

LAKES REGION PLANNING COMMISSION

103 Main Street, Suite #3
Meredith, NH 03253
Tel 603.279.8171
www.lakesrpc.nh.gov



EXECUTIVE BOARD MEETING

Wednesday, September 9, 2026

9:00 AM

LRPC Office, First Floor Conference Room
Humiston Building, 103 Main Street, Meredith, NH

AGENDA

1. **Call to Order**
2. **Approve Draft Minutes of June 10, 2026 & August 18, 2026** (*actionable item*) *Attachment 1*
3. **Finance/Treasurer Report** (*June – August*) *Attachment 2*
4. **Monthly Executive Reports** (*June, July, & August*) *Attachment 3*
5. **Old Business**
 - a. HUD Regional Plan Update
 - b. Grant Submittal/Approval Review
6. **New Business**
 - a. FY27 Meeting Calendar *Attachment 4*
 - b. FY28 Municipal Appropriations (*actionable item*) *Attachment 5*
 - c. FY27 Budget Proposal (*actionable item*) *Attachment 6*
7. **Announcements**
8. **Non-Public Executive Session** (*pursuant to RSA 91-A:3, II (a)*)
9. **Adjourn**

NEXT MEETING: October 14, 2026

The Lakes Region Planning Commission (LRPC) reserves the right to hold a non-public session whether noted on the agenda or not. Notice of a non-public session on an agenda is for planning purposes only. Citations to the Right-to-Know Law are provisional and may be revised as circumstances require. LRPC complies with ADA regulations. Please contact the LRPC office if you need special assistance to attend this meeting.

All meeting dates and times are subject to change.

Attachment 1

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LRPC Executive Board Meeting Minutes of June 10, 2026

PRESENT	Jane Alden, John Ayer (Chair), Bill Bolton, Tyler Carmichael, John Christ, David Katz (Vice Chair), David Kerr (Treasurer), Lianne Prentice (Secretary)
ABSENT	Cristina Ashjian (E), Rod Cameron (E), Stephanie Maltais [alternate] (E), Phil Villari (E)
STAFF	Shanna Saunders (Executive Director), Linda Waldron (Executive Administrative Assistant)
LOCATION	LRPC Office, 1 st Floor Conference Room, Meredith

1. Call to Order

Chair Ayer welcomed everyone and called the meeting to order at 9:02 AM. A quorum was established.

2. Minutes

Minutes of the May 13, 2026 Executive Board meeting was presented for approval. Secretary Prentice moved to accept the minutes of May 13th, seconded by John Christ. A voice vote was taken indicating all present were in favor. **Motion passed.**

3. Finance/Treasurer Report

Executive Director Saunders reported that the Treasurer Report reflects that LRPC is currently in the black by approximately \$3,000, largely due to favorable investment performance. LRPC is exploring additional revenue sources. There was extensive discussion on the suggestion of investigating charitable gaming opportunities as a revenue source. Another option raised was shifting LRPC under county oversight because of state defunding, though this could disadvantage smaller member towns. The Board also discussed contacting NHDOT to explore the process and timing for achieving Metropolitan Planning Organization (MPO) status. With the loss of state funding, and it being an election year, Board members were encouraged to urge their communities to engage state legislators to advocate for regional planning funding. Regarding upcoming budget considerations, two grants remain outstanding: EPA Brownfields & USDA Solid Waste. The composting grant has been highly successful and currently has a waiting list for new funding while all Brownfields funds under the current grant have been allocated. New applications for both grants were submitted back in November, and funding decisions are still pending.

4. Monthly Executive Report

Current projects were reviewed including HOP grants in three towns (Moultonborough, Sandwich, and Sanbornton) which will be wrapping up this summer. Three new requests for master plan work in Andover, Tamworth, and Tilton have been received. Wolfeboro circuit riding is nearing its conclusion with its hiring of a new planner. There is a CMAQ opportunity coming this fall, which is funding to assist in the reduction of idling at intersections. Members were encouraged to check with their municipalities for any potential intersection projects and to contact LRPC for assistance in applying to DOT.

5. Old Business

Annual Meeting Update. Sponsorships received total \$5,000 from 9 sponsors (including 3 gold-levels), exceeding last year's total. Registrations stand at 82. The ticket price was flagged as a potential barrier to attendance. Pricing and venue should be revisited in planning for next year's event; possibly polling commissioners in September.

6. New Business

- CDBG Grant Opportunities. LRPC has contracted with Elm Grove Development (a private developer) to write two CDBG grants through CDFA; one for the Town of Plymouth and one for the Town of Hooksett. Grants are due at the end of July. This pilot was characterized as having a significant long-term upside, as CDFA anticipates the retirement of 3–4 existing CDBG consultants statewide, creating a potential new service niche for LRPC.

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- b. Town Communications/Commissioner Meetings. A proposal was presented by Executive Director Saunders to change the format of commissioner meetings. There seems to be a gap in communication between commissioners and their respective municipalities regarding the information presented during meetings. It was suggested that meetings shift towards a webinar-style format, inviting participation from municipal decision-makers such as planners, town managers, fire and police alongside commissioners. Additional considerations included reducing the number of meeting locations and possibly moving meetings from evening to daytime hours. Adoption of this proposal would require amendments to our By-Laws. This discussion also addressed commissioner onboarding. Along with providing a Commissioner Handbook to new members, a more proactive onboarding process was suggested. This could include a recorded welcome video, an in-person orientation session, and/or the assignment of an Executive Board liaison to support each new commissioner. Plans were made to explore this further.

7. Announcements

- ✚ Executive Board members who wish to update their photographs on the LRPC website are asked to notify Linda as the webpage will likely be updated following the upcoming election.
- ✚ The issue of Commitment to Serve and Conflict of Interest forms and the difficulty in obtaining signatures from some individuals was discussed. Consensus was reached that signing these documents should be required as a condition of service. Appointees who decline to sign will not be eligible to serve as a commissioner.
- ✚ John was recognized for his service as Chair. This was his final Executive Board meeting, as he will be stepping down after the Annual Meeting.

8. Adjournment

Chair Ayer adjourned the meeting at 10:35 AM.

