

TOWN OF TUFTONBORO
Board of Selectmen
240 Middle Road
Center Tuftonboro, NH 03816
Telephone: (603) 569-4539
www.tuftonboronh.gov

Selectmen's Meeting
4:30 p.m. Town Office

Monday, August 24, 2026

MINUTES

CALL TO ORDER

At approximately 4:32 p.m., Chair Murray called the meeting to order followed by the Pledge of Allegiance. Chair Murray then offered his welcome to Interim Town Administrator Paul Sanderson. Chair Murray reports that Mr. Sanderson has a wealth of knowledge and experience to draw from. Mr. Sanderson then thanked staff and residents for being welcoming and he encouraged people out there to contact him with any questions.

PUBLIC INPUT none.

APPROVAL OF MINUTES

Chair Murray made a motion to accept the Aug 10, 2026, meeting minutes as presented, Selectman Brinser seconded, vote 2-0-1, Selectman Dancy abstained due to absence.

Chair Murray made a motion to accept Aug 10, 2026, 5:54 p.m. non-public and the Aug 10, 2026, 6:37 p.m. non-public minutes as presented and remain sealed, Selectman Brinser seconded, vote 2-0-1, Selectman Dancy abstained due to absence.

Selectman Brinser made a motion to accept the Aug 14, 2026, work session minutes, Selectman Dancy seconded, vote 3-0. Motion passed.

Selectman Dancy made a motion to accept the Aug 17, 2026, work session minutes, Selectman Brinser seconded, vote 3-0. Motion passed.

APPOINTMENTS

Jack Parsons, Code Officer, provided his update. Mr. Parsons reports that 2026 is a little ahead of the 2025 statistics Mr. Parsons reports that he has ten building permits, two new houses, two Certificates of Occupancy, and fifty-two inspections.

Chief James Hathcock provided the Police Department update, covering training and calls for service. He discussed traffic concerns on Mountain and Durgin Roads and will ask State Police about increased enforcement. Four unregistered dog license cases proceeded by summons, with fifteen days to resolve. One application for Police Officer was received from the recent Granite State advertisement: the Chief plans to broaden recruitment. Chief Hathcock confirmed that the police budget can cover salary, uniforms, and academy costs, and that the 16-week academy commitment could benefit the department for the right candidate.

Jack Widmer, Treasurer, presented updated police-station expenses, estimating a \$16,000 overage after comparing contracts and costs. The Board discussed delaying final grading and paving, using a warrant article, or applying police-budget savings. However, Chair Murray would not support approval of costs without confirmed funds. Mr. Widmer recommended asking NR

Howard to complete the approximately \$185,000 in contracted and paid asphalt work; he considered a roughly \$12,000 overage reasonable after the propane journal entry correction. Mr. Sanderson will consult legal counsel about options for resolutions. Mr. Widmer said recovering money from the previous contractor is unlikely to be cost-effective. The Board thanked him for his work.

CONSENT CALENDAR

1. Release of Welfare Lien, Roberta Blumit, per Tax Collector
Jackie Rollins, Tax Collector, raised a Registry of Deeds issue involving an auctioned property on Butternut Lane. A lien was recorded in 1977, but records do not show the amount owed or whether it was paid. Although the property has changed ownership four times and the lien was likely resolved, it must be cleared for the title.
Selectman Brinser made a motion to sign the lien release as recommended by the Tax Collector, Selectman Dancy seconded, vote 3-0, motion passed.
2. GWRSD August 2026 payment, sign check-
3. Notice of Appointment, Mitchell Tufts, Parks & Rec Commission
4. Notice of Appointment, Sarah Warner, Parks & Rec Commission
Selectman Dancy made a motion to sign both appointments for the Parks & Recreation Commission, Chair Murray seconded, vote 3-0, motion passed.
5. Supplemental Warrant, Willand Rd Betterment, April 1, 2026- March 31, 2027, \$5,500.36
Chair Murray made a motion to accept and sign the supplemental warrant as presented, Selectman Brinser seconded, vote 2-0-1, motion passed. Selectman Dancy abstained.

