is some monies that will hopefully eventually go back into that Capital Reserve if we can market and sell that property on that excess property that we don't need. He asked if there was any other discussion on the motion not hearing any he called for the vote.

Vote: the motion passed 5-0.

Mrs. Heon said she is going to transfer \$35,000 to the Capital Reserve and she is going to pay the Cemetery and she is going to come back and ask them for a motion to withdraw that from the Capital Reserve because that's kind of the paper trail that the Trustees of the Trust Funds- I don't need it now.

Mr. King asked do you need a motion to pay for the \$61,000?

Mrs. Heon said we'll do it all in 1. She said she had a couple other things for their information.

New Budgeting Module-She said they had a rollout the other day with all of our dept. heads for their new budgeting module. She said they purchased the budgeting module from MTS so you're going to see a little bit of a different flow this year with budgeting and she thinks that it's going to be a much smoother budget season and actually Mrs. Titus dropped in to their meeting and so she got like a first look at it.

Mrs. Titus said it looks a lot easier and a lot cleaner.

Mrs. Heon said yes it will be a lot cleaner. She said so you may not see budgets presented in the same way although the dept. heads certainly had the opportunity to continue to present their budgets in any way that they would like to but the overall budget is going to be very uniform. She said it won't be an Excel spreadsheet or a Google sheet it will be in our software.

Ms. Devine said it's going to be more like the reports that you already received.

Mr. Staples so numbers will change before our eyes?

Mrs. Heon said no they will not change.

Mr. Scruton said it's better than working off an Excell spreadsheet.

2025 Audit- Mrs. Heon said earlier today she got the draft of our 2025 audit which she will put in their packets for next week. She said she hasn't had a chance to review it but at first glance there are no significant findings, the same one that we always get every year that's it. She said she will put it in their packets for next week and then they can decide after they have a chance to review whether or not they'd like an auditor from the firm to come and give them a more formal review. She said that is not the single audit that is just our Town audit they are still working on the single audit and by the single audit she means the audit of our federal funds that were expended through the water project.

Mr. King asked didn't we already discuss not having them come in?

Mrs. Titus said she thought they said they didn't need that.

Mr. Scruton said they wanted to see the report then make the decision.

Mrs. Heon said so you'll have that next week and then you can make a decision. She said that was it and she would see Mr. Scruton tomorrow evening for Budget Committee. She asked if there's anything else while she's here?

Mr. Scruton said he hasn't seen anything from the school.

Mrs. Heon said no and she called today to ask and they have a brand-new Superintendent who's just been on the job for like maybe a week and somebody that's helping them with finance so she's not sure that they were able to pull anything together. She said so she had no idea if anybody from the school is going to show up tomorrow evening or not. But no we didn't have any reports to put in your computer she said.

Mr. King asked and as far as we were making payments based upon to them?

Mr. Scruton said they always make payments on the basis of the last one unless you recalculated.

Mrs. Heon said no she didn't recalculate.

Mr. King said because there's been no change.

Mrs. Heon said she typically doesn't recalculate she'll have to recalculate after the tax rate but she's just been paying them the same amount that we've been paying them since last year.

Mr. Scruton said after the tax rate setting then you recalculate this was just a really strange year with no budget for three payments.

Mrs. Heon said she had no reason to believe that things aren't going to get submitted to DRA timely maybe they will, maybe they won't but she thinks they may have to anticipate another Tax Anticipation Note that's always possible.

Mr. King said he thought that based upon doing it the legwork with Profile Bank last year that he thinks hopefully the work to get that set up this year will be much less because.

Mrs. Heon said yes.

Mr. Scruton said it worked smoothly last year once you've got it done. He said it was smoother with them.

Mrs. Heon said yes it was very smooth.

Mr. King said so he thinks that was certainly new to them and he thinks this year if we have to do it it'll be very reasonable.

Mrs. Heon said she may reach out to them and say don't know if I'll need it but I might so just in case what do you need and then we'll just make sure that everything's in place. There was nothing else so she wished the board a great evening and she and Ms. Devine left the meeting.