Respectfully Submitted,

Linda Waldron
Executive Administrative Assistant

Acronyms:

CDBG = Community Development Block Grant
CDFA = Community Development Finance Authority
CMAQ = Congestion Mitigation and Air Quality
DOT = Department of Transportation

EPA = Environmental Protection Agency
HOP = Housing Opportunities Program
USDA = United States Department of Agriculture

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Special Executive Board Meeting Minutes of August 18, 2026

PRESENT	Cristina Ashjian, Rod Cameron, John Christ, David Katz (Chair), David Kerr (Treasurer), Richard MacNeill [alternate], Stephanie Maltais [alternate], Brian O'Connell, Lianne Prentice (Vice Chair), Phil Villari
ABSENT	Jane Alden (E), Bill Bolton (E), Tyler Carmichael (E)
STAFF	Shanna Saunders (Executive Director), Linda Waldron (Executive Administrative Assistant), Carl Carder (Finance Administrator)
LOCATION	LRPC Office, 1 st Floor Conference Room, Meredith

1. Call to Order

Chair Katz welcomed everyone, and attendees introduced themselves for the benefit of new members. The meeting was called to order at 9:01 AM. A quorum was established. The purpose of this special meeting was to discuss new ways to financially support LRPC and to begin developing a strategic plan.

2. New Business

- a. Formation of a 501(c)(3) Foundation. Chair Katz presented the rationale for forming a separate nonprofit foundation to create alternative revenue streams. Executive Director Saunders added that the loss of Brownfields contract funding, cuts to FEMA, USDA, and HUD grant programs, and tight municipal budgets that limit contract opportunities require LRPC to explore other sources of income. The proposed foundation would allow LRPC to pursue charitable gaming, charitable contributions, and private foundation grants that LRPC cannot currently accept directly. It could also support partnerships with other 501(c)(3) organizations. The Board discussed the foundation's proposed structure, purpose, start-up steps, funding opportunities, operational considerations, and capacity needs. Supporting documentation was reviewed (Articles of Agreement and Bylaws). Also considered was tracking staff time spent on foundation work, officer/director insurance, and legal review of the proposed articles and bylaws. Legal counsel will be asked to clarify whether the foundation would have obligations to fund other non-profit organizations.

Following the discussion a motion was made to authorize LRPC staff to continue developing the foundation, including answering follow-up questions and addressing legal clarifications [Vice Chair Prentice/John Christ]. A voice vote was taken indicating all present were in favor. **Motion passed.**

- b. Strategic Planning. The draft Strategic Plan was presented with an explanation that its purpose is to set forth the organization's goals and objectives. Several Board members expressed concern that the draft focused too heavily on water and environmental issues and did not adequately represent all the work of a regional planning commission. Members particularly requested more attention to housing, historical, and cultural resources. A revised plan should provide a broader and more balanced mix of focus areas, including land use, the environment, transportation and infrastructure, governance, hazard mitigation, climate resilience, and municipal board training.

Following this discussion, a motion was made to authorize LRPC to revise the Strategic Plan, circulate it to the Board for additional comments, and continue improving it, with updates to be provided at future Executive Board meetings and a goal of presenting the plan to the full Commission in the spring [Vice Chair Prentice/Cristina Ashjian]. A voice vote was taken indicating all present were in favor. **Motion passed.**

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Executive Director Saunders updated the Board on current funding and programs, including approval of the Plymouth CDBG housing development grant, cancellation of the Hooksett project following local opposition, receipt of a USDA grant, expansion plans for the composting pilot, and a Go North opportunity for municipal ambulance upgrades.

3. **Adjournment**

Chair Katz adjourned the meeting at 10:22 AM.

Respectfully Submitted,

Linda Waldron
Executive Administrative Assistant

DRAFT

Attachment 2

FINANCE/TREASURER REPORT

Will follow shortly in a separate email.

Attachment 3



Monthly Executive Report

Local

- **Andover.** Finalized CCDS & RSMS contracts for this summer's data collection projects. Conducted kickoff meeting with Town Administrator, Highway Supervisor, and members of the Select Board.
- **Gilmanton.** Provided the Shapefile of culvert locations from the 2020 CCDS collection along with a new scope and quote for update.
- **Holderness Master Plan.** Closed the Master Plan Survey and analyzed new results from residents to be presented to the Holderness Planning Board on July 7th.
- **Moultonborough.** Completed a Development of Regional Impact review concerning a Special Exception application from the Castle Preservation Society.
- **Plymouth.** Approved Scope of Work and received Notice to Proceed for the HEB contract to re-scope the Plymouth NH 25/Smith Bridge Road project.
- **Sanbornton HOP Master Plan.** Second draft of the updated Housing Chapter of the Master Plan provided to the Master Plan Housing Committee for final round edits.
- **Sandwich HOP Master Plan.** Met with the Subcommittee to prepare for July 11th Listening Session on the updated Master Plan.
- **Tamworth Master Plan.** Modified contract to expand the scope of work from updating only the Housing Chapter to updating the entire Master Plan. Created a Task Cost Matrix for the Transportation Chapter update as part of the UPWP funding application process. Attended Listening Session for the all-way stop control on NH 16 & Paige Hill Road. Collaborated with Select Board on their approach.
- **Tilton.** Met with HEB to review Scope of Work and Independent Government Estimate (IGE) negotiations for concept plans and cost estimates related to the CMAQ project on US 3/NH 11.
- **Wolfeboro.** Continued assisting the Town in reviewing shoreland permit applications.

Economic Development

- **Grant Administration.** Submitted one Direct Grant application on behalf of WREN and reviewed another for GRDC under the 2025–2026 Micro Technical Assistance (Micro TA) Community Development Block Grant (CDBG) program. Completed monitoring reviews for three organizations receiving funding through the 2025–2026 Micro TA Training Award to ensure compliance with grant requirements. Also reviewed the remaining award balances for three subrecipients and evaluated requests for budget modifications in advance of the June 20th deadline for one-year budget amendments.
- **Elm Grove CDBG Grant Application.** Scheduled and attended the required CDFA pre-application meetings for both the Towns of Hooksett and Plymouth. Following these meetings, grant information request sheets were prepared and distributed to Hooksett, Plymouth, and Elm Grove staff to gather documentation required for applications. Prepared and forwarded legal notices for publishing in the Union Leader and Laconia Daily Sun for both projects. Attended the Hooksett Public Hearing to present and discuss the proposed CDBG grant application with their Select Board.

Additionally, received supporting grant information from Elm Grove for the Hooksett application and began drafting the grant proposal.

Environmental

- **Brownfields.** Participated in site visit and kickoff meeting for the 90 Lake Street Community Visioning Charrette in Bristol. Attended the final Outdoor Economy Academy session in Plymouth. Conducted a site visit of the L.W. Packard Mill in Ashland. Developed and distributed survey outreach materials to the Tapply-Thompson Community Center's catchment communities of Alexandria, Bristol, Bridgewater, Danbury, Groton, Hebron, Hill, and New Hampton. Also participated in a meeting with NHDES, Nobis, and the Franklin City Planner to discuss the Ciao Pasta Brownfield site.