CORRESPONDENCE

- SOLitude Lake Management letter, Aug 6, 2026, treatment area
Chair Murray read aloud a letter and stipulated that it is yearly treatment.
- NH DES Letter of Deficiency LRM 25-036, Map 26-1-15/16, 26-1-17/18, 26-1-19
- NH DES Letter of Deficiency LRM 25-036. Map Windswept Island -37-1
- Union Wharf Parking Concern
Chair Murray summarized a letter about parking concern at Union Wharf. Discussion occurred about what is the intent behind the handicap parking concerns. Chair Murray delegates to Mr. Sanderson to work with Chief Hathcock.
- Vertical Bridge contract update
Chair Murray reviewed the concern given the contract offered Vertical Bridge for compensation related to cell towers within town. Selectman Brinser stated that Mr. Sanderson has a great handle on this. Mr. Sanderson explained that given the state of the market and the need for more market locations he is confident the town is in an advantageous position.

ACTION ITEMS

1. Meeting Room Technology & Recordings
Selectman Dancy raised concerns about meeting-room technology and recording limitations, which slow the process. Options included Zoom, a TV, or a projector with a drop-down screen. Mark Mulert noted that Zoom creates one recording, while Teams may require combining two. The Board agreed to explore improvements and test recording with Zoom.

2. August–October Meetings

The Board discussed daytime and evening meetings. Chair Murray preferred 4:30 p.m., though daytime meetings may better accommodate vendors. Members shared their scheduling preferences and agreed dates could be adjusted as needed.

3. Holiday Calendar 2027- Town Office

Discussion moved on to the draft calendar. Selectman Brinser raised the question of celebrating Juneteenth. Chair Murray asked for the basis of this decision. I offered clarification on where the decision for Juneteenth was from the previous board let by Selectman Albee. Discussion moved on to how to address the thirteen dates. Ms. Rollins offered that in the past it was well received to have a floating holiday.

Selectman Brinser made a motion to move to a floating not Juneteenth for 2027 Holiday calendar for the Town Office, Selectman Dancy seconded, vote 3-0, motion passed.

4. Holiday Calendar 2027- Transfer Station - tabled.

Appointments (Cont.)

Chief Adam Thompson supported a floating holiday and reviewed department calls. He discussed the Dive Bar fire in Alton, including response and personnel safety; outstanding balances and progress on the central-station cascade system; and Northwoods Camp incident involving seven injured patients that did not require an official mass-casualty declaration because adequate resources were available. AC Morgan explained clean-air refill safeguards and air-pack limitations. Chief Thompson also reviewed the airboat sale and authorization the sale. AC Morgan favored returning equipment-sale proceeds to the related capital reserve fund; Chief Thompson noted an existing revolving fund but was unsure how it could be used.

Selectman Brinser made a motion to authorize the sale of the 2005 Yankee Badge air boat and trailer as requested for \$31,110, Selectman Dancy seconded, vote 3-0, motion passed.

Chief Thompson reported successful Fire Department support for Old Home Day, including traffic control and water for the foam party. He credited Scott Thompson with the electrical aspects of the cascade-system installation and noted that recent mass-casualty and driver-operator training proved useful. He also updated the Board on camp inspections, operations, long-term projects, and potential members of the virtual Hazard Mitigation Plan Committee, supported by Lakes Region Planning.

ACTION ITEMS (Cont.)

5. Sodom Road & HEB agreement re FEMA grant

I offered clarification that contact information needs to be revised due to staffing changes.

Chair Murray made a motion to have the Chair sign a corrected authorization for Sodom Road FEMA, Selectman Brinser seconded, vote 3-0, motion passed.

Appointments (Cont.)

Chris Ruel, Transfer Station, updated the Board on waste and revenue. A previously denied reimbursement is under revision, and he will work with Mr. Sanderson to provide missing information. Before proceeding with the scale, they will coordinate with the state and vendor to meet groundwater permit and environmental requirements. Mr. Sanderson will provide weekly updates. The assistant transfer-station applicant withdrew.