10). Close Public Hearing:

Motion: (King, second Staples) to close the public hearing for the water readiness audit passed 5-0.

Motion: (King, second Titus) to accept and expend the grant for \$39,478.85 passed 5-0.

11). Human Resources Business:

Opportunity Zone-Mr. Scruton asked where is that he couldn't tell by the map number.

Mrs. Dickie-Yelle said this is along Rt. 11.

Mr. Scruton read Census Tract 087001 from the proposed letter of support of the nomination from Mr. King to Gov. Ayotte.

Mrs. Dickie-Yelle said this one is on NH Rt. 11 and it is she believes on the southern part of Rt. 11. She said this letter would be in support of us going for an opportunity zone. She said we have not been approved this would just put us in the running for it. She said the Gov. makes the selection of what census tracts are chosen but this would give developers an opportunity to not have to pay back their capital gains. It's a tax incentive for developers she said.

Mr. King said at the state level nothing to do with our taxes.

Mr. Scruton said right it's not like the one that we've given out a couple of times for development.

Mrs. Dickie-Yelle said it's not like the RSA 79-E that's not this.

Mr. Scruton said but this right here the paragraph talks about the Village Center as the community hub but he took it they're saying this is so we can apply for another one different than the one we have?

Mrs. Dickie-Yelle said yes so he's just saying that while our Village Center is the hub of our community where people gather for Hay Day and such we want to strengthen Rt. 11.

Mr. Scruton said next time he'd like to have a copy of the census tracts where it was but that's okay.

Motion: (Scruton, second Titus) we authorize application for the Opportunity Zone and authorize the Chair to sign it passed 5-0.

Dress Code Policy-Second Reading & Adoption-Mrs. Dickie-Yelle said they did a first read she brought it back to their dept head meeting and she fixed 1 little piece in there for the Rec Dept. of just adding in swim trunks or shorts for males instead of only putting in one-piece or tankini for females. She said other than that everybody was in agreement with it and so they're bringing it back for any further comments or adoption of the dress code.

Motion: (Scruton, second Titus) to adopt the dress code as amended and presented tonight passed 5-0.

12). Information:

Be Safe Out There Please- Mrs. Titus said they're going back to school in a week and kids are out on bikes and motor things and other little vehicles and just to be safe for the driver and for the kids and keep your eyes and ears open please.

Abatements- Mr. King said the first thing is for an abatement for \$111.44 Sam's recommending to be reimbursed for a double charge for a final water read that was too close to the final read.

Motion: (King, second Titus) to grant the abatement for \$111.44 passed 5-0.

Motion: (Scruton, second King) we approve the abatement for a refund of \$567.90 for Tax Map R50-038 as a result of over billed amount of the difference in evaluation of \$35,400;

Discussion: Mr. Scruton said he reviewed the condition of the property at 4 Flagstone and determined that the condition was poorer than he had originally evaluated.

Vote: the motion passed 5-0.

Motion: (Scruton, second Titus) we approve an abatement for \$2,052 for property R32-009, 576 Chestnut Hill Road they had a fire so the assessment had to be corrected for the fire passed 5-0.

13). Next Meeting: Monday, August 31, 2026

14). Non-Public Session B:

Motion: (King, second Titus) to enter non-public session under RSA 91-A: 3 II (c) Reputation passed 5-0 by a roll call vote (King, Staples, Titus, Scruton, Chapman-aye) at 7:11 p.m.

Motion: (Titus, second Staples) to exit non-public session passed 5-0 at 7:27 p.m.

15). Non-Public Session C:

Motion: (King, second Titus) to enter non-public session under RSA 91-A: 3 II (c) Reputation passed 5-0 by a roll call vote (King, Staples, Titus, Scruton, Chapman-aye) at 7:27 p.m.

Motion: (Scruton, second King) to exit non-public session passed 5-0 at 7:40 p.m.

16). Adjournment:

Motion: (King, second Scruton) to adjourn the meeting passed 5-0 at 7:40 p.m.

Kathleen Magoon, Recording Secretary