Household Hazardous Waste (HHW)



Coordinated with surrounding communities in the Franklin and Wolfeboro areas to support Household Hazardous Waste (HHW) collection outreach through emails and phone calls. This included distributing advertising materials, providing promotional recommendations, and coordinating targeted outreach for nearby collection events. Attended and assisted with the first HHW collection events of the season, which served 128 households in Wolfeboro and 181 households in Franklin. Also coordinated host-site waste disposal activities by gathering inventory information, submitting disposal requests to Tradebe for scheduling, and assisting several communities in obtaining EPA Identification Numbers needed to prepare waste for disposal.

← *Waiting to unload at
the 2026 Wolfeboro
HHW Collection Event*

Regional

- **HUD Regional Master Plan.** Closed out surveys, conducted an analysis of the results, and worked on the Housing Chapter draft.

Solid Waste

- **Composting.** Completed solid waste operator training sessions in Gilford and Wolfeboro to support the implementation of food waste composting programs at both transfer stations. In addition, obtained equipment quotes for each facility to assist with equipment selection and procurement planning necessary for program implementation.

*Compost Training for
Solid Waste Operators
in Wolfeboro* →



Transportation

- Continued work on the Lakes Region Master Plan Transportation Chapter and Regional Transportation Plan update, including outreach to Concord Coach and Mount Washington Cruises for more information and shapefiles.
- Conducted the June TAC meeting, with a primary focus on reviewing and discussing Regional Transportation Plan survey results.
- Prepared and distributed a *Call to Action* on recent updates to the draft 2027–2036 Ten-Year Transportation Improvement Plan (TYP), including proposed toll increases, encouraging Commissioners and TAC members to contact the Governor and express their support.
- Hired Harrison Gaudett from PSU as our second transportation Intern. He will be working on the CCDS & RSMS projects in Andover.
- 5305e Transit Planning: Attended stakeholder meeting with SRF Consulting regarding data needs for the Fixed Route Feasibility Study.

Training & Conferences, etc.

- RSMS collection training for Andover contract.

ACRONYMS

CCDS	Culverts and Closed Drainage Systems
CDBG	Community Development Block Grant
CDFA	Community Development Finance Authority
CMAQ	Congestion Mitigation & Air Quality
EPA	Environmental Protection Agency
FY	Fiscal Year
GRDC	Grafton Regional Development Corporation
HMP	Hazardous Mitigation Plan
HOP	Housing Opportunity Program
HSIP	Highway Safety Improvement Program
HUD	Department of Housing & Urban Development
LID	Low Impact Development
LRPC	Lakes Region Planning Commission
NHDES	NH Department of Environmental Services
NHDOT	NH Department of Transportation
PSU	Plymouth State University
RSMS	Road Surface Management System
TAC	Transportation Advisory Committee
TYP	Ten-Year Plan
UPWP	Unified Planning Work Program
WREN	Women's Rural Enterprise Network



Monthly Executive Report

Local

- **Andover.** CCDS data collection is progressing.
- **Belmont.** Met with town officials concerning a possible master plan update.
- **Bristol.** Met with BEA Commissioner and representatives to discuss economic development needs with town officials.
- **Holderness Master Plan.** Presented final survey report to the Planning Board.
- **Moultonborough.** Met with Town Planner to discuss potential zoning district and overlay revisions in preparation for presenting conceptual options to the Planning Board. Received crash data for the Saw Mill Road and Fox Hollow Road intersections and provided same to Town Planner.
- **Plymouth.** Received and shared with Town Planner updated concept plans and cost estimates for the Plymouth #43532 Smith Bridge Road/NH 25 intersection project.
- **Sanbornton HOP Master Plan.** Met with Select Board Chair and Master Plan Housing Committee to prepare for presenting the updated Housing Chapter to the Planning Board.
- **Sandwich HOP Master Plan.** Assisted Master Plan Subcommittee in moderating a public listening session to discuss updates to the Master Plan and gather public feedback.
- **Tamworth Master Plan.** Met with the Planning Board to discuss next steps for the Master Plan update, including public outreach efforts such as a community survey, poster session, and transportation charrette. Drafted a scope of work and budget, and submitted to DOT the contract between LRPC and Tamworth concerning the Transportation Chapter update for inclusion in the UPWP. Also discussed the scope of the Transportation Chapter with HEB regarding their role in the Village charrette process.
- **Wolfeboro.** Continued assisting in reviewing shoreland permit applications.

Economic Development

- **Grant Administration.** Managed grant administration and reporting activities for the Micro Technical Assistance (Micro TA) Award. Submitted and received payment for quarterly claims on behalf of 3 subrecipients under the 2025-2026 award and completed the required semi-annual reports for those subrecipients. Developed new contracts for the 2026-2027 Micro TA Award, which are pending Governor and Executive Council approval before becoming fully effective. Also submitted final direct grant claims for the 2025-2026 award cycle, including 5 claims for GRDC, bringing its annual total to 25 claims. Direct grant activities for WREN were finalized with a total of 9 claims during the award year, while CEDC completed 5 direct grant projects.
- **Elm Grove CDBG Grant Application.**
 - Participated in the Hooksett Public Hearing regarding a Community Development Block Grant (CDBG) application. Provided an overview of the proposed project, answered questions from elected officials and the public, and sought approval of the Housing and Community Development Plan and Residential Anti-Displacement and Relocation Plan. The Hooksett Selectboard ultimately did not

approve moving forward with the grant application. LRPC assisted Hooksett in supporting this Elm Grove project as the municipality's RPC does not offer CDBG grant administration services.

- Attended the Plymouth Public Hearing for another CDBG grant application. Presented the proposed project, answered questions, and reviewed the required Housing and Community Development Plan and Residential Anti-Displacement and Relocation Plan. The Plymouth Selectboard approved moving forward with the application and adopted the required plans. Following the hearing, worked closely with Plymouth and Elm Grove staff to prepare and submit a \$750,000 CDBG funding application. Project is located at 27-49 Morgan Drive (Plymouth Apartments).

Environmental

- **Brownfields.** Analyzed data collected through Bristol's Visioning Charrette and online survey and provided results to TTCC and EDR. Also participated in Stanley Mill update meetings with the EPA, DES, Nobis, and City of Franklin representatives.