OTHER BUSINESS

At approximately 6:17 p.m., Chair Murray made a motion to enter non-public under RSA 91-A:3, II (b) Employee hiring and compensation, Vote 3-0. Roll Call Vote- Murray- Yes, Dancy- Yes, Brisner- Yes, motion passed.

At Approximately 6:43 p.m., Chair Murray made a motion to exit non-public session and seal the minutes, Selectman Dancy seconded, Vote 3-0, motion passed. Roll Call Vote- Murray- Yes, Dancy- Yes, Brisner- Yes, motion passed.

TOWN ADMINISTRATOR AND SELECTMEN'S UPDATE

Mr. Paul Sanderson, Interim Town Administrator, thanked officials and staff for their welcome. He is exploring a finance position, strengthening internal controls and transparency, and prioritizing the MRI migration and staff training. The MS-1 and audit remain on schedule, though school-district timing is outside the Town's control. He also discussed the police-station audit's implications for the 2026 audit. By consensus, the Budget Committee may interview the recording-secretary candidate and submit a recommendation.

Selectman Brinser requested timely MRI rollout updates and propane and oil information. Mr. Sanderson said he is following Town policy and Board direction, receiving support from Lakes Region Computer, reducing the paperwork backlog, and supporting staff. Staff are reconciling available records with open matters. The Board also discussed facilities management and policy gaps Mr. Sanderson may identify.

Selectman Dancy asked whether vendor contracts, expiration dates, and renewal options are centrally tracked.

Mr. Sanderson outlined the distinct administrative and finance responsibilities, including human resources, benefits, tax reporting, and deadlines, and supported cross-training for backup coverage. The Board also discussed the upcoming three-week Middle Road closure for the State's failing box-culvert replacement at North Country Village. State communications will lead, with concise Town updates shared online. Website improvements may also be needed for accessibility and easier document access.

ADJOURNMENT

At approximately 7:19 p.m., Selectman Brinser made a motion to adjourn, Selectman Dancy seconded, vote 3-0, motion passed.

Respectfully submitted,
Ashley N. Esposito
Clerical Secretary

Memo

To: Board of Selectmen
From: Chief J. Hathcock
Date: August 24, 2026
Re: July 2026 Activity

Call out(s):

07/02: Alarm

Training:

Chief Hathcock: Physical Fitness Instructor Recertification
AA French: Phishing Course 2026

Activity from January 1 to July 31, 2026 (with prior year comparison):

Category	2025	2026
Community Policing	148	175
Directed Patrols	293	284
Citations <i>(W&S)</i>	384	184
Accidents	23	22
Arrests	16	11
Felonies	10	12
Incidents <i>(Investigations)</i>	67	73
Calls for Service	3516	3557

- **Felonies for 2025:** 1- Agg. Assault, 1- Simple Assault, 1- Intimidation, 1- Theft from Building, 2- Theft, 1- Forgery, 2- Computer Crime, 1- Traffic (Habitual Offender)
 - **Felonies for 2026:** 1- Fondling, 2- Extortion, 1- Theft from Building, 4- Larceny, 1- Credit Card Fraud, 1- Identity Theft 1- Pornography, 1- Bad Checks.
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- I have had a couple citizens contact me about their concern of increased numbers of dump trucks and larger trucks on Mountain Road and Durgin Road.
- This update is including the Tuftonboro Police Log for July for review. Please note that since the Carroll County Sheriff's Department dispatches for us, it has their title at the top of the log. The log also includes some calls involving the Tuftonboro Fire Department for fire and EMS calls. We respond and assist them as we can.

TUFTONBORO POLICE DEPARTMENT

Memorandum

TO: Board of Selectmen

FROM: Chief J. Hathcock

DATE: August 20, 2026

RE: Status of Unlicensed Dogs

CC: Town Clerk

Pursuant to the Warrant for Unlicensed Dogs issued by the Board of Selectmen on June 29, 2026 under the authority of RSA 466:14, the disposition of said unlicensed dogs are as follows:

Town Clerk Coulter issued the police department a list of 28 dog owners that failed to license their dog(s) and therefore, were in violation of law.

Dispositions of all the unlicensed dogs were received. Some of the dogs that were listed are deceased, moved/given away or with a "reminder call" from the departments involved, the owners have come in and their dogs were licensed with the Town Clerk.

This status left us with 19 dog owners which failed to license their dog(s) after the notification process and a summons was issued with a court date in October, if they did not pay the civil forfeiture and register their dog(s).

As of this date, all dog owners have paid their civil forfeitures and registered their dog(s), except for four. We are working on a positive resolution with all four owners and if a resolution cannot be reached, they will be entered into the court system for a disposition.

No dogs were seized pursuant to this process.



Tuftonboro Fire Rescue

Post Office Box 437 · Melvin Village, NH 03850

Phone: 603.569.3381 · Fax: 603.569.9685

MONTHLY UPDATE TO SELECT BOARD

August 24 2026

Incident Response Comparison (as of 8/19/2026)

Incident Types	2025 Total	2025 YTD	2026 YTD
Fire	211	123	172
EMS	296	202	206
Service Call	116	67	54
Special Detail	35	23	18
TOTAL	658	415	450

Notable Incidents (not a complete list of all responses):

7/14/2026-4:57 pm area of 44 Union Wharf Road a motor vehicle accident VS tree. Rescue 1, Engine 4, Engine 2, Engine 1, Car1, responded with 9 personnel. Stewarts Ambulance and Tuftonboro Police also responded and assisted. Two members were at Central Station for coverage. Engine 4 was cancelled upon arrival and sent to Central for coverage. A single vehicle was found in a tree with heavy damage and the driver was out of the vehicle sitting in the driveway of 44 Union Wharf Road with an injury. Traffic control, patient care and vehicle was secured and checked for fire hazards, and fluid leaks. The patient was transported to hospital by Stewarts Ambulance, Rescue 1, Car 1 remained on scene until Whiting's towing removed the vehicle.

7/16/2026-3:14 pm Sawyer Point Road subject struck by a falling tree. Ambulance 1, Rescue 1, and a pov responded to the scene with 5 personnel. Stewarts Ambulance and Tuftonboro Police were at the scene. Patient transported by Stewarts Ambulance to Huggins Hospital.

7/17/2026- 3:03 pm Mtn Road and Durgin Road a 2 car MVA with injury. Rescue 1, Ambulance 1, Engine 1 responded with 5 personnel. Stewarts Ambulance and Tuftonboro Police also responded to the scene and assisted. Central Station was covered by call personnel. A two-patient accident was found in the 4-corner intersection with 3 occupants between 2 cars. 2 signs offs were received and 1 patient was transported by Stewarts Ambulance with Minor injuries to Huggins Hospital. Rescue 1 remained on scene once both vehicles were checked for fire hazards and leaks. Fluid leaks were cleaned up from the roadway with speedy dry. Batteries disconnected in both vehicles to secure them. Tuftonboro Fire rescue continued to assist with traffic control until both vehicles were removed by Crowell's Towing.

7/19/2026-10:55 am Cover Truck to 2017 Wakefield Road. Tuftonboro was toned to cover the Wakefield Central Station while Wakefield was operating at a first alarm structure with other mutual aid

departments. Engine 2 handled the call with three with 2 at Tuftonboro Central Station for in house coverage.

7/20/2026-4:48 am cover truck to 2017 Wakefield Road. Tuftonboro was toned to cover the Wakefield Central Station while Wakefield was operating at a first alarm structure with other mutual aid departments. Engine 2, and car 1 handled the call with 4 personnel with 1 in Tuftonboro central station for in town coverage.

7/20/2026- 10:35 am 545 GWH reported vehicle fire, with fuel leak. Rescue 1, Engine 2, Engine 4 responded to the call with 6 personnel. Upon arrival a debris fire was found next to a residence which had caught the siding on fire. The owner of their residence was trying to extinguish the fire with a garden hose. Fire department personnel checked the home for extension with a couple of clapboards removed that were burned. The pile was pulled apart and over hauled. The fire was started by the owner burning weeds earlier in the morning. People passing by had alerted the owner and used a fire extinguisher to knock the fire down and called 911.