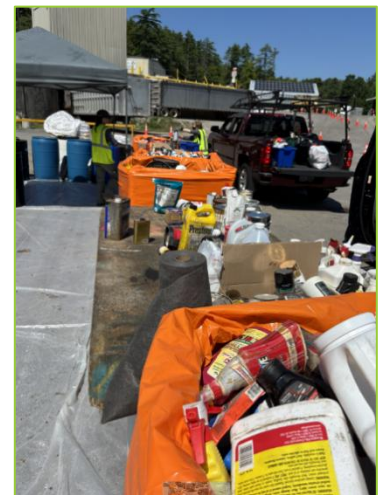
Household Hazardous Waste (HHW)

- Conducted the second Household Hazardous Waste (HHW) coordinators meeting and coordinated outreach efforts in advance of the collection events. Worked with the Meredith LRPC Commissioner to install signage throughout the community promoting the HHW collection event and distributed a digital version of the design to coordinators in Alton, Gilmanton, and New Hampton for local sign production. Attended the Meredith collection event, which was held concurrently with the Gilford event. Final participation totals showed 225 households served in Meredith and 148 households served in Gilford.

*Meredith Collection Event
Final Tally Sheet (225!!)*



*Meredith Collection Event
Waiting to Unload*



*Meredith Collection Event
HHW Collection Bins*

Regional

- **HUD Regional Master Plan.** Compiled new shapefiles from DOT & FHWA for use in the Transportation Chapter. Worked on eight sections and verified twelve additional sections as complete. Overall, the Transportation Chapter is approximately 95% complete. Created maps for both the Transportation Chapter and the Regional Transportation Plan.

Solid Waste

- **Composting.** Completed equipment order for the Giford and Wolfeboro transfer stations, including hopper dumpsters for collecting food waste. Also distributed survey #3 for residential data collection.

Transportation

- Attended BEA's informational meeting on *Opportunity Zones 2.0* alongside representatives from Laconia, Plymouth, and Ashland.
- Attended Plan NH's *Back to Belmont* event which included discussions on the Belknap Mill, a tour of the Gale School, and a visit to the Spur Trail Covered Bridge project.
- Submitted FY26 Title VI Assessment to DOT.
- Conducted mapping and analysis of priority watersheds and wetlands throughout the Lakes Region.
- Attended Stakeholder Meeting with SRF Consulting regarding data needs for the Fixed Route Feasibility Study.

Training & Conferences, etc.

- None this period.

Meet the Interns!



On the left is **Harrison Gaudet**. Harrison is a graduate of Plymouth State University where he pursued a Bachelor of Science in History with a minor in Geographic Information Systems (GIS). As a four-year student-athlete on the university's football team, he developed strong leadership, teamwork, and time management skills while maintaining academic excellence. Harrison has hands-on experience with ArcGIS Pro, spatial data analysis, and mapping, complemented by several years of customer service and team-oriented work experience. Passionate about community development, environmental planning, and problem-solving, he is eager to apply his GIS and analytical skills to projects that support local communities throughout New Hampshire.

On the right is **Owen Finlay**, a junior at Colby College pursuing a degree in Global Studies with concentrations in International Economic Policy and Latin America. A returning intern at LRPC, Owen brings a strong commitment to public service, community engagement, and regional development, along with firsthand knowledge gained during his previous internship. As a fourth-generation Gilford Islander, he has a deep connection to the Lakes Region and a genuine passion for supporting the communities and natural resources that make it unique.

Through leadership roles in Scouts of America, student government, and community service projects, Owen has demonstrated exceptional initiative, teamwork, and project management skills. His academic achievements, strong communication abilities, and dedication to learning make him well-equipped to contribute to planning, research, and community-focused initiatives while continuing to build on the experience he gained as an intern last year.

ACRONYMS

BEA	Business and Economic Affairs
CCDS	Culverts and Closed Drainage Systems
CDBG	Community Development Block Grant
CDFA	Community Development Finance Authority
CEDC	Coos Economic Development Corporation
CMAQ	Congestion Mitigation & Air Quality
EDR	Economic Data Resources
EPA	Environmental Protection Agency
FHWA	Federal Highway Administration
GRDC	Grafton Regional Development Corporation
HHW	Household Hazardous Waste
HMP	Hazardous Mitigation Plan
HOP	Housing Opportunity Program
HUD	Housing and Urban Development
LID	Low Impact Development
LRPC	Lakes Region Planning Commission
Micro TA	Microenterprise Technical Assistance
NHDES	NH Department of Environmental Services
NHDOT	NH Department of Transportation
RPC	Regional Planning Commission
RSMS	Road Surface Management System
TAC	Transportation Advisory Committee
TTCC	Tapley-Thompson Community Center
TYP	Ten-Year Plan
UPWP	Unified Planning Work Program
WREN	Women's Rural Enterprise Network



Monthly Executive Report

Local

- **Andover.** Met with Nashua Regional Planning Commission to work through details on RSMS forecasting. Met with Town Officials to review forecasting needs and scenarios. Assessed culverts which were recently cleared by request.
- **Ashland.** Provided traffic data map and spreadsheet to accompany Ashland's OZ 2.0 application.
- **Barnstead.** Assisted Planning staff with new legislative changes in relation to their zoning.
- **Center Harbor HMP.** Communicated with the Fire Chief regarding updates to the Town's Hazard Mitigation Plan.
- **Franklin.** Provided guidance to City Planner on pedestrian crossing/light timing inquiry.
- **Freedom.** Spent a day with Freedom staff and Planning Board Chair reviewing processes and procedures for application submittal, plan review, and approval with conditions.
- **Holderness Master Plan.** Coordinated to present the Land Use Chapter in early August. Drafted the update to the Natural Resources Chapter for presentation to the Planning Board in September.
- **Meredith.** Completed assisting the Town with Planning Department support during a staff shortage.
- **Sanbornton HOP Master Plan.** Attended the August Planning Board meeting to discuss the draft Housing Chapter and outreach process.
- **Tamworth Master Plan.** Met with Planning Board to review/refine survey questions and finalize the community outreach survey. Developed outreach materials for use in promoting the survey and encouraging public participation. Next meeting with the Planning Board is scheduled for September, when the Board will review survey results and discuss next steps for the project. Finalized a scope of work and budget for Tamworth's Master Plan Chapter. Forwarded to NHDOT for approval to become a special project under the UPWP. Assisted the Select Board Chair with an inquiry concerning the restriping of Route 113 to ensure the roadway maintains 11-foot travel lanes.
- **Tuftonboro HMP.** Interviewed Assistant Fire Chief to identify changes since the previous Hazard Mitigation Plan, including prevalent natural hazards, vulnerable populations, and the Town's capabilities for hazard mitigation and emergency response.
- **Wolfeboro.** Continued to assist the Town with Shoreland Permits. Attended and supported the August ZBA meeting, including agenda review, discussion with legal counsel, and completion of Notices of Decision.

Economic Development

- **Grant Administration.** Established two direct grant agreements with Micro TA 2025-2026 subrecipient CEDC, totaling \$12,500. Completed receipt collection and financial management reviews for three Micro TA 2025-2026 grants. Additionally, all three Micro TA 2025-2026 Award Annual Reports were reviewed and approved by CDFA.
- **GO-NORTH FY27.** Assisted the towns of Barnstead, Center Harbor, Franklin, New Hampton, Sandwich, Tilton, and Wolfeboro with questions about GO-NORTH funding for EMS and community health infrastructure.
- Worked with BEDC to complete the final transfer of the Colonial Theater to the City of Laconia, closing out one of the largest economic development efforts in the region.

Environmental

Brownfields.

- Met with Ashland Economic Development Committee Chair to discuss the future of the L.W. Packard Mill property and coordinated a meeting between the Town, LRPC, NHDES, EPA, and Nobis to advance a Cleanup Grant application for environmental abatement activities.
- Met with representatives from the Tapply-Thompson Community Center and EDR to review data collected through the community visioning process and discuss draft concept plans. Attended Bristol Old Home Day to provide residents with an update on the project, including the preferred concept plan and anticipated next steps.
- In support of future brownfields redevelopment efforts, successfully applied for and was awarded assistance through the UConn Technical Assistance to Brownfields (TAB) Municipal Assistance Program, which will help strengthen preparation for an upcoming EPA grant round.
- Participated in the EPA FY26 Grant Debrief with EPA and NHDES. While feedback indicated that the application was overall strong, the programmatic and administrative sections were identified as areas for improvement, as they focused too heavily on LRPC's accomplishments as the subrecipient rather than emphasizing Grafton County's qualifications and capacity as the primary applicant.



Glenn Trefethen at Bristol Old Home Day

Household Hazardous Waste (HHW)

- The third and fourth Household Hazardous Waste (HHW) collection events of the season were successfully held in Alton and Moultonborough on August 1st and in Tuftonboro on August 27th. Preparations included coordinating and placing promotional signage throughout each community to increase public awareness and encourage participation. Household participation data for 2026 collections to date was compiled and analyzed. Participation remained strong across the region, with several communities experiencing significant increases over last year. Attendance totals were as follows: Alton, 247 households (up from 127 in 2025); Franklin, 181 (up from 173); Gilford, 148 (down slightly from 156); Meredith, 225 (up from 169); Moultonborough, 323 (up from 280); Tuftonboro, 163 (up from 143); and Wolfeboro, 130 (down from 151). Overall, the data reflects continued community engagement and strong utilization of the HHW program, particularly in Alton, Meredith, Moultonborough, and Tuftonboro.



Alton Collection Event



Tuftonboro Collection Event

Regional

- **HUD Regional Master Plan.** Combed through the Natural Resources Chapter to identify and compile data sources, and coordinate additional mapping needs with intern. Researched data for the Broadband Map and developed maps that support and enhance the chapter narrative, emphasizing the strategic use of mapping as a communication and planning tool rather than mapping for its own sake. Completed work on the Transportation Chapter. Updated data, charts, graphs, and GIS mapping for the Economic Development Chapter, incorporating concepts from the draft Comprehensive Economic Development Strategy (CEDs) and completing GIS mapping.

Solid Waste

- **USDA Solid Waste Management Grant FY26-27.** Completed the final budget change documentation associated with the \$80,000 grant award, ensuring all funding allocations and project budget adjustments were accurately reflected. In addition, USDA issued the official Obligation of Funding letter, formally finalizing the award and confirming grant funding for the project. The award period is scheduled to begin on October 1, 2026.
- **Composting.** Grant administration and project coordination activities continued throughout the month. All in-kind match hours were inventoried and documented to support grant reporting requirements and ensure accurate tracking



Wolfeboro Hopper Dumper

of project contributions. Survey #3 was completed and uploaded for resident participants, with two rounds of email reminders distributed to encourage strong response rates and community engagement. Working with USDA staff resulted in the approval of a \$4,000 budget shift request, reallocating \$3,500 of grant funding toward staff time and \$500 toward a stipend for collaboration with NH Recycles. A meeting was also held with USDA representatives to review in-kind match contributions and discuss next steps for implementing a community garden site in Ashland, NH. In addition, orders were finalized for hopper dumpers to support food waste collection efforts at both the Gilford Recycling Center and Wolfeboro Transfer Station. The hopper dumpers were delivered on August 12th, 2026, providing infrastructure enhancements to strengthen local food waste diversion programs.

Transportation

- Attended a team meeting with HEB Engineers, NHDOT, and Bristol Town Officials for their School Street Project #40636.
- Met with Rails to Trails Conservancy to update them on our regions needs and discuss upcoming LRPC Bike/Ped Subcommittee.
- Attended Moultonborough's NH25 Public Hearing for Project #40639.
- Owen Finlay completed his summer internship and finalized the region's traffic counting for the season. During the summer, 46 traffic counts conducted in June were accepted and an additional 102 counts were submitted to NHDOT and are currently pending review and acceptance. Nine traffic counts were unsuccessful and will need to be repeated during next summer's counting season.
- Intern Harrison Gaudet has been working on preparing maps for Transportation, Natural Resources, Housing and Economic Development, and providing feedback for the Lakes Region Master Plan Update.
- Met with other RPC transportation planners regarding statewide bike/ped counting plan. This plan will help allocate bike/ped counters to RPCs with the assistance of an awarded HUD Grant.
- Attended August Stakeholder Meeting with SRF Consulting.

Training & Conferences, etc.

- Met with Peter Federico and Stephanie Frechette from the NH Office of Planning and Development to discuss the progress of updated FEMA Flood Insurance Rate Maps and their impacts on Tuftonboro's watersheds, as well as overlapping watershed areas throughout the region. This information will support the update of Tuftonboro's Hazard Mitigation Plan and help identify communities within our region that may need to adopt updated floodplain zoning ordinances.
- PLAN Webinar "Changes to Planning, Zoning, and Building Code Laws in 2026".
- NHMA Legal training on Class VI Roads.
- Non-Motorized Users data for NHDOT MS2 Platform.
- Count Scheduler for NHDOT MS2 Platform.
- NHPA meetings, including Legislative Subcommittee and participation in the Commission To Study the Zoning Enabling Act.
- Our own Senior Planner, Glenn Trefethen, was featured as an Outdoor Economy Trailblazer by UNH Extension for his participation in the Outdoor Economy Academy. Click the link to view the story: [Outdoor Economy Trailblazers: Glenn Trefethen | Extension.](#)