7/25/2026- 3:51 pm smalls cover in Alton NH reported first alarm boat fire (The Dive) 2 ½ story boat approximately 70 feet long by 27' wide. Boat 1 responded to mutual aid with a crew of 4. Boat 1 and its crew assisted with the fire extinguishment, overhaul and containment. A crew of 4 remained in town for coverage and boat 1 cleaned up and reserviced on its arrival back at Pier 19.

7/26/2026- 8:42 am 225 GWH Pier 19 store reported propane emergency Engine 2, Engine 1, Engine 4 rescue 1 responded to the scene with 8 personnel. An empty tank was found on further investigation and was secured to include electrical power to the unit on the tank. Irving propane was called to perform a leak test on the tank before filling and placing back in service.

7/29/2026-1:06 pm old pasture road and Wawbeek road intersection. Reported 2 car motor vehicle accident with unknown injury. Rescue 1, Ambulance 1 with 2 POV's and 8 personnel Responded to handle the call. Stewarts Ambulance and Tuftonboro police were also responding. Captain Tranchita arrived in a pov and noted a minor MVA with sign off and Tuftonboro police remained at the scene. All other units were cancelled and returned to service.

8/8/2026- 11:40 am area of 258 Mtn Road and 264 Mtn Road for reported roadside fires. Rescue 1, Engine 4 and Engine 2 responded to the scene with 4 personnel. Tuftonboro Police also assisted at the scene utility 1, Ambulance 1, Engine 1 were cancelled with 5 personnel. Units arrived on scene and found multiple bystanders that were trying to extinguish the fire. Which appeared to have started in three different locations between 258 and 264 Mtn Road.

8/16/26- 5:21 pm area of Sagamore Ridge and GWH for a reported Motorcycle accident with unknown injury.

Ambulance 1 and a POV with 4 personnel handled the call and Rescue1, Engine 1, car1, Utility 2 were cancelled with 6 personnel prior to arrival. The single motorcycle operator was a sign off and drove the Motorcycle from the scene.

Tuftonboro PD also assisted at the scene and Stewart's ambulance was cancelled enroute.

8/18/26 – 12:07 pm Sandy camp road in Camp Northwood/ Pleasant Valley Camp for a reported Equestrian incident with 7 reported Pt's.

Ambulanc1, Rescue1, Car1, 4 POVS with 9 personnel were at the scene.

A total of 9 Pt's was involved with the incident. 6 juveniles and 1 staff member were transported to Huggins Hospital. Two juveniles were signed off at the scene by a camp nurse.

The horses became spooked for a unknown reason causing the riders to be thrown off their horse or jumped off their horse as the horses took off running. All riders were wearing helmets and Camp Staff and nurses worked well with responding units.

Also at the scene was Tuftonboro PD, Stewart's Ambulance with 2 ambulances and Wolfeboro Fire Rescue with 1 Ambulance.

Facilities and Apparatus:

The parts and repairs for number 1 circulator in June 2026 was \$483.14.

A quote for repairs on boiler 2 is as follows: supply and install (1) new OEM gas valve, (1) new OEM burner and gasket. Isolate and flush boiler to remove any mineral debris \$2,790.00 worked completed on 8/14/26 by ENE systems of NH.

Central Station had its crack filling, seal coating completed on 8/7/2026 by Sunday Paving. Captain Pike completed line stripping on 8/10+8/11/2026.

An incorrect amount was given to the selectboard at our last update on the sale of Engine 4. The town's final amount to receive is \$122,500.00 and not the \$112,500.00. The \$10,000 sale fee is taken from the end sale price of \$132,500.00

NH EMS Licensing division inspected ambulance 1 on July 16th and will be good until July 2028.

Engine 2 had a minor oil leak and suction electronic valve problem that was repaired on sight on 7/29/2026 for \$322.50 by LRFA.