ACRONYMS

BEDC	Belknap Economic Development Council
CCDS	Culverts and Closed Drainage Systems
CDBG	Community Development Block Grant
CDFA	Community Development Finance Authority
CEDC	Coos Economic Development Corporation
CEDS	Comprehensive Economic Development Strategy
CMAQ	Congestion Mitigation & Air Quality
EDR	Economic Data Resources
EMS	Emergency Management Services
EPA	Environmental Protection Agency
FEMA	Federal Emergency Management Agency
FHWA	Federal Highway Administration
GIS	Geographic Information System
GO-NORTH	Governor's Office of New Opportunities and Rural Transformational Health
GRDC	Grafton Regional Development Corporation
HHW	Household Hazardous Waste
HMP	Hazardous Mitigation Plan
HOP	Housing Opportunity Program
HUD	Housing and Urban Development
LID	Low Impact Development
LRPC	Lakes Region Planning Commission
Micro TA	Microenterprise Technical Assistance
NHDES	NH Department of Environmental Services
NHDOT	NH Department of Transportation
NHMA	NH Municipal Association
NHPA	NH Planners Association
RPC	Regional Planning Commission
RSMS	Road Surface Management System
TAC	Transportation Advisory Committee
TYP	Ten-Year Plan
UNH	University of New Hampshire
UPWP	Unified Planning Work Program
USDA	United States Department of Agriculture
WREN	Women's Rural Enterprise Network
ZBA	Zoning Board of Adjustment

Attachment 4

FY27 Meeting Calendar*

July 1, 2026 – June 30, 2027



July – December 2026					
Executive Board	September 9, 2026	Wednesday	9 AM	LRPC, 1 st Fl Conf Rm	FY27 Calendar FY27 Proposed Budget FY28 Municipal Appropriations
COMMISSION	SEPTEMBER 28, 2026	MONDAY	6–8 PM	Tilton PD Community Room (confirmed)	FY27 Calendar FY27 Budget Approval FY28 Municipal Appropriations New State Statute Updates Floodplain & HOP Updates
Executive Board	October 14, 2026	Wednesday	9 AM	LRPC, 1 st Fl Conf Rm	FY26 Audit Presentation FY28 HHW Appropriations
COMMISSION	OCTOBER 26, 2026	MONDAY	6–8 PM	Moultonborough Public Library (confirmed)	FY28 HHW Appropriations Topic: HUD Regional Master Plan Project Update
COMMISSION	NOVEMBER 16, 2026 (adjusted for holiday)	MONDAY	6–8 PM	Gilford Public Library (confirmed)	How to Lower Your Town's Solid Waste Budget Composting, HHW, State Law Updates
Executive Board	December 9, 2026	Wednesday	9 AM	LRPC, 1 st Fl Conf Rm	
January – June 2027					
Executive Board	March 10, 2027	Wednesday	9 AM	LRPC, 1 st Fl Conf Rm	FY28 Budget Proposal TYP Priorities – Approval for Submission to DOT Establish Nominating & Awards Committees
COMMISSION	MARCH 22, 2027	MONDAY	6–8 PM	Tilton PD Community Room (confirmed)	GO-NORTH and Heat Pump Program Update
Executive Board	April 14, 2027	Wednesday	9 AM	LRPC, 1 st Fl Conf Rm	
COMMISSION	APRIL 26, 2027	MONDAY	6–8 PM	Gilford Public Library (tentative)	Econ Dev – CDBG, 79E, TIF, Brownfields
Executive Board	May 12, 2027	Wednesday	9 AM	LRPC, 1 st Fl Conf Rm	
COMMISSION	MAY 24, 2027	MONDAY	6-8 PM	Tuftsboro Public Library (tentative)	LID and Stormwater Updates
Executive Board	June 9, 2027	Wednesday	9 AM	LRPC, 1 st Fl Conf Rm	
ANNUAL MEETING	JUNE 28, 2027	Monday	4:30–8 PM	Mill Falls at Church Landing Meredith (confirmed)	Commissioner Meeting • Dinner & Awards Guest Speaker: TBD Presentation Topic: TBD

Attachment 5

Lakes Region Planning Commission

Municipal Appropriations

7/1/2027 - 6/30/2028 | Fiscal Year 28

Municipality	2020 Census	Comparison 2024			FY27 Share	FY27 Share	\$ Change	% Change
		2024 Total Eq. Valuation (\$000's)	Total Eq. Valuation (\$000's)	Total Eq. % Change				
Alexandria	1,776	\$ 433,904	\$ 433,904	0.00%	\$ 2,049	\$ 1,966	\$ 83	4.20%
Andover	2,406	\$ 535,667	\$ 535,667	0.00%	\$ 2,686	\$ 2,578	\$ 108	4.20%
Alton	5,894	\$ 3,932,436	\$ 3,932,436	0.00%	\$ 11,061	\$ 10,615	\$ 446	4.20%
Ashland	1,938	\$ 510,359	\$ 510,359	0.00%	\$ 2,299	\$ 2,206	\$ 93	4.20%
Barnstead	4,915	\$ 1,185,181	\$ 1,185,181	0.00%	\$ 5,643	\$ 5,416	\$ 227	4.20%
Belmont	7,314	\$ 1,572,329	\$ 1,572,329	0.00%	\$ 8,070	\$ 7,745	\$ 325	4.20%
Bridgewater	1,160	\$ 818,169	\$ 818,169	0.00%	\$ 2,253	\$ 2,162	\$ 91	4.20%
Bristol	3,244	\$ 1,129,361	\$ 1,129,361	0.00%	\$ 4,318	\$ 4,144	\$ 174	4.20%
Center Harbor	1,040	\$ 1,032,223	\$ 1,032,223	0.00%	\$ 2,530	\$ 2,428	\$ 102	4.20%
Danbury	1,250	\$ 274,133	\$ 274,133	0.00%	\$ 1,389	\$ 1,333	\$ 56	4.20%
Effingham	1,691	\$ 355,730	\$ 355,730	0.00%	\$ 1,853	\$ 1,778	\$ 75	4.20%
Franklin	8,741	\$ 1,334,160	\$ 1,334,160	0.00%	\$ 8,713	\$ 8,362	\$ 351	4.20%
Freedom	1,689	\$ 1,172,322	\$ 1,172,322	0.00%	\$ 3,247	\$ 3,116	\$ 131	4.20%
Gilford	7,699	\$ 4,338,360	\$ 4,338,360	0.00%	\$ 13,083	\$ 12,556	\$ 527	4.20%
Gilmanton	3,945	\$ 1,039,121	\$ 1,039,121	0.00%	\$ 4,680	\$ 4,491	\$ 189	4.20%
Hebron	632	\$ 658,014	\$ 658,014	0.00%	\$ 1,590	\$ 1,526	\$ 64	4.20%
Hill	1,017	\$ 194,093	\$ 194,093	0.00%	\$ 1,081	\$ 1,037	\$ 44	4.20%
Holderness	2,004	\$ 1,821,118	\$ 1,821,118	0.00%	\$ 4,588	\$ 4,404	\$ 184	4.20%
Laconia	16,871	\$ 5,005,571	\$ 5,005,571	0.00%	\$ 20,973	\$ 20,128	\$ 845	4.20%
Meredith	6,662	\$ 4,645,093	\$ 4,645,093	0.00%	\$ 12,844	\$ 12,327	\$ 517	4.20%
Moultonborough	4,918	\$ 7,186,973	\$ 7,186,973	0.00%	\$ 15,907	\$ 15,266	\$ 641	4.20%
New Hampton	2,377	\$ 615,885	\$ 615,885	0.00%	\$ 2,802	\$ 2,689	\$ 113	4.20%
Northfield	4,872	\$ 723,928	\$ 723,928	0.00%	\$ 4,823	\$ 4,628	\$ 195	4.20%
Ossipee	4,372	\$ 1,595,115	\$ 1,595,115	0.00%	\$ 5,945	\$ 5,705	\$ 240	4.20%
Plymouth	6,682	\$ 898,484	\$ 898,484	0.00%	\$ 6,453	\$ 6,193	\$ 260	4.20%
Sanbornton	3,026	\$ 1,060,669	\$ 1,060,669	0.00%	\$ 4,040	\$ 3,877	\$ 163	4.20%
Sandwich	1,466	\$ 832,428	\$ 832,428	0.00%	\$ 2,502	\$ 2,401	\$ 101	4.20%
Tamworth	2,812	\$ 724,174	\$ 724,174	0.00%	\$ 3,307	\$ 3,174	\$ 133	4.20%
Tilton	3,962	\$ 1,066,955	\$ 1,066,955	0.00%	\$ 4,740	\$ 4,549	\$ 191	4.20%
Tuftonboro	2,467	\$ 2,450,937	\$ 2,450,937	0.00%	\$ 6,006	\$ 5,764	\$ 242	4.20%
Wolfeboro	6,416	\$ 4,764,826	\$ 4,764,826	0.00%	\$ 12,868	\$ 12,349	\$ 519	4.20%
Total:					\$ 184,343	\$ 176,913	\$ 7,430	4.20%