Engine 4 had a transmission fluid leak repaired on site by LRFA on 7/29/2026 for \$ 282.50

Boat 1 was pulled from the Lake to clean the outside after the Dive fire. The boat was also checked and tested for possible leaks with none found. This was completed by department personnel on 8/5/2026

The old airboat was listed for auction on Municibid.com from July 16th to Aug 20th at 11:30 am. With 54 bids placed, the final offer came in at \$31,100.00. The purchaser will pay a 9% buyer's fee directly to Municibid. We request authorization to sell the surplus vessel to the Yulan, NY Fire Department. The boat was initially purchased for \$34,660.00 in April 2005.

General Department: The FD will be working with the Tuftonboro Parks & Recreation Department to provide assistance with a traffic detail for the Old Home Days "parade" and with providing a fire engine and operator to provide water and power if needed for their "foam party" at Tuftonboro Central School on 08/22/26 from 4 pm-6 pm.

Special Projects:

Article 32 of the 2026 Warrant: SCBA compressor and fill station replacement

Industrial Protection Services installed the compressor and fill station replacement on Aug 20th, and Scott Thompson Electric completed the electrical connection. The equipment invoice has been submitted to AP; the service agreement invoice is still pending.

Training:

Monthly department training topics completed include:

EMS (Provider continuing education in the areas of)

- Cardiac arrest patient and scene management
- Mass Casualty Incidents and patient management

Driver Operator

- Boat 1: master stream operations and maintaining control of the vessel while flowing large volumes of water
- Boat 2 (new airboat): open/deep water operations, area familiarization
- Boat 3: navigation around swimmers and in shallow areas, area familiarization
- Continued training/maintenance was completed on Dry Hydrants in the Mirror Lake district

Forestry

- Driver operator and pump training with the UTV and the onboard water tank and pump skid unit. Operations included tactics of pumping while rolling and the strategy of water application from the UTV and from hand crews depending on the emergency at hand.
- on specialized, outside training, town required.

Outside of regular department trainings, Greg Babon completed the FEMA F2500 program "Applications of Operational Safety," a 16-hour program on maintaining Incident Safety. This was historically titled "Incident Safety Officer." Several of our other members also hold this certificate.

Fire Prevention:

Inspections	2025 Total	2025 YTD	2026 YTD
Gas Appliance	90	53	59
Oil Appliance	4	1	5
Wood/Pellet Stove	11	7	3
Life Safety	49	34	47
TOTAL	154	100	114

Ongoing notable projects: All buildings at camp Northwood, Pleasant Valley Camp and Sandy Island camp that had been repaired or rebuilt after the Microburst on 06/18/26 have been reinspected.

The Camp did reopen in time for the start of the second section of the summer of 2026.

The department is still working with Camp Sentel with there New proposed Northwoods Lodge which is going to require a sprinkler system.

Emergency Management:

Grant Updates:

Local Hazard Mitigation Plan Update Grant:

- Federal Share: \$7,593.75
- Town Share: \$2,531.25

We need to put a committee together for the pending Hazard Mitigation Plan update.

Attached is literature to review regarding Hazard Mitigation Planning, LRPC's Project Planner & recommended list of Potential members, the committee roster from the 2022 update, and the worksheet from LRPC establishing the contact/participant list for this 2026 Update.

We still need representatives for the following committees: Selectboard, Planning Board, Budget Committee or CIP, Health/Welfare, Tuftonboro Central School, and any local residents wishing to participate.

Meetings will be virtual, and you should expect only 4 meetings.

ACTION ITEMS:

- Execute authorization to sell surplus property
- Authorize bill of sale for said property

July BOS Update

7/4	Holiday
7/5	RD off
7/11 – 7/21	CR off Barry, Rick, Rich, Ralph and Dana scheduled to cover Shifts
7/13	Communicated with NH Recycles about OCC Haul
7/15	RD responsible for turning in time sheets.
7/17	Island Day, RE and DP worked with the help of F. Tranchitta and crew. Island day container dropped at the wrong spot.
7/21	Light Iron transport Rickers
7/21	Casella services pick up OCC Bailed (22.1 T)
7/22	Called Rickers to request another Light Iron pickup
7/23	WM Glass transport
7/23	2 Plastic transport
7/25	Staff issue reported to BOS
7/27	Tuftenboro Development weed wacked inside the Solar enclosure.