Total Appropriations for Municipalities:

\$ 184,343 \$ 176,913

Total FY27 Municipal Membership Appropriation: \$ 176,913

Source: U.S. CPI U Unadjusted 12-mos [4.2%]. Ended May 2026: \$ 7,430

Total FY28 Municipal Membership Appropriation: \$ 184,343

Note: Dues are derived by calculating each municipality's share of the region's overall population and equalized property valuation on the year of the decennial census. Population and equalized valuation are weighted equally by taking the average of the two shares for each municipality. Dues are then increased annually according to the US Bureau of Labor Statistics CPI index.

☐ **Approved** by Executive Board:

☐ **Approved** by Commissioners:

Attachment 6

Lakes Region Planning Commission

FY27 Budget Proposal

Ordinary Income/Expense	FY26 Budget Actual	FY27 Budget Proposal	Comments
Income			
4010 · Contract Income	\$ 945,552.00	\$ 863,369.00	
		\$ 5,000.00	280 · USDA Composting [08/01/26 - 02/28/27]
		\$ 2,000.00	323 HOP - Moultonborough (12 Months 09/30/26)
		\$ 3,000.00	324 HOP -Sandwich (12 Months 09/31/26)
		\$ 2,000.00	325 HOP - Sanbornton (12 Months 09/31/26)
		\$ 8,558.00	327 · Holderness Master Plan 12/31/26
		\$ 21,000.00	312 · Tilton Master Plan
		\$ 11,870.00	444 · Pardoe
		\$ 50,000.00	460 · CDBG Grafton County Microenterprise Technical Assistance FY26/27 FY 27 portion of 75K.
		\$ 30,000.00	NHDES Source Water Protection
		\$ 7,594.00	Tuftonborough HMP
		\$ 30,000.00	456 · CDBG Grafton County Microenterprise Technical Assistance FY25/26 Remaining balance. Ends 12-31-26
		\$ 35,200.00	457 · NH Charitable Foundation
		\$ 60,000.00	26-27 USDA Solid Waste Management 75% of 80K
		\$ 4,450.00	215 · PRLAC
		\$ 23,447.00	Tamworth MP
		\$ 13,750.00	Town of Andover (CCDS and RSMS)
		\$ 5,000.00	Elm Grove/CDBG Grant Writing
		\$ 80,000.00	CDFA CDBG - Grant Administration
		\$ 500.00	436 · NBRC Gale School Belmont
		\$ 20,000.00	443 · FY24/25 EPA Brownfields (Oversight) 33% of contract remaining
		\$ 50,000.00	450 · HUD Region Plan Shaheen Ear Mark
		\$ 100,000.00	451 · FY24/25 EPA Brownfields (Contractual to Nobis) 33% of contract remaining
		\$ 300,000.00	726 · UPWP FY26/27 Budgeted Income [50% of Personnel plus anticipated expenses - ESRI, consultant, travel, on-call engineer, and traffic equipment]
			UPWP Includes NHDOT FTA 5305e Transit Plan
4015 · Donations			
4020 · HHW Income			
4021 · HHW Local Income	\$ 155,273.00	\$ 170,218.00	HHW Total - \$165,268 to Tradebe and \$4,950 for Site Stipends
4022 · HHW State Income	\$ 16,930.00	\$ 17,694.00	NHDES HHW Per Grant Application Submitted (LRPC - \$14,668 and Wolfeboro - \$2,262)
4045 · Interest & Dividends - Invest	\$ 30,000.00	\$ 15,000.00	Dividends, Interest, and Unrealized Gains Earned on Vanguard and NH PDIP Investments
4050 · Miscellaneous Income			
4053 · Annual Meeting	\$ 9,600.00	\$ 10,500.00	80 attendees (minus staff and awardees) @ \$75 Includes \$4,500 in Sponsorships
4060 · Local Appropriation Dues ⁽¹⁾	\$ 161,916.00	\$ 176,913.00	2.4% CPI Increase
4071 · Land Use Book Sales	\$ 1,350.00	\$ 4,700.00	Net Sale Income - \$1,200
4090 · Fund Balance			
Total Income	\$ 1,320,621.00	\$ 1,258,394.00	
Expense			
6030 · Custodian	\$ 5,230.00	\$ 5,230.00	52 Weeks @ \$90.00 per Week plus Fall Window Cleaning (\$550)
6050 · Education & Training	\$ 2,000.00	\$ 5,000.00	
6060 · Equipment Maintenance			
6062 · Equipment Maintenance	\$ 18,860.00	\$ 15,924.00	LRC \$1327 per month * 12 months
6063 · Computer Maintenance	\$ 1,000.00	\$ 1,500.00	unforseen computer issues
6061 · Equipment Purchases	\$ 3,000.00	\$ 5,100.00	computer upgrades x 1 computer (\$3,300 each) Chair upgrades x 4 (\$150 each) Sit/Stand Desk Converter x 3 (\$500 each)
6070 · HHW Expense			
6072 · HHW Contractors	\$ 155,273.00	\$ 170,218.00	22 Community Participation
6080 · Insurance - Bonds & Business	\$ 3,680.00	\$ 5,000.00	Business Owner's and Commercial Umbrella Policies

Lakes Region Planning Commission

FY27 Budget Proposal

	FY26 Budget Actual	FY27 Budget Proposal	Comments
7010 · Publishing/Memberships/Meetings			
6020 · Books Land Use		\$ 3,500.00	See Line Item: 4071 · Land Use Book Sales for Net Sales Income
7011 · Annual Meeting	\$ 11,000.00	\$ 11,000.00	Rental of Facilities (\$995) Catering including tax and tip (\$7,710) Awards (\$1,500) Evenbrite (\$400) Miscellaneous (\$300)
7012 · Memberships	\$ 3,000.00	\$ 4,000.00	APA NNECAPA NHMA NHPA NHARPC
7013 · Commissioner/Other Meetings	\$ 1,250.00	\$ 1,250.00	
7015 · Publications, Subscriptions	\$ 200.00	\$ 2,000.00	Publications (\$200) RfQ for Subcontracts
Total 7010 · Publishing/Memberships/Meetings			
7020 · Miscellaneous Expense	\$ 750.00	\$ 1,000.00	Monthly ACH Fee to Initiate NHRS Batch (\$180) Monthly FSA Card Fee (\$165) MVS Lock Box (\$75) Unexpected
7030 · Office Improvements	\$ 1,000.00	\$ 2,000.00	Unanticipated Needs
7040 · Office Expense			
7041 · Supplies	\$ 5,500.00	\$ 6,000.00	Primarily Staples and W.B. Mason [Includes Checkmate Stamps.com Supplies Spillers Engraving Awards]
7042 · Software Renewal	\$ 7,980.00	\$ 9,500.00	ESRI (\$460) QuickBooks Payroll (\$806) QuickBooks Subscription (\$2,200) LRCComputers (\$4,500) Adobe Pro (\$1,100) Canva (\$120) Zoom (\$160)
7043 · Copier Lease	\$ 5,000.00	\$ 6,000.00	
7050 · Payroll Expenses			
7051 · Salaries & Wages	\$ 573,348.52	\$ 533,473.33	
Core Staff	\$ 557,203.92	\$ 495,572.34	4% Increase for Core Staff Cost of Living and Merit Increases Determined by Executive Director
Summer Staff	\$ 16,145.00	\$ 37,901.00	Summer Staff Interns
7052 · Health Insurance	\$ 93,226.32	\$ 83,102.00	Executive Director Planner Manager Transportation and Environmental Planners Executive Administrative Assistant
7053 · Life Insurance	\$ 391.68	\$ 250.00	Executive Director Transportation and Environmental Planners Executive Administrative Assistant
7054 · Long Term Disability Insurance	\$ 684.96	\$ 700.00	Executive Director Transportation Planners Finance Administrator
7055 · Retirement Fund	\$ 54,755.86	\$ 51,766.50	Executive Director Regional, Transportation and Environmental Planners Executive Administrative Assistant
7056 · Dental Insurance	\$ 4,566.24	\$ 3,966.00	Executive Director Transportation Planners Executive Administrative Assistant Finance Administrator
7057 · Payroll Taxes	\$ 45,096.28	\$ 43,710.14	7.65% of Salaries and Wages
7058 · Workmans Comp.	\$ 626.00	\$ 750.00	
7059 · Unemployment Insurance	\$ 500.00	\$ 650.00	
7061 · Short Term Disability Insurance	\$ 2,150.04	\$ 1,870.00	Executive Director Planner Manager Transportation and Environmental Planners Executive Administrative Assistant Finance Administrator
7060 · Postage & Printing			
6064 · Postage Fee	\$ 375.00	\$ 375.00	Stamps.com (\$30.99 per month)
7062 · Postage	\$ 300.00	\$ 600.00	Includes postage for Annual Meeting
7070 · Professional Services			
7072 · Consultant	\$ 194,000.00	\$ 195,300.00	UPWP Expenses including On-Call Engineer (\$80,000) Brownsfield Consultant (\$115,300)
7073 · USDA Expenses	\$ 62,300.00	\$ -	Composting Units
7075 · Payroll Service	\$ 1,400.00	\$ 1,750.00	Monthly Direct Deposit Fee (\$925) Annual Payroll Subscription (\$805)
Total 7070 · Professional Services			
7071 · Audit	\$ 12,000.00	\$ 14,000.00	
7074 · Legal	\$ 2,000.00	\$ 3,000.00	
7080 · Rent	\$ 9,672.00	\$ 10,800.00	\$900 per Month Thru June 2027 per agreement
7090 · Traffic Equipment	\$ 6,750.00	\$ 13,000.00	15 Traffic Counters @ \$450 Each JAMAR Equipment Repairs Traffic Count Supplies (tubing, etc)
8010 · Travel Expense	\$ 7,500.00	\$ 8,000.00	UPWP/HUD/HOP/Circuit Riding
8050 · Utilities			
6090 · Internet Land Line	\$ 4,750.00	\$ 5,800.00	FirstLight (\$298.75/mo) Maine Hosting (\$1,200) DreamHost (\$160) Network Solutions (\$750)
8051 · Utilities-Propane	\$ 3,500.00	\$ 4,000.00	
8052 · Cellphone	\$ 6,125.00	\$ 6,300.00	Nextiva and Verizon Wireless
8053 · Electric	\$ 2,750.00	\$ 3,500.00	New Hampshire Electric Coop
8060 · Vehicle O&M	\$ 2,479.00	\$ 7,500.00	Insurance Policy (\$2,632) Fuel Usage Maintenance (UPWP)
Total Expense	\$ 1,315,970.31	\$ 1,248,384.97	
Net Ordinary Income	\$ 4,650.69	\$ 10,009.03	